

PORT TOWNSEND SCHOOL DISTRICT NO. 50
6:00 p.m. Regular School Board Meeting
July 11, 2016

“Learning Through a Sense of Place”

Mission:

Through community-focused maritime place-based projects, students develop effective thinking, effective action, and effective relationships. As a result, our students demonstrate meaningful accomplishments as engaged citizens.

Vision: We create and enable the culture, competence and conditions to ensure each student is prepared for meaningful work and engaged citizenship in our diverse and rapidly changing world.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

- 02.01 Roll Call
- 02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

04.01 Board

05. Approval of Minutes

- 05.01 Minutes of the June 22, 2016 Special Meeting
- 05.02 Minutes of the June 27, 2016 Board Retreat
- 05.03 Minutes of the June 27, 2016 Regular Meeting

06. Public Comments

07. Consent Agenda

- 07.01 Consent Agenda Approval
- 07.02 Approval of Personnel Action
 - 07.020 Recommend Don Oliveira as 1.0 FTE Social Studies Teacher at Blue Heron Middle School, pending appropriate certification, effective the 2016-17 school year
 - 07.021 Recommend Mikel Cumiskey as 5.0 hr./day Special Education Para educator, Grant Street Elementary, effective the 2016-17 school year
 - 07.022 Recommend employment of supplemental staff for the 2016-17 school year as per attached personnel list
 - 07.023 Recommend Laura Cook as 1.0 FTE Speech/Language pathologist, Port Townsend School District, pending appropriate certification, effective the 2016-17 school year
 - 07.024 Accept resignation of Jess Winsheimer as 2 hr./day Para educator, effective the end of the 2015-16 school year
 - 07.025 Accept resignation of Nick Snyder, Head Coach Blue Heron Wrestling team and Assistant Coach High School Wrestling team, effective the end of the 2015-16 school year
 - 07.026 Accept resignation of Ryann McChesney, Assistant Girls' Soccer Coach, effective the end of the 2015-16 school year
- 07.03 Approval of Financial Reports
 - 07.030 Accounts Payable as of July 11, 2016
 - 07.031 Payroll – June, 2016

08. Board Correspondence

- 08.01 Email from T. Thiersch regarding April 23, 2016 WSSDA (Washington State School Directors' Association) regional meeting

09. Reports

- 09.01 Business Manager
09.050 Budget Status Report-June 2016
09.02 Update on Construction of New Elementary School – Kirk Robinson

10. Action Items

- 10.01 Curriculum Adoption
10.010 Bridges in Mathematics, K-5, New 2nd Edition, The Math Learning Center, 2014
10.02 Approval of Resolution 16-07: Health Benefits for Certificated Administrators
10.03 Approval of Resolution 16-08: Health Benefits for Classified Staff
10.04 Approval of Resolution 16-09: Health Benefits for Unrepresented Classified and Administrative Staff
10.05 Approval of Resolution 16-10: Health Benefits for Certificated Staff
10.06 Approve Resolution 16-11: Adopt the Budget for the 2016-17 school year including:
10.060 General Fund – \$15,439,211
10.061 Transportation Vehicle Fund – \$350,000
10.062 Capital Projects Fund – 22,185,571
10.063 Debt Service Fund – 1,661,921
10.064 Associated Student Body Fund – 396,700

11. Unfinished Business

- 11.01 Sports and Title IX Data – Blue Heron School
11.02 Sports and Title IX Data – Port Townsend High School

12. New Business

13. Policy Review

14. Board Member Announcements/Suggestions for Future Meetings

15. Next Meeting

- 15.01 Regular Board Meeting, August 24, 2016, 1610 Blaine St., Room S-11, 6:00 pm

16. Executive Session – (if necessary)

17. Adjournment

Board Chair Nathanael O'Hara called the meeting to order at 5:00 p.m. PRESENT: Nathanael O'Hara, Laura Tucker, and Connie Welch. EXCUSED: Jennifer James-Wilson. Keith White joined the meeting by phone. Also present was Superintendent Engle.

The meeting was adjourned to executive session at 5:01 p.m. to discuss collective bargaining and performance of a public employee for approximately one hour.

The executive session was adjourned at 6:00 p.m. The regular meeting was reconvened at 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 6:00 pm.

Respectfully submitted,

Nathanael O'Hara, Board Chair

Board Chair Nathanael O'Hara called the retreat to order at 1:00 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Jennifer James-Wilson, and Laura Tucker EXCUSED: Superintendent Engle and Keith White. Also present was Rich Parker, McPherson & Jacobson.

