



Surplus: Approve surplus of Bus #13952

Board Correspondence – None

Reports

Student

ASB Representative Henry Veietenhans reported on activities at the high school on Martin Luther King, Jr. Day. The Students for Sustainability Club sponsored a bus for students to travel to the Women's March in Seattle on January 21, 2017. The Winterfest Dance will be on Saturday, January 28, 2017.

Board

Ms. James-Wilson said she had received an invitation for school board members to attend Jefferson Transit board meetings, which are held on the third Tuesdays of every month. Ms. Tucker reported on the orchard work party at Blue Heron School on Monday, January 16, 2017 and the Women's March in Seattle on January 21, 2017.

Port Townsend High School Advanced Placement Analysis – Principal Ehrhardt

Principal Ehrhardt reported on data for Advanced Placement scores, participation, and course offerings over the last five years. Discussion followed.

New Elementary School Construction Update – Kirk Robinson

Kirk Robinson, Project Manager reported on the following:

- Working with the City of Port Townsend to obtain building permits, health department approval, etc.
- The project is still on budget and on schedule.
- Bids for subcontractors
- Furniture, fixtures and equipment list

Ms. Tucker pointed out several typographical errors on the Associated Earth, Inc. contract on the agenda for approval. Mr. Robinson said those will be corrected.

New Elementary School Naming Committee Report – Lisa Condran, Ann Healy-Raymond

Principal Condran explained the process the committee used to review name suggestions, and discussed the five names submitted to the Board for consideration. The board will schedule a public meeting to gather more community input on the names on February 27, 2017 at 5:00 p.m., then approval of a name was tentatively scheduled for the March 13, 2017 work/study board meeting.

Superintendent

Superintendent Polm discussed the following:

- The day of service at Blue Heron on Martin Luther King, Jr. day
- The assembly at Blue Heron honoring Martin Luther King, Jr.
- The PTA meeting at Grant Street with Integrus Architecture representatives

Director of Finance and Business Operations – Amy Khile

Ms. Khile reported on enrollment for January, 2017, budget status reports for all funds for December, 2016, and an analysis of capital levy funds. Ms. Tucker asked if the district has seen any reduction in waste costs from the high school implementing reusable plates and utensils. Discussion followed.

Action Items

Approve Band/Orchestra Field Trip to Vancouver B.C., March 8-11, 2017

Daniel Ferland, Orchestra Director, explained the itinerary for the trip. Permission forms were discussed. Ms. Tucker moved to approve the band/orchestra trip to Vancouver, B.C., on March 8-11, 2017. Connie Welch seconded and the motion carried 4-0.

Approve Sundberg, Kennedy, Ly-Au, Architects Contract

Superintendent Polm explained that this company is doing the improvements to the high school outlined in the bond. Ms. James-Wilson moved to approve the Sundberg, Kennedy, Ly-Au Architects' contract. Ms. Welch seconded and the motion carried 4-0.

Approve Associated Earth Science, Inc. Contract

Superintendent Polm explained that this company is doing subsurface explorations and testing at the new elementary school site. Ms. Tucker noted typographical errors of the company name on Page 3. Ms. James-Wilson moved to approve the Associated Earth Science, Inc. contract, with correction of the typographical errors. Ms. Tucker seconded and the motion carried 4-0.

Approve Policy 1331 – Conducting Research in Port Townsend School District

Superintendent Polm explained that Port Townsend does not currently have a policy regarding research. Dr. Polm suggested adding the word “academic” after the word “valid” in the first sentence, and “non-commercial” after the word “outside” in the second paragraph. Ms. James-Wilson moved to approve Policy 1331 with those additions. Ms. Tucker seconded and the motion carried 4-0.

Approve Policy 2409 – World Languages Credit

Ms. James-Wilson moved to approve Policy 2409. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 3122 – Excused and Unexcused Absences

Family vacations were discussed. Ms. Tucker moved to approve Policy 3122. Ms. James-Wilson seconded and the motion carried 4-0.

Approve Policy 4217 – Effective Communication

Superintendent Polm explained this policy enables the district to establish procedures to ensure all individuals, including those with disabilities, have an equal opportunity to participate in district activities. Ms. James-Wilson moved to approve Policy 4217. Ms. Tucker seconded and the motion carried 4-0.

Approve Policy 4218 – Language Access

Superintendent Polm said this policy assures individuals who may not speak English as a first language have access to district publications and school information in their native language. Ms. Tucker moved to approve Policy 4218. Ms. Welch seconded and the motion carried 4-0.

Approve Policy 4220 – Questions or Concerns Regarding Staff or Programs

Ms. Welch moved to approve Policy 4220. Ms. Tucker seconded and the motion carried 4-0.

Unfinished Business

Board Reflections from the January 11, 2017 Board Retreat

Board members said they appreciated the standard format for the administrators' presentations and the adequate amount of time to listen to those reports. Discussion followed.

New Business – None

Policy Review – None

Board Member Announcements/Suggestions for Future Meetings

Superintendent Polm said he had a request from Peninsula Housing Authority to be on an upcoming board agenda regarding their plans for the Lincoln Building. The board directed Superintendent Polm to contact Peninsula Housing Authority indicating the district was not in favor of their proposal for the Lincoln Building. The board discussed budget considerations associated with transition to the new elementary school. Ms. James-Wilson suggested having a board discussion of just the fiscal considerations reported in the administrators' presentations at the board retreat. Ms. James-Wilson reported on an article from Representative Chapman in the Sequim Gazette expressing his support for fully funding public education. The board directed Superintendent Polm to write a letter of appreciation from the district to Representative Chapman for his support. A periodic public district newsletter was discussed.

Next Meeting

Work/Study Meeting, February 13, 2017, 1610 Blaine Street, Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 8:22 p.m.

Respectfully submitted,

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John A. Polm, Jr., Secretary

ATTEST: \_\_\_\_\_  
Nathanael O'Hara, Board Chair