

PORT TOWNSEND SCHOOL DISTRICT NO. 50
6:00 p.m. Regular School Board Meeting
June 27, 2016
“Discover the Power of Learning”

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

- 02.01 Roll Call
- 02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

- 04.01 Board
- 04.02 Superintendent

05. Approval of Minutes

- 05.01 Minutes of the May 23, 2016 Regular Board Meeting
- 05.02 Minutes of the June 13, 2016 Work/Study Board Meeting

06. Public Comments

07. Consent Agenda

- 07.01 Consent Agenda Approval
- 07.02 Approval of Personnel Action
 - 07.020 Recommend Kelsi Johnson as 1.0 FTE Kindergarten Teacher, Grant Street Elementary, pending appropriate certification, effective the 2016-17 school year
 - 07.021 Recommend transfer of Kaleen Steinke from Kindergarten to First Grade Teacher, effective the 2016-17 school year
 - 07.022 Recommend transfer of Heather Sanders from Kindergarten to First Grade Teacher, effective the 2016-17 school year
 - 07.023 Recommend Laurie Solchenberger as 1.0 FTE Behavior Interventionist Specialist, Leave Replacement, Grant Street Elementary, pending Washington State certification, effective the 2016-17 school year
 - 07.024 Recommend Denise Aedan as 1.0 FTE 1st/2nd Grade Multiage Teacher, Leave Replacement, Grant Street Elementary, pending Washington State certification, effective the 2016-17 school year.
 - 07.025 Recommend Maggie Kelly as 1.0 Kindergarten Teacher, Grant Street Elementary, pending Washington State certification, effective the 2016-17 school year
 - 07.026 Recommend Isabelle Noiret as .6 Foreign Language Teacher, Port Townsend High School, effective the 2016-17 school year
 - 07.027 Recommend Linda Norton as 6 hr./day LAP Para educator, Grant Street Elementary, effective the 2016-17 school year
 - 07.028 Recommend transfer of Lisa Minnihan, Grant Street Elementary Para educator to Blue Heron Library Para educator, effective the 2016-17 school year
 - 07.029 Recommend employment of classified staff for the 2016-17 school year as per attached personnel action list

- 07.030 Recommend Kirsten Hammer as Cheer Advisor/Coach, Port Townsend High School, effective the 2016-17 school year
- 07.031 Accept resignation of Darlene Flanagan, Speech Language Pathologist, effective the end of the 2015-16 school year
- 07.032 Accept resignation of George Oswald, Blue Heron Middle School Teacher, effective the end of the 2015-16 school year
- 07.033 Accept resignation of Christina Laughbon, Blue Heron Middle School Teacher, effective the end of the 2015-16 school year
- 07.034 Accept resignation of Tanna Pittman, 1.0 Special Education Teacher, effective June 17, 2016
- 07.035 Accept resignation of Brett Navin as Blue Heron Cross Country Coach, effective the end of the 2015-16 school year
- 07.036 Accept non-renewal of Kimberly Foster, Assistant Fast pitch Coach, effective the end of the 2015-16 season

- 07.04 Approval of Financial Reports
 - 07.040 Accounts Payable as of June 27, 2016
 - 07.041 Payroll – May, 2016

08. Board Correspondence

09. Reports

- 09.01 Report of Restraint/Isolation Incidents as required by Policy 3246 – Patrick Kane
- 09.02 High School Athletic and Title IX Report – Scott R. Wilson
- 09.03 School Resource Office Report – Jeremy Vergin
- 09.04 Peninsula Housing Authority Update on Proposed Use of Lincoln Building
- 09.05 Business Manager
 - 09.050 Budget Status Report-May 2016
 - 09.051 Enrollment Report

10. Action Items

- 10.01 Approval of District Motto, Mission, Vision, and Core Principles Statements

11. Unfinished Business

12. New Business

- 12.01 Curriculum Review
 - Bridges in Mathematics, K-5, New 2nd Edition, The Math Learning Center, 2014
 - <http://www.mathlearningcenter.org/bridges/overview>

13. Policy Review

14. Board Member Announcements/Suggestions for Future Meetings

15. Next Meeting

- 15.01 2016-17 Budget Public Hearing, July 11, 2016, 1610 Blaine St., Room S-11. 5:00 p.m.
- 15.02 Work/Study Meeting July 11, 2016, 1610 Blaine St., Room S-11, 6:00 pm

16. Executive Session – (if necessary)

17. Adjournment

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Laura Tucker, Jennifer James-Wilson, Keith White, and Connie Welch. Also present were Superintendent Engle, staff, and community members.

Connie Welch led the Pledge of Allegiance.

Agenda Approval

Keith White moved to approve the agenda. Jennifer James-Wilson seconded and the motion carried 5-0.

Recognition

Board

Mr. White praised the high school drama production, Westside Story, and thanked community and staff for their feedback regarding the superintendent candidates. Ms. James-Wilson also thanked those who participated in the superintendent search process. Laura Tucker reported that today was the first time reusable plates and silverware were used during lunch at the high school, thanks in part to the efforts of the Students for Sustainability Club. Nathanael O'Hara also spoke about the superintendent search, and the new Redhawks sign at the high school campus, which was Keegan Khile's senior project. Connie Welch recognized student participation in the Rhody Festival.

Superintendent

Superintendent Engle presented shining stars to representatives from the following organizations for their support with the Adventuress sailing trip:

Port Townsend Marine Trades Association, Edensaw Lumber, Sound Experience, Skagit Valley Center for Maritime Excellence, and Haven Boat Works.

Dr. Engle also presented shining stars to:

Michele Dean, para-educator at the High School, for her outstanding work in Rene Olsen's high school class, and to Patrick Charlton, Mason Foster, Brett Lawrence, and Austin Khile for volunteering to assist with clean-up after Mock UN.

Approval of Minutes

The following minutes were brought for approval:

- April 25, 2016 Special Board Meeting
- April 25, 2016 Regular Board Meeting
- May 3, 2016 Special Board Meeting
- May 9, 2016 Special Board Meeting
- May 9, 2016 Work/Study Meeting
- May 14, 2016 Special Board Meeting
- May 16, 2016 Special Board Meeting
- May 17, 2016 Special Board Meeting
- May 18, 2016 Special Board Meeting
- May 19, 2016 Special Board Meeting

Laura Tucker moved to approve all the minutes as presented. Keith White seconded and the motion carried 5-0.

Public Comments

The following people spoke regarding District certificated staff salaries, benefits, collaboration time, and attracting and keeping quality teachers:

George Oswald, Brandi Hageman, Maria Briones, Dorothy Stengel, Darlene Marmol, Christina Laughbon, Brooke Hageman, Chris Neuman, Tim Behrenfeld, John Burke, Gordon King, Julie Dow, Lisa Olsen, Bethany Smith, Melinda Schroeder, and Lisa Anderson

Mr. O'Hara called a recess at 6:52 p.m. for five minutes. The meeting was reconvened at 6:57 p.m.

Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Mr. White seconded. Contracts from OESD (Olympic Educational Service District) 114 and West Sound Tech were discussed. The motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for April, 2016; 2) Accounts Payable for May 23, 2016; 3) Recommend the following actions:

- Hires:
- Recommend employment of certificated administrators for the 2016-17 school year as per attached personnel action list
 - Recommend employment of classified administrators for the 2016-17 school year as per attached personnel action list
 - Recommend Gail Gronwall as ESU teacher, Blue Heron School, July 11-July 22, 2016
 - Recommend Paula Collet as 4th grade teacher, Blue Heron School, effective the 2016-17 school year
 - Recommend Amy Wilson as 5th grade teacher, Blue Heron School, effective the 2016-17 school year
 - Recommend David Egeler as 1.0 FTE Special Education teacher, Grant Street Elementary, effective the 2016-17 school year
 - Recommend transfer of Molly O'Brien, 1.0 FTE teacher, Grant Street Elementary, from second-first grade loop to 1.0 FTE 3rd grade teacher, effective the 2016-17 school year
 - Recommend transfer of Bonnie Stenehjem, 1.0 FTE teacher, Grant Street Elementary, from first/second grade multiage classroom to 1.0 FTE 3rd grade teacher, effective the 2016-17 school year
 - Recommend transfer of Sheri Shaw, 1.0 FTE first-second grade multiage classroom, to 1.0 FTE PE teacher at Grant Street elementary, effective the 2016-17 school year
 - Recommend employment of full-time and part-time teachers and certificated support personnel for the 2016-17 school year as per attached personnel action list
 - Recommend Maria Goff and Melissa Love as ESY Para-educators, Blue Heron School, July 11-22, 2016
 - Recommend Cheryl Brady as Blue Heron School Secretary, effective the 2016-17 school year
 - Recommend transfer of Maria Goff, Blue Heron Special Education para-educator to 6 hr./day Grant Street Special Education para-educator, effective the 2016-17 school year
 - Recommend employment of classified non-represented staff for the 2016-17 school year as per attached personnel list
 - Recommend Amos Freeman as 1.0 FTE High School math teacher, effective the 2016-17 school year
- Resignations/Retirements: Accept resignation of Kelly Bodkin, 1.0 FTE Special Education teacher, Grant Street Elementary, effective the end of the 2015-16 school year

