

REGULAR SCHOOL BOARD MEETING

August 22, 2011

Page 1

Board Chair Bobby DuBois called the meeting to order at 6:00 p.m. Present: Bobby DuBois, Anne Burkart, Jennifer James-Wilson, Holley Carlson and Beth Young. Also present were Superintendent Gene Laes, staff and community members.

What's Good in the District

- Ms. James-Wilson noted the removal of the storage sheds at the Gael Stuart building.
- Ms. Burkart stated that she thought the Board Retreat on August 16th was very productive.
- Ms. Young said she appreciated the district staff's hard work to prepare for the new school year.
- Ms. Carlson said OPEPO is looking forward to starting a new school year in their new location at Grant Street.
- Mr. DuBois stated he was pleased to see fall sports starting again.

The following correspondence was received:

- An email from Candace Cosler regarding Seattle schools adopting a fresh food menu.

Ms. Burkart moved to adopt the agenda with the following changes: 1) Remove Item 2 (Superintendent Evaluation) under Unfinished Business; 2) Change Item 3 under Unfinished Business (Selection of Board Evaluation Tool) to an Action item. Motion carried 5-0.

Public Comments:

No one signed up for public comments. Tom Thiersch stated he did not sign up for public comments in order to save paper, but would like to make a comment. He pointed out that in the AP (Accounts Payable) items paid in August there was a charge to maintain a web domain name for a Grant Street webpage. He said he believes this is a waste of public money as the same information is available on the District website.

The following meeting minutes were brought for approval:

- July 25, 2011, Regular Business Meeting. Ms. Burkart moved to approve the minutes with the following corrections: 1) Change "Wellness Committee Plan" to "Wellness Committee Procedure" under Administrative Reports; 2) Add the word "legislative" before "suggestions" in the second bullet under Suggestions for Next or Future Agendas. Ms. Carlson seconded and the motion carried 5-0.
- August 8, 2011, Work/Study Meeting. Ms. James-Wilson moved to adopt the minutes with the following corrections: 1) Under New Business-Approval of Highly Capable Program funding, it should note the three pieces the state recommends are focused at Middle School; 2) Under Policy Review, the last bullet, it was Ms. James-Wilson who mentioned the article in the *June Policy News*, not Ms. Young. Ms. Carlson seconded and the motion carried 5-0.

A motion to approve the consent agenda was made by Ms. Young and seconded by Ms. Burkart. Motion carried 5-0.

Included on the consent agenda were: Accounts Payable for August 22, 2011; 2) Payroll for July 2011; 3) Recommend the following personnel actions for the 2011-12 SY:

- Recommend Dr. Russell Clark as .8 FTE Orchestra teacher;
- Recommend Teresa Janssen as .4 FTE French teacher at PTHS.
- Accept the resignation/retirement of Libet Gardner, Paraeducator; effective the end of the 2010-11 SY.
- Accept the donation of \$474.88 from Dan Huntingford of SOS Printing, donated toward the cost of printing the Port Townsend School District 2011-12 school calendar.

Unfinished Business:

- Superintendent Search: Ms. Burkart said she had talked with Mike Blair, retired superintendent from Chimacum, and he definitely recommended hiring a consultant. Discussion followed. Ms. Burkart and Ms. James-Wilson will call the board chair of some of the districts that recently hired superintendents and report their findings at the September 12, 2011 Work/Study meeting.

REGULAR SCHOOL BOARD MEETING

August 22, 2011

Page 2

- Selection of Board Evaluation Tool: The board discussed the examples of board evaluation tools that were included in their packets. It was decided that each board member should complete the self-evaluation part of Model A, bring those results to the Work/Study Meeting on September 12, 2011, and the board will compile all the evaluations into one board evaluation document.
- Adopt Goals for the 2011-12 School Year: Ms. Young moved to adopt the goals for the 2011-12 SY. Ms. Burkart seconded and the motion carried 5-0.
- Vision Statement: The board discussed composition of the vision statement.

Administrative Reports-Superintendent:

- Mr. Laes reported the Food Co-op would be donating the apples for distribution to staff on the first day of school. Mr. DuBois stated he would be unable to participate, as he will be out of town.
- Mr. Laes reported the preliminary information on the capital levy would be ready for the September 12, 2011 meeting.
- Ms. James-Wilson asked about completion of the tech plan. Ms. Young asked if the tech plan will need board approval. Mr. Laes said it will need board approval, and it could possibly be included on the September 12, 2011 meeting.

Administrative Reports-Business Manager: Ms. Khile presented the July budget status report, including a July General Fund expenditure comparison to previous years. Discussion followed.

Board Member Announcements: Ms. James-Wilson asked the board to address the possibility of paperless board packets. Discussion followed.

Executive Session: Mr. DuBois adjourned the regular meeting at 7:08 p.m. to an executive session for 20 minutes to discuss collective bargaining and legal matters. Mr. DuBois announced at 7:28 p.m. that the board would be in executive session for 20 more minutes. Mr. DuBois reconvened the regular meeting at 7:45 p.m.

The regular meeting was adjourned by consensus at 7:45 p.m.

Respectfully submitted,

Gene R. Laes, Superintendent

ATTEST: _____
Bobby DuBois, Board Chair