

Board Chair Nathanael O'Hara called the meeting to order at 5:30 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Jennifer James-Wilson, and Laura Tucker. Keith White joined the meeting by phone. Also present were Superintendent Polm, staff, community members, and Emmett Erickson, ASB (Associated Student Body) Representative.

Laura Tucker led the Pledge of Allegiance.

#### Agenda Approval

Keith White moved to approve the agenda. Mr. White rescinded his motion. Jennifer James-Wilson moved to remove approval of Policy 2410 under action items and approve the agenda with that change. Mr. White seconded and the motion carried 5-0. Policy 2410 will be further reviewed in committee before board consideration.

#### Hero Awards

Superintendent Polm presented a Hero Award to Ben Bauermeister, Doug Ross, and Martha Trolin from Skillmation for their work with the mentor group at Port Townsend High School. Mr. Bauermeister, who was present, and Principal Ehrhardt, explained how the mentor group is designed.

#### Approval of Minutes

The following minutes were brought for approval:

- Minutes of the October 19, 2017 Regular Meeting. Laura Tucker moved to approve the minutes of the October 19, 2017 regular meeting. Connie Welch seconded and the motion carried 5-0.
- Minutes of the October 30, 2017 Special Meeting. Ms. James-Wilson moved to approve the minutes of the October 30, 2017 special meeting. Mr. White seconded and motion carried 5-0.
- Minutes of the November 2, 2017 Work/Study Meeting. Ms. Tucker moved to approve the minutes of the November 2, 2017 work/study meeting. Ms. Welch seconded and the motion carried 5-0.

#### Public Comments - None

#### Consent Agenda

Jennifer James moved to approve the consent agenda. Superintendent Polm introduced Katy Gaffney, who will be starting as Confidential Secretary to the Superintendent on November 30, 2017. Mr. White seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for October, 2017; 2) Accounts Payable as of November 16, 2017; 3) Recommend the following actions:

#### Hires:

Recommend Michael Scott Harmsen as 8 hr./day, 260 days/year, District Computer Network/Telephone Technician, effective October 16, 2017  
Recommend Rebecca Lynn as 8 hr./week, 180 days/year, OCEAN Secretary, effective October 20, 2017  
Recommend Ashley Merrell as 4.25 hr./day Bus Driver, effective October 18, 2017  
Recommend Emma White as 6.17 hr./day Special Education Para Educator, Grant Street Elementary, effective October 26, 2017

Recommend Virginia Boatman as 6.33 hr./day Special Education Para Educator, Port Townsend High School, effective October 23, 2017  
 Recommend Natalie Ballou as 6 hr./day Special Education Para Educator, Port Townsend High School, effective November 2, 2017  
 Recommend Steve Hiegel as 5.5 hr./day 290 day/yr., Evening Custodian, Grant Street Elementary, effective November 2, 2017  
 Recommend Madeline Krysinski as 6.33 hr./day Special Education Para Educator, Blue Heron School, contingent upon meeting testing requirements  
 Recommend Eugenia Dickerson as 6.33 hr./day Special Education Para Educator, Blue Heron School, contingent upon meeting testing requirements  
 Recommend Kathryn Gaffney as Confidential Secretary to the Superintendent, effective November 30, 2017  
 Recommend Sean Smith as High School Assistant Boys' Basketball Coach, effective the 2017-18 season  
 Recommend Lamont Thornton as Blue Heron Boys' Basketball Coach, effective the 2017-18 season  
 Retirements/Resignations: Accept resignation of Sean Smith as Blue Heron Boys' Basketball Coach, effectively immediately  
 Accept resignation of Charity Jesionowski as High School Assistant Wrestling Coach, effective immediately  
 Accept resignation of Charity Jesionowski and Kade Wilford as Blue Heron Wrestling Co-Coaches, effective immediately  
 Donations: Accept donation of science equipment, valued at \$1,795, from Eric Effmann for use in Port Townsend High School science classes  
 Out-of-State Travel: Approve trip for Principal Carrie Ehrhardt and School Resource Officer Jeremy Vergin to the NASRO (National Association of School Resource Officers) Conference in Reno, Nevada, June 24-29, 2018  
 Contracts: Approve inter-local agreement between Chimacum School District #49 and Port Townsend School District #50 for sharing the services of the Information Technology employee

#### Board Correspondence – None

#### Reports

##### Board Members

The superintendent and board members discussed which sessions they plan to attend at the WSSDA (Washington State School Directors' Association) conference November 16-19, 2017.

