

PORT TOWNSEND SCHOOL DISTRICT NO. 50
6:00 p.m. Regular School Board Meeting
April 25, 2016
“Discover the Power of Learning”

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

- 02.01 Roll Call
- 02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

- 04.01 Board
- 04.02 Superintendent
 - 04.020 Public Health Award

05. Approval of Minutes

- 05.01 Minutes of the March 25, 2016 Special Board Meeting
- 05.02 Minutes of the March 28, 2016 Regular Board Meeting
- 05.03 Minutes of the March 29, 2016 Special Board Meeting
- 05.04 Minutes of the April 11, 2016 Work/Study Meeting

06. Public Comments

07. Consent Agenda

- 07.01 Consent Agenda Approval
- 07.02 Approval of Personnel Action
 - 07.020 Recommend Leslie Dolan, 1.0 FTE PE Teacher – Leave Replacement, Grant Street Elementary, April 13, 2016 through the remainder of the 2015-16 school year
 - 07.021 Recommend Collene Funk, 1.0 FTE Language Arts Teacher – Leave Replacement, Blue Heron School, effective April 12, 2016 through the remainder of the 2015-16 school year
 - 07.022 Recommend Michael McKell, 6.17 hr./day Para educator, Blue Heron School, effective March 24, 2016 for the 2015-16 school year
 - 07.023 Recommend Zach Wilson, Blue Heron School Assistant Track Coach, effective the 2015-16 school year
 - 07.024 Approve David Theilk’s resignation/retirement, High School Teacher, effective the end of the 2015-16 school year
- 07.03 Approval of Financial Reports
 - 07.030 Accounts Payable as of April 25, 2016
 - 07.031 Payroll – March, 2016
- 07.04 Donations
 - 07.040 Accept donation of \$1467 towards Port Townsend Athletics from Scott B. Wilson and Leader staff

08. Board Correspondence - None

09. Reports

- 09.01 High School ASB Representative
- 09.02 Superintendent
 - 09.020 Technology Report
 - 09.021 Calendar of Events
- 09.03 Business Manager
 - 09.030 Budget Status Report-March 2016
 - 09.031 Enrollment Report

10. Action Items

- 10.01 Approve Policy 3246 – Restraint, Isolation and Other Uses of Reasonable Force
- 10.02 Approve Meal Prices for 2016-17 School Year
- 10.03 Approve Staff/Student Day for 2016-17 School Year
- 10.04 Approve Student Fees for 2016-17 School Year
- 10.05 Approve Resolution 16-03, Delegating Authority to WIAA (Washington Interscholastic Activities Association) for the 2016-17 School Year

11. Unfinished Business

12. New Business

13. Policy Review

14. Board Member Announcements/Suggestions for Future Meetings

15. Next Meeting

- 15.01 Special Meeting May 9, 2016, 1610 Blaine St, Room S-11, time to be determined
- 15.01 Work/Study Meeting May 9, 2016, 1610 Blaine St., Room S-11, 6:00 pm

16. Executive Session – (if necessary)

17. Adjournment



Public Health Hero Award

National Public Health Week

April 4 — 10, 2016

Healthiest Nation 2030

Let's make America the healthiest nation in one generation

Honoring Local Public Health Heroes
for their contributions in making our
community a healthier place to live.

Thanks to Port Townsend School District for
having a positive and lasting impact on our
community!



Port Townsend School District

Theresa Adams

4 / 21 / 16

Dr. Thomas Locke, M.D., M.P.H.
Health Officer

Date

Vicki Kirkpatrick

4 / 21 / 16

Vicki Kirkpatrick
Director, JCPH

Date

Special Board Meeting

March 25, 2016

Page 1 of 1

Board Chair Nathanael O'Hara called the meeting to order at 3:00 p.m. PRESENT: Nathanael O'Hara, Jennifer James-Wilson, Connie Welch, and Keith White. EXCUSED: Laura Tucker

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Mr. White seconded and the motion carried 4-0.

Presentation from McPherson & Jacobson, Superintendent Search Firm

Rich Parker, representative from McPherson & Jacobson, gave some background information on himself and the firm. What sort of candidates Port Townsend School District might attract was discussed. Mr. Parker said the cost of hiring this firm would be approximately \$7000. The search process was discussed, including gathering information from the community.

It was decided to call a special meeting to further discuss the superintendent search on Tuesday, March 29 at 5:00 pm.

Mr. Parker left the meeting at 4:40 pm

Timelines and calendar dates to begin the superintendent search were discussed.

Adjournment

The meeting was adjourned by consensus at 5:00 p.m.

Respectfully submitted,

Nathanael O'Hara, Board Chair

Regular Board Meeting

March 28, 2016

Page 1 of 5

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Jennifer James-Wilson, Keith White, Connie Welch, and Laura Tucker. Also present were Superintendent Engle, staff, and community members.

ASB (Associated Student Body) Representative Chloe Rogers led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Keith White seconded and the motion carried 5-0.

Recognition

Board

Connie Welch recognized teachers' involvement with the tech committee. Ms. James-Wilson praised a newsletter she received from Ms. Watson's third grade class.

Superintendent

Superintendent Engle recognized the following:

- Shining Star awards to Kimberly Montgomery for her excellent work as the new high school registrar this school year, and Mary Colton for her work in the superintendent's office.
- Superintendent Engle and Principal Carrie Ehrhardt thanked Jeremy Vergin, SRO (School Resource Officer), Garin Williams, former SRO, and Port Townsend Police Chief Evans for their assistance during the incident at Port Townsend High School on March 18, 2016. Chief Evans praised the school administrators' prompt action to the incident.
- School Retirees Appreciation Week, March 14-20, 2016 as designated by a proclamation from Governor Inslee, which Superintendent Engle read. Board Chair O'Hara called a 10 minute recess for a reception honoring school retirees. The meeting was reconvened at 6:23 pm.
- The safe return of students and staff from the 4-day, 3-night trip aboard the Adventuress.

Approval of Minutes

The following minutes were brought for approval:

- February 22, 2016, Board Retreat.
- February 22, 2016, Regular Board Meeting.
- March 14, 2016, Board Retreat
- March 14, 2016, Work/Study Meeting

Mr. White moved to approve all the minutes as presented. Laura Tucker seconded and the motion carried 5-0.

Public Comments

Karen Obermeyer spoke in support of Policy 6700 on the agenda for approval tonight, and encouraged adoption of procedures to accompany the policy.

Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Ms. Tucker seconded and the motion carried 5-0. Mr. O'Hara thanked Dr. Engle for his work in the past 4 years as superintendent. Included on the

Regular Board Meeting

March 28, 2016

Page 2 of 5

consent agenda were the following items: 1) Payroll for February, 2016; 2) Accounts Payable as of March 28, 2016; 3) Recommend the following actions:

- Hires: Tracy Williamson as .5 FTE Math Interventionist, K-5, as of February 29, 2016
Paula Collett as 5th Grade Leave Replacement Teacher, Blue Heron School, effective March 28, 2016, for the remainder of the 2015-16 school year
Becky Rowland as 1.0 FTE Kindergarten Teacher, leave replacement, for the remainder of the 2015-16 school year
Anneliese Rice, Grant Street Special Education Para educator, to move from 6 hr./day position to the posted 6.25 hr./day position at Grant Street Elementary, effective February 24, 2016
Trisha Minnihan as Blue Heron Custodian, evening shift, effective February 11, 2016
Maria Goff as 6 hr./day Special Education Para educator, Blue Heron School, effective March 7, 2016 pending completion and passage of pre-employment screening
Polly Urbani as 6.17 hr./day Special Education Para educator, Blue Heron School, effective March 7, 2016, pending completion and passage of pre-employment screening
Heather Apker as Head Fastpitch Coach for the 2015-16 school year
Kimberly Foster as Assistant Fastpitch Coach for the 2015-16 school year
Nathan Land as Assistant Boys' Soccer Coach for the 2015-16 school year
- Leave: Approve second year leave of absence for Tanya Rublaitus, High School Teacher, effective the 2016-17 school year
Approve Mary Wilson, Grant Street Elementary Teacher, medical leave of absence for the remainder of the 2015-16 school year
Approve second year leave of absence for Cheryl Garnett Harris, Grant Street Elementary Teacher, effective the 2016-17 school year
Approve leave of absence for Joan Gitelman, Grant Street Elementary Teacher, for the 2016-17 school year
Approve second year leave of absence for Jean Scarboro, Grant Street Elementary School .6 FTE Counselor, effective the 2016-17 school year
Approve Aleen Berard, Grant Street Elementary Teacher, medical leave of absence for the remainder of the 2015-16 school year
- Resignation/Retirement Approve Mary Wilson's resignation, Grant Street Elementary Teacher, effective June 17, 2016
Approve Colleen Sheahan's resignation/retirement, Blue Heron School Psychologist, effective the end of the 2015-16 school year
Approve Gina McMather's resignation/retirement, High School Teacher, effective the end of the 2015-16 school year
Accept resignation of Dr. David Engle, Superintendent, effective June 30, 2016
Accept Amy Tidball's resignation, Blue Heron School Teacher, effective the end of the 2015-16 school year
Accept resignation of Pamela Arveson, Blue Heron Para educator, as of February 22, 2016
Accept resignation/retirement of Linda Johnson, Grant Street Para educator, effective the end of the 2015-16 school year
Accept resignation of Reynelda McDonald, Blue Heron Secretary, effective June 17, 2016

