

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, and Jennifer James-Wilson. EXCUSED: Laura Tucker and Connie Welch. Also present were Superintendent Polm, staff, and community members.

Keith White led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Mr. White seconded and the motion carried 3-0.

Recognition

Superintendent

Jefferson County Development Disabilities Advisory Board

Superintendent Polm explained that Port Townsend School District was recognized by the Developmental Disabilities Advisory Board of Jefferson County for employing individuals with disabilities through county programs.

Hero Awards

Superintendent Polm presented awards to the following:

- Chris Pierson, High School teacher, for organizing the Friday Salon series
- Shannon Minnihan, for her excellent work and leadership in the Blue Heron kitchen
- Dawn Braden, Grant Street teacher, for her teacher leadership at Grant Street
- Che Taylor, for his outstanding work as groundskeeper for the District

Board

Ms. James-Wilson thanked Dr. Polm for recognizing individuals through Hero Awards. Mr. White praised the homecoming assembly at Port Townsend High School. Mr. O'Hara also recognized the success of homecoming week at the High School.

Approval of Minutes

The following minutes were brought for approval:

- September 26, 2016 Regular Board Meeting
- October 10, 2016 Special Board Meeting
- October 10, 2016 Work/Study Meeting

Mr. White moved to approve the minutes as presented. Ms. James-Wilson seconded and the motion carried 3-0.

Public Comments - None

Consent Agenda

Included on the consent agenda were the following items: 1) Payroll for September, 2016; 2) Accounts Payable for October 24, 2016; 3) Ms. James-Wilson moved to approve the consent agenda. Mr. White seconded and the motion carried 3-0. Recommend the following actions:

Hires: Recommend Kate Wenzl as 1.0 FTE Special Education Teacher, Leave Replacement, effective October 6, 2016

Recommend Tara Clanton as High School Assistant Fast-pitch Coach, effective the 2016-17 school year

Retirements/Resignations: Accept resignation of Gail Gronwall, 1.0 FTE Special Education Teacher, Blue Heron School, effective September 30, 2016
Accept resignation of Nathan Land, High School Boys' Assistant Soccer Coach, effective immediately
Accept resignation of Erica Dirksen, High School Assistant Girls' Basketball Coach, effective immediately

Donations: Accept donation of \$3,500 from UWF (University Women's Foundation) of Jefferson County for Alek's registration for 3rd grade students at Grant Street Elementary
Accept donation of \$2,500 from Jamestown S'Klallam Tribe to the Redhawk Mentor Program

Board Correspondence – None

Reports

ASB (Associated Student Body) Representative - None

School-Based Health Clinic

Susan O'Brien, nurse practitioner at the health clinic at Port Townsend High School, explained that the school-based health clinic is in its ninth year of providing medical services two days a week and mental health services two days a week to students. Ms. O'Brien said the clinic also opens early in August to provide sports physicals. Common reasons for visits were discussed.

School Resource Officer

Sargent Troy Surber discussed:

- A safety and security training he will be attending at Olympic Educational Service District in Bremerton on Tuesday, October 25, 2016.
- Because the police department is presently short staffed, he is allotted about 20 hours to spend in the District, but normally the resource officer is full-time in the schools.
- Lighting improvements and new key card locks at the high school.
- Last school year, approximately 95 calls came into the police department for the high school due to alarms, burglaries, intruders, etc., including 12 calls at the Lincoln Building.

Police Chief Michael Evans thanked district staff for their hard work and discussed staffing at the police department.

Port Townsend Marine Science Center IMLS Grant

Sarah Rubenstein introduced John Falk and Lynn Dirksen from the Institute of Museum and Library Services. Mr. Falk explained he will be making a presentation, "When, Where, and Why Children Learn", to staff, faculty, and community members on Tuesday, October 25 and Wednesday, October 26, 2016. Discussion followed.

Capital Levy Update

Brad Taylor, Director of Support Services, reported on the use of the funds from the capital levy passed in February, 2012. Some costs were covered by the energy grant the district was awarded in 2013. Expenses for the transportation remodel in Chimacum were discussed. Plans for spending the remaining funds were discussed.

