

## **REGULAR SCHOOL BOARD MEETING**

**October 10, 2005**

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### **TAPE 1, SIDE A**

The meeting of the Board of Directors of the Port Townsend School District was called to order at 6:00 p.m. by Board Chair Loren Monroe at the Lincoln Building, 450 Fir Street, Port Townsend, WA. Present were Board members Loren Monroe, John Eissinger, Tracy Reinhart and Beth Young. Also present were Superintendent Thomas Opstad, High School Principal Carrie Ehrhardt, and High School Vice-Principal Tom Kent. The group discussed the high school. The board went into Executive Session at 7:00 p.m. where they discussed personnel issues. The regular meeting reconvened at 7:30 p.m. Also present was Recorder Rosanne Butler.

John Eissinger spoke about Columbus Day, and led the Pledge of Allegiance.

There was no correspondence.

The Board reviewed the minutes of the September 26, 2005, Regular Board Meeting. The minutes were corrected to reflect John Eissinger as the Board Vice-Chair chairing the meeting. The time of adjournment of the meeting was corrected to 8:20 p.m. Beth Young suggested the following amendments to the minutes: clarify that Administration will stop the meeting if booing happens, and clarify that ITBS stopped because the WASL took its place. John Eissinger made a motion to approve the minutes of the September 26, 2005, Regular Board Meeting as amended. Tracy Reinhart seconded the motion, which carried 4-0.

The Board reviewed the Agenda and Consent Agenda. Beth Young stated that Accounts Payable were in order. Tracy Reinhart made a motion to approve the Consent Agenda. Beth Young seconded the motion, which carried 4-0.

Included in the consent agenda were: 1) Accounts Payable as of October 10, 2005; 2) Payroll - September, 2005; 3) Recommend the employment of Jennifer Smith for the 1.0 FTE Fifth Grade leave replacement position at Mountain View Elementary School for the 2005-2006 school year; 4) Recommend the employment of Carol Light for the .2 FTE Language Arts/Social Studies leave replacement position at Blue Heron Middle School for the first semester (September 6, 2005-January 27, 2006) of the 2005-2006 school year; 5) Accept the resignation of Mary Stolaas, First Grade teacher, for the 2005-2006 school year; 6) Recommend Mary Stolaas for the .8 FTE Librarian position for the 2005-2006 school year; 7) Approve Mary Stolaas to attend the WLMA Fall Conference, October 14-15, 2005, in Yakima, WA; 8) Approve Victoria Velategui and Phyllis Marckworth to attend the NW Math Conference, October 13-14, 2005, in Portland, OR; 9) Approve Lori Witheridge, Ellen Larkin, Diane Frame, Miriam Mach, and Lynette Fisk to attend the Early Literacy Conference, October 28-29, 2005, in Portland, OR; 10) Approve Tom Opstad to attend the WSSDA Regional Conference, November 16-19, 2005, in Seattle, WA; 11) Approve request to surplus an InFocus overhead projector, model #LP340-B, located at Port Townsend High School, for which parts are no longer available, and will be traded in for a new model; 12) Accept the donation of \$607.99 from the Pat Thompson Photo Fund, for the purchase of three digital cameras for use at Blue Heron Middle School; 13) Approve the Memorandum of Understanding between Olympic ESD 114 and Port Townsend School District to support the Regional Crisis Team Coordination and Training Activities for the 2005-06 school year.

There were no Public Comments.

Superintendent Opstad reported on the staff training activity on October 5<sup>th</sup>. Teams met at Mt. View and discussed curriculum by grade level. Mr. Opstad visited all groups during the staff training, and noted good conversation within the groups. It is a goal of the district to integrate writing into the curriculum at

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all grade levels. The next ILC meeting is scheduled for October 12<sup>th</sup>. More planning for staff training will be discussed at that meeting.

Superintendent Opstad presented the Carl Perkins grant. This is an ongoing grant totaling \$16,000.00. The funds are used for: purchasing equipment; support of vocational programs; FBLA travel; supervision of students doing job shadowing. Mr. Opstad requested approval of the grant. John Eissinger made a motion to approve the Carl Perkins Grant for the 2005-2006 school year. Tracy Reinhart seconded the motion, which carried 4-0.

Superintendent Opstad presented the October enrollment. He distributed a graph to the Board showing the decline in enrollment from the 2001-02 school year to date. The graph also showed current vs. budgeted enrollment for this year. Mr. Opstad stated that with the increased capacity in the budget he moved Mary Stolaas into a district librarian position. Mr. Opstad will meet with Administrators tomorrow to look at other needs. Loren Monroe asked if the October Running Start numbers were solid, and commented there were fewer students in Running Start this year than last. Rosanne Butler was instructed to bring a report to the Board at the next meeting, showing what students enrolled new to the district in September, and where they came from.

Superintendent Opstad presented the Minimum Basic Compliance Report. Discussion followed. The Board asked Mr. Opstad to review the hours at Grant Street with the new early release every Wednesday. This report was tabled, and will be brought back for approval at the next meeting.

Superintendent Opstad presented the Calendar of Events.

Superintendent Opstad presented the board with notebooks with all WSSDA versions of the 4000 and 5000 policy series. Mr. Opstad stated that he plans to have the principals review policies and give him feedback before bringing them to the board for review.

The Board reviewed Policy 4130/4130P: Title 1 Parent Involvement. Beth Young asked about the procedure for parents wishing to have their student evaluated. Discussion followed. Ms. Young also commented that the word "Board" needed to be capitalized consistently throughout policies. There were no other changes recommended. This policy will be brought back for second review at the next meeting.

The Board reviewed Policy 4200/4200P: Safe and Orderly Learning Environment. Beth Young asked whether it is a legal requirement that military recruiters have the same opportunity to interact with students as other groups. Mr. Opstad will research this question and will look to see if the policy has been changed since the new NCLB legislation went into effect. This policy will be brought back for second review at the next meeting.

The Board reviewed Policy 4210: Regulation of Dangerous Weapons on School Premises. Beth Young asked for clarification that our policy include a requirement that no weapons be in cars on school grounds. This change will be made, and the policy will be brought back for second review at the next meeting.

The Board reviewed Policy 4215: Use of Tobacco on School Property or at School Activities. There were no changes recommended. This policy will be brought back for review at the next meeting.

The Board reviewed Policy 4220/4220P: Complaints Concerning Staff or Programs. There were no changes recommended. This policy will be brought back for review at the next meeting.

During Board Comments there was discussion about the discontinuation of the ITBS testing in the district.

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**TAPE 1, SIDE B**

Tracy Reinhart congratulated John Eissinger for being elected President of the Jefferson County Association of Realtors for next year.

The Board discussed the upcoming WSSDA conference.

The meeting was adjourned by consensus at 8:08 p.m.

All letters, resolutions, and pertinent information referred to within may be found in the Supplemental File as if fully set forth within.

Respectfully submitted,

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Thomas A. Opstad, Superintendent

ATTEST: \_\_\_\_\_  
Loren Monroe, Board Chairman