

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, Laura Tucker, Connie Welch, Jennifer James-Wilson. Also present were Superintendent Polm, staff, and community members.

Keith White led the Pledge of Allegiance.

#### Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Keith White seconded and the motion carried 5-0.

#### Recognition

Superintendent Polm presented Hero Awards to Karmen Meier and Lisa Cartwright for their efforts with the new math curriculum.

Dr. Polm also discussed:

- Presentation of book: The Five Dysfunctions of a Team to each board member
- Student participation at the Wooden Boat Festival
- Approximate enrollment for September
- Emphasis in school buildings on attendance awareness, and recognized the proclamation from the City in regards to attendance.

#### Board

Mr. White: student participation at the Wooden Boat Festival and the high school football team's success

Ms. Welch: mentors and retreat for incoming 9<sup>th</sup> graders at the high school

Ms. Tucker: recognized high school student Xandra Sonandre who took on implementing recycling at the Wooden Boat Festival as a senior project, with the help of several other high school students.

Ms. James-Wilson: Appreciated the first newsletter from Superintendent Polm for the new school year

#### Public Comments – None

#### Board Correspondence – None

#### Reports

##### Update on Construction of New Elementary School

Brian Carter and Shannon Payton from Integrus Architecture explained the schematic design process. The proposed site plan was reviewed, and plans for the library, kitchen, gym, stage, learning spaces, solar panels, roof materials and design, and parking were discussed

Kirk Robinson, Project Manager, explained cost estimate procedure and the budget for the building.

#### Action Items

##### Approval of Sports Cooperative for 2016-17

Scott Wilson explained no sports are combined with Chimacum, but instead a co-op is used with Chimacum sharing coaching, etc. with sports not offered in each district, which includes cross-country, tennis, wrestling, and swimming and diving. No costs are involved to enter into this co-operative. Transportation to practices was discussed. Ms. James-Wilson moved approve the sports cooperative for those sports. LT seconded. Motion carried 5-0.

##### Approval of Minimum Basic Education Requirement Compliance for 2016-17

Superintendent Polm explained the district annually reviews and certifies that the minimum number of instructional hours is met for the district. Ms. Tucker moved to approve the minimum basic education compliance for 2016-17. Mr. White seconded and the motion carried 5-0.

Approval of Accounts Payable, August 22, 2016

Ms. Tucker moved to approve accounts payable for August 22, 2016. Ms. Welch seconded and the motion carried 5-0.

Approve of Resolution 16-15, Cancellation of Warrants.

Superintendent Polm explained that these are checks that have not been cashed, and the district can only carry those for a year, then they have to be cancelled. Ms. James-Wilson moved to approve Resolution 16-15. Ms. Welch seconded and the motion carried 5-0.

Policy Review

Policy 1620 – Board/Superintendent Relationship

Superintendent Polm explained that the District does not currently have a Policy 1620 which is recommended by WSSDA (Washington State School Directors' Association)

Policy 1630 – Evaluation of the Superintendent

Superintendent Polm explained WSSDA recommended some minor modifications to this policy. Port Townsend District also added time periods for the superintendent evaluations. Possible modifications to Paragraph 2 were discussed.

Board Member Announcements/Suggestions for Future Meetings

Executive Session

Mr. O'Hara adjourned the regular meeting at 7:25 p.m. for approximately 10 minutes to executive session to discuss performance of a public employee. The executive session was adjourned at 7:38 p.m., and the regular meeting was reconvened.

Adjournment

The meeting was adjourned by consensus at 7:40 p.m.

Respectfully submitted,

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John A. Polm, Jr., Secretary

ATTEST: \_\_\_\_\_  
Nathanael O'Hara, Board Chair