Regular Board Meeting

March 28, 2016

Page 3 of 5

Donation: Accept donation of a 16-foot sailboat with trailer and gear, valued at \$2000, from Matt Woodward, for use in the Maritime Studies class at Port Townsend High School

Board Correspondence

The board reviewed an email from Lisa Crosby regarding the incident at the high school on March 18, 2016, and Superintendent Engle's response.

Reports:

High School ASB Representative

Chloe Rogers reported that Port Townsend High School hosted the Inter-High event on March 23, 2016. Approximately 30 students from Chimacum, Port Angeles, Sequim, Quilcene, Coupeville, and Port Townsend participated in activities, toured the campus, and exchanged ideas with their peers. Ms. Rogers reported on the success of the Tolo dance that was held on March 26, 2016, and plans for the upcoming prom.

Music Technology Class Report – Daniel Ferland

Daniel Ferland, Music and Orchestra teacher, said March is Music in Schools month. Mr. Ferland described new music courses available this school year, including Advanced Music Media Arts, and a music composition class at Blue Heron. A video of students in the music and technology class was shown.

Local 2020- Student Contest

Mark Cooper, representative from Local 2020 (a local all-volunteer organization dedicated to promoting self-reliance, sustainability, and resiliency at a community level), presented plans for a contest involving high school students. This contest will consist of "teams of one sophomore, one junior, and one senior who will engage with one issue important to the local community and which promotes sustainability and community resilience in the face of climate change and economic instability". Teams will have a chance to win one \$1000 prize per semester. Mr. Cooper said Local 20/20 is seeking support for this contest from the board. Superintendent Engle was asked by the board to work with Local 20/20 to plan and start the contest.

Superintendent

Superintendent Engle reported on the following:

- The work/study board meeting on April 11, 2016 will be held at Blue Heron School
- Port Townsend will be hosting the WSSDA (Washington State School Directors' Association) regional meeting on April 23, 2016, held at the high school, with the culinary arts class providing lunch.

Business Manager

Business Manager Amy Khile reported on revenues, expenditures, and budget status for all funds for February, 2016, and enrollment for March 2016.

Action Items

Approve Hiring of Superintendent Search Firm

Board Chair O'Hara explained that McPherson & Jacobson, LLC was interviewed at the special meeting on March 25, 2016. This firm conducted the last search in 2012. Ms. James-Wilson moved to approve McPherson & Jacobson to conduct a superintendent search. Mr. White seconded and the motion carried 5-0. Ms. James moved to add the additional \$1000 for Phase 5, which would include some services after the superintendent is hired. Ms. Welch seconded and the motion carried 5-0.

Approve Policy 2030 – Service Animals in School

Ms. James-Wilson moved to approve Policy 2030. Mr. White seconded and the motion carried 5-0.

Approve Policy 6700 – Nutrition and Physical Fitness

Ms. James-Wilson moved to approve Policy 6700. Ms. Welch seconded. The following changes were suggested:

- Change the second bullet in the second paragraph to read: “establish rules that comply with the Smart Snack nutritional guidelines for any food and beverages sold or served on district property or at events”.
- Change the seventh bullet in the second paragraph to read: “establish a Wellness Committee with district-wide and community representation, which will report annually to the school board”. The motion and second were amended to include those changes. The motion carried 5-0.

A recess was called at 7:47 pm. The meeting was reconvened at 7:57 pm.

Approve Superintendent Trip to WASA (Washington Association of School Administrators) Superintendent Workshop, May 1-3, 2016

Dr. Engle explained that he is presenting at this conference. Mr. White moved to approve the superintendent's trip to the WASA Superintendent Workshop on May 1-3, 2016. Ms. James-Wilson seconded and the motion carried 5-0.

Unfinished Business – None

New Business - None

Policy Review

Policy 3240, Student Conduct – Second Review

This policy will be on the April 11, 2016 meeting for approval.

Policy 3241, Classroom Management –Second Review

This policy will be on the April 11, 2016 meeting for approval.

Policy 3205, Sexual Harassment of Students Prohibited – First Review

It was suggested to move bullet 1, “acts of sexual violence” to the end of the bulleted list.

Board Member Announcements/Suggestions for Future Meetings

Ms. Welch said she attended a GC/CM (general contractor/construction manager) training which will assist in hiring a contractor for the Grant Street project. She said that two interested companies submitted proposals. Kirk Robinson, Project Manager, will be making a presentation at the April 11,

Regular Board Meeting

March 28, 2016

Page 5 of 5

2016 board meeting, and announcement of the general contractor chosen for project may be at the May 9, 2016 board meeting. Superintendent Engle reported on the bond sale process. Ms. James-Wilson reminded all board members of the special meeting on Tuesday, March 29 to commence the superintendent search.

Next Meeting:

Special Board Meeting, March 29, 2016, 1610 Blaine Street, Room S-11, 5:30 p.m.

Work/Study Meeting, April 11, 2016, Blue Heron School Commons, 3939 San Juan Ave., 6:00 pm.

Executive Session

The regular meeting was adjourned at 8:40 for approximately 10 minutes to an executive session to discuss the performance of a public employee. At 8:50 Board Chair O'Hara said the executive session would be extended for another 10 minutes. The executive session was adjourned at 9:00 pm. The regular meeting was reconvened at 9:00 pm.

Adjournment

The meeting was adjourned by consensus at 9:00 pm.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair

Special Board Meeting

March 29, 2016

Page 1 of 1

Board Chair Nathanael O'Hara called the meeting to order at 5:40 p.m. PRESENT: Nathanael O'Hara, Jennifer James-Wilson, Connie Welch, Keith White, and Laura Tucker. Also present was Rich Parker from McPherson & Jacobson, LLC.

Nathanael O'Hara explained that the purpose of this special meeting was to begin the superintendent search process.

Community involvement in the search process was discussed.

A tentative search schedule was set as follows:

- March 31 – applications open
- April 12 – key stakeholder input meetings with consultant
- April 21 – applications close
- May 9, 2016 - executive session to review list of candidates presented by McPherson & Jacobson
- May 9, 2016 - list of applicants who will be selected to interview will be announced
- May 14, 2016 - interviews of candidates
- May 16-18 - finalists spend day in district
- May 19 - superintendent selected and announced at special board meeting

Superintendent salary was discussed.

Criteria statements for the applicants and information for the application brochure were discussed.

Laura Tucker left the meeting at 7:50 pm.

Board Chair O'Hara called a recess at 8:05 pm. The meeting was reconvened at 8:20 pm.

Mr. Parker left the meeting at 8:05 pm.

The board continued to refine the criteria statements for applicants.

Adjournment

The meeting was adjourned by consensus at 9:10 p.m.

Respectfully submitted,

Nathanael O'Hara, Board Chair

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, Laura Tucker, Connie Welch, and Jennifer James-Wilson. Also present were Superintendent Engle, staff, and community members.

Chloe Rogers led the Pledge of Allegiance.

