

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Laura Tucker, and Keith White. EXCUSED: Jennifer James-Wilson. Also present were Superintendent Polm, staff, and community members.

Keith White led the Pledge of Allegiance.

Agenda Approval

Mr. White moved to approve the agenda. Connie Welch seconded and the motion carried 4-0.

Recognition

Superintendent

Superintendent Polm presented a Hero Award to Francesco Tortorici for his service in the science classes and other contributions at Blue Heron School.

Superintendent Polm presented certificates of recognition to Nikki Robison, Jenessah Seebergoss, and Pierre Ballou for their participation as pages at the 2017 State legislative session.

Public Comments - None

Consent Agenda

Laura Tucker moved to approve the consent agenda. Mr. White seconded and the motion carried 4-0. Included on the consent agenda were the following items: 1) Payroll for March, 2017; 2) Accounts Payable as of April 24, 2017; 3) Approval of minutes from the March 27, 2017 special meeting, the March 27, 2017 regular meeting, and the April 10, 2017 work/study meeting; 4) Recommend the following actions:

Hires:

Recommend David Wald as 1.0 FTE Math Teacher, Leave Replacement, Blue Heron Middle School, for the remainder of the 2016-17 school year

Recommend Corey Smith as 1.0 FTE Special Education Teacher, Leave Replacement, Grant Street Elementary, effective the 2017-18 school year

Recommend David Kelley as 1.0 FTE Math/Science Teacher, Port Townsend High School, effective the 2017-18 school year

Recommend Donna Olin as 4.25 hr./day School Bus Driver, effective the 2017-18 school year

Recommend Sally Talbert as 6.25 hr./day Library Para Educator, Grant Street Elementary, effective April 10, 2017

Recommend James Fenton as Blue Heron School Assistant Track Coach, effective the 2016-17 season

Retirements/Resignations:

Accept resignation of Kriszti Bunica, .5 FTE Music Specialist, Grant Street Elementary, effective the end of the 2016-17 school year

Accept resignation of Maria Goff, 6.0 hr./day Special Education Para Educator, Grant Street Elementary, effective April 6, 2017

Accept resignation of Melanie Shoop, Food Service Assistant, effective April 26, 2017

Accept resignation of Che Taylor, Groundskeeper, effective April 27, 2017

Accept resignation of Nathan Land, High School Boys' Assistant Soccer Coach, effective immediately

Accept resignation of Mary Barnes, 1.0 FTE Preschool Teacher, effective immediately

Board Correspondence – None

Reports

Student - None

Board

Proposal to State Legislators for a Bottle Bill – Lois Sherwood and Students

Members of the High School Students for Sustainability Club explained they plan to propose a bottle bill to the State legislature, and have been working with Representative Mike Chapman to prepare that bill for next year's legislative session. This bill would allow for a deposit to be charged on beverage bottles; then the bottles could be returned for a refund, which would encourage recycling and reduce waste. The students also discussed the showing of the film "Tomorrow" on Saturday, April 15, 2017 at Chimacum High School. Composting from food preparation at the cafeterias was discussed.

Northwest Earth and Space Sciences Pipeline – Brandi Hageman, Jennifer Manning, Leslie Shivley, Michael McKell

Ms. Hageman explained that two science camps will be offered this summer, made possible through a 5-year grant from the Northwest Earth and Space Sciences Pipeline. A summer rocketry camp will be held August 8-11, 2017 at Blue Heron School, and a robotics camp at Chimacum Middle School, June 20-23, 2017. Discussion followed.

Superintendent

Calendar of Events and Report

Superintendent Polm reported on the following:

- East Jefferson Education Partnership on May 4, 2017 at 5:30. Ms. Tucker and Mr. White will attend.
- Community Listening Session on April 20, 2017 and the upcoming session on May 11, 2017 at Blue Heron School, 4-5 p.m.
- WASA (Washington Association of School Administrators) award ceremony on April 17, 2017, where Rick Jahnke and Jeff Randall were honored for their continued support of Port Townsend schools
- His attendance at a superintendent workshop in Lake Chelan, May 1-2, 2017
- Attendance at parent/teacher conferences. Attendance at conferences was 98% at Grant Street Elementary and 86% at Blue Heron School.

Annual Review of Policy 6600 – Students Transported Who Live Within Walking Distance

Superintendent Polm explained that the 16 students on the report for this school year are transported because there is no safe walking route to school for them.

Procedure 3530 – Student Fund Raising – Discussion

Dr. Polm explained that language explaining environmental restrictions regarding car washes as fund raising events was added to this procedure. Discussion followed.

Annual Review of Efficacy of Policies 5011 and 3205 (Sexual Harassment)

Superintendent Polm reported there are no recommended changes to this policy, as the procedures outlined in these policies have been effective when needed.

Director of Finance and Business Operations – Amy Khile

Ms. Khile reported on enrollment for April, 2017, a budget status for all funds, a capital levy and bond analysis, a report on special education funding, and a report on staffing/budgeting priorities for the 2017-18 school year. Discussion followed.

Action Items

Approve Meal Prices for the 2017-18 School Year

Stacey Larsen, Director of Food Service, explained the only proposed change is an increase for adult lunches. Ms. Tucker moved to approve the meal prices for the 2017-18 school year. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 3210 – Non Discrimination

Superintendent Polm said Port Townsend has added immigration status as a protected class to this policy. Ms. Tucker moved to approve Policy 3210. Mr. White seconded and the motion carried 4-0.

Approve Policy 3417 – Catheterization

Mr. White moved to approve Policy 3417. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 3421 – Child Abuse, Neglect, and Exploitation – Prevention

Ms. Welch moved to approve Policy 3421. Ms. Tucker seconded and the motion carried 4-0.

Approve Policy 3530 – Student Fund Raising

Ms. Tucker moved to approve Policy 3530. Mr. White seconded and the motion carried 4-0.

Approve Resolution 17-03, Safe Schools for All Students

Superintendent Polm explained that this resolution affirms Port Townsend School District's present non-discrimination policy, and adds guidance to staff if asked for information regarding the immigration status of students or families. Mr. White suggested changing #4 on Page 2 to read: "The Board of Directors will afford equal protection of all members . . ." Ms. Welch moved to approve Resolution 17-03, with the suggested amendment to #4 on Page 2. Ms. Tucker seconded and the motion carried 4-0.

Unfinished Business

New Business

Policy Review – None

Board Member Announcements/Suggestions for Future Meetings

Ms. Welch reported from the Technology Committee that the district is moving email servers from Outlook to Google this summer. Superintendent Polm suggested reviewing the “profile of a Port Townsend student” included in the District Strategic Plan at the next board meeting. Dr. Polm also said he has invited a WSSDA (Washington State School Directors’ Association) representative to the board retreat on August 24, 2017 to provide some training. He also proposed moving board meetings to Thursdays next year and starting at 5:30 p.m.

Next Meeting

Work/Study Board Meeting, May 8, 2017, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 7:55 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: Nathanael O’Hara, Board Chair