Public Comments - None

Completion of Phase 5 of Superintendent Search Consultant Contract

The group participated in two team building activities: 1) Five Dysfunctions of a Team 2) Public Values and Decision Making. The board and John Polm discussed:

- Board-superintendent roles and responsibilities Policy 1720 (Key Functions of the Board)
- Consideration of a new Policy 1620 (Superintendent Roles and Responsibilities)
- Revision to Policy 1630 (Superintendent Evaluation) to reflect three reviews per year (January, June, and October)

A recess was called at 3:15 p.m. The meeting was reconvened at 3:25 p.m.

Changing the day of the week that board meetings are scheduled was discussed.

Discussion of Policy 1720 continued, and District Strategic Plan/Goals were reviewed and discussed.

Models for evaluating superintendents were discussed and general agreement was to adopt the Washington Standards-Based Superintendent Evaluation.

Board Self-Assessment was discussed.

Discussion of District Motto, Vision, Mission, and Core Principles Statements

Making the present vision statement the mission statement and the present mission statement the vision statement was discussed. Principles of Theory of Action, District and Board goals were examined.

Establish Performance Objectives for New Superintendent

John Polm presented his 100-day entry plan. Discussion followed.

Next Meeting: Regular Board Meeting, June 27, 2016, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment: The meeting was adjourned by consensus at 5:10 p.m.

Respectfully submitted,

Nathanael O'Hara, Board Chair

June 27, 2016

Board Chair Nathanael O'Hara called the meeting to order at 6:05 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Laura Tucker, Jennifer James-Wilson, Keith White via SKYPE EXCUSED: David Engle

Jennifer James-Wilson led the Pledge of Allegiance

Agenda Approval

Mr. O'Hara said Business Manager Amy Khile asked that an action item, 10.02 be added to the agenda, which is approval of a contract to begin roof repairs at the high school. Ms. James-Wilson moved to approve the agenda with the suggestion addition. Connie Welch seconded and the motion carried 5-0.

Recognition

Board

Laura Tucker complimented the retirement party for David Engle held on June 18, 2016.

Approval of Minutes

The following minutes were brought for approval:

- May 23, 2016, Regular Board Meeting
- June 13, 2016, Work/Study Meeting

Ms. Tucker moved to approve minutes as presented. Keith White seconded and the motion carried 5-0.

Approval of Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Connie Welch seconded and the motion carried 5-0.

Board Correspondence – None

The audio recording of the meeting was started at this point.

Reports

Report of Restraint/Isolation Incidents as Required by Policy 3246 – Patrick Kane

Mr. Kane reported that four students at Grant Street Elementary had been involved in restraint/isolation incidents; one incident occurred at Blue Heron School, and none at the High School. The students at Grant Street were placed on a behavior plan, which resulted in a decline of incidents.

High School Athletic and Title IX Report – Scott R. Wilson

Mr. Wilson reported on number of athletes in each sport offered, and how Port Townsend High School is in compliance with Title IX requirements. The following items were discussed:

- Co-op with Chimacum School District for wrestling, swimming
- ASB accounts
- Donations from community organizations
- Use and maintenance of Memorial Field

- Teacher/coaches

School Resource Officer – Jeremy Vergin

Mr. Vergin reported on some incidents he dealt with this year in the schools, and the ALICE (alert, lockdown, inform, counter, evacuate) training he attended recently with High School Assistant Principal Scott Wilson.

Peninsula Housing Authority Update on Lincoln Building Project

Annie O'Rourke, Peninsula Housing Authority Director of Acquisitions and Development, explained the Housing Trust Fund procedures and why this year the project may not be funded, so the Housing Authority is requesting a year-long extension to the due diligence period. Barry Baker, Beacon Development, explained the process for approval for historical tax credits. Having the project serve different populations, such as homeless families, was discussed. Ms. O'Rourke explained moving forward with Part I of the plan, which is application to the State Historical Preservation Office approving the historical significance of the building. That application would need to be signed by Port Townsend School District as owner. The board decided to table this item until the September 12, 2016 work/study meeting.

Business Manager

Business Manager Amy Khile reported on revenues, expenditures, and budget status for all funds, and enrollment for May, 2016. Special Education Safety Net funding was discussed. Some preliminary amounts for the 2016-17 school year budget were discussed.

Action Items

Approval of District, Motto, Mission, Vision, and Core Principles Statements

The board agreed to switch the mission and vision statements. Ms. Tucker moved to approve the District, Moto, Mission, Vision and Core Principles Statements, switching the vision statement as presented on the document to mission statement, and the mission statement as presented to the vision statement. Ms. Welch seconded. The Skype connection with Mr. White was lost, so the motion carried 4-0.