Agenda Approval

Keith White moved to approve the agenda. Connie Welch seconded and the motion carried 5-0.

Recognition

Board

Ms. Welch recognized high school student Chloe Rogers' nomination to the national high school women's wrestling team.

Laura Tucker did a recycling presentation in the Life Skills class of Betsy Snyder-Johnson, high school special education teacher, and was impressed with the compost project they are involved in. She also said board members are invited to an earth summit presented by Lois Sherwood's science class on May 5, 2016.

Superintendent

Superintendent Engle presented Shining Stars to Lisa Turay, Kelley Watson, Bradley Schaff, and Phil Rome for their help with the sailing trip aboard the Adventuress. Amy Recker received a certificate of appreciation for help on the field trip. Kelley Watson, Maritime Studies class teacher, thanked the following community groups for their support of the trip: Edensaw Lumber, Sound Experience, Port Townsend Marine Trades Association, Haven Boat Works, and Skagit Valley Center for Maritime Excellence.

State Congressional Page Participants

Principal Holshouser recognized the following students who took part in the Congressional Page Program this year: Dylan Tracer, Wesley Blue, and Matthew McColl. Pilar Ortiz-Alburez and Gwendolyn Cooley also participated as pages, but were unable to attend tonight's meeting.

Public Comments

Steve Higel spoke regarding demolition of the Lincoln Building.

Board Correspondence

The board reviewed the following correspondence:

- Letter from Elizabeth Johnson regarding possible use of unused County property in Chimacum
- Letter from Olympic Educational Service District 114 congratulating the district on passage of the recent bond.

Reports

ASB Representative

Chloe Rogers reported the ASB will begin selling discount car wash tickets as a fundraiser for Dove House, which provides confidential crisis intervention for domestic violence and sexual assault victims.

Also members of the National Honor Society will be distributing flyers promoting the “Walk a Mile in Her Shoes” event to raise awareness of domestic violence.

Bond Report, Jon Gores, D.A. Davidson, Bond Underwriter

Jon Gores reviewed the following regarding the sale of bonds:

- Financial plan for bond
- Update on the bond market
- Schedule of events
- Board role in bond sale

Mr. Gores said when the sale process is complete; the tax rate should be consistent with voter expectation when the bond was passed. He explained it may be more favorable to sell the bonds in only one group instead of two, so a low interest rate could be locked in. Members of the public are able to purchase these bonds, but board members cannot; bonds are sold in lots of \$5000, with a minimum purchase of \$5000. Discussion followed.

Grant Street Construction Project Update

Kirk Robinson, president of Robinson Company, explained his firm has been selected as the project management firm for the construction of the new school. Mr. Robinson explained what has already been accomplished on the project, and a schedule of upcoming work, with plans to open the new school in September of 2018. Mr. Robinson explained the GC/CM (general construction/construction manager) process, which is an alternative delivery method school districts may use to select a contractor. Two major construction companies (BN Builders and Absher Builders) have submitted proposals, both companies have been interviewed and a selection will be made in the next few weeks.

Lincoln Building Proposed Use

Annie O’Rourke, Development Director from Peninsula Housing Authority, explained this group proposes to remodel the Lincoln Building into affordable senior housing. Ms. O’Rourke explained Peninsula Housing Authority is seeking funding through the Housing Trust Fund, and determination of historical significance of the building through the National Park Service. If the building qualifies as being historically significant, the proposal would be eligible for historic tax credits. Ms. O’Rourke also explained schedules and timelines for the project, and that a cost estimate to complete the development would be between 14-16 million dollars. Discussion followed.

Superintendent

Annual Review of Policy 6600 – Students transported who live within walking distance

Superintendent Engle reported that 38 students (all Grant Street students) are transported to Grant Street due to the lack of a shoulder for safe walking, and busy roads. Policy 6600 requires this annual report from the superintendent.

Action Items

Approve Resolution 16-01, Bond Delegation of Authority

Jim McNeill, Foster Pepper, LLC, bond counsel, explained his firm renders a legal opinion that the bonds are valid and interest on the bonds is tax exempt. This allows the bond underwriters to sell the bonds on the market. Mr. McNeil explained that Resolution 16-01 is really a contract between district and bond owners, which authorizes the district to take the bond proceeds to use for the project outlined

in bond election resolution. The resolution also delegates authority to the superintendent and/or finance officer to approve the final terms of the bond and sign the bond purchase agreement. Ms. James-Wilson moved to approve Resolution 16-01, Bond Delegation of Authority. Mr. White seconded and the motion carried 5-0.

Board Chair O'Hara called a recess at 7:35 p.m. The meeting was reconvened at 7:40 p.m.

Approve Policy 3240 – Student Conduct

Ms. James-Wilson moved to approve Policy 3240. Ms. Welch seconded and motion carried 5-0.

Approve Policy 3241 – Classroom Management

Ms. James-Wilson moved to approve Policy 3241. Ms. Tucker seconded and motion carried 5-0.

Approve Policy 3205 – Sexual Harassment of Students Prohibited

Ms. James-Wilson moved to approve Policy 3205. Mr. White seconded and the motion carried 5-0.

Approve Resolution 16-02, Mountain View Campus Disaster Use

Superintendent Engle explained this helps prioritize use of the Mountain View campus, designating it as a community recovery center and directs the superintendent to work with the City of Port Townsend on a master use plan for that campus. Mr. White moved to approve Resolution 16-02. Ms. Welch seconded and the motion carried 5-0.

New Business

Ms. James-Wilson reminded everyone Rich Parker from McPherson and Jacobson will be in the district on April 12, 2016 for stakeholder meetings, including the community meeting at 6:30 pm. The search schedule was discussed.

Policy Review

Policy 3246 – Restraint, Isolation and Other Uses of Reasonable Force

Special Services Director Patrick Kane explained that appropriate staff are trained in proper use of isolation, restraint and other uses of reasonable force through the Right Response training program. Mr. Kane is a certified trainer in Right Response and he conducts training and re-certification annually.

Executive Session

Mr. O'Hara adjourned the work/study meeting at 8:05 p.m. for approximately 15 minutes to executive session to discuss performance of a public employee. The executive session was adjourned at 8:20 p.m. The work/study meeting was reconvened at 8:20 p.m.

Adjournment

The meeting was adjourned by consensus at 8:20 p.m.

Respectfully submitted

David Engle, Secretary

ATTEST: Nathanael O'Hara, Board Chair

Dave Thielk
Mathematics Teacher
Department Chair
Port Townsend High School
April 1, 2016

Carrie Ehrhardt
David Engle
Laurie McGinnis

Dear Carrie, David, and Laurie

It is with mixed feelings that I have decided to separate from service with Port Townsend School District this year. I have many fond memories, a deep sense that I have done very meaningful work and have changed many lives. At the same time, I need to create new work structures for myself. You can consider this my official notice to the district. I will be working with Laurie McGinnis regarding my VEBA account and enrollment in PEBB, and other details.

This is what I submitted to the Tom Gambil for inclusion in the PTHS Year book:

“Dave Thielk is moving on to other adventures after 31 years in education. Since first coming to PTHS in 1988, Mr. Thielk has taught 7th grade math through precalculus, astronomy, physical science, biology, health, and physics. Never one to shy away from new experiences, he also created and worked in Community Connections, a place and project-based school within a school during the 90s. In those years, he also taught biology, chemistry, environmental science and math for Peninsula College and worked as a mathematics program consultant for at least 10 districts in Washington State. He returned to PTHS in 2010, teaching math in the same classroom that he used in 1988.

For fun, Dave Thielk plays American old time roots music and is a square dance caller. He also enthusiastically tends to his Buff Orpington hens and large vegetable garden. His plans for future are uncertain, but will likely find meaningful environmental work, continue to take long bicycle tours, and joyfully share music and dance with his friends.”

Thanks so much.

Dave Thielk

A handwritten signature in blue ink that reads "Dave Thielk". The signature is written in a cursive, flowing style with a large initial "D".



GRANT STREET ELEMENTARY

PORT TOWNSEND SCHOOL DISTRICT NO. 50

1637 Grant Street, Port Townsend, WA 98368

Main Office 360. 379.4535, Fax 360.379.4261 Lisa Condran, Principal

April 9, 2016

Dear Dr. Engle,

Please accept this letter as recommendation for Leslie Dolan for the position of PE Teacher 1.0 FTE for the remainder of the 2015-16 school year beginning April 13, 2016.

