

Regular Board Meeting

March 28, 2016

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Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Jennifer James-Wilson, Keith White, Connie Welch, and Laura Tucker. Also present were Superintendent Engle, staff, and community members.

ASB (Associated Student Body) Representative Chloe Rogers led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Keith White seconded and the motion carried 5-0.

Recognition

Board

Connie Welch recognized teachers' involvement with the tech committee. Ms. James-Wilson praised a newsletter she received from Ms. Watson's third grade class.

Superintendent

Superintendent Engle recognized the following:

- Shining Star awards to Kimberly Montgomery for her excellent work as the new high school registrar this school year, and Mary Colton for her work in the superintendent's office.
- Superintendent Engle and Principal Carrie Ehrhardt thanked Jeremy Vergin, SRO (School Resource Officer), Garin Williams, former SRO, and Port Townsend Police Chief Evans for their assistance during the incident at Port Townsend High School on March 18, 2016. Chief Evans praised the school administrators' prompt action to the incident.
- School Retirees Appreciation Week, March 14-20, 2016 as designated by a proclamation from Governor Inslee, which Superintendent Engle read. Board Chair O'Hara called a 10 minute recess for a reception honoring school retirees. The meeting was reconvened at 6:23 pm.
- The safe return of students and staff from the 4-day, 3-night trip aboard the Adventuress.

Approval of Minutes

The following minutes were brought for approval:

- February 22, 2016, Board Retreat.
- February 22, 2016, Regular Board Meeting.
- March 14, 2016, Board Retreat
- March 14, 2016, Work/Study Meeting

Mr. White moved to approve all the minutes as presented. Laura Tucker seconded and the motion carried 5-0.

Public Comments

Karen Obermeyer spoke in support of Policy 6700 on the agenda for approval tonight, and encouraged adoption of procedures to accompany the policy.

Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Ms. Tucker seconded and the motion carried 5-0. Mr. O'Hara thanked Dr. Engle for his work in the past 4 years as superintendent. Included on the

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consent agenda were the following items: 1) Payroll for February, 2016; 2) Accounts Payable as of March 28, 2016; 3) Recommend the following actions:

- Hires: Tracy Williamson as .5 FTE Math Interventionist, K-5, as of February 29, 2016
Paula Collett as 5th Grade Leave Replacement Teacher, Blue Heron School, effective March 28, 2016, for the remainder of the 2015-16 school year
Becky Rowland as 1.0 FTE Kindergarten Teacher, leave replacement, for the remainder of the 2015-16 school year
Anneliese Rice, Grant Street Special Education Para educator, to move from 6 hr./day position to the posted 6.25 hr./day position at Grant Street Elementary, effective February 24, 2016
Trisha Minnihan as Blue Heron Custodian, evening shift, effective February 11, 2016
Maria Goff as 6 hr./day Special Education Para educator, Blue Heron School, effective March 7, 2016 pending completion and passage of pre-employment screening
Polly Urbani as 6.17 hr./day Special Education Para educator, Blue Heron School, effective March 7, 2016, pending completion and passage of pre-employment screening
Heather Apker as Head Fastpitch Coach for the 2015-16 school year
Kimberly Foster as Assistant Fastpitch Coach for the 2015-16 school year
Nathan Land as Assistant Boys' Soccer Coach for the 2015-16 school year
- Leave: Approve second year leave of absence for Tanya Rublaitus, High School Teacher, effective the 2016-17 school year
Approve Mary Wilson, Grant Street Elementary Teacher, medical leave of absence for the remainder of the 2015-16 school year
Approve second year leave of absence for Cheryl Garnett Harris, Grant Street Elementary Teacher, effective the 2016-17 school year
Approve leave of absence for Joan Gitelman, Grant Street Elementary Teacher, for the 2016-17 school year
Approve second year leave of absence for Jean Scarboro, Grant Street Elementary School .6 FTE Counselor, effective the 2016-17 school year
Approve Aleen Berard, Grant Street Elementary Teacher, medical leave of absence for the remainder of the 2015-16 school year
- Resignation/Retirement Approve Mary Wilson's resignation, Grant Street Elementary Teacher, effective June 17, 2016
Approve Colleen Sheahan's resignation/retirement, Blue Heron School Psychologist, effective the end of the 2015-16 school year
Approve Gina McMather's resignation/retirement, High School Teacher, effective the end of the 2015-16 school year
Accept resignation of Dr. David Engle, Superintendent, effective June 30, 2016
Accept Amy Tidball's resignation, Blue Heron School Teacher, effective the end of the 2015-16 school year
Accept resignation of Pamela Arveson, Blue Heron Para educator, as of February 22, 2016
Accept resignation/retirement of Linda Johnson, Grant Street Para educator, effective the end of the 2015-16 school year
Accept resignation of Reynelda McDonald, Blue Heron Secretary, effective June 17, 2016

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Donation: Accept donation of a 16-foot sailboat with trailer and gear, valued at \$2000, from Matt Woodward, for use in the Maritime Studies class at Port Townsend High School

Board Correspondence

The board reviewed an email from Lisa Crosby regarding the incident at the high school on March 18, 2016, and Superintendent Engle's response.