Approval of WTI Contract for High School Roof Repair

Ms. Khile explained this contract is through the District's KCDA (King County Director's Association) contract. The proposed amount, which will come out of the capital levy funds, is \$101,949.00 plus tax. Ms. James-Wilson moved to approve the WTI contract for the high school roof repair. Ms. Welch seconded, and the motion carried 4-0.

New Business

Curriculum Review – Bridges in Mathematics, K-5, New 2nd Edition, the Math Learning Center, 2014

Lisa Cartwright, District Math Coach, explained that the Curriculum Task Force worked on a new framework for curriculum review; that framework was used to review this proposed math curriculum. Carrie Ehrhardt, High School Principal, said the price for purchasing Bridges in Mathematics is approximately \$39,000.00. For community review, the link will be posted on the website, and a laptop will be available in the District Office for community members without internet access.

Next Meetings

- 2016-17 Budget Public Hearing, July 11, 2016, 1610 Blaine St., Room S-11, 5:00 p.m.
- Regular Meeting, July 11, 2016, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 8:27 p.m.

Respectfully submitted,

Nathanael O'Hara, Board Chair



Blue Heron Middle School



Port Townsend School District #50

3939 San Juan Avenue * Port Townsend, Washington 98368

Main Office Tel # ~ 360.379.4540 * Fax# ~ 360.302.2505

Principal – Matthew Holshouser

Dear Dr. Polm and PTSD Board of Directors,

I hope this note finds you all well. I wanted to take a moment and highly recommend a candidate for the 6th & 7th Grade Social Studies teaching position here at Blue Heron School for the 2016-2017 school year.

Mr. Don Oliveira will serve as a Grade 6th & 7th Social Studies teacher here at Blue Heron School for the 2016-2017 school year.

Mr. Don Oliveira brings an array of talents and instructional expertise that will be advantageous to both our students and staff here at Blue Heron School. Don has also served as a high school history and naval science teacher in California and has utilized the AVID (Advancement via Individual Determination) instructional strategy to reach All learners in increasing college readiness and success.

In closing, I highly recommend Mr. Don Oliveira to the Grade 6 & 7 Social Studies teaching position on the Blue Heron School campus within the Port Townsend School District. I believe he will be a welcomed addition to the Blue Heron team as well as immediate impact upon the academic and overall success of our 6th & 7th grade learners.

Thank you for your time and consideration.

Be Well,

Matthew Holshouser

Blue Heron School Principal



GRANT STREET ELEMENTARY

PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street, Port Townsend, WA 98368

Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

June 27, 2016

Dear Dr. Polm:

Please accept this letter as recommendation for Mikel Cumiskey as Special Education Paraeducator at Grant Street Elementary in the Behavior Intervention Program classroom for the 2016-2017 school year pending successful pre-employment testing.

Mikel has a bachelor's degree from Western Washington University. Mikel is an experienced paraeducator in public schools in Hawaii and Washington. In Hawaii, he served students in the middle school setting in the life skills program, which included students who struggled with autism and behavior issues. In Washington, he served as a literacy tutor in an elementary school.

The interview team was impressed with his sensitivity regarding students with special needs and his commitment to providing support as a paraeducator to these students under a teacher's direction.

Jason Lynch and Lori Witheridge joined me as members of the interview committee.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN

June 22, 2016

To: Lisa Condran

Cc: Laurie McGinnis

From: Jess Winsheimer, Attendance Secretary Grant street School

I am writing this letter to inform you of my intent to leave the 2 hour Para Educator position I have had this past school year at Grant Street. I have enjoyed the work and thank you for the opportunity to have had the position. The position has ended for this school year. I will not be returning to that position in the 2016-17 school year. I am stepping down for personal reasons and family responsibilities.

Sincerely, Jess Winsheimer

Grant Street School Attendance Secretary



Port Townsend High School
Home of The Redhawks

1500 Van Ness, Port Townsend, WA 98368
Phone: 360.379.4520 Fax: 360.379.4506

Carrie Ehrhardt, Principal

Scott Wilson, Assistant Principal
District Athletic Director

June 20, 2016

RE: COMPLETE Resignation of Nick Snyder (former head football coach),
Assistant Coach, PTHS Wrestling; Head Coach, Middle School Wrestling.

Dear Members of the School Board,

As part of his resignation from head football coach at Port Townsend High School,
Nick Snyder will not be returning as assistant coach of Port Townsend High School
or as Head Coach of Blue Heron Wrestling.

Please consider this formal notice of his complete resignation as a coach in the
Port Townsend School District.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Wilson", with a large, sweeping flourish extending to the right.