Accept resignation of Teresa Janssen, High School teacher, effective the end of the 2015-16 school year

Accept resignation/retirement of Aleen Berard, Grant Street teacher, effective the end of the 2015-16 school year

Accept resignation of Tanya Rublaitus, High School teacher, effective immediately

Accept resignation of Melody Ginther, para-educator, Grant Street Elementary, effective June 3, 2016

Accept resignation of James Eret, High School para-educator, effective May 6, 2016

Accept resignation of Brian Tracer as Blue Heron School Boys' Basketball Coach, effective the end of the 2015-16 school year

Accept resignation of Nick Snyder, High School Head Football Coach, effective the end of the 2015-16 school year

Contracts:

Approve Olympic Educational Service District 114 Cooperative Services Agreement for 2016-17

Approve West Sound Technical Skills Center Inter-district Cooperative Agreement for 2016-17

Board Correspondence

The board reviewed an email from Kate Pike regarding the High School drama performance.

Reports

ASB Representative – None

Annual Review of Highly Capable Program, Policy 2190 – Lisa Condran

Grant Street Principal Lisa Condran explained how staff identify and support highly capable students, and what resources were purchased with grant money to support those students.

Superintendent

Superintendent Engle reported on Friday News, Students for Sustainability's support in accomplishing the use of reusable utensils and plates in school cafeterias, and graduation.

Business Manager

The board reviewed fund balance, revenue and expenditure, and enrollment data included in the board packet.

Action Items

Approve Student Insurance for the 2016-17 School Year

Ms. James-Wilson moved to approve Myer-Stevens Toohey & Co., Inc. as providers of student insurance for 2016-17. Laura Tucker seconded and the motion carried 5-0.

Approve Resolution 16-05 – Grant Street Construction

Superintendent Engle explained this resolution is necessary for the construction company to move forward with the new school at Grant Street. Ms. Tucker moved to approve Resolution 16-05. Mr. White seconded and the motion carried 5-0.

Approve Resolution 16-06 – Grant Street Five Year Use

Dr. Engle explained this resolution is necessary in order for the district to take advantage of grant money available to help reduce class size in grades K-3. It was suggested changing the wording of the resolution to say “new school at Grant Street” wherever Grant Street Elementary appears. Ms. James-Wilson moved to approve Resolution 16-06 with the suggested modifications. Mr. White seconded and the motion carried 5-0.

Approve the three-year employment contract for John A. Polm, Jr., Superintendent, effective July 1, 2016

Ms. Welch moved to approve the three-year employment contract for John A. Polm, Jr. as superintendent. Ms. Tucker seconded and the motion carried 5-0.

Unfinished Business - None

New Business - None

Policy Review – None

Board Member Announcements/Suggestions for Future Meetings

Ms. James-Wilson said Mr. Parker from McPherson & Jacobson, and new superintendent John Polm would be available the last week in June to complete Phase 5 of the search consultant contract. A special board meeting was planned on June 27, 1-5 p.m. to accomplish Phase 5. Mr. White said he will be gone for most of the summer board meetings. Ms. James-Wilson and Mr. White will be gone the month of August. Approval of the superintendent contract was discussed.

Executive Session

The regular meeting was adjourned at 8:00 p.m. for approximately 30 minutes to discuss union negotiations. The executive session was extended at 8:35 for 30 more minutes. At 9:05 the executive session was extended for 15 more minutes. The executive session was adjourned at 9:16 p.m. The regular meeting was reconvened at 9:16 p.m.

Adjournment

The meeting was adjourned by consensus at 9:16 p.m.

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Jennifer James-Wilson, Keith White, Laura Tucker, and Connie Welch. Also present were Superintendent Engle, staff, and community members.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Keith White seconded and the motion carried 5-0.

Keith White led the Pledge of Allegiance.

The audio recording of this meeting was started at this point.

Recognition

Board

All board members praised the graduation ceremony held on June 10, 2016. Mr. O'Hara also recognized the Grant Street Beach Walk held on June 2, 2016.

Superintendent

Superintendent Engle presented a Shining Star to Business Manager, Amy Khile. Nathanael O'Hara presented a Shining Star to Dr. Engle, thanking him for his support with:

- Implementation of the Maritime Discovery Schools program
- Improvements in technology
- Expanded Wellness Policy
- Changes in food service
- Promotion of bicycling
- Development of community partnerships
- Adoption of a new High School mascot
- Passage of the bond with 73% approval

Mr. O'Hara also recognized that Dr. Engle has presented 109 shining star awards and 19 certificates of appreciation.

High School Scholarship Awards

Superintendent Engle reported that 19 seniors were honored at this year's scholarship awards ceremony, receiving a total of \$145,000.00 in first year local scholarships.

Recognition of Retiring Staff Members

Superintendent Engle recognized the following retiring staff members and the books donated to the district libraries in their honor: Linda Johnson, Gina McMather, Mary Wilson, Alene Berard, Colleen Sheahan, and Dave Thielk. Mr. O'Hara presented a book in honor of Superintendent Engle's retirement.

Mr. O'Hara called a short recess at 6:20 p.m. to honor the retiring staff members. The meeting was reconvened at 6:34 p.m.

Public Comments

The following spoke in appreciation of District teachers and in support of competitive wages for teachers:

Roger Mills, Jennifer Manning, Debbie Sonandre, Doug Ross, Julie Russell, Lisa Anderson, Andrea Bean, Lisa Olsen, Carrie Clendaniel, Michelle Poore, Gordon King, Sam Meier, Liz Coker, Brooke Hageman, and Kaleen Steinke.

Board Correspondence

The board reviewed the following correspondence:

- Email from Julie Miles regarding teacher compensation
- Email from Sandra Stowell regarding teacher compensation
- Letter from OSPI (Office of Superintendent of Public Instruction) regarding K-3 Class Size Reduction Construction grant awarded to the District

Reports

ASB Representative – None

Summer Maintenance Projects – Brad Taylor

Mr. Taylor indicated summer projects will include:

- Improvements to high school roof
- Project in Robotics and wood shop to enlarge area.
- Replacing locks at the high school
- Perhaps painting parapet at Blue Heron
- Address sinkhole at Blue Heron
- Maintenance to District athletic fields
- Custodial team cleaning of school buildings

Preliminary 2016-17 Budget Report – Amy Khile

Ms. Khile presented a preliminary budget report for 2016-17, based on an expected enrollment of approximately 1099 students. She explained expenditures for 16-17 were estimated to be 15,555,000 with revenues projected at 14,981,000. Ms. Khile said the ending fund balance for 15-16 would be approximately 900,000, due in part to the federal forest funds districts were allowed to keep this year, but it is unsure if those funds will be available to districts again next year. Special education funding, changes to the levy cliff requirements, and additional funds from the State for 2015-16 were discussed. Ms. Khile hopes to have the 2016-17 budget ready for adoption at the July 11, 2016 board meeting.

Action Items

Approve Fee Proposal from Integrus Architecture

Brad Taylor, Director of Support Services, said this is an adjustment to the predesign fee to allow invoicing for work already provided while the contract is finalized. Discussion followed. Ms. James-Wilson moved to approve the fee proposal from Integrus Architecture. Keith White seconded and the motion carried 5-0.

Approve Interim Agreement for The Robinson Company

Mr. Taylor explained this interim agreement will allow The Robinson Company to be paid for the project management services they are providing while their contract is being finalized. Ms. James-Wilson moved to approve the interim agreement for The Robinson Company. Ms. Tucker seconded and the motion carried 5-0.

New Business

Ms. James-Wilson said Mr. Parker from McPherson & Jacobsen has asked if the Port Townsend School Board would like to co-present with him at the WSSDA (Washington State School Directors' Association) annual conference regarding superintendent searches. The board agreed to assist with this presentation.

Policy Review

Policy 4217 – Effective Communication

Superintendent Engle said careful review of this policy should be undertaken, as it could require accommodations for many and various school activities. It was decided to give this policy to the Policy Review Committee for consideration.

Strategic Goals Update

Lisa Condran, principal at Grant Street Elementary, explained that several committees are working together to revise the district's strategic goals to better reflect the instructional work happening in the district. The strategic goals themselves will be presented for review at a future date, but the motto, mission, vision and core principles presented tonight are the beginning of that revision. Curriculum review and adoption was discussed.

Board Member Announcements/Suggestions for Future Meetings

Mr. White will not be present at the June 27, July 11, and August 22, 2016 board meetings, but will try to either call in or use Skype to attend.

