

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Laura Tucker, and Jennifer James-Wilson. EXCUSED: Keith White Also present were Superintendent Polm, staff, and community members.

Connie Welch led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Laura Tucker seconded and the motion carried 4-0.

Public Comments – None

Consent Agenda

Ms. James-Wilson moved to approve the consent agenda, but remove the February 27, 2017 minutes from the consent agenda as it had an error on page 2. Ms. Welch seconded and the motion carried 4-0. Included on the consent agenda were the following items: 1) Payroll for February, 2017; 2) Accounts Payable as of March 27, 2017; 3) Approval of minutes from the February 27, 2017 special meeting and the March 13, 2017 work/study meeting; 4) Recommend the following actions:

Hires:	<p>Recommend Ann McMahon as .5 FTE Speech Language Pathologist, Preschool, for the remainder of the 2016-17 school year</p> <p>Recommend Denise Aedan as 1.0 FTE 1st/2nd Grade Multiage Teacher, Grant Street Elementary, effective the 2017-18 school year</p> <p>Recommend Laurie Solchenberger as 1.0 FTE Behavior Interventionist, Grant Street Elementary, effective the 2017-18 school year</p> <p>Recommend Teri Freitas as 5.50 hr./day Custodian, 2.5 hr./day Para Educator, Grant Street Elementary, effective March 6, 2017</p> <p>Recommend Nathan Land as High School Boys' Assistant Soccer Coach, effective the 2016-17 school year</p>
Transfers:	<p>Recommend Pat Range transfer from 1.0 FTE Special Education Teacher to .5 FTE Birth to Three Teacher, Grant Street Elementary, effective the 2017-18 school year</p> <p>Recommend Kirsten Behrenfeld transfer from .5 FTE Birth to Three Teacher to 1.0 FTE Preschool Teacher, Grant Street Elementary, effective the 2017-18 school year</p>
Leaves:	<p>Approve second year leave of absence for Joan Gitelman, 1.0 FTE Behavior Interventionist, Grant Street Elementary, effective the 2017-18 school year</p> <p>Approve medical leave of absence for Melinda Pongrey, 1.0 FTE Teacher, Blue Heron School, for the remainder of the 2016-17 school year</p>
Retirements/Resignations:	<p>Accept resignation of Jean Scarboro, .6 FTE Counselor, Grant Street Elementary, effective the end of the 2016-17 school year</p> <p>Accept resignation/retirement of Lois Sherwood, 1.0 FTE Teacher, Port Townsend High School, effective the end of the 2016-17 school year</p> <p>Accept resignation of Roxann Anderson, Custodian, as of March 3, 2017</p>

Accept retirement/resignation of Sandi Reid, Substitute Coordinator, effective June 16, 2017

Accept resignation/retirement of Jen Cronin, Blue Heron School Para Educator, effective the end of the 2016-17 school year

Accept resignation of Lindsea Barlow, High School Assistant Volleyball Coach, effective the end of the 2016-17 season

Approve .4 FTE resignation request of Tim Behrenfeld, 1.0 FTE High School Teacher, moving to .6 FTE for the 2017-18 school year

Donations:

Accept donation of \$4,600 from Port Townsend Boosters to Blue Heron and Port Townsend High School Athletics

Ms. Tucker moved to approve the minutes of the February 27, 2017 regular board meeting, changing the word “will” in the second sentence under Reports-Board, to “could”. Ms. Welch seconded and the motion carried 4-0.

Board Correspondence - None

Reports

Student - None

Board

Ms. Tucker reported that seven members of the Students for Sustainability Club met with Representative Chapman at the state capitol regarding a possible bottle bill in Washington State.

Paver Project at New Elementary School

Holley Carlson, President of the Port Townsend Education Foundation (PTEF), explained that PTEF hopes to offer to the community an opportunity to purchase personalized pavers at the new Salish Coast Elementary School. The pavers would be installed at the entrance to the new school, and proceeds will benefit the PTEF, which supports grants to district teachers. Ms. James-Wilson suggested that the architects for the new school be consulted about the paving project. Discussion followed.

Maritime Discovery Schools (MDS) Quarterly Report – Sarah Rubenstein

Ms. Rubenstein explained the 2016-17 MDS Project Curriculum Matrix, professional development for teachers, fund raising work with the Northwest Maritime Center, goals for the 2017-18 school year, the community listening session on March 22, 2017, and examples of class projects. Discussion followed

Asset Preservation Report for Blue Heron – Brad Taylor, Director of Support Services

Mr. Taylor explained because the construction of Blue Heron School utilized state funds, this asset preservation report is required by the state. Discussion followed.