Scott Wilson

CC: Lysa Falge, Athletic Coordinator

Ryann McChesney



June 24, 2016

Scott R. Wilson
PTHS Assistant Principal/Athletic Director
1500 Van Ness, Port Townsend, WA 98368
360.379.4520

Dear Scott and PTHS Athletic Staff,

I, Ryann McChesney, would officially like to resign from my position as the Assistant Coach of the Port Townsend High School Girl's Soccer team.

Thank you for the opportunity to be part of this community and share in the joy of teamwork, play and camaraderie throughout the 2015 season. I have moved out of state and am on to other ventures but PTHS will remain in my heart. Go Redhawks!


Sincerely,
Ryann

SUPPLEMENTAL CONTRACTS FOR 2016-17

<u>NAME</u>	<u>POSITION</u>	<u>PAY PERIOD</u>
Tom Gambill	Yearbook Advisor	Sept.-June
Kirsten Hammer	(Fall Sports)Cheerleader Advisor	Sept.-Nov
Kirsten Hammer	(Winter Sports)Cheerleader Advisor	Nov.-Jan
B. Dow/J. Dow	Knowledge Bowl Co-Coach	Oct. -June
Chris Pierson	Mock Trial Coach	Dec. – Feb.
Kim Clarke	Band Director	Sept. - June
Daniel Ferland	Orchestra Director	Sept. – June
<u>FALL SPORTS</u>		
TBD	Head Football Coach	Sept.-Oct.-Nov.
Tom Webster	Assistant Football Coach	Sept.-Oct.-Nov.
Terry Khile	Assistant Football Coach	Sept.-Oct.-Nov.
Richard Hill	Assistant Football Coach	Sept.-Oct.-Nov.
Noa Montoya	Blue Heron Head Football Coach	Sept.-Oct.-Nov
Brian Tracer	Blue Heron Assistant Football Coach	Sept.-Oct.-Nov
Alice Fraser	Cross Country Coach	Sept.-Oct.-Nov.
TBD	Blue Heron Cross Country Coach	Sept.-Oct.-Nov
Cameron Botkin	Volleyball Coach	Sept.-Oct.-Nov.
Lindsea Barlow	Assistant Volleyball Coach	Sept.-Oct.-Nov.
Ahmad Baabahar	Girls' Soccer Coach	Sept.-Oct.-Nov.
TBD	Girls' Soccer Assistant Coach	Sept.-Oct.-Nov.
Peter Braden	Girls' Swim Coach	Sept.-Oct.-Nov.
Mark Tallarico	Blue Heron Volleyball Coach	Sept.-Oct.-Nov..
Trisha Minnihan	Blue Heron Assistant Volleyball Coach	Sept.-Oct.-Nov..
<u>WINTER SPORTS</u>		
Scott B. Wilson	Head Basketball Coach/Girls	Nov.-Dec.-Jan.
Erica Dirksen	Assistant Basketball Coach/Girls	Nov.-Dec.-Jan.
Tom Webster	Head Basketball Coach/Boys	Nov.-Dec.-Jan.
Ahmad Baabahar	Assistant Basketball Coach/Boys	Nov.-Dec.-Jan.
TBD	HS C Team Boys' Bball Coach	Nov.-Dec.-Jan.
Stephen Grimm	Head Wrestling Coach	Nov.-Dec.-Jan.
TBD	HS Assistant Wrestling Coach	Nov.-Dec.-Jan.
TBD	Blue Heron Boys' Basketball Coach	Nov.-Dec.-Jan.
Douglas Breithaupt	Blue Heron Asst. Boys' Basketball Coach	Nov.-Dec.-Jan.
TBD	Blue Heron Wrestling Coach	Jan.-Feb.-Mar.
Cameron Botkin	Blue Heron Girls' Basketball Coach	Jan.-Feb.-Mar.
Mark Tallarico	Blue Heron Assistant Girls' Bball Coach	Jan.-Feb.-Mar.
<u>SPRING SPORTS</u>		
Tom Webster	Head Baseball Coach	Mar.-Apr.-May
Rich Hill	Assistant Baseball Coach	Mar.-Apr.-May
Heather Apker	Fastpitch Coach	Mar.-Apr.-May
TBD	Assistant Fastpitch Coach	Mar.-Apr.-May
Ian Fraser	Head Track Coach	Mar.-Apr.-May
Alice Fraser	Assistant Track Coach	Mar.-Apr.-May
Gabe Tonan	Golf Coach	Mar.-Apr.-May
Nathan Land	Assistant Boys' Soccer Coach	Mar.-Apr.-May
Ahmad Baabahar	Boys' Soccer Coach	Mar.-Apr.-May
J. Little	BH Track Head Coach	Mar.-Apr.-May
Zach Wilson	BH Assistant Track Coach	Mar.-Apr.-May
Jennifer Nielsen	Theater Productions Advisor	Mar.-Apr.-May
<u>MISC STIPENDS</u>		
Joy Wentzel	Highly Capable Coordinator-GS	Nov.-June
Julie Russell	Blue Heron ASB Coordinator	Sept.-August
TBD	Blue Heron Yearbook Advisor	Sept.-June
TBD	BH Journalism/Photography Advisor	Sept.-June