Leslie has 29 years of teaching experience in Fairbanks, Alaska as an elementary classroom teacher, music teacher, and highly capable teaching specialist. Her references without hesitation recommended her as an outstanding educator, noting her skills in the following areas: building rapport with students and families; knowledge of content and learning strategies; dependability; professionalism; and flexibility.

During the interview, the team was impressed by Leslie's experience and knowledge of effective teaching strategies, as well as her request to stay the rest of the afternoon so she could observe PE classes and look over curriculum. Leslie also expressed a desire to make sure that she met the learning goals Aleen had for the rest of the year with the PE program and willingness to collaborate with Aleen as needed.

Jason Lynch and Patrick Kane joined me on the interview committee.

Sincerely,

Lisa Condran
Principal, Grant Street Elementary and OCEAN



Blue Heron Middle School



Port Townsend School District #50

3939 San Juan Avenue * Port Townsend, Washington 98368

Main Office Tel # ~ 360.379.4540 * Fax# ~ 360.302.2505

Principal – Matthew Holshouser

Dear Dr. Engle and PTSD Board of Directors,

I hope this note finds you all well. I wanted to take a moment and highly recommend a candidate for our Grade 8 – English Language Arts Leave Replacement position here at Blue Heron School for the remainder of the 2015-2016 school year.

Ms. Colleen Funk will serve as the 8th Grade English Language Arts instructor here at Blue Heron School for the remainder of the 2015-2016 school year.

Ms. Funk brings an array of talents and experiences that will be advantageous to both our students and staff here at Blue Heron School. Ms. Funk has served as a substitute here at Blue Heron and within the PTSD school system, is Washington State certified and highly qualified to teach middle and high school English Language Arts, as well as has Literature and Writing teaching experience at the collegiate level in Oregon.

In closing, I highly recommend Ms. Colleen Funk to the Grade 8 English Language Arts teaching position on the Blue Heron School campus within the Port Townsend School District. I believe she will be a welcomed addition to the Blue Heron team as well as immediate impact upon the academic and overall success of our middle school learners. Ms. Funk will begin here on campus in earnest on Tuesday, April 12th, 2016.

Thank you for your time and consideration.

Be Well,

Matthew Holshouser

Blue Heron School Principal



Blue Heron School



Port Townsend School District #50

3939 San Juan Avenue * Port Townsend, Washington 98368

Main Office Tel # ~ 360.379.4540 * Fax# ~ 360.302.2505

Principal – Matthew Holshouser

Dear Dr. Engle and PTSD Board of Directors,

I hope this note finds you all well. I wanted to take a moment and recommend a candidate for a one on one para-educator Special Education position here at Blue Heron School for the remainder of the 2015-2016 school year.

Mr. Michael McKell will serve as a one on one Special Education para-educator here at Blue Heron School for a special needs student.

Mr. McKell brings an array of talents and experiences that will be advantageous to both our students and staff here at Blue Heron School. Mr. McKell has served as a Special Olympics volunteer and understands the scope of the educational duties and will certainly succeed in this special needs role with our students.

In closing, I recommend Mr. Michael McKell as a para-educator position on the Blue Heron School campus within the Port Townsend School District. I believe he will be a welcomed addition to the Blue Heron team as well as immediate impact upon the academic and overall success on many of our 4th to 8th grade special needs learners.

Effective hiring date is Thursday, March 24, 2016, pending completion and passage of the pre-employment screening.

Thank you for your time and consideration.

Be Well,

Matthew Holshouser

Blue Heron School Principal

BLUE HERON SCHOOL

3939 San Juan Avenue
Port Townsend, WA 98368
Phone: (360) 379-4540

Matthew Holshouser, Principal
mholshouser@ptschools.org
www.blueheron.ptschools.org



Lysa Falge
Athletic Coordinator
lfalge@ptschools.org
Phone: (360) 344-3027

FaceBook Page:
Blue Heron Middle School Athletics

RE: Zach Wilson; Middle School Track & Field Asst. Coach

Date: April 11, 2016

Dr. Engle and Members of the School Board,

After a successful interview and discussing the position with him, I, Lysa Falge, recommend Zach Wilson for the position of Middle School Track & Field assistant coach at Blue Heron Middle School.

Zach's interest in this position is related to his personal enjoyment of running, high jump, and of all things related to Track & Field. He was most recently on last year's high school track team and helped his relay team go to state. This will be Zach's first experience as a coach with our district, but he is currently employed with the Rec. Center where he is gaining management and leadership skills daily. I believe that having Zach assist at Blue Heron will be a positive example and a benefit to the middle school athletes.

Sincerely,

Lysa Falge

Cc: Scott Wilson

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$212,689.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 60643 through 60699, totaling \$212,689.01

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
60643	3 WIRE GROUP INC	03/31/2016	60.84
60644	ADMIRAL SHIP SUPPLY	03/31/2016	31.61
60645	ALDEN ASSOCIATES INC	03/31/2016	7,013.35
60646	ARROW LUMBER & HARDWARE	03/31/2016	35.31
60647	B & H PHOTO VIDEO	03/31/2016	799.00
60648	BANK OF AMERICA VISA	03/31/2016	8,634.27
60649	BAY CITY SUPPLY	03/31/2016	134.03
60650	BUENO SYSTEMS INC	03/31/2016	144.38
60651	CANON FINANCIAL SERVICES INC	03/31/2016	207.07
60652	CARL'S BUILDING SUPPLIES	03/31/2016	114.42
60653	CAROLINA BIOLOGICAL SPLY	03/31/2016	305.79
60654	CENTURYLINK	03/31/2016	673.68
60655	CHIMACUM SCH DIST#49-CO-OP TRA	03/31/2016	11,082.84
60656	CHS - CENEX HARVEST STATES	03/31/2016	108.48
60657	CLARK SECURITY PRODUCTS INC	03/31/2016	61.26
60658	Engle, David S	03/31/2016	287.03
60659	ESD 114	03/31/2016	14,066.50
60660	FOLLETT SCHOOL SOLUTIONS INC	03/31/2016	68.48
60661	FOOD CO-OP	03/31/2016	43.78
60662	Gray, Justin E	03/31/2016	261.94
60663	HANKINSON, JANELLE	03/31/2016	4,015.00
60664	Hanson Electric	03/31/2016	136.25
60665	Hart, Elizabeth A	03/31/2016	65.90
60666	Healy-Raymond, Ann Elizabeth	03/31/2016	1,534.19
60667	HI-TECH SECURITY INC	03/31/2016	152.60
60668	HOUGHTON MIFFLIN HARCOURT	03/31/2016	6,582.19
60669	Hundley, Melanie S	03/31/2016	28.10
60670	JEFFERSON COUNTY AUDITOR	03/31/2016	17,160.96
60671	KARSCHNEY CONSULTING	03/31/2016	3,900.00
60672	KING COUNTY DIRECTORS	03/31/2016	147.46
60673	KROGER - QFC CUSTOMER CHARGES	03/31/2016	76.71
60674	Kruse, Jennifer Kathleen	03/31/2016	464.27
60675	McMahon, Ann	03/31/2016	4,960.00

Check Nbr	Vendor Name	Check Date	Check Amount
60676	MILLER, KATE	03/31/2016	645.00
60677	Montgomery, Kimberly B	03/31/2016	52.92
60678	OLYMPIC PENINSULA CONSULTANTS	03/31/2016	575.00
60679	OLYMPIC EQUIPMENT RENTALS	03/31/2016	27.24
60680	PENINSULA PEST CONTROL INC	03/31/2016	386.95
60681	PENINSULA COLLEGE	03/31/2016	59,237.63
60682	Pierson, Christopher Alan	03/31/2016	129.73
60683	Polley, Lois J	03/31/2016	151.96
60684	PUBLIC CONSULTING GROUP INC	03/31/2016	318.12
60685	PUBLIC UTILITY DISTRICT	03/31/2016	25,319.09
60686	PUGET SOUND DATA SYSTEMS INC	03/31/2016	163.14
60687	PUGET SOUND ESD	03/31/2016	595.00
60688	SOUND EXPERIENCE	03/31/2016	1,500.00
60689	STATE AUDITOR	03/31/2016	32,241.77
60690	SUPPLYWORKS	03/31/2016	845.76
60691	TERRY'S LOCK & SAFE INC	03/31/2016	37.06
60692	Turay, Lisa	03/31/2016	2,920.00
60693	VanCamp, Katherine A	03/31/2016	50.00
60694	WASHINGTON TRACTOR	03/31/2016	567.63
60695	WESTBAY AUTO PARTS	03/31/2016	58.85
60696	WESTSOUND ORTHOPAEDICS PS	03/31/2016	280.00
60697	Wilson, Scott Randall	03/31/2016	34.27
60698	WINFIELD SOLUTIONS LLC	03/31/2016	3,139.20
60699	WSSAAA	03/31/2016	55.00

57 Computer Check(s) For a Total of 212,689.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$15,981.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10351 through 10365, totaling \$15,981.66

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10351	ASB IMPREST FUND	03/31/2016	1,355.00
10352	BANK OF AMERICA VISA	03/31/2016	6,104.72
10353	BENSON, ROBERT K	03/31/2016	76.92
10354	Coker, Liz	03/31/2016	108.86
10355	KITSAP PENINSULA SOCCER REF	03/31/2016	2,155.30
10356	Kruse, Jennifer Kathleen	03/31/2016	174.06
10357	Massie, Samantha G	03/31/2016	8.97
10358	N OLYMPIC BASKETBALL OFFICIALS	03/31/2016	1,140.26
10359	PENINSULA AWARDS & TROPHIES	03/31/2016	35.87
10360	PORT TOWNSEND MUFFLER	03/31/2016	3,333.12
10361	PROSTOCK ATHLETICS	03/31/2016	345.04
10362	SAFEWAY	03/31/2016	129.54
10363	THE STATION SIGNS & PRINTING	03/31/2016	790.00
10364	WENTWORTH, LISA	03/31/2016	200.00
10365	WIAA	03/31/2016	24.00
15	Computer	Check(s) For a Total of	15,981.66

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$215.44. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3257 through 3258, totaling \$215.44

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3257	BANK OF AMERICA VISA	03/31/2016	58.30
3258	Taylor, Brad James	03/31/2016	157.14
2	Computer	Check(s) For a Total of	215.44

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$4,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 60700 through 60700, totaling \$4,000.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
60700	MCPHERSON & JACOBSON LLC	04/04/2016	4,000.00
1	Computer	Check(s) For a Total of	4,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$198.63. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3259 through 3260, totaling \$198.63

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3259	CHIMACUM SCH DIST#49-CO-OP TRA	04/15/2016	146.25
3260	Taylor, Brad James	04/15/2016	52.38
2	Computer	Check(s) For a Total of	198.63

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$5,782.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10366 through 10379, totaling \$5,782.45

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10366	ARCADIA	04/15/2016	390.00
10367	CENTRAL WELDING SUPPLY	04/15/2016	160.12
10368	COSTCO	04/15/2016	291.31
10369	Falge, Lysa Marie	04/15/2016	88.01
10370	Ferland, Daniel E	04/15/2016	361.97
10371	Fraser, Alice K	04/15/2016	47.18
10372	Fraser, Ian	04/15/2016	372.24
10373	GOOD MAN SANITATION	04/15/2016	230.56
10374	LATERAL LINE	04/15/2016	440.00
10375	RED LION HOTEL	04/15/2016	1,968.00
10376	SAFEWAY	04/15/2016	13.06
10377	SEATTLE ACADEMY	04/15/2016	80.00
10378	SEHOME HIGH SCHOOL	04/15/2016	140.00
10379	STAHL, JASON	04/15/2016	1,200.00

14 Computer Check(s) For a Total of 5,782.45

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$135,386.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 60701 through 60759, totaling \$135,386.42

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
60701	Behrenfeld, Kirsten Mary	04/15/2016	79.92
60702	BUTLER, ROBERTA L	04/15/2016	6,555.00
60703	CENEX FLEETCARD	04/15/2016	282.04
60704	CHIMACUM SCH DIST#49-CO-OP TRA	04/15/2016	3,241.40
60705	CITY OF PT TOWNSEND	04/15/2016	5,256.75
60706	COOPER FUEL & AUTO REPAIR	04/15/2016	1,241.42
60707	COSTCO	04/15/2016	53.94
60708	COTTON REDI-MIX	04/15/2016	550.33
60709	DAIRY FRESH FARMS INC	04/15/2016	1,687.12
60710	DEMCO	04/15/2016	272.00
60711	DEPT OF LABOR & INDUSTRIES	04/15/2016	71.50
60712	DIGITAL INSURANCE INC	04/15/2016	500.00
60713	DM DISPOSAL CO INC	04/15/2016	5,236.70
60714	Falge, Lysa Marie	04/15/2016	37.80
60715	FOOD CO-OP	04/15/2016	198.39
60716	FOOD SERVICES OF AMERICA	04/15/2016	11,475.90
60717	GRAINGER	04/15/2016	127.43
60718	GREENTREE COMMUNICATIONS	04/15/2016	94.57
60719	Gronwall, Gail R	04/15/2016	184.13
60720	HAHN, JULIAN	04/15/2016	104.17
60721	HANKINSON, JANELLE	04/15/2016	2,062.50
60722	HANSEN SUPPLY COMPANY	04/15/2016	198.70
60723	HEALTH CARE AUTHORITY	04/15/2016	92.29
60724	HENERY HARDWARE	04/15/2016	1,180.19
60725	JAMESTOWN NETWORKS	04/15/2016	2,256.30
60726	JIVE COMMUNICATIONS, INC.	04/15/2016	5,527.32
60727	JW PEPPER & SON INC	04/15/2016	128.63
60728	KING COUNTY DIRECTORS	04/15/2016	1,438.31
60729	Kruse, Jennifer Kathleen	04/15/2016	271.47
60730	LANCE, PHILIPPA	04/15/2016	8,835.00
60731	Larsen, Stacey C	04/15/2016	60.00
60732	MAIL PLUS	04/15/2016	12.95
60733	MASCO PETROLEUM	04/15/2016	3,671.58

Check Nbr	Vendor Name	Check Date	Check Amount
60734	MASTER CLEANERS	04/15/2016	379.30
60735	MILLER, KATE	04/15/2016	365.00
60736	Nash's Organic Produce	04/15/2016	115.50
60737	Nielsen, Jennifer Marie	04/15/2016	442.84
60738	OLYMPIC SPRINGS	04/15/2016	162.02
60739	OLYMPIC PENINSULA CONSULTANTS	04/15/2016	100.00
60740	OLYMPIC EQUIPMENT RENTALS	04/15/2016	34.28
60741	OSPI	04/15/2016	220.04
60742	PACIFIC OFFICE EQUIPMENT	04/15/2016	1,792.62
60743	PANE D/AMORE	04/15/2016	90.00
60744	PEARSON ASSESSMENTS	04/15/2016	55.15
60745	PORTER FOSTER RORICK LLP	04/15/2016	6,250.00
60746	REVOLVING FUND	04/15/2016	1,221.98
60747	SAFEWAY	04/15/2016	64.29
60748	SCHOLASTIC BOOK FAIRS	04/15/2016	4,137.37
60749	SEATTLE COLLEGES	04/15/2016	1,955.67
60750	Stankus, Jennifer K	04/15/2016	75.16
60751	SUPPLYWORKS	04/15/2016	1,073.83
60752	Turay, Lisa	04/15/2016	2,060.00
60753	Urner Wennstrom, Elizabeth	04/15/2016	300.00
60754	VANACKEREN, JOHN	04/15/2016	1,200.00
60755	WASH SCHOOLS RISK MGMT POOL	04/15/2016	48,768.00
60756	WASH STATE FERRIES	04/15/2016	1,007.10
60757	WESTBAY AUTO PARTS	04/15/2016	38.44
60758	Wilson, Scott Randall	04/15/2016	92.08
60759	WSPA	04/15/2016	400.00
59	Computer	Check(s) For a Total of	135,386.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 25, 2016, the board, by a _____ vote, approves payments, totaling \$1,470.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:
Wire Transfer Payments 201500038 through 201500039, totaling \$1,470.24

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201500038	DEPARTMENT OF REVENUE	04/04/2016	1,229.48
201500039	DEPARTMENT OF REVENUE	04/04/2016	240.76
2	Wire Transfer Check(s) For a Total of		1,470.24

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Payroll for the month of March, 2016

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid,

Clerk of District

Approved gross in the sum of	\$ <u>719,317.97</u>	Employee Gross
	<u>278,090.77</u>	Employer Contribution
	_____	Payroll Adjustment*
	<u>997,408.74</u>	Total Distribution

DIRECTORS:

_____	_____
_____	_____
_____	_____

*Provision is made for the adjusting of employee and employer benefits as necessary.