Executive Session

Mr. O'Hara adjourned the work/study meeting at 8:40 p.m. for approximately 30 minutes to discuss collective bargaining. At 9:17 Mr. O'Hara extended the executive session for 15 minutes. Mr. O'Hara adjourned the executive session at 9:37 p.m. and reconvened the work/study meeting at 9:38 p.m.

Adjournment

The meeting was adjourned by consensus at 9:38 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair

May 19, 2016

Patrick Kane,

Please accept my official resignation from the Port Townsend School District, effective at the end of the 2015-2016 school year.

I have grown as an individual and learned much from the individuals within this district; I have enjoyed working alongside the teachers and staff of the school and forming professional relationships (and friendships) along the way. I will take the lessons I've learned here as I progress further in my academic career.

I have truly enjoyed alongside everyone here and wish everyone the best.

Yours Truly,

A handwritten signature in cursive script that reads "Darlene Flanagan". The signature is written in black ink and is positioned above the printed name.

Darlene Flanagan



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50
1637 Grant Street, Port Townsend, WA 98368
Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

May 20, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Kelsi Johnson as 1.0 Kindergarten Teacher at Grant Street Elementary for the 2016-17 school year.

Kelsi graduated with a degree in environmental education and was originally an Environmental Educator with Cape Perpetua Visitor Center in the Siuslaw National Forest and Pacific Quest Wilderness Therapy in Hilo, Hawaii. Kelsi also has taught kindergarten in Hawaii and is currently employed as a second grade teacher in Bellingham, WA.

Kelsi's references unanimously stated that she is passionate, intelligent educator, who will work collaboratively with a team to achieve outstanding results for students in kindergarten.

Emily Gustafson, Katie Pangelinan, Heather Sanders, Sally Shaw-Dankert, Jason Lynch, and Sheri Shaw joined me on the interview team.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN

June 2, 2016

Dear Ms. McGinnis,

It is with great regret that I tender my resignation as classroom teacher currently serving Sixth/Seventh Social Studies and Washington State History. Please accept this resignation effective the end of the 2015-2016 school year. It has been a tremendous joy and privilege to teach the many, many students that I have known over the years. I have also been blessed to work with quite a variety of excellent teachers and other staff members in my career here.

I wish you all the best.

Sincerely,


George Oswald

cc:
Dr. Engle
Principal Holshouser

May 31, 2016

Dr. David Engle
Superintendent
Port Townsend School District
1610 Blaine Street
Port Townsend, WA 98368

Dear Dr. Engle,


Please accept my letter of resignation as a 5th grade teacher at Blue Heron School effective at the end of the 2015-2016 school year.

I have been offered a position with the JUMP Math organization. After implementing the JUMP Math curriculum as a pilot for the past two years with the Port Townsend School District, I now have the opportunity to train teachers on the benefits of this well-researched program in the Pacific Northwest.

Working for the past 17 years in the Port Townsend School District has been an amazing experience from enjoying the families and children that make up our embracing community to designing multi-dimensional curriculum to meet the needs of our diverse population. I will truly miss all students and the wonderful staff, present and past, at Blue Heron. I have made many life-long friends of former students, parents and staff members in this community.

I wish the Port Townsend School District continued growth and success in the future.

Sincerely,

A handwritten signature in cursive script that reads "Christina Laughbon".

Christina Laughbon



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street Port Townsend, WA 98368 (360) 379-4535 Lisa Condran, Principal

May 25, 2016

Dear Dr. Engle,

Please accept this letter recommending Kaleen Steinke to a grade 1 teaching position at Grant Street Elementary. Kaleen is currently assigned to kindergarten. Kaleen is excited about this new teaching opportunity and will be an excellent addition to the grade 1 and 2 teaching team at Grant Street Elementary.

Sincerely,

Lisa Condran



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street Port Townsend, WA 98368 (360) 379-4535 Lisa Condran, Principal

May 25, 2016

Dear Dr. Engle,

Please accept this letter recommending Heather Sanders to a grade 1 teaching position at Grant Street Elementary. Heather is currently assigned to kindergarten. Heather is excited about this new teaching opportunity and will be an excellent addition to the grade 1 and 2 teaching team at Grant Street Elementary.

Sincerely,

Lisa Condran



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50
1637 Grant Street, Port Townsend, WA 98368
Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

May 27, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Laurie Solchenberger as 1.0 Behavior Interventionist at Grant Street Elementary for the 2016-17 school year, pending Washington State Certification. Laurie is certified in both Alaska and Wisconsin in both elementary education and special education. Laurie holds a Masters of Arts in Emotional and Behavioral Disabilities from Edgewood College in Madison, WI.

Laurie is a truly impressive educator with fifteen years of experience teaching special education. Laurie's professional experiences include:

- Teaching Labor and Working Class History at the University Level
- Teaching Elementary and Middle School Special Education in various Wisconsin locations
- Providing Community Mental Health Services in Homer, Alaska
- Providing services to children and families through work as an Alaska Children's Service Provider
- Implementing Call to Care, A mindfulness curriculum for elementary school students

Laurie's references unanimously stated that she is passionate, intelligent educator, who will work collaboratively with a team to achieve outstanding results for students with special needs.

The interview team was impressed with Laurie's wealth of experience and knowledge of the learning needs of special education students. Emily Gustafson, Patrick Kane, and Pat Range joined me in interviewing Laurie.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50
1637 Grant Street, Port Townsend, WA 98368
Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

June 4, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Denise Aedan as 1.0 1st and 2nd Grade Multiage Teacher at Grant Street Elementary (one year only leave replacement) for the 2016-17 school year.

Denise is a graduate of the California State University in Fresno and Northern Arizona State University with degrees in Anthropology and Education. Denise has twenty five years' experience teaching elementary and middle school. She is currently employed as a Math Teacher at Chimacum Middle School.

Denise's references unanimously stated that she is passionate, intelligent educator, who will work collaboratively with a team to achieve outstanding results for students in grades 1 and 2. Her current principal at Chimacum Middle School stated that Denise is the strongest instructional leader he has ever met in his career as an educator.

Denise is excited to join the team at Grant Street, as she lives two blocks from the school and has been excited to hear about all the accomplishments of the Grant Street Elementary and Port Townsend School District as a community member.

Kaleen Steinke, Dorothy Stengel, Dawn Braden, Jason Lynch, and Peter Braden joined me on the interview team.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN



GRANT STREET ELEMENTARY
PORT TOWNSEND SCHOOL DISTRICT NO. 50
1637 Grant Street, Port Townsend, WA 98368
Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

June 8, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Maggie Kelley as 1.0 Kindergarten Teacher at Grant Street Elementary for the 2016-17 school year.

Maggie has recently graduated from Washington State University and won the university's student teacher of the year award. Maggie is an enthusiastic educator who has outstanding references from her principal, mentor teacher, and university supervisor. Maggie is excited to be in Port Townsend and be part of all of the innovative programs going on in our district.

Emily Gustafson, Katie Pangelinan, Sally Shaw-Dankert, and Jason Lynch joined me on the interview team.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN

Laurie McGinnis

From: Tanna Pittman
Sent: Friday, June 10, 2016 8:45 AM
To: Laurie McGinnis
Subject: Resignation

Hello Laurie,

I am resigning, effective June 17th.

George Oswald mentioned there is an "exit form" I can complete.

Is the form available online?

Thank you for your help in completing this process.

Regards,
Tanna Pittman
Special Education Teacher
Blue Heron Middle School



1500 Van Ness, Port Townsend, WA 98368
Phone: 360.379.4520 Fax: 360.379.4506

Carrie Ehrhardt, Principal Scott R. Wilson, Assistant Principal

To: Personnel Office
Superintendent

From: Carrie Ehrhardt

Date: June 15, 2016

Re: Hiring of .6 French teacher

A handwritten signature in blue ink that reads 'Carrie Ehrhardt'. The signature is written in a cursive style and is positioned to the right of the 'From:' field.

Dear Personnel Office:

I am pleased to recommend Isabel Noriet for the position of .6 French teacher at Port Townsend High School. Isabel has previously taught French here and did an excellent job in the position. It will be great to welcome her back to the high school.



GRANT STREET ELEMENTARY

PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street, Port Townsend, WA 98368

Main Office 360.379.4535, Fax 360.379.4261 Lisa Condran, Principal

May 24, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Linda Norton as a LAP Para Educator, 6 hours per day, at Grant Street Elementary for the 2016-17 school year.

Linda has a diverse background, including a bachelor's degree in psychology and a master's degree in counseling. She has worked in the criminal justice system as a counselor, and more recently as a para educator for Quilcene School District and for Swan School supporting students in literacy and in mathematics. Linda's references were outstanding and spoke to her abilities as an intelligent and capable employee.

During the interview, the team was impressed by Linda's understanding of the characteristics needed to be successful as a collaborative team member in a school setting.