To: Laurie McGinnes, Director of Personnel

From: Patrick Kane, Director of Special Services



RE: Laura Cook

Date: 6-17-16

Laura Cook was interviewed for the Speech Language Pathologist (SLP) for Special Services. The interviewing team determined that Laura was the best candidate to be hired for the position. She accepted the job. The interviewing team: Patrick Kane, Matt Holshouser, Sara Mitchell

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 11, 2016, the board, by a _____ vote, approves payments, totaling \$16,513.29. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10436 through 10455, totaling \$16,513.29

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10436	BANK OF AMERICA VISA	06/30/2016	3,839.64
10437	CENTRUM	06/30/2016	1,000.00
10438	DOVE HOUSE	06/30/2016	72.00
10439	Easley, Jennifer	06/30/2016	46.45
10440	HOLLY'S FLOWERS	06/30/2016	299.75
10441	Khile, Amy Jo	06/30/2016	101.41
10442	Mills, Roger Lees	06/30/2016	45.71
10443	Minnihan, Shannon Dee	06/30/2016	42.18
10444	NATIONAL ACHIEVER SERVICES	06/30/2016	406.52
10445	Nelson, Dana	06/30/2016	84.27
10446	NORTHWEST MARITIME CENTER	06/30/2016	6,600.00
10447	PEACOCK, CALEB BASIL	06/30/2016	200.00
10448	SCHOOL DISTRICT #50	06/30/2016	151.58
10449	Smith, Bethany Anne	06/30/2016	72.61
10450	SOS PRINTING	06/30/2016	745.12
10451	WALSWORTH PUBLISHING CO	06/30/2016	1,878.38
10452	Webster, William Thomas	06/30/2016	489.67
10453	WEIDNER, KOBY	06/30/2016	150.00
10454	WEST CENTRAL DISTRICT III	06/30/2016	168.00
10455	WIAA	06/30/2016	120.00

20 Computer Check(s) For a Total of 16,513.29

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 11, 2016, the board, by a _____ vote, approves payments, totaling \$68,903.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3275 through 3281, totaling \$68,903.53

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3275	BANK OF AMERICA VISA	06/30/2016	39.39
3276	Integrus Architecture	06/30/2016	39,114.88
3277	MCKINSTRY ESSENTION LLC	06/30/2016	3,815.00
3278	MOODYS INVESTORS SERVICE INC	06/30/2016	23,400.00
3279	PERKINS COIE LLP	06/30/2016	819.00
3280	TERRAPIN ARCHITECTURE PC	06/30/2016	442.50
3281	THE ROBINSON COMPANY INC	06/30/2016	1,272.76
7	Computer	Check(s) For a Total of	68,903.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 11, 2016, the board, by a _____ vote, approves payments, totaling \$184,671.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 61126 through 61194, totaling \$184,671.28

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
61126	BANK OF AMERICA VISA	06/30/2016	17,428.25
61127	BAY CITY SUPPLY	06/30/2016	114.18
61128	Behrenfeld, Kirsten Mary	06/30/2016	65.34
61129	Bledsoe, Kirsten Katharina	06/30/2016	312.50
61130	Bodkin, Kelly A	06/30/2016	179.61
61131	BUENO SYSTEMS INC	06/30/2016	257.96
61132	BUTLER, ROBERTA L	06/30/2016	4,170.00
61133	CANON FINANCIAL SERVICES INC	06/30/2016	207.07
61134	CENTRUM	06/30/2016	11,500.00
61135	CENTURYLINK	06/30/2016	701.57
61136	CHIMACUM SCH DIST#49-CO-OP TRA	06/30/2016	11,293.05
61137	Condran, Lisa	06/30/2016	432.00
61138	CROSSROADS MUSIC INC	06/30/2016	190.75
61139	DEPT OF LABOR & INDUSTRIES	06/30/2016	129.00
61140	Dow, Julianne Michelle	06/30/2016	673.72
61141	ESD 114	06/30/2016	13,821.75
61142	Falge, Lysa Marie	06/30/2016	472.08
61143	FEDEX	06/30/2016	41.95
61144	FLINN SCIENTIFIC INC	06/30/2016	609.34
61145	FOLLETT SCHOOL SOLUTIONS INC	06/30/2016	881.54
61146	FOOD CO-OP	06/30/2016	125.40
61147	Gitelman, Joan H	06/30/2016	150.33
61148	Gronwall, Gail R	06/30/2016	9.37
61149	Gunn, Helen	06/30/2016	700.00
61150	Hageman, Brandi R	06/30/2016	60.95
61151	HAHN, JULIAN	06/30/2016	52.09
61152	HANKINSON, JANELLE	06/30/2016	2,296.25
61153	Heritage Institute	06/30/2016	325.00
61154	HIGHWAY SPECIALTIES LLC	06/30/2016	228.90
61155	Holshouser, Matthew	06/30/2016	432.00
61156	HOUGHTON MIFFLIN HARCOURT	06/30/2016	247.98
61157	IVES, PAT	06/30/2016	400.00
61158	JEFF CO DEPT OF PUBLIC WORKS	06/30/2016	22.56

Check Nbr	Vendor Name	Check Date	Check Amount
61159	JEFF CO CHAMBER OF COMMERCE	06/30/2016	40.00
61160	JEFF COUNTY PUBLIC HEALTH	06/30/2016	5,067.34
61161	JEFFERSON MENTAL HEALTH	06/30/2016	9,484.73
61162	KING COUNTY DIRECTORS	06/30/2016	950.35
61163	Kruse, Jennifer Kathleen	06/30/2016	1,190.74
61164	LANCE, PHILIPPA	06/30/2016	5,880.00
61165	Larsen, Stacey C	06/30/2016	28.00
61166	LES SCHWAB	06/30/2016	324.91
61167	MASTER CLEANERS	06/30/2016	776.10
61168	MCDONALD, MARGIE	06/30/2016	250.00
61169	McMahon, Ann	06/30/2016	3,712.79
61170	MILLER, KATE	06/30/2016	586.40
61171	Minnihan, Shannon Dee	06/30/2016	93.78
61172	Nelson, Dana	06/30/2016	122.36
61173	NORTH OLYMPIC SALMON COALITION	06/30/2016	153.30
61174	OLYMPIC EQUIPMENT RENTALS	06/30/2016	121.44
61175	PEARSON EDUCATION	06/30/2016	4,802.13
61176	PENINSULA COLLEGE	06/30/2016	52,639.90
61177	Pierson, Christopher Alan	06/30/2016	133.63
61178	PLU SCHOOL OF EDUCATION	06/30/2016	700.00
61179	POLLACK, JORDAN D	06/30/2016	223.00
61180	POSTAGE BY PHONE RESERVE ACCOU	06/30/2016	1,025.00
61181	PROJECT LEAD THE WAY INC	06/30/2016	750.00
61182	PUBLIC CONSULTING GROUP INC	06/30/2016	781.21
61183	PUBLIC UTILITY DISTRICT	06/30/2016	13,913.79
61184	Range, Patricia Bridget	06/30/2016	65.75
61185	RELIANCE COMMUNICATIONS	06/30/2016	3,929.45
61186	Sanders, Heather Lyn	06/30/2016	75.00
61187	SEATTLE COLLEGES	06/30/2016	2,073.00
61188	SKINBOAT SCHOOL	06/30/2016	1,300.00
61189	STATE AUDITOR	06/30/2016	418.95
61190	SUPPLYWORKS	06/30/2016	2,277.22
61191	The DBQ Project	06/30/2016	351.00
61192	Turay, Lisa	06/30/2016	1,670.00
61193	Wentzel, Joy Gribko	06/30/2016	45.00
61194	Williams, Ruth M	06/30/2016	182.52
69	Computer	Check(s) For a Total of	184,671.28

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Payroll for the month of June, 2016

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid,

Clerk of District

Approved gross in the sum of	\$	<u>761,898.73</u>	Employee Gross
		<u>284,751.69</u>	Employer Contribution
		_____	Payroll Adjustment*
		<u>1,046,650.42</u>	Total Distribution

DIRECTORS:

*Provision is made for the adjusting of employee and employer benefits as necessary.

School Board

From: Tom Thiersch <thiersch-public@usregs.com>
Sent: Friday, June 24, 2016 9:18 AM
To: School Board
Subject: Minutes for April 23 special meeting

On Saturday, April 23, your Board held a special meeting.

I don't see any minutes on your website for that date.

[RCW 42.32.030](#)

Minutes.

The minutes of all regular and special meetings except executive sessions of such boards, commissions, agencies or authorities shall be promptly recorded and such records shall be open to public inspection.

State law requires that you have minutes for all meetings, so please correct the omission.

Thank you,

Tom Thiersch
Jefferson County



Member, Washington Coalition for Open Government
<http://www.washingtoncog.org/>

==== [RCW 42.30.010 Open Public Meetings Act] ==== [RCW 42.56.030 Public Records Act] ====

"The people of this state do not yield their sovereignty to the agencies that serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may maintain control over the instruments that they have created."

###

 SAVE PAPER - Please do not print this e-mail unless absolutely necessary.

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Bldg., 1610 Blaine ST
PORT TOWNSEND, WA 98368

RESOLUTION 16-07

WHEREAS, the Superintendent is recommending a health benefit allowance of seven hundred eighty dollars (\$780.00) plus sixty four dollars and thirty nine cents (\$64.39) to the health care authority for future retirement medical benefits and authorized dental and medical premiums for the district certificated administrators effective September 1, 2016;

WHEREAS, the state legislature has established the health benefits allowance;

WHEREAS, the Board of Directors is authorized by statute to enact salary and health benefits;

NOW THEREFORE BE IT RESOLVED that the Port Townsend School District Board of Directors approve the recommended salary schedules as attached and health benefits as described.

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at a regular meeting held July 11, 2016.

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

_____	_____
_____	_____
_____	_____

ATTEST:

Dr. John Polm, Jr.
Secretary to the Board

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Bldg., 1610 Blaine ST
PORT TOWNSEND, WA 98368

RESOLUTION 16-08

WHEREAS, the Superintendent is recommending a health benefit allowance of seven hundred eighty dollars (\$780.00) plus sixty four dollars and thirty nine cents (\$64.39) to the health care authority for future retirement medical benefits and authorized dental and medical premiums for the district classified staff effective September 1, 2016;

WHEREAS, the state legislature has established the health benefits allowance;

WHEREAS, the Board of Directors is authorized by statute to enact salary and health benefits;

NOW THEREFORE BE IT RESOLVED that the Port Townsend School District Board of Directors approve the recommended salary schedules as attached and health benefits as described.

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at a regular meeting held July 11, 2016.

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

_____	_____
_____	_____
_____	_____

ATTEST:

Dr. John Polm, Jr.
Secretary to the Board

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Bld., 1610 Blaine St
PORT TOWNSEND, WA 98368

RESOLUTION 16-09

WHEREAS, the Superintendent is recommending a health benefit allowance of seven hundred eighty dollars (\$780.00) plus sixty four dollars and thirty nine cents (\$64.39) to the health care authority for future retirement medical benefits and authorized dental and medical premiums for the unrepresented classified and administrative staff effective September 1, 2016;

WHEREAS, the state legislature has established the health benefits allowance;

WHEREAS, the Board of Directors is authorized by statute to enact salary and health benefits;

NOW THEREFORE BE IT RESOLVED that the Port Townsend School District Board of Directors approve the recommended salary schedules as attached and health benefits as described.

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at a regular meeting held July 11, 2016.

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

_____	_____
_____	_____
_____	_____

ATTEST:

Dr. John Polm, Jr.
Secretary to the Board

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Bldg., 1610 Blaine St
PORT TOWNSEND, WA 98368

RESOLUTION 16-10

WHEREAS, the Superintendent is recommending a health benefit allowance of seven hundred eighty dollars (\$780.00) plus sixty four dollars and thirty nine cents (\$64.39) to the health care authority for future retirement medical benefits and authorized dental and medical premiums for the district certificated staff effective September 1, 2016;

WHEREAS, the state legislature has established the health benefits allowance;

WHEREAS, the Board of Directors is authorized by statute to enact salary and health benefits;

NOW THEREFORE BE IT RESOLVED that the Port Townsend School District Board of Directors approve the recommended salary schedules as attached and health benefits as described.

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at a regular meeting held July 11, 2016.