Superintendent

Superintendent Polm discussed the following:

- His attendance at recent football, soccer, and volleyball games.
- He and 7 district administrators have started learning walks at each school. They will spend time in different classrooms looking for student engagement and quality instruction; this is not an evaluative process for teachers.
- Judging at the high school homecoming assembly.
- East Jefferson Partnership meeting held on October 13, 2016 at Chimacum High School.
- UGN (United Good Neighbors) campaign
- Opening of the new addition at Jefferson Healthcare Hospital.
- West Sound STEM (Science, Technology, Engineering and Math) legislative breakfast.
- Centrum gala at Ft. Worden, October 22, 2016.
- Pilot project for grant with Songworks

ESD 114 Letter to Senator Rolfes Regarding the McCleary Decision

Dr. Polm explained Superintendent Lynch at Olympic ESD 114 put together a letter to legislators regarding funding priorities.

Director of Finance and Business Operations

Amy Khile reported district enrollment has increased slightly so far this year. She also reviewed budget status for all funds for August and September, 2016, including revenues and expenditures for those funds. She has added a highlight report of revenues and expenditures for September, 2016. Food service revenues and expenditures were discussed.

FAQ Flyer for the New Elementary School

Ann Healy-Raymond explained that this flyer will be available in all school buildings to help answer potential questions from parents, families and community members about the construction of the new elementary school.

Action Items

Approve Procedure 1620 – Operating Principles, Board and Superintendent

Superintendent Polm explained that normally procedures are not usually approved by the board, but since this policy speaks to the operating principles of the board and superintendent, he wanted board approval for this policy. Mr. White moved to approve 1620P, with perhaps some editorial changes. Ms. James-Wilson seconded and the motion carried 3-0.

Approve Procedure 1630 and Form 1630 – Evaluation of the Superintendent

Ms. James-Wilson moved to approve 1630P and 1630F. Mr. White seconded and the motion carried 3-0.

Approve Policy 5281 – Personnel Disciplinary Action and Discharge

Mr. White moved to approve Policy 5281. Ms. James-Wilson seconded and the motion carried 3-0.

Approve Suspension of Policy 1720

Dr. Polm explained that the content of this policy is now included in 1620P that was just approved, so this policy should be suspended. Ms. James-Wilson moved to suspend Policy 1720. Mr. White seconded and the motion carried 3-0.

Unfinished Business - None

New Business - None

Policy Review

Policy 6106 – Allowable Costs for Federal Programs

Superintendent Polm explained this a new policy recommended by WSSDA (Washington State School Directors' Association), giving written guidelines for federal programs

Policy 6101 – Federal Cash and Financial Management

Superintendent Polm said this policy is also a new policy recommended by WSSDA. Ms. Khile explained that federal grants have a cost reimbursement procedure.

Board Member Announcements/Suggestions for Future Meetings

Mr. O'Hara said he may be gone for the November 28, 2016 regular board meeting.

Board Chair O'Hara called a recess at 8:22 p.m.

Executive Session

The regular meeting was adjourned at 8:25 p.m. to an executive session for approximately 15 minutes to discuss the performance of a public employee. The executive session was adjourned at 8:40 p.m. The regular meeting was reconvened at 8:40 p.m.

Next Meeting

Special Board Meeting, November 3, 2016, 1610 Blaine St., Room S-11, 4:00 pm

Work/Study Board Meeting, November 14, 2016, 1610 Blaine St., Room S-11, 6:00 pm

Adjournment

The meeting was adjourned by consensus at 8:40 p.m.

