

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, Connie Welch, Laura Tucker, and Jennifer James-Wilson. Also present were Superintendent Polm, staff, and community members.

Nathanael O'Hara led the Pledge of Allegiance.

Agenda Approval

Keith White moved to approve the agenda. Jennifer James-Wilson seconded and the motion passed 5-0.

Recognition

Superintendent

Superintendent Polm presented Hero Awards to:

- Paula Collet, Blue Heron teacher, recognizing her excellence in engaging all students in her 4/5 grade classroom
- Peter Braden, Grant Street Elementary teacher, for his leadership in the building, involvement with all students, and great success as the Port Townsend High School swim team coach.

Board

Ms. James-Wilson said she attended the WSSDA (Washington State School Directors' Association) conference, and wanted to recognize Port Townsend's success in being innovative in many areas of public education. Mr. White said he appreciates the hard work and dedication of all students across the state, and realized that all who attended the conference were there to learn how to provide the best educational opportunities for those students.

Reports

Superintendent

Superintendent Polm reported on some of the sessions he attended at the WSSDA Conference.

Board

The board members discussed some of the information they learned at the WSSDA Conference.

Approval of Minutes

The following minutes were brought for approval:

- October 24, 2016 Regular Board Meeting
- November 3, 2016 Special Board Meeting
- November 14, Work/Study Meeting

Ms. James-Wilson moved to approve the minutes as presented. Mr. White seconded and the motion carried 5-0

Public Comments - None

Consent Agenda

Included on the consent agenda were the following items: 1) Payroll for October, 2016; 2) Accounts Payable for November 28, 2016; 3) Connie Welch moved to approve the consent agenda. Laura Tucker seconded and the motion carried 5-0. Recommend the following actions:

Hires: Recommend Melanie Shoop as 3.25 hr./day Food Service Assistant, effective November 14, 2016, for the 2016-17 school year
Recommend Cameron Botkin as High School Assistant Girls' Basketball Coach, effective the 2016-17 season.
Recommend Charity Jesionowski as High School Assistant Wrestling Coach, effective the 2016-17 school year
Recommend Sean Smith as Blue Heron Boys' 7th Grade Basketball Coach, effective the 2016-17 season

Retirements/Resignations: Accept resignation of Savannah Hensel, Food Service Assistant, effective October 24, 2016

Donations: Accept donation from Steve Engle of a 6-man Elliot lift raft valued at \$999 for use in Kelly Watson's high school maritime classes

Board Correspondence – None

Reports

ASB Representative - None

School/City Library Collaboration Report – Ann Healy-Raymond

Ann Healy-Raymond and Melody Skye Eisler, Director of the Port Townsend Public Library, reported on the following:

- How their outreach to other communities has resulted in similar collaborations between schools and public libraries being developed in surrounding areas.
- The library design in the new elementary school
- Community literacy opportunities at Grant Street
- STEAM (Science, Technology, Engineering, Art, Mathematics) opportunities for females.
- Community reads
- Summer reading program

National Science Teachers' Association Regional Conference Report – Brandi Hageman, Lois Sherwood

Ms. Hageman and Ms. Sherwood reported on ideas presented at this conference and how those might be implemented in all schools in the district, with special attention toward K-12 science alignment and increasing opportunities for more teachers to attend this conference.

OCEAN (Opportunity, Community, Experience, Academics, Navigation) Report – Liz Quayle, Principal Holshouser

Ms. Quayle reported on some successful projects from the 2015-16 school year, assessment scores for OCEAN students, and goals for the coming year.

Director of Finance and Business Operations – Amy Khile

Ms. Khile gave a budget status for all funds for October, 2016, reviewed enrollment for November, and presented a food service analysis for years 2012-2017 (year to date).

Action Items

Approve Resolution 16-16, Adoption of the Jefferson County/City of Port Townsend All Hazards Mitigation Plan (Revised 2016)

Ms. Tucker moved to approve Resolution 16-16. Ms. Welch seconded and the motion carried 5-0.

Approve Policy 6106 – Allowable Costs for Federal Programs

Ms. Tucker moved to approve Policy 6106. Mr. White seconded and the motion carried 5-0.

Approve Policy 6101 – Federal Cash and Financial Management

Ms. James-Wilson moved to approve Policy 6101. Ms. Welch seconded and the motion carried 5-0.

Unfinished Business

New Business

Policy Review – None

Board Member Announcements/Suggestions for Future Meetings

Ms. Tucker suggested having two student ASB board representatives for future discussion.

Mr. O'Hara will not be present for the December 12, 2016 meeting

Next Meeting

Regular Board Meeting, December 12, 2016, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 8:28 p.m.

John A. Polm, Jr., Secretary

ATTEST: _____
Keith White, Board Vice- Chair