

REGULAR SCHOOL BOARD MEETING

October 26, 2009

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TAPE 1, SIDE A

Board Vice Chair Bobby DuBois called the meeting to order at 6:03 pm. Present: Anne Burkart, Bobby DuBois, Rita E Beebe, John Eissinger and Superintendent Tom Opstad. Also present: staff and community members.

During the work/study session the board conversed with Middle School Principal Mark Decker. Beth Young arrived at 6:09 p.m.

The meeting recessed at 7:04 p.m. to a closed session, where the board discussed collective bargaining.

The meeting reconvened at 7:30 p.m. Also present was student board member Brynne Gambill.

The board shared "What's Good in the District"

Brynne Gambill is having a good senior year.

John Eissinger:

- Attended the final strategic planning meeting last Saturday. Thanked the superintendent and staff for their efforts in seeing the process through.
- Commended Bobby DuBois for having a hard working daughter. Chloe is the stage manager for the fall play, as well as working part-time at the Blue Gull Inn.

Anne Burkart seconded John Eissinger's comments about strategic planning.

Bobby DuBois:

- Enjoyed Mark Decker's presentation at the work/study session.
- Stated that the spirit in the schools is good.
- Thanked John Eissinger for his service on the school board, knowing that he is not available to attend the November 9th and November 23rd board meetings.

Tom Opstad:

- Stated that the administrator's workload is increasing, as they pick up more responsibilities. This is happening in districts throughout the state.
- Has meetings scheduled with several community members as follow up to the last strategic planning meeting.
- Is looking forward to working with the ESD to help align the district's math curriculum to meet the new state standards.
- Playground equipment has been ordered for Blue Heron.
- Described the high school maritime program in partnership with the Northwest Maritime Center. He looks forward to seeing this program grow over time.

Steve McIntire commended Dawn Young for assisting a student in the Lincoln Building parking lot whose car caught fire while he was driving.

Beth Young commended Jennifer Nielsen for noticing a spark in the electric switch in stage area. The problem was fixed and the district avoided a bigger problem.

Rita E. Beebe:

- Thanked Mark Decker for his efforts, stating that she has heard great feedback from parents.
- Enjoyed seeing the Mt. View student work displayed in the "elementary hallway" at Blue Heron. Parents and kids were pleased to see this during the open house.
- Enjoyed the pancake breakfast fundraiser for the Port Townsend Education Foundation, stating that there was a great turnout.
- Homecoming went well.
- Described the "fabulous" self-portraits of Grant Street students that are currently on display.
- The girls' JV soccer team had an outstanding season, and the girls' varsity soccer team had a good last game.

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- Stated that the high school secretaries like the current way that the Athletic Director position is being handled, as they are getting briefed every day.

There was no correspondence.

The board reviewed the minutes of October 12, 2009 regular school board meeting. One correction was noted: 1) on page two the word "AARA" should be "ARRA." Motion to approve minutes as corrected was made by John Eissinger and seconded by Rita Beebe. Motion carried 3-0.

The board reviewed the agenda. Ms. Young noted two changes: 1) Item 2.3 under Personnel is being moved from the consent agenda to the regular agenda. 2) There is a typo on the agenda under Policy Review. It should read Policy 6210, not 6120. A motion to approve the consent agenda as corrected was made by Anne Burkart and seconded by Rita Beebe. Motion carried 5-0.

Included in the Consent Agenda were: 1) Accept the resignation of Steven Kraght as 7th grade Girls' Basketball Coach effective immediately; 2) Accept the resignation of Amy Arthur as Blue Heron Middle School Girls' JV Basketball Coach effective immediately; 3) Approve Joey Johnson and Nick Harper to attend the 2009 Washington State Wrestling Coaches Clinic, November 7-8, 2009, in Yakima, WA; 4) Approve Tom Kent to attend the Current Issues in Athletic Liability Conference, November 17-18, 2009, in Anacortes, WA; 5) Approve the request to surplus outdated math textbooks workbooks and manipulatives that are of no value to the district; 6) Approve the request to surplus one television, ID tag# 06294, which is non-functioning and two computer carts, ID tag#s 05564 and 05565, which are no value to the district; 7) Accept the donation of \$50.00 from Kelli Parcher for purchase of books for the OPEPO program at Blue Heron; 8) Accept the donation of a 35mm camera, valued at \$150.00, to the high school photography program; 9) Accept the donation of five "BaffleGab" and five "Scoop" games, with a combined value of \$200.00 from Pam Dione of Discovery Bay Games for use in the second and third grade classrooms at Grant Street School.

Public Comments:

Julie Jablonski:

- Stated that due to the sheer amount of work to be done in planning future capital improvements the board might want to hire someone with capital management expertise.