Superintendent

Superintendent Polm reported on:

- Center for Educational Effectiveness Survey
- Recovery and Resiliency Center at Mountain View campus plans
- Listening Session on March 27, 2017
- Mentoring Advisory Committee
- School of Woodworking Awards Ceremony, and Kelley Watson, CTE Teacher, recognition

- West Sound STEM (Science, Technology, Engineering and Math) group, which is sponsoring a STEM showcase on April 22, 2016 from 10-3 at the Kitsap Mall. Dr. Polm is a part of a STEM leadership team for the region.
- Regional WASA (Washington Association of School Administrators) Awards Dinner on April 17, 2017 from 6-9 p.m. at the Clearwater Resort in Suquamish. Dr. Polm has nominated community members Rich Jahnke and Jeff Randall for their support in the bond campaign and their continued assistance with the new elementary school design and construction planning.

Director of Business and Finance – Amy Khile

Ms. Khile reported on enrollment for March, 2017, including the number of McKinney-Vento (homeless) students in the district; and a budget status for all funds, a capital levy and bond analysis, and a report on special education funding.

Action Items

Approve OCEAN Field Trip to San Juan Islands, May 7-11, 2017

Daniel Molotsky, OCEAN teacher, explained this trip is the culminating project for the OCEAN boating class which is collaboration between Port Townsend schools and the Northwest Maritime Center. Ms. Tucker moved to approve the OCEAN Field Trip on May 7-17, 2017. Ms. Welch seconded and the motion carried 4-0.

Approve OCEAN Field Trip to San Juan Islands, May 30-June 2, 2017

Mr. Molotsky explained this trip is the culminating project for the OCEAN bike class, and is collaboration between OCEAN and their community partner, the ReCyclery. Ms. James-Wilson moved to approve the OCEAN field trip to the San Juan Islands, May 30-June 2, 2017. Ms. Tucker seconded and the motion carried 4-0.

Approve Construction Schedule for New Elementary School

The board suggested adding a groundbreaking ceremony on June 16, 2017, time to be determined. Mr. Taylor said the contractor plans to meet with the elementary staff on May 1, 2017 to show the final design of the school. Ms. James-Wilson moved to approve the construction schedule for the new elementary school, adding the date for the groundbreaking ceremony.

Approve Policy 3140 – Release of Resident Students

Ms. James-Wilson moved to approve Policy 3140. Ms. Tucker seconded and the motion carried 4-0.

Approve Policy 3414 – Infections Diseases

Ms. Tucker moved to approve Policy 3414. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 3416 – Medication at School

Superintendent Polm said the typographical error noted at the last meeting has been corrected. Ms. James-Wilson moved to approve Policy 3416. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 3420 – Anaphylaxis Prevention and Response

Ms. Tucker moved to approve Policy 3420. Ms. James-Wilson seconded and the motion carried 4-0.

Unfinished Business - None

New Business - None

Policy Review

Policy 3530 – Student Fund Raising

Superintendent Polm explained the Policy Review Committee suggested the addition of the first paragraph in this policy. Discussion followed. Ms. James-Wilson suggested making sure fund raising policies are in alignment with the district wellness policy. Dr. Polm will bring the procedure to 3530 to a future study session for discussion.

Policy 6102 – District Fund Raising

Superintendent Polm explained the Policy Review Committee wanted the language in this policy to ensure district fund raising activities are aligned to the district strategic plan. Car washes as fund raising activities were discussed. The status of the revised district strategic plan was discussed; Dr. Polm indicated the revisions were almost complete, and it should be ready for board review at the April 10, 2017 work/study meeting.

Policy 6220 – Bid Requirements

Superintendent Polm explained that the revisions to the policy raised the dollar amount for items that require a bid quote when federal funds are used for procurement.

Board Member Announcements/Suggestions for Future Meetings

Ms. James-Wilson and Mr. White will be attending the regional WSSDA (Washington State School Directors' Association) meeting on May 20, 2017.

Next Meeting

Work/Study Board Meeting, April 10, 2017, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 7:47 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: Nathanael O'Hara, Board Chair