Lori Witheridge joined me on the interview committee.

Sincerely,

Jason Lynch
Title I/LAP Director
Port Townsend School District



Blue Heron Middle School



Port Townsend School District #50

3939 San Juan Avenue * Port Townsend, Washington 98368

Main Office Tel # ~ 360.379.4540 * Fax# ~ 360.302.2505

Principal – Matthew Holshouser

Dear Dr. Engle and PTSD Board of Directors,

June 13, 2016

I hope this note finds you all well. Please find the information below as a letter of recommendation for hire for Ms. Lisa Minnihan to serve as a Para-educator within the Blue Heron School Library for the 2016-2017 school year.

Ms. Lisa Minnihan comes to us from Grant Street Elementary with an array of student and district level understanding and experience. She holds an MBA and with rich student, classroom, and district level experience; she is adequately prepared to well serve and positively work with our Blue Heron School students as a para professional within our within our Blue Heron School Library and learning community.

Thank you for your time and thoughtful consideration and we greatly look forward to welcoming Ms. Lisa Minnihan to our Blue Heron School team.

Please do not hesitate to inquire if you have any thoughts or questions.

Be Well,

Matthew Holshouser

Blue Heron School Principal

CLASSIFIED STAFF FOR 2016-17 SCHOOL YEAR

Paraeducators:

Debbie Barnes
Michele Bartl
Tara Clanton
Lisa Clark
Teresa Coupe
Jennifer Cronin
Michele Dean
Carol Flickinger
Alice Fraser
Teri Freitas
Maria Goff
Robert Goff
Shannon Grewell
Susan Johnson
Michelle Kienle
Brenda Lombardy
Melissa Love
Michael McKell
Lisa Minnihan
Linda Norton
Bigitta Onnemyr
Michelle Peters
Amy Recker
Anneliese Rice
Terri Schweizer
Sarah Talbert
Erin Tuttle
Polly Urbani
Toni Walker
Wendy Wharton
Lori Witheridge

Secretaries:

Donna Benson
Jan Boutilier
Cheryl Brady
Shannon Holshouser
Samantha Massie
Kimberly Montgomery
Lisa Pavoni-Anderson
Ruth Williams
Jessica Winsheimer

LPN/Paraeducator:

Susan Vokurka

Bus Drivers:

Roxanne Anderson
David Dickson
Colleen Jensen
Roberta Meyer
Bethel Moore
Mary Pitts
Rochelle Raines
Richard Rowland
Katherine Van Camp

Food Services:

Judy Harwood
Savannah Hensel
Joanne Mackey
Colleen Mills
Shannon Minnihan
Daniel Walvatne
Tom Webster

Custodians:

Toni Boutilier
Mary Durham
Denise Larson
Barbara Maxwell
Trisha Minnihan
Chris Montgomery
Ken Stone

Computer Tech Personnel:

Steve Haveron

Maintenance

Justin Gray (General Maintenance)
Robert Heck (HVAC)
Che Taylor (Groundskeeper)

June 4, 2016

Dear Ms. Falge, Mr. Wilson and Port Townsend School Board –

Please accept this as my resignation letter from the position of Blue Heron Cross Country coach.

Sincerely,

Brett A. Navin

Brett A. Navin



Port Townsend High School
Home of The Redhawks

1500 Van Ness, Port Townsend, WA 98368
Phone: 360.379.4520 Fax: 360.379.4506

Carrie Ehrhardt, Principal

Scott Wilson, Assistant Principal
District Athletic Director

June 16, 2016

RE: Kirsten Hammer, Cheer Advisor

Dear Dr. Engle and Members of the School Board,

I am formally recommending Kirsten Hammer for the position of Cheer Advisor/Coach for the 2016-17 school year.

Ms. Hammer graciously stepped back into the advisor role at midyear this school year when we needed to make an abrupt change. We are fortunate to have someone of her ability and skill, and our students clearly benefitted from her presence and guidance.

I look forward to having Ms. Hammer on board for an entire year. She is a helpful part of our journey towards a Culture of Excellence.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Wilson", with a long horizontal flourish extending to the right.

Scott Wilson



Port Townsend High School
Home of The Redhawks

1500 Van Ness, Port Townsend, WA 98368
Phone: 360.379.4520 Fax: 360.379.4506

Carrie Ehrhardt, Principal

Scott Wilson, Assistant Principal
District Athletic Director

June 16, 2016

RE: Nonrenewal of Kimberly Foster, Assistant Coach, Softball

Dear Dr. Engle and Members of the School Board,

Kimberly Foster will not be returning as Assistant Softball Coach for the 2016-17 school year. Her involvement was intended as a short-term solution for this season only.

Please consider this formal notice of NON-renewal for Kimberly Foster.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott", with a long horizontal flourish extending to the right.

Scott Wilson

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$137,416.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 60948 through 61005, totaling \$137,416.62

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
60948	ADMIRAL SHIP SUPPLY	05/31/2016	47.27
60949	Agnew, Angela	05/31/2016	628.51
60950	AP EXAMS	05/31/2016	4,073.00
60951	ARROW LUMBER & HARDWARE	05/31/2016	50.00
60952	B & H PHOTO VIDEO	05/31/2016	2,640.94
60953	BANK OF AMERICA VISA	05/31/2016	24,334.25
60954	BAY CITY SUPPLY	05/31/2016	237.26
60955	BUTLER, ROBERTA L	05/31/2016	2,910.00
60956	CANON FINANCIAL SERVICES INC	05/31/2016	207.07
60957	Cartwright, Lisa K	05/31/2016	21.94
60958	CENTURLINK	05/31/2016	673.25
60959	CLARK SECURITY PRODUCTS INC	05/31/2016	441.63
60960	Colton, Mary K	05/31/2016	28.77
60961	COTTON REDI-MIX	05/31/2016	569.96
60962	Cowling, Judy K	05/31/2016	249.47
60963	DEPT OF LABOR & INDUSTRIES	05/31/2016	32.00
60964	Engle, David S	05/31/2016	87.48
60965	ESD 114	05/31/2016	19,006.76
60966	FOLLETT SCHOOL SOLUTIONS	05/31/2016	1,570.01
60967	GAYNE, ZACHARY J	05/31/2016	1,004.53
60968	GOLDBERG, ROBERT D	05/31/2016	240.00
60969	Gronwall, Gail R	05/31/2016	12.98
60970	Guthrie, James F	05/31/2016	500.00
60971	Hageman, Brandi R	05/31/2016	85.50
60972	HANKINSON, JANELLE	05/31/2016	4,125.00
60973	Haveron, Steve J	05/31/2016	318.70
60974	JEFF COUNTY PUBLIC HEALTH	05/31/2016	6,035.90
60975	Jensen, Colleen Mae	05/31/2016	50.00
60976	JW PEPPER & SON INC	05/31/2016	150.44
60977	KING COUNTY DIRECTORS	05/31/2016	452.30
60978	KROGER - QFC CUSTOMER CHARGES	05/31/2016	45.00
60979	Kruse, Jennifer Kathleen	05/31/2016	1,280.46
60980	LANCE, PHILIPPA	05/31/2016	5,460.00

Check Nbr	Vendor Name	Check Date	Check Amount
60981	Larsen, Stacey C	05/31/2016	61.90
60982	LEADER	05/31/2016	307.50
60983	Manning, Jennifer Dawn	05/31/2016	275.00
60984	Marmol, Darlene	05/31/2016	584.50
60985	McMahon, Ann	05/31/2016	3,160.00
60986	MCPHERSON & JACOBSON LLC	05/31/2016	5,060.87
60987	MICRO K12	05/31/2016	7,668.15
60988	Mills, Roger Lees	05/31/2016	37.50
60989	Minnihan, Lisa	05/31/2016	60.00
60990	Moore, Bethel Ann	05/31/2016	50.00
60991	OLYMPIC EQUIPMENT RENTALS	05/31/2016	11.99
60992	PEARSALL, S NEVILLE	05/31/2016	457.80
60993	PEBC	05/31/2016	15,500.00
60994	Pierson, Christopher Alan	05/31/2016	154.73
60995	PITNEY BOWES INC	05/31/2016	453.00
60996	PITNEY-BOWES	05/31/2016	130.88
60997	PUBLIC UTILITY DISTRICT	05/31/2016	15,403.97
60998	Range, Patricia Bridget	05/31/2016	235.02
60999	Rowland, Richard Garrett	05/31/2016	50.00
61000	Shively, Leslie L	05/31/2016	70.89
61001	SOS PRINTING	05/31/2016	313.92
61002	STATE AUDITOR	05/31/2016	4,229.70
61003	SUPPLYWORKS	05/31/2016	68.92
61004	Turay, Lisa	05/31/2016	3,000.00
61005	YMCA YOUTH & GOVERNMENT	05/31/2016	2,500.00