Reports:

High School ASB Representative

Chloe Rogers reported that Port Townsend High School hosted the Inter-High event on March 23, 2016. Approximately 30 students from Chimacum, Port Angeles, Sequim, Quilcene, Coupeville, and Port Townsend participated in activities, toured the campus, and exchanged ideas with their peers. Ms. Rogers reported on the success of the Tolo dance that was held on March 26, 2016, and plans for the upcoming prom.

Music Technology Class Report – Daniel Ferland

Daniel Ferland, Music and Orchestra teacher, said March is Music in Schools month. Mr. Ferland described new music courses available this school year, including Advanced Music Media Arts, and a music composition class at Blue Heron. A video of students in the music and technology class was shown.

Local 2020- Student Contest

Mark Cooper, representative from Local 2020 (a local all-volunteer organization dedicated to promoting self-reliance, sustainability, and resiliency at a community level), presented plans for a contest involving high school students. This contest will consist of "teams of one sophomore, one junior, and one senior who will engage with one issue important to the local community and which promotes sustainability and community resilience in the face of climate change and economic instability". Teams will have a chance to win one \$1000 prize per semester. Mr. Cooper said Local 20/20 is seeking support for this contest from the board. Superintendent Engle was asked by the board to work with Local 20/20 to plan and start the contest.

Superintendent

Superintendent Engle reported on the following:

- The work/study board meeting on April 11, 2016 will be held at Blue Heron School
- Port Townsend will be hosting the WSSDA (Washington State School Directors' Association) regional meeting on April 23, 2016, held at the high school, with the culinary arts class providing lunch.

Business Manager

Business Manager Amy Khile reported on revenues, expenditures, and budget status for all funds for February, 2016, and enrollment for March 2016.

Action Items

Approve Hiring of Superintendent Search Firm

Board Chair O'Hara explained that McPherson & Jacobson, LLC was interviewed at the special meeting on March 25, 2016. This firm conducted the last search in 2012. Ms. James-Wilson moved to approve McPherson & Jacobson to conduct a superintendent search. Mr. White seconded and the motion carried 5-0. Ms. James moved to add the additional \$1000 for Phase 5, which would include some services after the superintendent is hired. Ms. Welch seconded and the motion carried 5-0.

Approve Policy 2030 – Service Animals in School

Ms. James-Wilson moved to approve Policy 2030. Mr. White seconded and the motion carried 5-0.

Approve Policy 6700 – Nutrition and Physical Fitness

Ms. James-Wilson moved to approve Policy 6700. Ms. Welch seconded. The following changes were suggested:

- Change the second bullet in the second paragraph to read: “establish rules that comply with the Smart Snack nutritional guidelines for any food and beverages sold or served on district property or at events”.
- Change the seventh bullet in the second paragraph to read: “establish a Wellness Committee with district-wide and community representation, which will report annually to the school board”. The motion and second were amended to include those changes. The motion carried 5-0.

A recess was called at 7:47 pm. The meeting was reconvened at 7:57 pm.

Approve Superintendent Trip to WASA (Washington Association of School Administrators) Superintendent Workshop, May 1-3, 2016

Dr. Engle explained that he is presenting at this conference. Mr. White moved to approve the superintendent's trip to the WASA Superintendent Workshop on May 1-3, 2016. Ms. James-Wilson seconded and the motion carried 5-0.

Unfinished Business – None

New Business - None

Policy Review

Policy 3240, Student Conduct – Second Review

This policy will be on the April 11, 2016 meeting for approval.

Policy 3241, Classroom Management –Second Review

This policy will be on the April 11, 2016 meeting for approval.

Policy 3205, Sexual Harassment of Students Prohibited – First Review

It was suggested to move bullet 1, “acts of sexual violence” to the end of the bulleted list.

Board Member Announcements/Suggestions for Future Meetings

Ms. Welch said she attended a GC/CM (general contractor/construction manager) training which will assist in hiring a contractor for the Grant Street project. She said that two interested companies submitted proposals. Kirk Robinson, Project Manager, will be making a presentation at the April 11,

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2016 board meeting, and announcement of the general contractor chosen for project may be at the May 9, 2016 board meeting. Superintendent Engle reported on the bond sale process. Ms. James-Wilson reminded all board members of the special meeting on Tuesday, March 29 to commence the superintendent search.

Next Meeting:

Special Board Meeting, March 29, 2016, 1610 Blaine Street, Room S-11, 5:30 p.m.

Work/Study Meeting, April 11, 2016, Blue Heron School Commons, 3939 San Juan Ave., 6:00 pm.

Executive Session

The regular meeting was adjourned at 8:40 for approximately 10 minutes to an executive session to discuss the performance of a public employee. At 8:50 Board Chair O'Hara said the executive session would be extended for another 10 minutes. The executive session was adjourned at 9:00 pm. The regular meeting was reconvened at 9:00 pm.

Adjournment

The meeting was adjourned by consensus at 9:00 pm.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair