

Board Chair Connie Welch called the meeting to order at 5:33 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, Laura Tucker, and Keith White. Nathanael O'Hara arrived at 5:36. Also present were Superintendent Polm, staff, and community members.

Director White led the Pledge of Allegiance.

Agenda

Director White moved to approve the agenda. Director James-Wilson seconded and the motion carried 4-0.

Approval of Minutes

The following minutes were brought for approval:

- Minutes of the March 15, 2018 Regular Meeting. Director James-Wilson moved to approve the minutes. Director White seconded and the motion carried 4-0.
- Minutes of the April 5, 2018 Work/Study Meeting. Director White moved to approve the minutes. After noting two typographical corrections, Director Tucker seconded and the motion carried 4-0 to approve the minutes as corrected.

Public Comments-None

Consent Agenda

Superintendent Polm noted two corrections to the consent agenda. Director Tucker moved to approve the consent agenda with corrections. Director O'Hara seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for March 2018; 2) Accounts Payable as of April 19, 2018; 3) Recommend the following actions:

Hires:

Recommend Corey Smith as 1.0 FTE K-5 Special Education Teacher, Salish Coast Elementary, effective the 2018-19 school year.

Recommend Nora Sabia as 1.0 FTE Kindergarten Teacher, Salish Coast Elementary, pending completion of Washington State Teaching Certification Program, effective the 2018-19 school year.

Recommend David Egeler, John Burke and Kate Wenzl as Extended School Year Teachers, Special Education from July 9, 2018 through July 20, 2018.

Recommend Stephanie Sanders as 1.0 FTE Kindergarten Teacher, Salish Coast Elementary, effective the 2018-19 school year.

Recommend transfer of Bonnie Steneham, 1.0 FTE 2nd Grade Teacher, to 1.0 FTE 3rd Grade Teacher, Salish Coast Elementary, effective the 2018-19 school year.

Recommend transfer of Denise Aedan, 1.0 FTE 1st/2nd Grade Teacher, to 1.0 FTE Library/STEM/Intervention position, Salish Coast Elementary, effective the 2018-19 school year.

Recommend Jamillah Decianne, Beth Johnson, Teresa Coupe and Teresa Wright as Extended School Year Paraeducators, Special Education, from July 9, 2018 through July 20, 2018.

Retirements/Resignations:	Accept resignation Kelsey Sisko, .5 FTE School Psychologist, Blue Heron Middle School, effective the end of the 2017-18 school year. Accept resignation/retirement of Lisa Cartwright, .8 FTE K-5 Math Coach, effective the end of the 2017-18 school year. Accept resignation of Faith Pray, 6.0 Hr/Day Paraeducator, Grant Street Elementary, effective April 27, 2018. Accept resignation of Kimberly McClurg, High School Assistant Volleyball Co-Coach, effective the end of the 2017-18 season. Accept resignation of Matt Ready, High School Assistant Volleyball Co-Coach, effective the end of the 2017-18 season.
Leaves of Absence:	Approve Luci Chambers, 1.0 FTE Art Teacher, Blue Heron Middle School, for medical leave of absence as of April 9, 2018 through the end of the 2017-18 school year.
Donation:	Accept donation of \$3000.00 from Jefferson County Bar Association to PTHS Mock Trial.
Overnight Travel:	Approve Overnight Travel, Grades 7-12 Band to Loyalty Days Parade in Long Beach, WA, May 5-6, 2018
School Calendar:	Approve 2018-19 School Year Calendar
School Day	Approve 2018-19 School Day

Board Correspondence

The Board reviewed an email from Tom Thiersch regarding electric busses and Superintendent Polm's response email to Mr. Thiersch. The Board expressed interest in considering electric busses in the future.

Reports

Board Members

Director James-Wilson toured the Salish Coast Elementary construction site April 18, 2018. Directors White and Tucker also toured the construction site and ate lunch at Grant Street Elementary with Superintendent Polm April 12, 2018. Board Chair Welch attended the district Technology Committee meeting April 19, 2018. Director Tucker attended the viewing of the film *S Word*, presented as part of high school student Callay Boire-Shedd's community and school project.

Student

Caleb Johnson, ASB Representative was unavailable due to participation in a golf team match.

Wellness Policy 6700 Annual Review

Stacey Larsen, Director of Food Services and Karen Obermeyer of Jefferson County Public Health stated the district Wellness Committee has created a strategic plan to implement the district wellness policy using best practices. They detailed district-wide and individual building successes and challenges of meeting the wellness policy nutrition requirements. Ms. Larsen has begun meeting with other school districts to discuss co-op purchasing of foods from local farmers.

PE Consultant

Deb Lindgren, PE Consultant, provided the Directors with a National Standards for K-12 Physical Education handout. She explained the steps taken by the schools to reach the goal of providing physical education that helps all students achieve and maintain a healthy and active lifestyle. The daily lessons are based on the national standards detailed in the handout and build age-appropriate cognitive and physical skills.

Science Kit Implementation

Ann Raymond, Grant Street Elementary Assistant Principal stated 2017-18 is the first school year the new Carolina science kits have been used. She explained the science topics included in the kits. Denise Aeden, Grant Street Elementary Teacher detailed the results of the survey taken by teachers to evaluate the kits, and the plans for continued implementation of the kits.