58 Computer Check(s) For a Total of 137,416.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$29,366.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10399 through 10414, totaling \$29,366.40

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10399	ASB IMPREST FUND	05/31/2016	5,587.00
10400	BANK OF AMERICA VISA	05/31/2016	2,999.56
10401	BELLAIR CHARTERS	05/31/2016	8,465.26
10402	BNB CAMPS LLP	05/31/2016	950.00
10403	CENTRAL WELDING SUPPLY	05/31/2016	36.49
10404	DL LOGOS	05/31/2016	863.44
10405	GONZAGA WOMENS BASKETBALL	05/31/2016	2,360.00
10406	GOOD SPORTS	05/31/2016	151.51
10407	HOLLY'S FLOWERS	05/31/2016	119.90
10408	LATERAL LINE	05/31/2016	650.00
10409	Nielsen, Jennifer Marie	05/31/2016	810.59
10410	POWER HOUSE	05/31/2016	3,705.60
10411	SAFEWAY	05/31/2016	230.24
10412	SOS PRINTING	05/31/2016	441.81
10413	STAHL, JASON	05/31/2016	1,920.00
10414	WIAA	05/31/2016	75.00

16	Computer	Check(s) For a Total of	29,366.40
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The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$132,297.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3266 through 3273, totaling \$132,297.55

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3266	BANK OF AMERICA VISA	05/31/2016	59.00
3267	Integrus Architecture	05/31/2016	119,892.63
3268	Northwest Municipal Advisors	05/31/2016	4,939.80
3269	PBS ENGINEERING & ENVIRON INC	05/31/2016	2,338.50
3270	PERKINS COIE LLP	05/31/2016	3,594.50
3271	SCHOOL DISTRICT #50	05/31/2016	75.00
3272	Taylor, Brad James	05/31/2016	52.38
3273	TERRAPIN ARCHITECTURE PC	05/31/2016	1,345.74
8	Computer	Check(s) For a Total of	132,297.55

Comp Jof

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$687.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:
Wire Transfer Payments 201500048 through 201500049, totaling \$687.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201500048	DEPARTMENT OF REVENUE	06/01/2016	469.67
201500049	DEPARTMENT OF REVENUE	06/01/2016	217.67

2 Wire Transfer Check(s) For a Total of 687.34

Cap. Proj

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$52.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3274 through 3274, totaling \$52.38

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3274	Taylor, Brad James	06/15/2016	52.38
1	Computer	Check(s) For a Total of	52.38

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$15,353.65. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10415 through 10435, totaling \$15,353.65

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10415	Agnew, Angela	06/15/2016	500.00
10416	ARROW LUMBER & HARDWARE	06/15/2016	45.62
10417	DOVE HOUSE	06/15/2016	161.00
10418	Emerald Ridge HS Wrestling	06/15/2016	120.00
10419	Falge, Lysa Marie	06/15/2016	23.84
10420	Fraser, Ian	06/15/2016	80.54
10421	Guthrie, James F	06/15/2016	710.74
10422	KITSAP PENINSULA SOCCER REF	06/15/2016	1,934.40
10423	LINFIELD COLLEGE	06/15/2016	5,875.00
10424	NATIONAL ACHIEVER SERVICES	06/15/2016	516.66
10425	OLYMPIC EQUIPMENT RENTALS	06/15/2016	76.30
10426	PENINSULA AWARDS & TROPHIES	06/15/2016	336.54
10427	PNTA	06/15/2016	163.50
10428	SAFEWAY	06/15/2016	55.32
10429	SCHOOL DISTRICT #50	06/15/2016	161.90
10430	Smith, Bethany Anne	06/15/2016	120.14
10431	STAR COPY AND REPRODUCTIONS	06/15/2016	111.91
10432	UNITED SPIRIT ASSOC	06/15/2016	2,327.00
10433	WESTERN PENINSULA UMPIRES ASSN	06/15/2016	1,358.24
10434	Wiant, Peter	06/15/2016	375.00
10435	Wilson, Scott B	06/15/2016	300.00

21 Computer Check(s) For a Total of 15,353.65

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 27, 2016, the board, by a _____ vote, approves payments, totaling \$164,484.65. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 61006 through 61097, totaling \$164,484.65

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
61006	ADMIRAL SHIP SUPPLY	06/15/2016	47.27
61007	Agnew, Angela	06/15/2016	196.47
61008	ARBUCKLE, STEVEN R	06/15/2016	500.00
61009	BACKGROUND INVESTIGATION BUREA	06/15/2016	40.00
61010	BAY CITY SUPPLY	06/15/2016	97.94
61011	Botkin, Cameron	06/15/2016	470.45
61012	BUENO SYSTEMS INC	06/15/2016	2,500.00
61013	BUTLER, ROBERTA L	06/15/2016	5,130.00
61014	Cartwright, Lisa K	06/15/2016	50.00
61015	CENEX FLEETCARD	06/15/2016	798.27
61016	Center for Childhood Deafness	06/15/2016	225.00
61017	CHIMACUM SCH DIST#49-CO-OP TRA	06/15/2016	14,960.50
61018	CITY OF PT TOWNSEND	06/15/2016	5,819.23
61019	COOPER FUEL & AUTO REPAIR	06/15/2016	781.34
61020	COSTCO	06/15/2016	104.50
61021	DAIRY FRESH FARMS INC	06/15/2016	1,864.23
61022	DEMCO	06/15/2016	365.22
61023	DIGITAL INSURANCE INC	06/15/2016	500.00
61024	DM DISPOSAL CO INC	06/15/2016	5,236.70
61025	DOWDELL, LINDA	06/15/2016	2,500.00
61026	DRAMATISTS PLAY SERVICE	06/15/2016	157.00
61027	Ehrhardt, Carrie L	06/15/2016	149.58
61028	Engle, David S	06/15/2016	110.16
61029	ESSEX, MEREDITH	06/15/2016	600.00
61030	FOOD CO-OP	06/15/2016	315.96
61031	FOOD SERVICES OF AMERICA	06/15/2016	12,997.67
61032	Gambill, Tom George	06/15/2016	149.99
61033	GOAR, TINA L	06/15/2016	1,156.72
61034	GOOD MAN SANITATION	06/15/2016	153.30
61035	GRAINGER	06/15/2016	720.23
61036	GREENTREE COMMUNICATTONS	06/15/2016	94.57
61037	Guthrie, James F	06/15/2016	1,000.00
61038	Habersetzer, Steven	06/15/2016	1,250.00

Check Nbr	Vendor Name	Check Date	Check Amount
61039	HAHN, JULIAN	06/15/2016	156.26
61040	HANKINSON, JANELLE	06/15/2016	2,983.75
61041	HENERY HARDWARE	06/15/2016	682.05
61042	HERRHOLTZ, JAMES J	06/15/2016	1,250.00
61043	HOUGHTON MIFFLIN HARCOURT	06/15/2016	52.50
61044	Howard, Thomas R	06/15/2016	212.00
61045	James-Wilson, Jennifer	06/15/2016	555.00
61046	JAMESTOWN NETWORKS	06/15/2016	2,256.30
61047	JIVE COMMUNICATIONS, INC.	06/15/2016	5,527.49
61048	KARSCHNEY CONSULTING	06/15/2016	3,900.00
61049	KEY CITY FISH	06/15/2016	127.84
61050	Khile, Amy Jo	06/15/2016	974.82
61051	KING COUNTY DIRECTORS	06/15/2016	1,933.54
61052	Kruse, Jennifer Kathleen	06/15/2016	770.63
61053	LANCE, PHILIPPA	06/15/2016	6,750.00
61054	Larsen, Stacey C	06/15/2016	266.45
61055	LEADER	06/15/2016	211.25
61056	LES SCHWAB	06/15/2016	68.21
61057	Lynch, Jason Edward	06/15/2016	116.28
61058	MASCO PETROLEUM	06/15/2016	3,478.24
61059	McGinnis, Laurie Kathleen	06/15/2016	54.00
61060	MICRO K12	06/15/2016	38,453.29
61061	MILLER, KATE	06/15/2016	622.60
61062	Mills, Roger Lees	06/15/2016	712.50
61063	Nash's Organic Produce	06/15/2016	25.00
61064	NORTHWEST MARITIME CENTER	06/15/2016	750.00
61065	O'Brien, Molly Anne	06/15/2016	51.84
61066	ODYSSEY SCHOOL	06/15/2016	2,400.00
61067	OLYMPIC SPRINGS	06/15/2016	157.87
61068	OLYMPIC ART & OFFICE	06/15/2016	10.25
61069	OLYMPIC RESTAURANT EQUIPMENT	06/15/2016	361.51
61070	PACIFIC OFFICE EQUIPMENT	06/15/2016	1,747.43
61071	PANE D/AMORE	06/15/2016	175.60
61072	PART WORKS INC	06/15/2016	6,377.58
61073	PENINSULA PEST CONTROL INC	06/15/2016	386.95
61074	Pierson, Christopher Alan	06/15/2016	95.41
61075	Pierson-Staab, Dawn	06/15/2016	75.00
61076	PLU SCHOOL OF EDUCATION	06/15/2016	700.00
61077	Polm JR, John A	06/15/2016	155.20
61078	RED DOG FARM	06/15/2016	92.00
61079	REVOLVING FUND	06/15/2016	1,483.05
61080	SAFEWAY	06/15/2016	205.15
61081	Sanders, Heather Lyn	06/15/2016	37.50
61082	SHAUGHNESSY MARINA DBA	06/15/2016	1,500.00
61083	SHRED-IT US JV LLC	06/15/2016	41.63
61084	SIEMENS INDUSTRY INC	06/15/2016	4,116.25
61085	Snyder-Johnson, Betsy	06/15/2016	8.00
61086	SOS PRINTING	06/15/2016	259.66
61087	STAPLES	06/15/2016	29.36
61088	Stengel, Dorothy H	06/15/2016	193.33

