

REGULAR SCHOOL BOARD MEETING

January 9, 2006

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TAPE 1, SIDE A

The meeting of the Board of Directors of the Port Townsend School District was called to order at 6:00 p.m. by Board Chair John Eissinger at the Lincoln Building, 450 Fir Street, Port Townsend, WA. Present were Board members John Eissinger, Tracy Reinhart, Loren Monroe, Rita E. Beebe and Beth Young. Also present were Superintendent Thomas Opstad, and Grant Street Principal Steve Finch. The group discussed Grant Street Elementary. The board went into Executive Session at 7:00 p.m. where they discussed personnel issues. The regular meeting reconvened at 7:30 p.m. Also present were staff and members of the community.

Rita E. Beebe led the Pledge of Allegiance and spoke about the Benjamin Franklin and Robert E. Lee, both of whom have birthdays in January.

There was no correspondence.

The Board reviewed the minutes of the December 12, 2005, Regular Board Meeting and the December 29, 2005 Accounts Payable Board meeting. Tracy Reinhart made a motion to approve the minutes of the December 12, 2005, Regular Board Meeting and the December 29, 2005 Accounts Payable Board meeting. Loren Monroe seconded the motion, which carried 5-0.

The Board reviewed the Agenda and revised Consent Agenda. Tracy Reinhart stated that Accounts Payable were in order. Tracy Reinhart made a motion to approve the Consent Agenda as revised. Loren Monroe seconded the motion, which carried 5-0.

Included in the consent agenda were: 1) Accounts Payable as of December 12, 2005; 2) Payroll – December, 2005; 3) Recommend the employment of Christina Carpentier for the supplemental position of Middle School Drama Advisor for the 2005-2006 school year; 4) Accept the resignation of Erich Amico, Middle School Track Coach, for the 2005-06 school year; 5) Accept the resignation of Kathy Amico, Middle School Assistant Track Coach, for the 2005-06 school year; 6) Barbara Henry, 6 chaperones and 42 students to attend Island Lake Camp Orchestra Retreat, January 14-16, 2006, in Silverdale, WA; 7) Diane Frame to attend the OSPI January Conference, January 18-19, 2006, in Seattle, WA; 8) Anita Fraser to attend the Fetal Alcohol Spectrum Disorders Three Day Training, January 19-21, 2006, in Portland, OR; 9) Michael Alstad, 2 chaperones and 22 students to attend the Clark College Jazz Festival, January 27-28, 2006, in Vancouver, WA; 10) Accept the donation from Stanton Stevens of one copy of Adobe Indesign CS2 UE for Mac, one copy of Adobe Illustrator CS2 UE for Mac, and one copy of Adobe Photoshop CS2 UE for Mac, with a total value of \$140.56, for use by Mar Vista Alternative High School; 11) Accept the donation from Janet Tyan of a spinet piano, valued at \$500.00, for use in the Blue Heron Middle School music program.

Public Comments were given by the following individuals in which they expressed concerns over publicly recognizing students at Mt. View for passing the 4th grade WASL during an assembly, while the students who did not pass the WASL were asked to applaud them: Liz Coker, Annemarie Mende and Kevin Tuuri. Mr. Eissinger stated that the Board has instructed the Superintendent to discuss this issue with the Administrative team.

Steve Finch gave an update on the district's Emergency Plan and the implementation of Staff photo IDs. Mr. Finch reported an increase in emergency preparedness in all schools. This school year each building has drilled for emergencies, and there is coordination and consistency between buildings. In October 2005 the district held a district-wide evacuation drill, coordinated with the Police and Fire Departments. All schools have done earthquake drills, and plan to do a lockdown drill. Administrators will meet monthly to continue working. Mr. Finch stated that the district needs representation at the ongoing

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countywide emergency preparedness (J-Prep) meetings. Mr. Finch stated that photo IDs have been implemented for all district staff, with the exception of a few staff that missed picture day. The next step is to coordinate a plan to identify substitutes and visitors to each school. Discussion followed. Mr. Finch commended Jeanie Glaspell, Counselor at Grant Street, for her hard work and leadership in implementing the Emergency Plan.

Kathy Amico reported on High School fundraisers. Discussion followed.

TAPE 1, SIDE B

Superintendent Opstad updated the Board on the preparations for the Study and Survey. Mr. Opstad is expecting a packet from BLRB Architects this week, and will have a better idea of the timeline for the study and survey at the next Board meeting.

Superintendent Opstad updated the Board on the WASA review. Mr. Opstad spoke to Debbie Wing, who is the WASA consultant that will coordinate the review. Ms. Wing is the former Superintendent of North Mason School district. She is pulling together a team of people to come to the district on February 2-3, 2006. This team will want to interview Board members, district office staff and a sampling of teachers, classified staff and parents. WASA has given the district a survey, which is to be completed in advance of the site visit, and returned to Rosanne Butler, who will mail them to WASA. The surveys are confidential, and the results will be compiled at the WASA office.

Steve McIntire presented the November Budget Status report. He also reported that the school bus that was ordered for August 2005 delivery had gotten as far as the State Patrol inspection process and failed inspection. It was returned to Portland, Oregon for repairs, and should be re-inspected by the end of the week. Mr. McIntire also stated that the second bus ordered by the district is due to arrive in March 2006.

Superintendent Opstad presented the January enrollment. Enrollment was up 1.5 FTE from December.

Superintendent Opstad stated that the district intends to increase the base pay for certificated substitutes from \$70.00/day to \$100.00/day, effective January 16, 2006. Mr. Opstad stated that surrounding districts (Port Angeles, Sequim, Chimacum and Quilcene) all pay \$100.00/day, and he feels the increase is necessary to recruit and retain certificated substitutes. Discussion followed.

Superintendent Opstad presented the Calendar of Events.

The following policies were brought for second review:

Policy 4315: Release of Information Concerning Sexual and Kidnapping Offenders. There were no changes recommended. This policy will be brought back for approval at a future meeting.

Policy 4320: Cooperative Programs with Other Districts and Public Agencies. There were no changes recommended. This policy will be brought back for approval at a future meeting.

Policy 4330: Cooperation with Private and Parochial Schools and Day Care Agencies. There were no changes recommended. This policy will be brought back for approval at a future meeting.

Policy 4260/4620P: Use of School Facilities was brought for fourth review. Superintendent Opstad showed the Board a booklet which will include the policy, procedure, fee schedule and facility use form. This will allow users to have access to all information in one convenient form. Rita E. Beebe recommended that the sentence on the fee schedule "If piano is moved, the user is responsible for all tuning" should be modified to read "If piano is moved, the user is responsible for all tuning and pedal adjustment." Beth Young commented that the policy still says, "the use of school facilities has been

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dived into two categories,” when it should be changed to “four categories.” She also recommended moving the last paragraph of the procedure in front of the preceding paragraph.

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The Board discussed whether there should be a charge for community use of the fields to offset the cost of maintaining them. This policy will be brought back for approval at a future meeting. Discussion followed.

The Board discussed the retreat on January 17, 2005. They will plan to do the evaluation of the Superintendent during the first half hour of the retreat. The Board also discussed plans for the Board Appreciation reception at the January 23rd board meeting.

The meeting was adjourned by consensus at 8:45 p.m.

All letters, resolutions, and pertinent information referred to within may be found in the Supplemental File as if fully set forth within.

Respectfully submitted,

Thomas A. Opstad, Superintendent

ATTEST: _____
John Eissinger, Board Chairman