Port Townsend High School

1500 Van Ness, Port Townsend, Washington 98368

Phone 360-379-4520 Fax 360-379-4505

Carrie Ehrhardt, Principal • Scott R. Wilson, Assistant Principal

FILE

- COPY
FOR
PTSD SCHOOL
BOARD.

RE: Sports Poster

April 18, 2016

To Scott B. Wilson and The Leader staff,

Once again, I want to formally thank you for your efforts, organization and contribution towards the 2015/16 Redhawk Athletics Spring Sports Poster, and for the donation of \$1467 towards Port Townsend Athletics. We are proud of this amazing partnership and appreciate the support towards our Culture of Excellence in Port Townsend Athletics!

Your support helps us to represent our teams, our school and our community to the best of our ability.

GO REDHAWKS!

With much appreciation,

Scott R. Wilson
Assistant Principal, Port Townsend High School
Athletic Director, Port Townsend School District

cc: Port Townsend School Board
Carrie Ehrhardt, Principal, Port Townsend High School
Lysa Falge, Athletic Coordinator

PORT TOWNSEND SCHOOL DISTRICT NO 50
CALENDAR OF EVENTS
April 25, 2016 – May 23, 2016

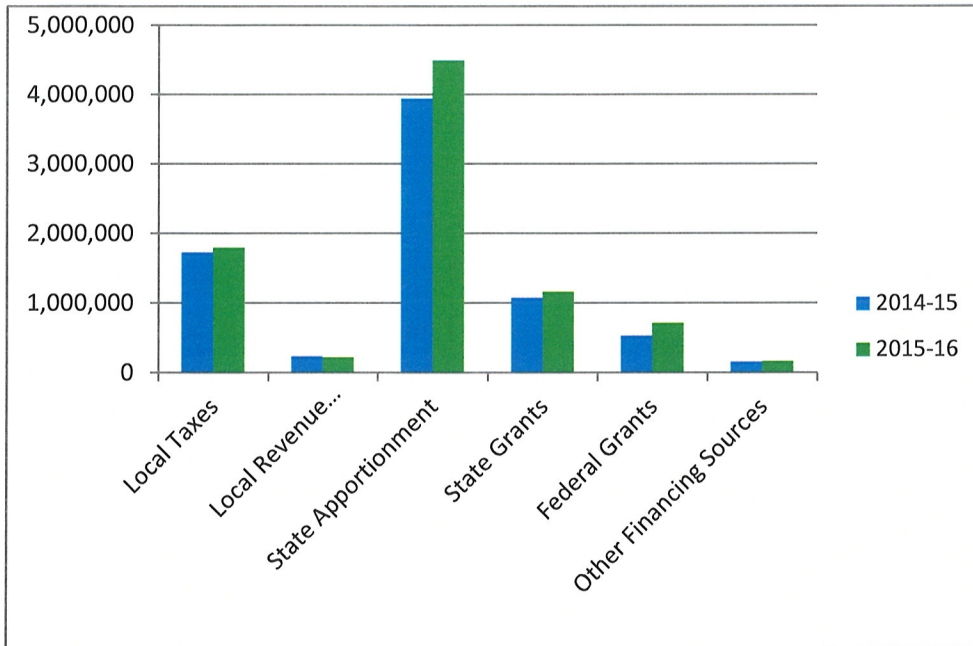
April 25	Special Board Meeting, 5:00 pm Regular Board Meeting, 6:00 pm
April 27	No Early Release
April 18-29	SBAC Testing
May 2-6	SBAC Testing
May 2	Kindergarten Orientation, GS, 6-7:30 pm
May 4	Bike/Walk to School Day
May 9	Special Board Meeting to review superintendent applications, time to be determined Work/Study Board Meeting, 6:00 pm
May 10	GS PTA Meeting, 2:45 pm
May 11	2 Hr. Early Release, GS and BH only Grades 5-6 Band and Orchestra Concert, BH, 6:30 pm
May 14	HS Band and 7-8 Grade Wind Ensemble in Irrigation Festival, Sequim HS Prom, 9:00 pm Interviews with superintendent candidates, all day
May 18	2 hr. Early Release, GS and BH only
May 16-18	Superintendent finalist candidates visit district
May 19	5 th Grade Band in Rhody Pet Parade Possible Announcement of New Superintendent
May 20	2 hr. Early Release, all schools
May 21	HS Band and 7-8 Grade Wind Ensemble in Rhody Grand Parade
May 23	School Board Regular Meeting, 6:00 pm

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of March, 2016

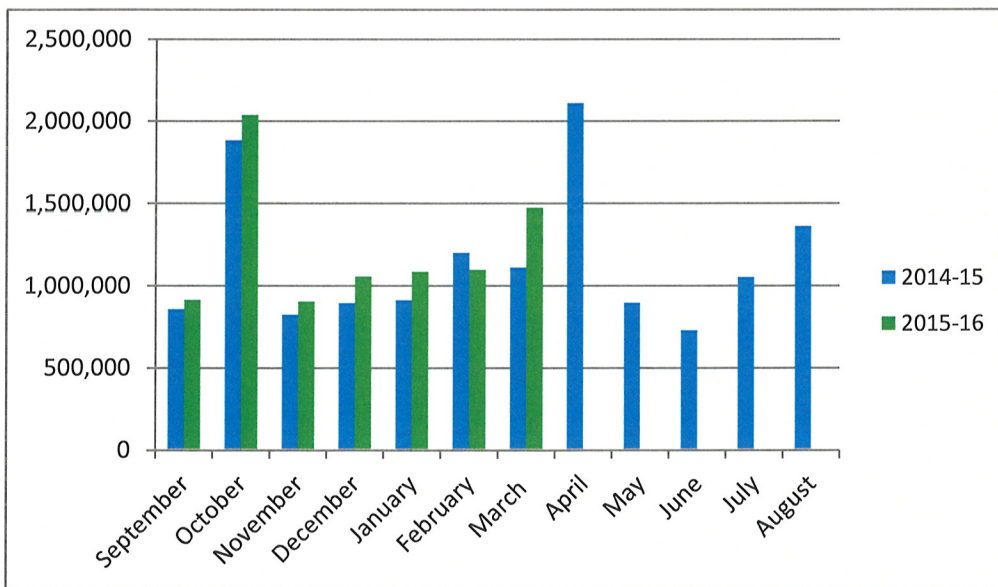
	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,380,073	203,957.31	1,796,976.95		1,583,096.05	53.16
2000 LOCAL SUPPORT NONTAX	403,282	16,367.11	225,283.50		177,998.50	55.86
3000 STATE, GENERAL PURPOSE	7,552,081	671,494.78	4,484,247.67		3,067,833.33	59.38
4000 STATE, SPECIAL PURPOSE	2,026,892	186,903.29	1,162,741.76		864,150.24	57.37
5000 FEDERAL, GENERAL PURPOSE	0	210,206.38	210,206.38		210,206.38-	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,219,271	72,931.92	508,233.64		711,037.36	41.68
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	6,500	.00	1,669.25		4,830.75	25.68
9000 OTHER FINANCING SOURCES	279,016	113,549.87	172,365.32		106,650.68	61.78
Total REVENUES/OTHER FIN. SOURCES	14,867,115	1,475,410.66	8,561,724.47		6,305,390.53	57.59
B. EXPENDITURES						
00 Regular Instruction	6,952,875	677,990.11	4,232,912.32	2,723,347.63	3,384.95-	100.05
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	2,514,483	227,647.17	1,550,100.38	1,043,483.03	79,100.41-	103.15
30 Voc. Ed Instruction	372,495	31,807.74	203,180.88	139,888.01	29,426.11	92.10
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	881,054	65,420.81	407,014.25	247,076.54	226,963.21	74.24
70 Other Instructional Pgms	709,660	24,708.70	135,172.69	56,220.49	518,266.82	26.97
80 Community Services	10,702	639.61	4,971.13	1,875.32	3,855.55	63.97
90 Support Services	3,274,172	331,379.98	1,949,672.45	1,281,043.35	43,456.20	98.67
Total EXPENDITURES	14,715,441	1,359,594.12	8,483,024.10	5,492,934.37	739,482.53	94.97
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	151,674	115,816.54	78,700.37		72,973.63-	48.11-
F. TOTAL BEGINNING FUND BALANCE	400,782		517,948.78			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	552,456		596,649.15			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 821 Restrictd for Carryover	7,000		21,869.58			
G/L 828 Restricted for C/O of FS Rev	2,000		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	2,975		2,050.00			
G/L 875 Assigned Contingencies	50,000		50,000.00			
G/L 884 Assigned to Other Cap Projects	0		.00			
G/L 888 Assigned to Other Purposes	58,440		.00			
G/L 890 Unassigned Fund Balance	134,676		175,362.13			
G/L 891 Unassigned Min Fnd Bal Policy	297,365		347,367.44			
TOTAL	552,456		596,649.15			