Check Nbr	Vendor Name	Check Date	Check Amount
61089	SUPPLYWORKS	06/15/2016	811.85
61090	Turay, Lisa	06/15/2016	2,170.00
61091	WASH STATE FERRIES	06/15/2016	98.70
61092	WELCH, ANN	06/15/2016	931.00
61093	WESTBAY AUTO PARTS	06/15/2016	225.51
61094	Wiant, Peter	06/15/2016	75.00
61095	Wilson, Scott Randall	06/15/2016	144.72
61096	WIRELESS VENTURES LLC	06/15/2016	2,470.00
61097	WSSDA ANNUAL CONFERENCE 2016	06/15/2016	2,965.00
92	Computer	Check(s) For a Total of	164,484.65

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Payroll for the month of May, 2016

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid,

Clerk of District

Approved gross in the sum of	\$	<u>715,646.97</u>	Employee Gross
		<u>278,068.01</u>	Employer Contribution
		_____	Payroll Adjustment*
		<u>993,714.98</u>	Total Distribution

DIRECTORS:

*Provision is made for the adjusting of employee and employer benefits as necessary.

RESTRAINT/ISOLATION OCCURANCE PROCEDURAL FORM

(Per RCW 28A.600.485(3)(b) for School Incident Reporting)

*Any school employee, resource officer, or school security officer who uses isolation or restraint on a student during school-sponsored instruction or activities must inform the Building Administrator (or the building administrator's designee) as soon as possible, and **submit this written form within two (2) business days to the district office (Per RCW 28A.600.485(5)).**

Written Report by: _____

Date of Incident: _____ Time of Incident: _____ a.m./p.m.

Full Name and Title of Person Who Administered Restraint or Isolation: _____

Description of the Activity that Led to Restraint or Isolation: _____

The **Type** and **Duration** of the Restraint or Isolation: _____

Was the Student or Staff Member(s) Physically Injured during the Restraint or Isolation?

(Explain—and include any subsequent medical care provided): _____

Any recommendations for preventing the need for restraint or isolation in the future? _____

Any recommendations for changing the nature or amount of resources available to the student and staff members in order to avoid similar incidents in the future? _____

Administrative Follow-up Checklist:

- The incident has been reviewed with the student and the parent or guardian addressing the behavior that precipitated the restraint or isolation and the appropriateness of the response.
- The incident has been reviewed with the staff member(s) who administered the restraint or isolation to discuss whether proper procedures were followed and what training or support the staff member needs to help the student avoid similar incidents (See RCW 28A.600.485(4)).

***The Principal (or Principal’s designee) must make a reasonable effort to verbally inform the student’s parent or guardian within 24 hours of the incident, and must send written notification as soon as practical, but postmarked no later than five business days after the restraint or isolation occurred. If the school or school district provides the parent or guardian with school related information in a language other than English, the written report must be provided to the parent or guardian in that language.**

PENINSULA HOUSING AUTHORITY
Serving Clallam and Jefferson Counties
2603 South Francis Street Port Angeles, WA 98362
Phone (360) 452-7631 *821 FAX (360) 452-9468
Kay Kassinger *Executive Director*
kkassinger@peninsulapha.org

June 23, 2016

Mr. Nathanael O'Hara
Port Townsend School Board
1610 Blaine Street
Port Townsend, WA 98368

Dear Mr. O'Hara,

Last fall the Peninsula Housing Authority expressed interest in acquiring and renovating the Lincoln Building into affordable senior housing. On November 9, 2015, the Port Townsend School District resolved to delay the demolition of the Lincoln Building until April 2017 to provide time for the Housing Authority to complete the phased feasibility study to determine the financial viability of the project.

Our consultant has submitted a Phase I application to the Housing Trust Fund – the initial source of funding. This preliminary stage allows the Housing Trust Fund to determine the eligibility of a project based on the direction the state legislature has given. The state has responded to our application saying the project serves a “legislative target” that has been already met in this budget cycle and therefore it is unlikely to be funded in 2016.

At this juncture, we would appeal to the School Board again to ask if the resolution could be extended for another year to allow for a new legislative cycle affording a new scope for affordable housing and therefore another opportunity at receiving funding for this worthy and much needed project. It is our intention to be present at the June 27th School Board meeting to discuss the project status and answer any questions the board may have.