Tom Thiersch:

- Stated that the procedure for Policy 6210 is outdated, as it describes the old paper purchasing method.
- Stated that Policy 6210 refers to a threshold of \$5,000 for capital purchases, with purchases above that amount needing to be approved by the board. He commented that the \$20,000 spent purchasing computers had not been brought to the board for approval.
- Reminded the board that committees formed by the board (i.e. Instructional Materials Committee) must be publicized in advance.
- Would like to see the Technology Committee reconstituted.

Board Member Comments:

Rita E. Beebe:

- Agrees that the Technology Committee should be reconvened.
- Noted that procedures are updated by the administration.
- Agrees with Julie's comment about hiring someone with capital management experience, however the district does not have the funds to do so.

Anne Burkart asked if there is any money left in the capital projects budget to put toward facilities planning.

Beth Young:

- Directed the superintendent to ensure that the procedure for Policy 6210 is up to date.
- Also affirmed that committees that were formed at the direction of the board must follow Open Public Meeting laws.

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Reports of the Superintendent:

Candice Cosler and Dorothy Stengel reported on the Grant Street garden and composting projects. Ms. Cosler stated that she is in the garden each Tuesday, and is following an established curriculum. Parents are enthused about the projects.

Superintendent Opstad demonstrated the data dashboards available on the Washington Education Decision Support System (WEDSS) a new data warehouse provided by WISPC to member districts. He stated that the data warehouse is focused on student data now, but will eventually include district financial data.

Mr. Opstad presented the request to approve Bobby DuBois as the Port Townsend High School Fastpitch Coach for the 2009-10 school year. Mr. Opstad stated that he spoke to WSSDA and reviewed the WACs for potential conflicts of interest, as Mr. DuBois sits on the school board. Rita E. Beebe stated that she feels it is a conflict of interest for a board member to be a paid coach. She also noted that the district is sending mixed messages, as it was previously discussed that Athletic Directors should not be coaches. Discussion followed, and it was noted that we currently have the high school AD acting as a coach and other coaches are on the administrative staff. Ms. Young stated that in a small district, people unavoidably wear many hats. As a district, we need to have policies and procedures in place to accommodate occasions when those roles are in conflict. After clarifying that a board member cannot vote on items of business related to an area in which they are employed, John Eissinger made a motion to approve Bobby DuBois as the Port Townsend High School Fastpitch Coach for the 2009-10 school year. Mr. DuBois recused himself from the vote. Motion carried 3-1. Ms. Young directed the superintendent to be sure items on the consent agenda do not have potential conflicts of interest. Discussion followed. Mr. Opstad will review the coaches' contract and determine if written policies need to be drafted. Mr. Opstad will schedule this for a future work/study session and ask Carrie Ehrhardt to attend.

Mr. Opstad gave kudos to the custodial staff for their cleaning. Lois Sherwood's class takes swabs from common areas (examples water fountains and door knobs) around the high school and in the past there had been significant bacterial growth. This year only the handrails showed bacterial growth. The custodians will add the handrails to their cleaning routine. The board discussed the H1N1 flu virus and Mr. Opstad reported that WSIPC is pulling our absence data automatically and sharing it with the county health department.

Steve McIntire presented the end of year report for 2008-09 school year.

Brynne Gambill was excused at 8:35 p.m.

Mr. Opstad reported on the following:

- The final strategic planning meeting held October 24, 2009. He will compile the data collected and bring the strategic plan to a future board meeting.
- The Crossroads meeting he attended on October 21, 2009.
- School Board Standards. Discussion followed. The board would like this on the next agenda for further discussion.

TAPE 2, SIDE A

Mr. Opstad presented the Calendar of Events.

Policy Review:

The following policies were presented for first review:

- Policy 6210/6210P: Purchasing Authorization and Control. The procedure will be updated to reflect current practice.
- Policy 6212: Charge Cards.

These policies will be brought for second review at the next meeting.

The following policies were presented for second review:

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- Policy 1225: School Director Legislative Program. This policy will be brought back for approval at the next meeting.
- Policy 3422/3422P: Competitive Sports – Concussion and Head Injury. This policy will be brought back for approval at the next meeting.
- Policy 4260/4260P: Use of Facilities. Rita E. Beebe suggested that the second paragraph be edited to include downtime for maintenance. This policy will be brought back for third review at the next meeting.

Board Member Announcements:

- Anne Burkart reported on the WSSDA Legislative Assembly. After discussion it was suggested that Policy 1225: School Director Legislative Program should include the September Legislative Assembly, and that a sentence should be inserted stating that the board’s legislative representative will attend the legislative portion of the WSSDA Annual meeting.
- Rita E. Beebe reviewed common standards materials under Race to the Top.
- John Eissinger reported that this would be his last board meeting, as he will be out of town for both meetings in November.

The meeting was adjourned by consensus at 10:17 p.m.

All letters, resolutions, and pertinent information referred to within may be found in the Supplemental File as if fully set forth within.

Respectfully submitted,

Thomas A. Opstad, Superintendent

ATTEST: _____
Beth Young, Chairman