

Board Chair Nathanael O'Hara called the meeting to order at 5:30 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Jennifer James-Wilson, Laura Tucker, and Keith White. Also present were Superintendent Polm, staff, and community members.

#### Board Member Thought

Laura Tucker read some letters of support Port Townsend 5<sup>th</sup> graders wrote to 5<sup>th</sup> graders in Houston, Texas after the devastation caused by Hurricane Harvey.

#### Agenda Approval

Keith White moved to approve the agenda. Ms. Tucker seconded. Ms. James-Wilson requested that item 06.020, WSSDA (Washington State School Directors' Association) Legislative Conference report be removed from the agenda and postponed until the October 19, 2017 board meeting. Ms. Tucker moved to approve the agenda, removing item 06.020. Mr. White seconded and the motion carried 5-0.

#### Recognition

Superintendent Polm said this recognition will be postponed as the recipient is not in attendance.

#### Public Comments - None

#### Board Correspondence - None

#### Reports

Student - None

Board - None

#### District Fine Arts Coordinator – Daniel Ferland

Mr. Ferland shared some plans from teachers for fine arts projects this school year, explained his role as District Fine Arts Coordinator, and reported on fine arts course offerings and participation numbers in those classes.

#### High School Report and School Improvement Plan – Carrie Ehrhardt

Principal Ehrhardt introduced the Building Leadership Team at the high school: Tom Gambill, Julianne Dow, Jennifer Kruse, Brandi Hageman, Rene Olson, Judy Cowling, and Kelley Watson. She then reported on attendance, free and reduced lunch, graduation, and special education rates at Port Townsend High School, as well as improvement goals for 2017-18. The Building Team presented assessment testing information and improvement goals for specific subjects. The high school mentor program was discussed.

Board Chair O'Hara called a recess at 6:52 pm. The meeting was reconvened at 7:00 pm.

#### Maritime Discovery Schools Program Evaluation – Jeff Youde

Dr. Youde explained that this program evaluation includes stakeholder perspectives and views (including teachers, students, and parents), and helps to evaluate the implementation of the Maritime Discovery Schools Program (MDS) to date. Discussion followed.

#### High School Athletic Participation and Financial Report – Carrie Ehrhardt

Principal Ehrhardt reported on sports participation numbers for 2016-17, as well as expenditure and revenue information.

#### High School Transition Program – Carrie Ehrhardt

Principal Ehrhardt spoke about transition services for special education students in the district, including opportunities to work in the Redhawk Brew (formerly Java 101), assist in cleaning sports uniforms, helping clean and set up the lunch room, working in the garden, and more. Ms. Ehrhardt explained that two of the special education para educators at the high school have been formerly trained as job coaches. Communication to the community and parents further explaining about the program in place this year was discussed.

#### Internal Financial Controls – Amy Khile

Ms. Khile, Director of Business and Finance, explained how the Port Townsend School District complies with applicable financial laws and regulations regarding internal financial controls, even though the staff in the business office is small.

#### Superintendent

Superintendent Polm reported on the following:

- An agreement with the SEIU (Service Employees International Union) has been tentatively reached and union members scheduled a vote to ratify that agreement on October 9, 2017
- He rode bikes today with students at Blue Heron School during PE classes
- He is attending the WASA (Washington Association of School Administrations) Fall Conference on October 10, 2017 with Principals Gaffney, Ehrhardt, and Condran
- How the *McCleary* litigation challenges the amount of state funding, not the distribution of funding. Ms. Khile explained how districts receive funding from the state for 2017-18.
- Engrossed House Bill (EHB) 2242 and the loss of the staff mix factor for funding salaries
- How local levy will be affected by EHB 2242

#### Action Items

##### Approve CTE (Career Technical Education ) Program Plan for 2017-18

Ms. Tucker noted an error under Goal Statement #2; in the third paragraph, second sentence, the word “kids” should be changed to “kits”. Ms. Tucker moved to approve the CTE Program Plan for Port Townsend High School for school year 2017-18. Mr. White seconded and the motion carried 5-0.

##### Approve West Sound Tech Contract

Ms. Welch moved to approve the Inter-district Cooperative Agreement for the West Sound Technical Skills Center for 2017-18. Mr. White seconded and the motion carried 5-0.

##### Approve Out-of-State Travel to Northwest Math Conference in Portland, Oregon, October 12, 2017 for 6 Staff Members

Ms. Welch moved to approve the out-of-state travel to the Northwest Math Conference in Portland, Oregon, October 12, 2017 for 6 staff members. Ms. James-Wilson seconded and the motion carried 5-0.

Approve Resolution 17-15, Support for Proposition 1

Ms. James-Wilson moved to approve Resolution 17-15, expressing the Board of Directors' support for Jefferson County's Proposition 1, a bond measure to levy an additional property tax to provide funding for very low-income and low-income housing. Ms. Tucker seconded. Mr. White expressed concern that the plan proposed through Proposition 1 may not solve the housing problem in Jefferson County. Discussion followed. The motion carried 5-0.

Approve Superintendent Polm's Travel to the District Administration Leadership Institute in San Diego, California, November 8-12, 2017

Superintendent Polm explained that the Institute will reimburse flight costs, and pay for the registration fee, so cost to the district will be minimal. Ms. Tucker moved to approve out-of-state travel for Superintendent Polm to attend the District Administration Leadership Institute in San Diego, California on November 8-12, 2017.

Public Comments – None

Board Reflections

Ms. James-Wilson will do the board member thought for the November 2, 2017 work/study meeting.

Adjournment

The meeting was adjourned by consensus at 9:20 pm.

Respectfully submitted,

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John A. Polm, Jr., Secretary

ATTEST: \_\_\_\_\_  
Nathanael O'Hara, Board Chair