Sincerely,



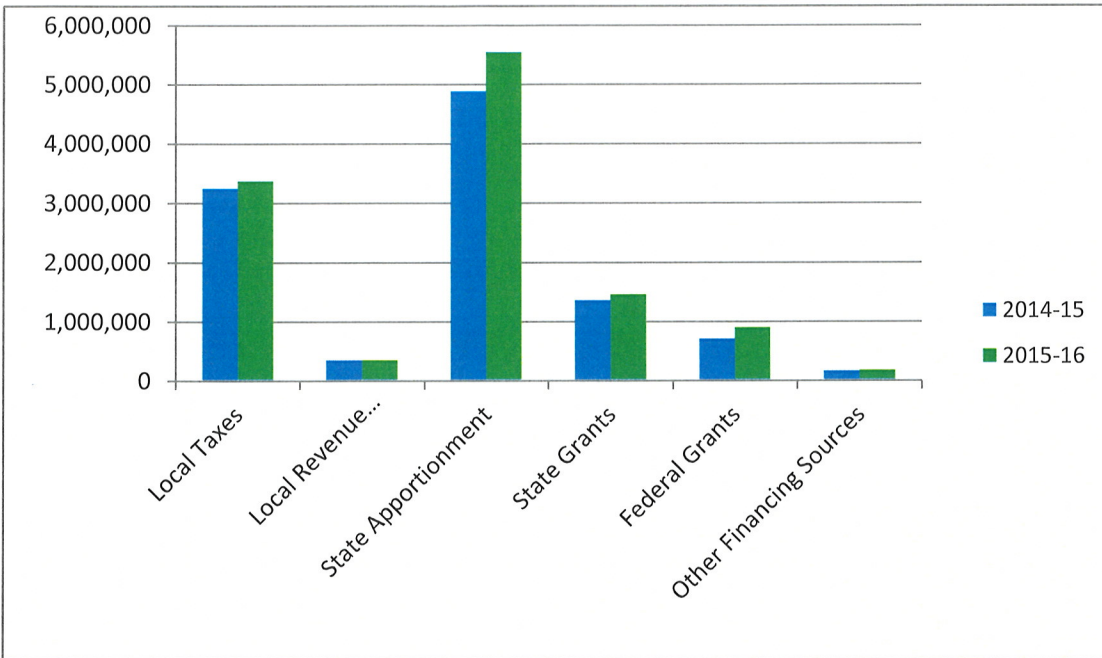
Kay Kassinger

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of May, 2016

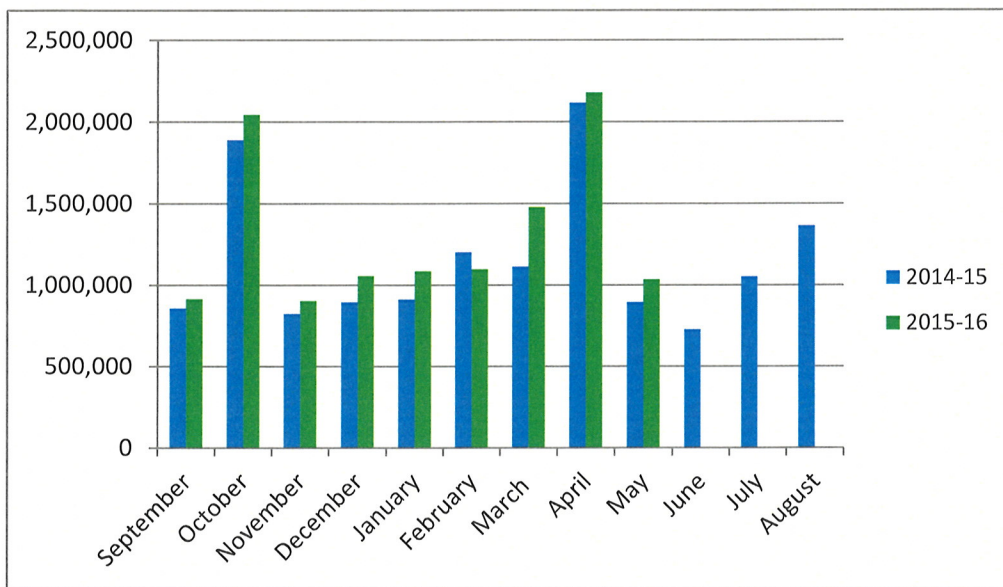
	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,380,073	355,644.18	3,363,460.93		16,612.07	99.51
2000 LOCAL SUPPORT NONTAX	403,282	90,490.33	344,004.76		59,277.24	85.30
3000 STATE, GENERAL PURPOSE	7,552,081	397,213.30	5,546,817.11		2,005,263.89	73.45
4000 STATE, SPECIAL PURPOSE	2,026,892	108,328.10	1,446,899.65		579,992.35	71.39
5000 FEDERAL, GENERAL PURPOSE	0	.00	210,226.82		210,226.82-	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,219,271	80,012.50	683,945.69		535,325.31	56.09
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	6,500	.00	1,806.74		4,693.26	27.80
9000 OTHER FINANCING SOURCES	279,016	.00	172,365.32		106,650.68	61.78
Total REVENUES/OTHER FIN. SOURCES	14,867,115	1,031,688.41	11,769,527.02		3,097,587.98	79.16
B. EXPENDITURES						
00 Regular Instruction	6,952,875	598,132.51	5,436,506.10	1,711,840.01	195,471.11-	102.81
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	2,514,483	229,147.03	2,000,971.81	626,451.35	112,940.16-	104.49
30 Voc. Ed Instruction	372,495	32,377.00	262,588.38	95,579.21	14,327.41	96.15
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	881,054	89,477.21	555,023.44	146,910.09	179,120.47	79.67
70 Other Instructional Pgms	709,660	18,121.02	168,849.33	39,831.63	500,979.04	29.41
80 Community Services	10,702	369.68	8,369.49	1,124.64	1,207.87	88.71
90 Support Services	3,274,172	261,328.35	2,525,968.56	803,553.20	55,349.76-	101.69
Total EXPENDITURES	14,715,441	1,228,952.80	10,958,277.11	3,425,290.13	331,873.76	97.74
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)						
	151,674	197,264.39-	811,249.91		659,575.91	434.86
F. <u>TOTAL BEGINNING FUND BALANCE</u>	400,782		517,948.78			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	552,456		1,329,198.69			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 821 Restrictd for Carryover	7,000		21,869.58			
G/L 828 Restricted for C/O of FS Rev	2,000		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	2,975		2,050.00			
G/L 875 Assigned Contingencies	50,000		50,000.00			
G/L 888 Assigned to Other Purposes	58,440		.00			
G/L 890 Unassigned Fund Balance	134,676		907,911.67			
G/L 891 Unassigned Min Fnd Bal Policy	297,365		347,367.44			
TOTAL	552,456		1,329,198.69			

Port Townsend School District
 Year to Date Revenue by Source
 May 31, 2016
 \$11,769,527



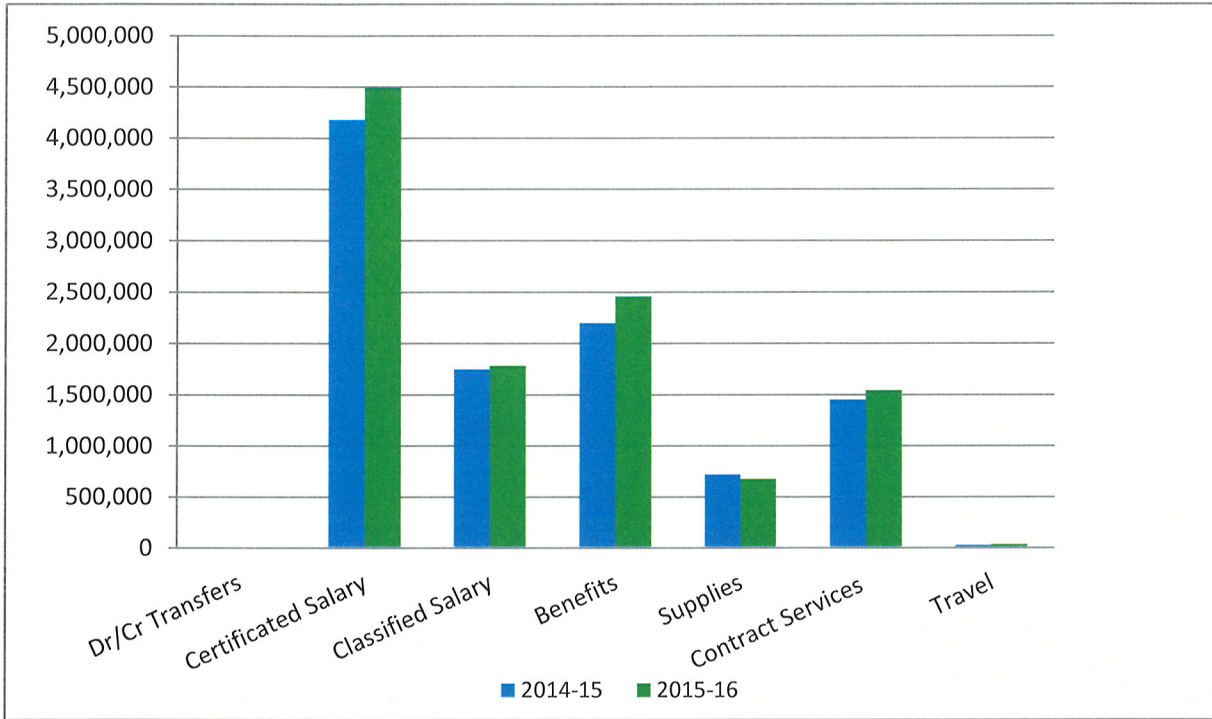
Federal Grant revenue includes \$210,206 in Federal Forest Revenue

General Fund Revenue Comparison

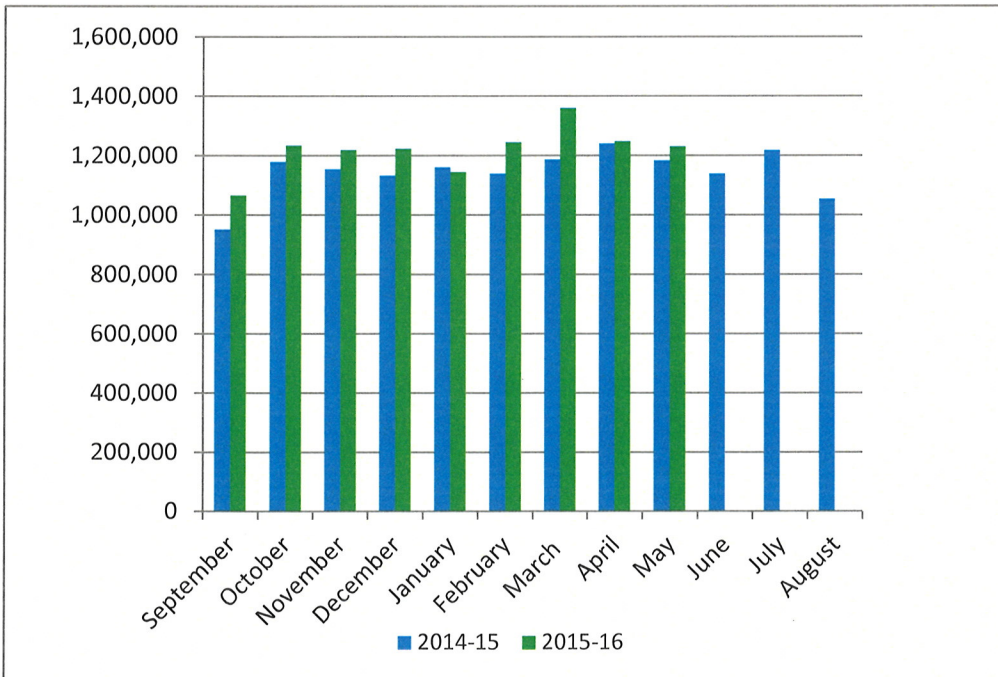


75% through the year we have collected 79.16% of budgeted revenues.