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

_____	_____
_____	_____
_____	_____

ATTEST:

Dr. John Polm, Jr.
Secretary to the Board

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Building 1610 Blaine Street
PORT TOWNSEND, WA 98368

RESOLUTION 16-11

BE IT RESOLVED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Port Townsend, Washington, that following a public hearing the Board of Directors determined appropriations for expenditures and other financing uses for the fiscal year beginning September 1, 2016 and ending August 31, 2017 to be for the:

General Fund	\$15,493,211
Capital Projects Fund	22,185,571
Debt Service Fund	1,661,921
ASB Fund	396,700
Transportation Vehicle Fund	350,000

BE IT RESOLVED that the Board of Directors and officers of said school district are fully cognizant of the provisions of WAC 392-123-070 which state, "Directors, officers, or employees who knowingly or negligently violate or participate in the violation of this section by the incurring of expenditures in excess of any appropriation(s) shall be held civilly liable, jointly and severally for such expenditures in excess of such appropriation(s) including consequential damages following there from, for each violation. If, as a result of any civil or criminal action, violation is found to have been done knowingly, such director, officer, or employee who is found to have participated in such breach shall immediately forfeit his office or employment and the judgment in any action shall so provide."

DATED THIS 11TH DAY OF JULY, 2016

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

Nathanael O'Hara, Board Chair

Jennifer James-Wilson

Connie Welch

Laura Tucker

ATTEST: _____
John Polm, Jr., Secretary to the Board

Sports Report and Title IX Data: Blue Heron Middle School



Blue Heron Middle School (7 and 8)	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	*2010-2011	2012	2013	2014	2015
Basketball - Boys	37	32	23	25	40	35	30	33	33	37	28	No	23	24	28	20
Basketball - Girls	36	34	17	32	38	33	26	27	35	36	31	Sports	25	13	14	16
Cross Country - Boys										8	8	offered	12	5	1	7
Cross Country - Girls										8	7	-	6	6	1	2
Football - Boys 11-man	27	27	19	22	18	20	24	30	6			-	23	16	17	15
Track & Field - Boys	11	9	16	14	6	14	24	18	8	15	20	-	22	19	21	17
Track & Field - Girls	17	30	17	19	20	18	16	15	20	25	21	-	14	15	15	11
Volleyball - Girls	22	28	25	28	43	36	31	33	35	34		-	36	26	17	27
Wrestling - Boys	18	18	16	7	13	9	11	20	9	4	6	-	6	6	4	3
Wrestling - Girls	1		2	1	1							-	1	2	3	3

Total male participants: 62

Total Female Participants: 59

Enrollment Data for Blue Heron Middle School (grades 7-8)

Only include data for grades offered at Blue Heron MS

	6th	7th	8th	9th	10th	11th	12th	Total
Boys	0	36	38	0	0	0	0	74
Girls	0	38	29	0	0	0	0	67

Total: 141 Students

Sports Report and Title IX Data: Port Townsend High School

Port Townsend Redhawks	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	*2010	2011	2012	2013	2014	2015
Baseball - Boys	23	21	31	18	20	23	22	27	27	27	16		15	15	14	14	12
Basketball - Boys	33	34	23	30	23	24	30	27	34	32	25		21	27	25	23	24
Basketball - Girls	30	28	24	24	15	16	20	26	34	23	19		23	21	26	17	15
Cheer	18	32	24	20	20	16	18	7		11	20			21	20	18	17
Cross Country - Boys	22	15	15	15	25	19	18	14	10	6	11		17	8	13	13	9
Cross Country - Girls	9	7	7	12	9	13	14	8	2	6	9		10	8	8	8	7
Football - Boys 11-man	16	14	44	14	38	14	18	24	16	16	16		24	37	41	49	38
Golf - Boys	12	15	27	12	11	11	9	13	17	5	12		4	13		9	11
Golf - Girls		1	3	4	3	1	1	1		9	4		1	3	1	3	5
Soccer - Boys	40	32	31	36	24	29	30	31	19	43	29		38	37	35	25	29
Soccer - Girls	30	34	36	37	32	28	19	31	34	23			30	23	18	13	24
Softball - Girls													12	17	14	14	15
*Spirit - Cheer													23				
Swimming & Diving - Girls			10	10	10	13	10	9	13	14	12		15	20	18	22	14
Tennis - Boys	10	9												4		1	1
Tennis - Girls	10	5												6	4	3	2
Track & Field - Boys	27	24	25	28	26	21	21	22	25	15	21		15	16	15	16	15
Track & Field - Girls	21	28	17	26	21	20	18	14	24	15	19		18	16	17	13	19
Volleyball - Girls	32	35	26	32	35	29	28	31	21	34	21		29	17	20	22	14
Wrestling - Boys	23	21	21	25	16	15	24	16	27	32	29		18	16	19	12	10
Wrestling - Girls	5	3						2			1			3	2	4	4

Total male participants: 149

Total Female participants: 136

2015-16 Enrollment Data for Port Townsend High School

	6th	7th	8th	9th	10th	11th	12th	Total
Boys	0	0	0	39	39	60	66	204
Girls	0	0	0	44	56	45	48	193