

Port Townsend School District Instructional Materials Committee Agenda

Date: Monday, January 14, 2019

Time: 4:00-5:30 pm

Location: 1610 Blaine Street, Room S-11, Port Townsend, WA

Members: : Roger Mills, Rebecca B., Laura Tucker, Amos Freeman, Jim Emery, Connie Welch, Heather Sanders, Sandy Gessner, Karmen Meier, Joy Wentzel, Virginia Grace

AGENDA TOPICS

1. Welcome and Action Items from December Meeting:
 - a. Overall Budget for Secondary Math and others \$100,000
 - i. IMC work is taken from this fund
 - b. Invitation extended to Blue Heron for a middle school ELA teacher to join the ELA conversation.
 - c. Roger will contact Jeff Ryan to see what is currently being used in our region.
 - d. Joy will find out from the middle school teachers what is being used there for ELA.
2. Review Minutes from last meeting
3. Review Homework: Instructional Materials Matrix
4. Monitor: Since Time Immemorial Curriculum Adoption 2017-18:
<http://www.k12.wa.us/IndianEd/TribalSovereignty/>
 - a. IMC members asked to look for evidence on how STIC is being used in place based learning
5. Update on Secondary Math Curriculum Adoption:
 - a. The team will meet on January 15th from 3:00-5:00 to continue work
6. Learning Together: Why Instructional Materials Matter
7. Middle School Science Instructional Materials Research*: Laura, Amos, Roger and Rebecca
 - a. Resources Used
 - i. List of Adopted Instructional Materials from Florida and California
 - ii. Ed Reports articles on adaptation of current materials and
 - b. What They Noticed

- i. PD is essential
 - ii. We like the integrated approach
 - iii. Equity is a major review lens
 - iv. We are emulating the recommended adoption steps
 - c. Questions to Get Answered
 - i. Who has already adopted? And what?
 - ii. Who can we talk to?
 - iii. What is our budget?
 - iv. What if we find a superior product, but it is out of our budget?
 - d. Next Steps
 - i. New Ed Reports due soon
 - 1. No new Ed Reports for Middle School Science on site yet.
 - ii. Check in to other districts as to where they are in the process
8. Elementary ELA Instructional Materials Research*: Lisa, Jim, Connie, Heather, Karmen, Joy, Carrie, Virginia and Sandy
- a. Resources
 - i. Ed Reports comparison of ELA materials sorted by Text Quality for K-2 and 3-5
 - ii. OSPI Menu of Best Practice pages 11-21 on key structures of ELA programs
 - iii. RTI Action Network article: Classroom Reading Instruction that Supports Struggling Readers
 - iv. Ford Report on How we are doing with the ELA Key Shifts
 - b. Take-Aways from last session
 - i. Teachers often did not receive enough PD about CCSS
 - ii. We may have the right materials, but you only know how to use them if you were trained.
 - iii. Reading level and Grade level text- students need access to both
 - iv. All students need access to rigor in order to gain content knowledge
 - v. Intervention is not the same thing as remediation
 - vi. Need to teach very specific word attack strategies
 - 1. Word guessing is not a strategy
 - c. Questions to Answer
 - i. How do we provide vertical teaming and ongoing training after the adoption?
 - ii. Frequency of monitoring, who is monitoring, and what they are using
 - iii. How to teach the skills, but keep alive the thrill of reading
 - iv. How do Teachers currently approach students who are struggling in reading?
 - d. Next Steps
 - i. Get input from the middle school
 - ii. Review data from Salish Coast Teachers Literacy Survey

1. What is everyone using?
2. What does everyone feel they need?
3. What about writing?

9. Good of the Order: What worked for you today and what do we need to do differently?

Next Meeting: Monday, February 4th from 4:00-5:30 pm

Purpose of IMC from Board Policy

- a. Policy: http://www.ptschools.org/UserFiles/Servers/Server_154927/File/Board/Policy/2000%20Series/2020%20Instr%20Materials.pdf
- b. Procedure: http://www.ptschools.org/UserFiles/Servers/Server_154927/File/Board/Policy/2000%20Series/2020P.pdf
- c. Goals for this year:
[https://www.boarddocs.com/wa/ptsd/Board.nsf/files/B3N7DT758ADE/\\$file/08.03%20Curriculum%20Adoption%20Plan%20Aug%2016%202018.pdf](https://www.boarddocs.com/wa/ptsd/Board.nsf/files/B3N7DT758ADE/$file/08.03%20Curriculum%20Adoption%20Plan%20Aug%2016%202018.pdf)

Research on the role of High Quality Instructional Materials:

<https://www.achieve.org/files/IMResearch2.0.pdf>

A curriculum is not effective on its own. It requires teachers who understand it and use it with intentionality and professional judgment. This means teachers who know the curriculum and their students well. It also means teachers who have the time and support to hone their practice collaboratively in a way that brings the curriculum alive and advances student learning (Wiener & Pimentel, 2017).

- Instructional Materials Committee (IMC) will meet per policy and review adoption of recommended core materials, alternative materials, intervention materials and place-based projects. The committee will be facilitated by the assistant superintendent. Goals for 2018-19 will include:
 - Adoption of high quality instructional materials for Mathematics 6-12
 - Align and strengthen Mathematics courses and mathematics pedagogy to serve learners of all abilities and embed learning in place-based projects.
 - Review of abbreviated Science Adoption approved in 16-17
 - Implement NW Tribal studies as part of place-based learning K-12
 - Implement Human Growth and Development 17-18 adopted curriculum
 - Inventory current curriculum adoptions including core and supplemental materials for general education, special education, Title, LAP, and English Learner services

- o Survey teachers to identify curriculum being used and educative use of materials.
- Create a curriculum matrix for grades K-12
- o Identify core curriculum for each grade level and content area
- Draft a curriculum adoption cycle for core curriculum
- Explore protocol for assessing impact of instructional materials based on student outcomes.
- o Evaluate student performance data and alignment of curriculum to identify areas of need
- Updating Curriculum Maps and Published Grade Level Learning Standards (online)