Port Townsend School District
 Year to Date Expenditures by Object
 May 31, 2016
 \$10,958,277



General Fund Expenditure Comparative



Expenditures as a percentage of budget is 74.46% and we are 75% through the year

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of May, 2016

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	1,185,031	121,846.58	1,166,236.73		18,794.27	98.41
2000 Local Support Nontax	360,500	5,538.61	48,139.10		312,360.90	13.35
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>1,545,531</u>	<u>127,385.19</u>	<u>1,214,375.83</u>		<u>331,155.17</u>	<u>78.57</u>
B. EXPENDITURES						
10 Sites	900,000	.00	7,082.89	68,439.96	824,477.15	8.39
20 Buildings	300,000	138,525.89	152,764.69	93,982.89	53,252.42	82.25
30 Equipment	0	.00	.00	582.40	582.40-	0.00
40 Energy	0	.00	6,402.20	0.00	6,402.20-	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	4,939.80	4,939.80	0.00	4,939.80-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>1,200,000</u>	<u>143,465.69</u>	<u>171,189.58</u>	<u>163,005.25</u>	<u>865,805.17</u>	<u>27.85</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	338,710	.00	227,206.07			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	6,821	16,080.50-	815,980.18		809,159.18	> 1000
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,218,198		1,203,191.36			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	1,225,019		2,019,171.54			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 862 Committed from Levy Proceeds	1,271,015		1,786,584.57			
G/L 870 Committed to Other Purposes	37,800		.00			
G/L 889 Assigned to Fund Purposes	83,796-		232,586.97			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>1,225,019</u>		<u>2,019,171.54</u>			

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of May, 2016

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.79	23.00		23.00-	0.00
2000 Local Support Nontax	0	41.16	255.04		255.04-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	59,694	.00	54,840.75		4,853.25	91.87
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,694	41.95	55,118.79		4,575.21	92.34
B. EXPENDITURES						
Matured Bond Expenditures	48,900	.00	48,900.00	0.00	.00	100.00
Interest On Bonds	10,793	.00	5,940.75	0.00	4,852.25	55.04
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	1,000	.00	330.85	0.00	669.15	33.09
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	60,693	.00	55,171.60	0.00	5,521.40	90.90
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	999-	41.95	52.81-		946.19	94.71-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	123,000		123,097.26			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	122,001		123,044.45			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	122,001		123,044.45			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	122,001		123,044.45			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of May, 2016

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	211,832	239.60	41,539.72		170,292.28	19.61
2000 Athletics	46,500	580.00	31,124.66		15,375.34	66.93
3000 Classes	7,900	3,867.00	16,698.12		8,798.12-	211.37
4000 Clubs	121,800	16,599.41	101,923.81		19,876.19	83.68
6000 Private Moneys	6,600	64.00	8,993.40		2,393.40-	136.26
<u>Total REVENUES</u>	394,632	21,350.01	200,279.71		194,352.29	50.75
B. EXPENDITURES						
1000 General Student Body	174,800	36.00	4,868.76	3,694.36	166,236.88	4.90
2000 Athletics	81,200	10,162.12	74,894.78	9,080.88	2,775.66-	103.42
3000 Classes	13,200	5,051.94	15,390.88	2,495.84	4,686.72-	135.51
4000 Clubs	129,150	25,009.40	89,430.01	24,263.06	15,456.93	88.03
6000 Private Moneys	6,700	3,200.00	6,964.85	192.95	457.80-	106.83
<u>Total EXPENDITURES</u>	405,050	43,459.46	191,549.28	39,727.09	173,773.63	57.10
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u>	(A-B)	10,418-	22,109.45-	8,730.43	19,148.43	183.80-
D. TOTAL BEGINNING FUND BALANCE	300,000		320,496.30			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	289,582		329,226.73			
<u>C+D + OR - E)</u>						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	289,582		329,226.73			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	289,582		329,226.73			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of May, 2016

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	61.46	583.35		483.35-	583.35
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	93,023	.00	.00		93,023.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	<u>93,123</u>	<u>61.46</u>	<u>583.35</u>		<u>92,539.65</u>	<u>0.63</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>93,123</u>	<u>61.46</u>	<u>583.35</u>		<u>92,539.65</u>	<u>0.63</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	250,000	.00	.00	127,059.46	122,940.54	50.82
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>250,000</u>	<u>.00</u>	<u>.00</u>	<u>127,059.46</u>	<u>122,940.54</u>	<u>50.82</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>156,877-</u>	<u>61.46</u>	<u>583.35</u>		<u>157,460.35</u>	<u>100.37-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>180,000</u>		<u>183,715.92</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE</u>	<u>23,123</u>		<u>184,299.27</u>			
<u>(G+H + OR - I)</u>						
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	23,123		184,299.27			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>23,123</u>		<u>184,299.27</u>			

PTSD ENROLLMENT FY 2015-2016
June-2016

							Prelim								
							Final								
	Bldg - Grant St			ICE/OCEAN		OPEPO/Other		Current Month Totals		Comparison to Prior Month (MAY)	Comparison to Prior Year (June)	COMPARE TO BUDGET			
	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE	Headcount			FTE *	Prior Mo	FTE *	Prior Yr
K - @ .5 FTE	91	91.00	4	2.00				95	93.00	93.00	-	34.54	58.46	77.0	Over/Under-> 16.00
Grade 1	74	72.02	3	3.00				77	75.02	75.01	0.01	84	(8.98)	77.0	(1.99)
Grade 2	90	90.00	4	4.00				94	94.00	96.00	(2.00)	75	19.00	86.0	10.00
Grade 3	68	68.00	4	4.00				72	72.00	74.00	(2.00)	89	(17.00)	75.0	(1.00)
TOTAL-Elem	323	321.02	15	13.00				338	334.02	338.01	(3.99)	282.54	51.48	315.0	23.01
										Bldg - Blue Heron					
	<u>Headcnt</u>	<u>FTE</u>	<u>Headcnt</u>	<u>FTE</u>	<u>Headcnt</u>	<u>FTE</u>	<u>Headcnt</u>	<u>FTE</u>							
Grade 4	65	65.00	4	4.00	11	11.00	80	80.00	80.00	80.00	-	114	(34.00)	93.0	(13.00)
Grade 5	92	92.00	7	7.00	9	9.00	108	108.00	108.00	108.00	-	81.06	26.94	111.0	(3.00)
Grade 6	74	73.61	7	6.94			81	80.55	79.55	79.55	1.00	84	(3.45)	84.0	(3.45)
Grade 7	71	68.74	6	5.85			77	74.59	74.59	74.59	-	68.72	5.87	85.5	(10.91)
Grade 8	65	63.85	7	7.00			72	72.00	72.00	72.00	-	81	(9.00)	76.5	(4.50)
TOTAL-Middle	367	363.20	31	30.79	20	21.15	418	415.14	414.14	1.00	428.78	(13.64)	450.0	(34.86)	
										Bldg - PTHS					
	<u>Headcnt</u>	<u>FTE</u>	<u>Headcnt</u>	<u>FTE</u>	<u>Headcnt</u>	<u>FTE</u>									
Grade 9	72	72.00	5	4.00			77	76.00	77.00	77.00	(1.00)	99.6	(23.60)	83.5	(7.50)
Grade 10	78	77.20	8	7.20			86	84.40	83.40	83.40	1.00	116.2	(31.80)	97.5	(13.10)
Grade 11	95	89.96	12	10.80			107	100.76	101.76	101.76	(1.00)	88.48	12.28	106.0	(5.24)
Grade 12	85	76.40	8	4.60			93	81.00	81.00	81.00	-	85.64	(4.64)	92.0	(11.00)
TOTAL-High	330	315.56	33	26.60			363	342.16	343.16	(1.00)	389.92	(47.76)	379.0	(36.84)	
										SUB-TOTAL					
										- (w/out Running Start)					
		999.78		70.39		21.15		1,119	1,091.32	1,095.31	(3.99)	1,101.24	(9.92)	1,144.0	(48.69)
										Running Start -- non-CTE					
								17	26.33	26.33	-			24.00	2.33
										Running Start -- CTE					
									1.86	1.86	-			1.00	0.86
										TOTAL FTE including Running Start					
								1,136	1,119.51	1,123.50	(3.99)	1,101.24	(9.92)	1,169.00	(45.50)

Port Townsend Maritime Discovery School District

Motto: Learning through a sense of place.

Mission: We create and enable the culture, competence and conditions to ensure each student is prepared for meaningful work and engaged citizenship in our diverse and rapidly changing world.

Vision: Through community focused maritime place-based projects, students develop effective thinking, effective action, and effective relationships. As a result, our students demonstrate meaningful accomplishments as engaged citizens.

Core Principles:

- Innovation impacts real community needs
- Empowered learners own their learning
- Learning is connected day-to-day and year-to-year
- Learning is embedded in authentic activities and projects
- Meaningful relationships develop while learning
- Our maritime community, in all its facets, provides rich resources for place based learning