

Board Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, Nathanael O'Hara Laura Tucker and Keith White. Also present were Superintendent Polm, staff, students and community members.

#### Board Thought

Director White stated that it is the duty of the Board to provide a quality educational experience for all students. He expressed hope that the current generation will approach life with a questioning yet tolerant attitude.

#### Agenda Approval

Director James-Wilson moved to approve the agenda. Director White seconded and the motion carried 5-0.

#### Recognition

##### Superintendent

- Student Awards

Superintendent Polm and Athletic Coordinator Lysa Falge presented recognition certificates to high school winter sports athletes for achieving league championships, all-league honors and post-season participation.

Board Chair Welch recessed the meeting at 5:55 p.m. for a short reception to honor the athletes. The meeting was reconvened at 6:03 p.m.

- Education Support Professionals Week March 12-16, 2018

Superintendent Polm read the proclamation from Governor Jay Inslee declaring March 12-16, 2018 Education Support Professionals Week. Superintendent Polm also presented a certificate of recognition to Justin Gray, President of the local chapter of the Public School Employees of Washington SEIU 1948.

#### Public Comments- None

#### Board Correspondence

The Board reviewed a letter from Maraiiah Lynn Nadeau regarding Salish Coast Elementary School furniture selection and Superintendent Polm's letter of response.

The Board reviewed and discussed an email received from Justine Gonzalez-Berg on behalf of Tax Equity Port Townsend regarding tax reform in Washington State. Additional information regarding the email request was provided by Ms. Gonzales-Berg and Bernie Donanberg.

#### Reports

Director White attended the concert February 25, 2018 at Chimacum High School, which featured the PTHS and Port Townsend Community Orchestras. He also recently had brief discussions with three (3) local legislative representatives in Olympia regarding current legislation affecting the school district.

Director Tucker attended the February 28, 2018 presentation related to the 2018 Port Townsend Community Read *My Old Man and the Mountain: A Memoir*. She also recently toured the Salish Coast Elementary School construction site.

#### Math Bridges

Grant Street Elementary Assistant Principal Ann Healy-Raymond provided a history of the math curriculum adoption. Tracy Gallegos, Grant Street Elementary Math Intervention Specialist, detailed the structure of the curriculum including classroom lessons and small group options. Teacher on Special Assignment (TOSA) Lisa Cartwright described the Math Leadership Team philosophy and ways in which parent information, teacher feedback, maritime place-based projects and assessment are part of the curriculum implementation.

#### McCarthy-Dressman Grant

Lisa Cartwright said the grant funds aid in providing learning and planning time for teachers regarding student math fluency and maritime place-based projects. Ms. Cartwright's mentor assigned by the McCarthy-Dressman Foundation plans to visit Grant Street Elementary in the near future.

#### Maritime Discovery Schools (MDS)

MDS Director Sarah Rubenstein stated the Maritime Academy is achieving the goal of career readiness through in-school, out-of-school, and summertime opportunities. She said the district continues to fund MDS professional development teaching labs. Ms. Rubenstein described the curriculum matrix of maritime place-based projects throughout the district, including projects in connection with Salish Coast Elementary.

#### High School Science Course Realignment

High School Science Department Chair Brandi Hageman described the current science course offerings and how they have been modified to align with standards. She explained the Next Generation Science Standards (NGSS) that were followed to create the 2018-19 proposed science course offerings.

#### Salish Coast Elementary Project Update

Project Manager Kirk Robinson explained that construction for the next month will include such things as interior work, mechanical and electrical components, work on Discovery Avenue. He also stated the furnishings and play equipment selections will be finalized during March and the technology components have been chosen and will be ordered soon. Mr. Robinson provided information regarding expense and time involved in adding rubber floors and a covered play area.

Director White left the meeting at 8:01 pm and returned at 8:03 pm.

#### Superintendent

Superintendent Polm reported on the following:

- Timeline for Thought Exchange process regarding redistricting
- Lean Thinking course finished by Superintendent Polm, Director of Finance and Business Operations Amy Khile, and Director of Payroll and Human Resources Laurie McGinnis
- Community
  - Attended a Bicycle Mechanic School meeting with the district building principals

- Attended the February 25, 2018 high school and community orchestra performance
- Attended the Port Townsend Community Read presentation February 28, 2018
- Exploring options for the first school days at Salish Coast Elementary in the event a Certificate of Occupancy is delayed
- Calendar
  - Extended invitation from Dr. Molly Parker to the Board to attend a site visit of an intergenerational daycare in Seattle March 22, 2018
  - Jefferson County Education Partnership (JCEP) meeting March 22, 2018 at Blue Heron Middle School
  - Desserts with the Board scheduled for March 29, April 12 and April 26, 2018
- District Annual report finalized

#### Action Items

##### Approve donation from Jefferson County Association of Realtors for the McKinney-Vento Program

Director White moved to approve. Director Tucker seconded. Following discussion, the motion carried 5-0.

##### Approve donation from The Community Wellness Project to Food Services

Director James-Wilson moved to approve. Director White seconded and the motion carried 5-0.

##### Approve overnight trip for the High School Knowledge Bowl Team to attend the state competition in Arlington, March 16-17, 2018.

Director James-Wilson moved to approve. Director Tucker seconded. Following discussion, the motion carried 5-0.

#### Unfinished Business- None

#### New Business

##### Washington State School Directors' Association (WSSDA) Board Self-Assessment

Superintendent Polm stated the Board has chosen to participate in the WSSDA board self-assessment survey four (4) of the past five (5) school years. The Board decided to complete the survey this school year.

#### Policy Review

##### Policy and Procedure 2104 Federal and/or State Funded Special Instructional Programs - First Review – Superintendent Polm

Superintendent Polm stated the policy and procedure are new to the district and were drafted following WSSDA recommendations.

##### Policy 2108 Learning Assistance Program – First Review – Superintendent Polm

Superintendent Polm stated the policy contains updates suggested by WSSDA and the current procedure will be deleted due to obsolescence. Directors Tucker and James-Wilson suggested language edits.

Policy and Procedure 3115 Homeless Students: Enrollment Rights and Services – First Review – Superintendent Polm

Superintendent Polm stated the policy and procedure are updated to align with new legislation and WSSDA recommendations. Director Tucker noted a typographical error in the policy.

Policy 3116 and Procedure Students in Foster Care – First Review – Superintendent Polm

Superintendent Polm stated the policy and procedure are new to the district and were drafted following WSSDA recommendations.

Public Comments – None

Future Meeting Topics and Agenda Planning

School safety and emergency preparedness

Board resolution advocating for legislative action to help protect students

Response to email request from Tax Equity Port Townsend

Student musicians will play prior to the March 15, 2018 regular business meeting

Executive Session

Board Chair Welch adjourned the meeting at 9:09 pm for a 10-minute executive session regarding current or potential litigation. The meeting was reconvened at 9:19 pm.

Board Reflections- None

Adjournment

The meeting was adjourned by consensus at 9:19 pm.

Respectfully submitted,

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John A. Polm, Jr., Secretary

ATTEST: \_\_\_\_\_  
Connie Welch, Board Chair