High School Elevator Project

John Kennedy of Sundberg Kennedy Ly-Au Young Architects stated the design development phase of the high school elevator project has been completed and the construction documents phase has begun. The permit review documents will be submitted to the City of Port Townsend in the near future. Mr. Kennedy presented schematic designs, a revised cost estimate, budget information and a project timeline.

Superintendent

Superintendent Polm reported on the following

- Calendar of Events highlights
- Spring conference attendance percentages for Grant Street Elementary and Blue Heron Middle School
- Presented with Sarah Rubenstein to the Rotary Club of Port Townsend and the Port Townsend Kiwanis on the topics of Maritime Discovery Schools (MDS) and Salish Coast Elementary
- Attended April 12 Dessert with the Directors
- Next Dessert with the Directors will be held April 26, 2018 at 6:30 p.m. at the Northwest Maritime Center. Topics will be Redistricting and Salish Coast Elementary construction
- Attended Grant Street Elementary School PTA meeting April 12, 2018 to discuss Salish Coast Elementary construction

Director of Finance and Business Operations

Amy Khile reported on enrollment for March 2018 and gave a budget summary for all funds for April 2018, a special education funding report, and a capital levy and bond analysis. She noted the following corrections to the Highlights page of her report: General Fund, Extracurricular, March 2018 Expenditures \$41,443 and Year-To-Date (YTD) expenditures \$288,422; General Fund, MDS, March

Expenditures \$0 and YTD Expenditures \$47,829; and General Fund, Food Service, March Expenditures \$40,463 and YTD Expenditures \$275,815. Ms. Khile also presented the financial statements detailing the recent audit by the State. Discussion followed.

Action Items

Approve Resolution 18-01 Related to Action on Gun-Related Violence Prevention

Superintendent Polm explained the typographical and content edits requested at the April 5, 2018 Work/Study meeting have been applied to the resolution. Director James-Wilson moved to approve Resolution 18-01 Related to Action on Gun-Related Violence Prevention. Director White seconded. Director Tucker requested that the Board consider adding the age limit of 21 to the purchase of firearms language. Following discussion, Director James-Wilson rescinded the motion and Director White rescinded the second. Director Tucker moved to approve Resolution 18-01 Related to action on Gun-Related Violence with the addition of the minimum age of 21 for all purchases of firearms language. Director O'Hara seconded and the motion carried 5-0.

Approve Resolution 18-02 Delegating Authority to Washington Interscholastic Activities Association (WIAA)

Superintendent Polm explained this is an annual action by the Board to continue as a member of the WIAA. Director James-Wilson moved to approve Resolution 18-02 Delegating Authority to Washington Interscholastic Activities Association. Director White seconded and the motion carried 5-0.

Approve Resolution 18-03 Reduction in Force

Superintendent Polm explained the Reduction in Force is program specific. Chimacum School District has reduced the contract of a shared staff member, but Port Townsend School District carries the contract and must apply the reduction in force to that contract. Director White moved to approve Resolution 18-03 Reduction in Force. Director O'Hara seconded and the motion carried 5-0.

Approve Policy 2410 Graduation Requirements

Superintendent Polm stated that minor grammatical corrections have been applied to the policy since the most recent review April 5, 2018. He also explained the language regarding high school credit earned before attending high school. Director James-Wilson moved to approve Policy 2410 Graduation Requirements. Director Tucker seconded and the motion carried 5-0.

Approve Change Order Number 06 Absher Construction Contract

Superintendent Polm explained the line items of the change order. Discussion followed. Director James-Wilson moved to approve Change Order Number 06 Absher Construction Contract. Director White seconded and the motion carried 5-0.

Unfinished Business

Redistricting

Superintendent Polm presented a draft document addressing questions from the community regarding redistricting and requested feedback from the Board. The final document with Board recommendations will be presented at the Dessert for the Directors gathering April 26, 2018.

New Business

Request from Kimberly Barry for Boys Swim Team

Superintendent Polm referred to the documents compiled by Kimberly Barry in support of adding a high school Boys Swim Team. The Board directed Superintendent Polm to research the Title IX and cost implications of the proposal and provide a recommendation at the May 17, 2018 Regular Board Meeting.

Public Comments-None

Future Meeting Topics and Agenda Planning

The May 3, 2018 Work/Study meeting will include recognition of employees with 25+ years of service to the district, a report regarding Second Steps, review of student handbooks, and discussion of the possibility of the Board presenting at the WSSDA Annual Conference held in November 2018. Director James-Wilson will be excused from the May 3, 2018 Work/Study meeting and the May 17, 2018 Regular Board meeting due to travel out of the area.

Executive Session

The regular meeting was adjourned at 8:07 p.m. for a 3-minute break and a 25-minute executive session to discuss current or potential litigation with legal counsel began at 8:10 p.m. The meeting was reconvened at 8:34 p.m.

Board Reflections

Director White shared a reflection about viewing the new elementary school as a place for education and not just as an impressive building and two (2) comical handouts regarding the role of a school board.

Adjournment

The meeting was adjourned by consensus at 8:37 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: _____
Connie Welch, Board Chair