Port Townsend School District
 Year to Date Revenue by Source
 March 31, 2016
 \$8,561,724



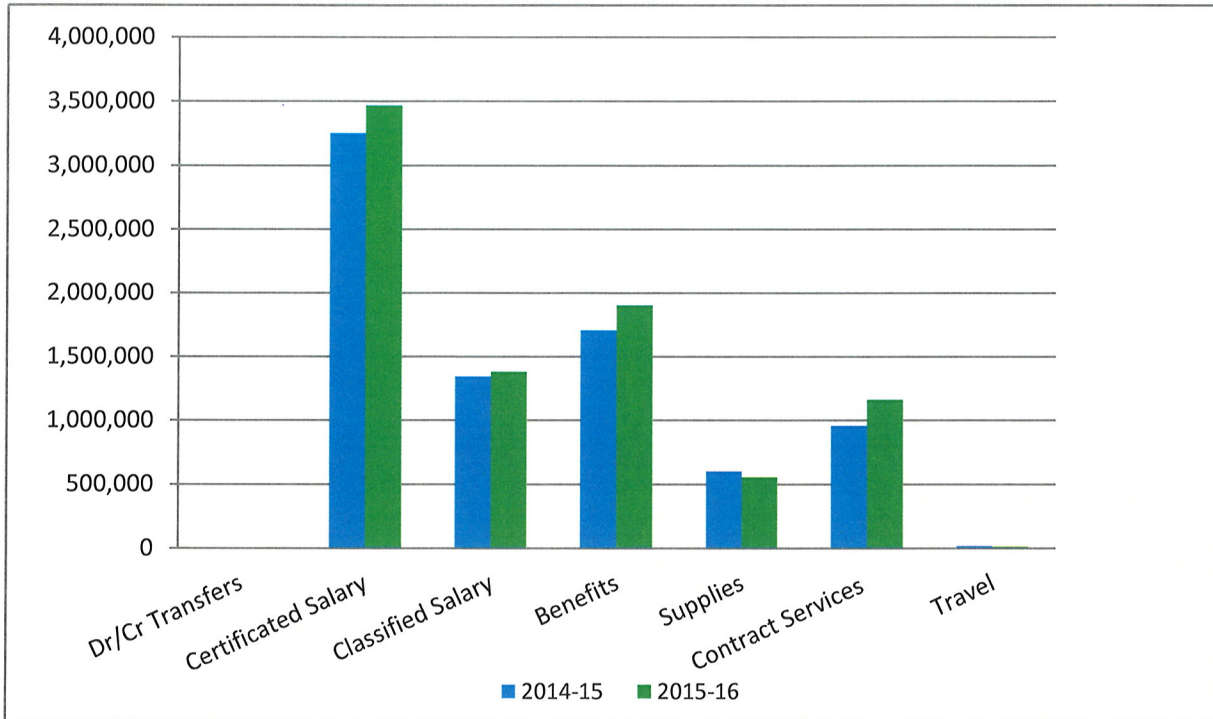
Federal Grant revenue includes \$210,206 in Federal Forest Revenue

General Fund Revenue Comparison

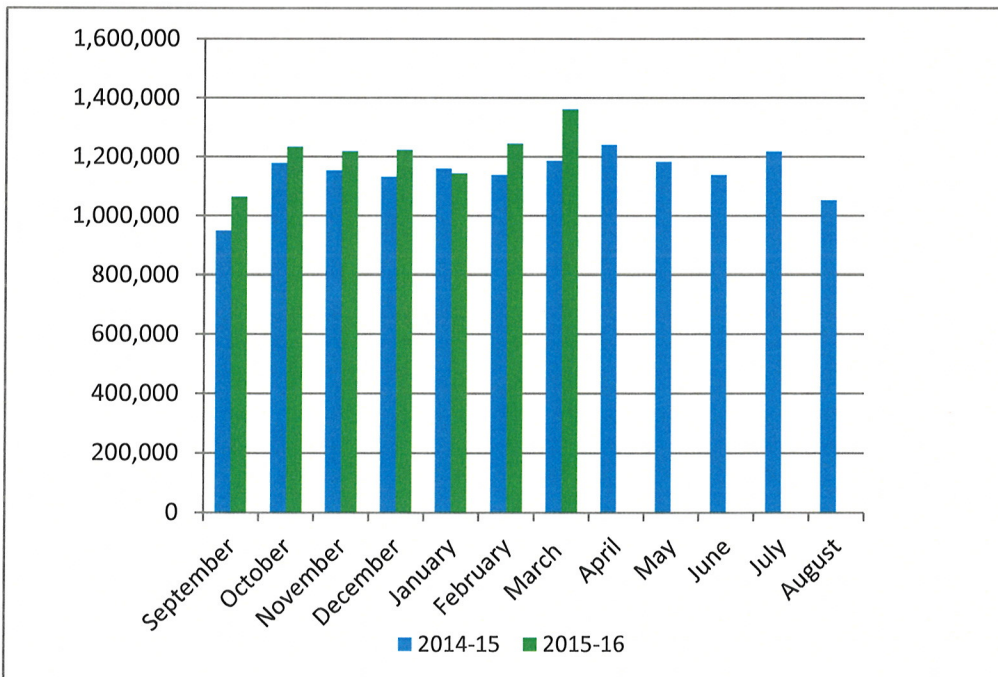


58.33% through the year we have collected 57.59% of budgeted revenues.

Port Townsend School District
 Year to Date Expenditures by Object
 March 31, 2016
 \$8,483,024



General Fund Expenditure Comparative



Expenditures as a percentage of budget is 57.64% and we are 58.33% through the year

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of March, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	1,185,031	69,827.17	630,080.17		554,950.83	53.17
2000 Local Support Nontax	360,500	5,503.55	37,025.91		323,474.09	10.27
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	1,545,531	75,330.72	667,106.08		878,424.92	43.16
B. EXPENDITURES						
10 Sites	900,000	.00	6,936.64	68,586.21	824,477.15	8.39
20 Buildings	300,000	266.74	7,904.02	4,560.96	287,535.02	4.15
30 Equipment	0	.00	.00	582.40	582.40-	0.00
40 Energy	0	.00	6,402.20	0.00	6,402.20-	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	1,200,000	266.74	21,242.86	73,729.57	1,105,027.57	7.91
C. OTHER FIN. USES TRANS. OUT (GL 536)	338,710	113,549.87	227,206.07			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	6,821	38,485.89-	418,657.15		411,836.15	> 1000
F. TOTAL BEGINNING FUND BALANCE	1,218,198		1,203,191.36			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,225,019		1,621,848.51			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 862 Committed from Levy Proceeds	1,271,015		1,395,171.39			
G/L 870 Committed to Other Purposes	37,800		.00			
G/L 889 Assigned to Fund Purposes	83,796-		226,677.12			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	1,225,019		1,621,848.51			

