

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, Connie Welch, Jennifer James-Wilson, and Laura Tucker. Also present were Superintendent Polm, staff, and community members.

Nathanael O'Hara led the Pledge of Allegiance.

Agenda Approval

Keith White moved to approve the agenda. Jennifer James-Wilson seconded and the motion carried 5-0.

Recognition

Superintendent

Superintendent Polm presented Certificates of Appreciation to Seth Rolland, Zach Gayne, and Molly Fallon for their work in the school gardens and orchard.

Public Comments - None

Board Correspondence – None

Reports

Food Service Update – Stacey Larsen, Director of Food Service

Ms. Larsen reported on:

- Reorganization of the District Wellness Committee
- Making more time at all schools for students to eat lunch, as per the wellness policy guidelines
- Participation in the county's 5210 Jefferson Campaign (5 daily servings of fruits and vegetables, 2 hours or less of recreational screen time, 1 hour or more of physical activity, and 0 sugary beverages)
- Summer meals (breakfast and lunch) for children ages 1-18, in conjunction with the YMCA.

Superintendent

Strategic Plan

Superintendent Polm explained some of the objectives, goals, and measures of success included in the strategic plan. Discussion followed.

Dr. Polm also reported on:

- The career fair in Tacoma he attended on March 29, 2017
- Finance committee meeting held on March 30, 2017
- Water testing done in the district; information is posted on the website under Facilities
- WASA (Washington Association of School Administrators') awards ceremony on April 17, 2017. Rick Janke and Jeff Randall are being honored from Port Townsend School District.

Action Items

Approve District Strategic Plan 2016-2021

Ms. James-Wilson moved to approve the District Strategic Plan 2016-2021. Keith White seconded and the motion carried 5-0.

Approve Policy 6102 – District Fund Raising

Ms. James-Wilson moved to approve Policy 6102. Connie Welch seconded and the motion carried 5-0.

Approve Policy 6220 – Bid Requirements

Ms. Tucker moved to approve Policy 6220. Mr. White seconded and the motion carried 5-0.

Policy Review

Policy and Procedure 3530 – Student Fund Raising Activities

The board discussed the changes to Procedure 3530P. The board suggesting making car washes #3 under H, suggesting car washes be conducted either at facilities that recycle water or on a grassy areas where water can seep into the ground, which is in line with state regulations.

Policy 3417 – Catheterization – First Review

Superintendent Polm explained that language has been recommended for this policy regarding the procedure for employees to opt-out of performing catheterization.

Policy 3421 – Child Abuse, Neglect, and Exploitation – First Review

Dr. Polm explained the changes to this policy emphasize and clarify employees' duty to report child abuse, neglect, and exploitation.

Policy 3210 – Nondiscrimination – First Review

Superintendent Polm explained that "immigration status" was inserted as a protected category. Changes were also made to this policy regarding auxiliary aids provided to individuals. The inclusion of the Boy Scouts of America as a protected class was discussed. A typographical error under Legal References was noted.

Board Member Announcements/Suggestions for Future Meetings

Ms. James-Wilson suggested drafting a board resolution regarding district policy for disclosing immigration status of students and families. Dr. Polm noted that his February 10, 2017 superintendent newsletter contained information about public schools' obligation to serve all students as well as guidance for schools on release of information. Discussion followed. Ms. James-Wilson suggested an update from the architects working with the Long-Range Facility Committee on the high school campus long-range plan. Support of the annual Rhody Run was discussed.

Executive Session

Board Chair O'Hara adjourned the work/study meeting to executive session at 8:00 p.m. for approximately fifteen minutes to discuss the performance of a public school employee. The executive session was adjourned at 8:15 p.m. The work/study meeting was reconvened at 8:15 and adjourned by consensus at 8:15 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: Nathanael O'Hara, Board Chair