#### Student

Emmett Erickson, ASB Executive Treasurer, said the goal of the ASB is to improve the quality of reports given by the student representatives to the board. He reported on the following:

- Veterans' Day activities at the high school
- Winter Sports

- Location for senior prom
- Holiday food drive sponsored by the ASB

Election of one or two student representatives to attend and report at board meetings was discussed, and Mr. Erickson said he would take that proposal to the ASB.

#### Superintendent

Superintendent Polm reported on the following:

- Update on transportation report reported at the last meeting. Eight routes exceed one hour in the afternoon, the longest being 1 hour 15 minutes. Two routes in the morning exceed one hour. More information on how many students impacted by long bus rides will be forthcoming.
- Update on McCleary decision which indicated the legislature is still in contempt of the ruling, and there is still significant shortfall in funding for 2018-19.
- Meeting at Chimacum School District regarding the remodel of the bus barn. Discussion followed.
- Sarah Rubenstein is planning a Dessert Night with board members. Dr. Polm and Ms. Rubenstein will also be doing a presentation to the Sunrise Rotary on November 29, 2017 and to the Chamber of Commerce on December 4, 2017 regarding the MDS initiative.
- Covers for the new lighting at the high school
- Jefferson County Educational Partnership meeting on December 4, 2017 at Chimacum High School Library from 4-6 p.m. Ms. Tucker and Mr. White plan to attend.
- Board members invited to the Blue Heron attendance and academic awards assembly on Monday, November 20, 2017 at 2:15 p.m.
- Upcoming District quarterly publication in the Leader
- Pocket Guide regarding EHB (Enhanced House Bill) 2242. Discussion followed.
- Quimper sale day and fund raiser for the Maritime Discovery Schools Initiative.
- WSSDA Legislative Assembly in January, 2018 Mr. White, Ms. James-Wilson and Superintendent Polm plan to attend

#### Director of Finance and Business Operations

Amy Khile reported on enrollment for November, 2017 and gave a budget summary for all funds for October 2017, a special education funding report, and a capital levy and bond analysis. Discussion followed.

#### Action Items

##### Approve Change Order for Salish Coast Construction

Superintendent Polm explained that this change order covers some costs that were more than expected, as well as ensuring the cost of installing a video camera to provide time-lapse photos of the construction was included. Ms. Tucker moved to approve the change order for Salish Coast construction. Keith White seconded and the motion carried 5-0.

##### Approve Policy 6505 – Video Security on School District Grounds of Property

Superintendent Polm said the changes recommended by the board at the first review of this policy have been incorporated. Ms. James-Wilson moved to approve Policy 6505, Video Security on School District Grounds of Property. Mr. White seconded and the motion carried 5-0.

#### Public Comments - None

Future Meeting Topics and Agenda Planning

Superintendent Polm indicated there will be a report from the school nurse at the December 7, 2017 board meeting regarding Human Growth and Development curriculum, as well as information about the CEE (Center for Excellence in Education) survey. The oath of office will be administered to the recently re-elected board members and the offices of the board will be reorganized.

Board Reflections

Mr. White said he attended the high school play, "The Accidental Death of the Anarchist", and was very impressed by the performance of Cecelia Nielsen.

Adjournment

The meeting was adjourned by consensus at 7:05 p.m.

Respectfully submitted,

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John A. Polm, Jr., Secretary

ATTEST:\_\_\_\_\_  
Nathanael O'Hara, Board Chair