John A. Polm, Jr., Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair

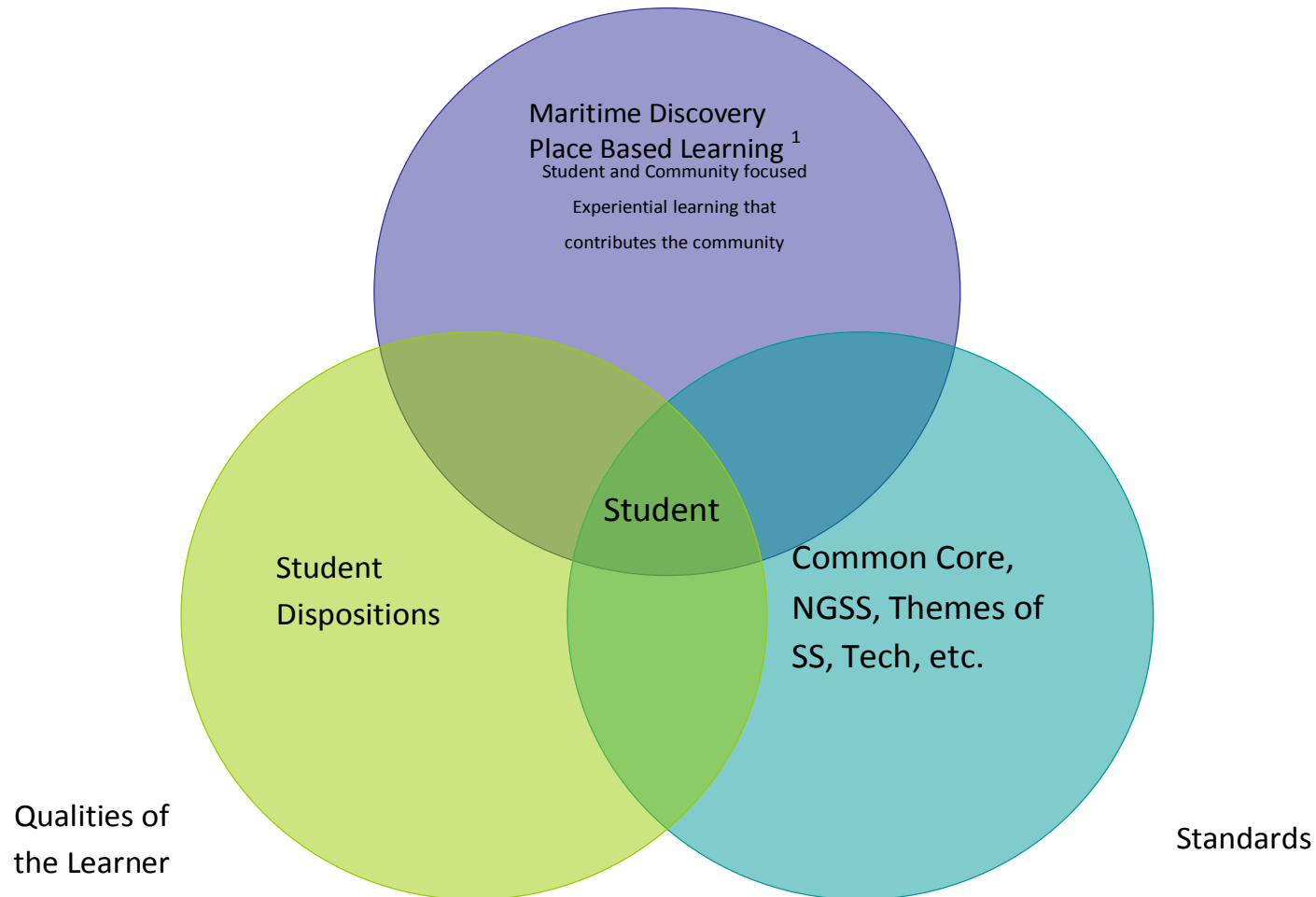
Curriculum Task Force



Provisioning Learners for their
(Unknown) Future

Learning and Co-Creation

Learning
Purpose and
Teaching
Pedagogy



Task Force Team and Goals

- Lisa Cartwright
- Cherry Chenruk-Geelan
- Susan Doyle
- Dr. Engle (R)
- Matt Holshouser
- Patrick Kane
- Brett Navin
- Rene Olson
- Ann Raymond
- Dave Thielk (R)
- Connie Welch
- Keith White



Define Curriculum



Create Tools

- To guide resource decisions
- To align with district goals



Write Procedure for Board Policy

- To inform Board Policy Work
- To support instruction policies

The Resource Selection Framework

Guiding Ideas about Curriculum Materials

- Information is available freely, ubiquitously.
- We develop the learner through the quality of learning experiences.
- Pedagogy and Curriculum are inseparable.

Guiding Questions

- What learning opportunities does this resource provide?
- Do the opportunities with our district vision?
- *What* is being learned, and *how* is the learning occurring?

Testing the Framework

K-5 Math adoption

- June 2016- Representatives from grades K-5 reviewed four Math resources using the framework
- Results- Unanimous choice and recommendation to purchase

What's Next?

- Board feedback and suggestions
- Board Policy Review Committee to view Board Policy 2020 and 2020P for updates
- “Criteria for Selection of Instructional Material”
- Send to Board for feedback and revisions



We create the context that shapes
our students. -Prenski