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of March, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	22.21		22.21-	0.00
2000 Local Support Nontax	0	38.97	169.39		169.39-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	59,694	.00	54,840.75		4,853.25	91.87
Total REVENUES/OTHER FIN. SOURCES	59,694	38.97	55,032.35		4,661.65	92.19
B. EXPENDITURES						
Matured Bond Expenditures	48,900	.00	48,900.00	0.00	.00	100.00
Interest On Bonds	10,793	.00	5,940.75	0.00	4,852.25	55.04
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	1,000	30.00	330.85	0.00	669.15	33.09
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	60,693	30.00	55,171.60	0.00	5,521.40	90.90
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)						
	999-	8.97	139.25-		859.75	86.06-
F. TOTAL BEGINNING FUND BALANCE	123,000		123,097.26			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	122,001		122,958.01			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	122,001		122,958.01			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	122,001		122,958.01			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of March, 2016

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	211,832	1,080.77	39,945.45		171,886.55	18.86
2000 Athletics	46,500	1,931.00	27,175.66		19,324.34	58.44
3000 Classes	7,900	1,201.00	12,536.12		4,636.12-	158.69
4000 Clubs	121,800	6,903.66	69,227.40		52,572.60	56.84
6000 Private Moneys	6,600	761.00	8,732.40		2,132.40-	132.31
<u>Total REVENUES</u>	394,632	11,877.43	157,617.03		237,014.97	39.94
 B. EXPENDITURES						
1000 General Student Body	174,800	83.33	4,832.76	2,244.36	167,722.88	4.05
2000 Athletics	81,200	16,775.49	60,643.94	7,449.92	13,106.14	83.86
3000 Classes	13,200	4,293.12	7,058.30	1,357.51	4,784.19	63.76
4000 Clubs	129,150	5,482.51	56,943.25	27,613.95	44,592.80	65.47
6000 Private Moneys	6,700	.00	3,764.85	0.00	2,935.15	56.19
<u>Total EXPENDITURES</u>	405,050	26,634.45	133,243.10	38,665.74	233,141.16	42.44
 C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(A-B)	10,418-	14,757.02-	24,373.93	34,791.93	333.96-
 D. <u>TOTAL BEGINNING FUND BALANCE</u>	300,000		320,496.30			
 E. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
 F. <u>TOTAL ENDING FUND BALANCE</u> <u>C+D + OR - E)</u>	289,582		344,870.23			
 G. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	289,582		344,870.23			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	289,582		344,870.23			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of March, 2016

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	58.22	455.46		355.46-	455.46
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	93,023	.00	.00		93,023.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	<u>93,123</u>	<u>58.22</u>	<u>455.46</u>		<u>92,667.54</u>	<u>0.49</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>93,123</u>	<u>58.22</u>	<u>455.46</u>		<u>92,667.54</u>	<u>0.49</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	250,000	.00	.00	127,059.46	122,940.54	50.82
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>250,000</u>	<u>.00</u>	<u>.00</u>	<u>127,059.46</u>	<u>122,940.54</u>	<u>50.82</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>156,877-</u>	<u>58.22</u>	<u>455.46</u>		<u>157,332.46</u>	<u>100.29-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>180,000</u>		<u>183,715.92</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>23,123</u>		<u>184,171.38</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	23,123		184,171.38			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>23,123</u>		<u>184,171.38</u>			

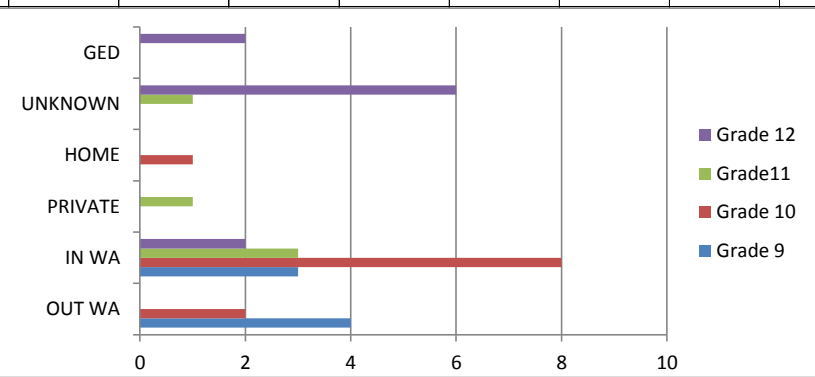
PTSD ENROLLMENT FY 2015-2016
April-2016

Prelim
Final

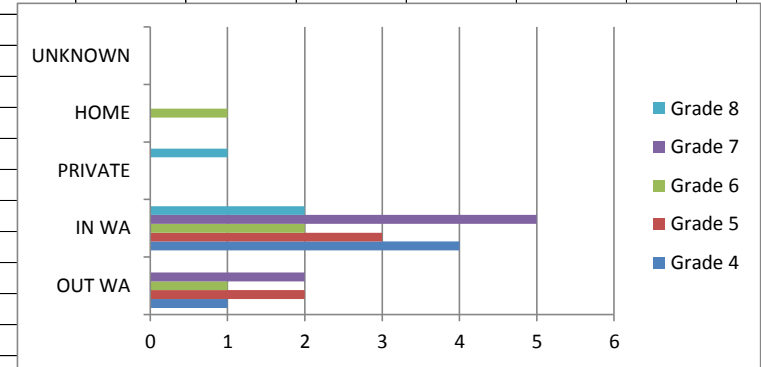
4/1/16

	Bldg - Grant St		ICE/OCEAN		OPEPO/Other		Current Month Totals		Comparison to Prior Month (Mar)		Comparison to Prior Year (April)		COMPARE TO BUDGET	
	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE	Headcount	FTE *	FTE *	Diff	Prior Yr	Diff	FY16 AAFTE * BUDGET	VARIANCE from Apr Target
K - @.5 FTE	92	92.00	3	1.50	-	-	95	93.50	94.00	(0.50)	35.04	58.46	77.0	16.50
Grade 1	73	72.01	3	3.00	-	-	76	75.01	77.01	(2.00)	84.00	(8.99)	77.0	(1.99)
Grade 2	92	92.00	4	4.00	-	-	96	96.00	97.00	(1.00)	74.00	22.00	86.0	10.00
Grade 3	73	73.00	4	4.00	-	-	77	77.00	77.00	-	90.00	(13.00)	75.0	2.00
TOTAL-Elem	330	329.01	14	12.50	-	-	344	341.51	345.01	(3.50)	283.04	58.47	315.0	26.51
	Bldg - Blue Heron		ICE/OCEAN - ALE		OPEPO/Other									
	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE								
Grade 4	65	65.00	4	4.00	11	11.00 (Opepo)	80	80.00	82.00	(2.00)	112.00	(32.00)	93.0	(13.00)
Grade 5	94	94.00	7	7.00	9	9.00 (Opepo)	110	110.00	109.00	1.00	79.06	30.94	111.0	(1.00)
Grade 6	74	73.61	6	5.94	-	-	80	79.55	78.55	1.00	86.00	(6.45)	84.0	(4.45)
Grade 7	73	70.74	6	5.85	-	-	79	76.59	77.59	(1.00)	70.72	5.87	85.5	(8.91)
Grade 8	65	63.85	7	7.00	1	1.15	72	72.00	73.00	(1.00)	81.00	(9.00)	76.5	(4.50)
TOTAL-Middle	371	367.20	30	29.79	20	21.15	421	418.14	420.14	(2.00)	428.78	(10.64)	450.0	(31.86)
	Bldg - PTHS		ICE/OCEAN - ALE		OTHER									
	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE								
Grade 9	73	73.00	5	4.00	-	-	78	77.00	77.00	-	98.60	(21.60)	83.5	(6.50)
Grade 10	77	76.60	9	8.20	-	-	86	84.80	83.80	1.00	117.40	(32.60)	97.5	(12.70)
Grade 11	96	90.96	12	10.80	-	-	108	101.76	103.16	(1.40)	91.68	10.08	106.0	(4.24)
Grade 12	86	76.80	7	4.20	-	-	93	81.00	81.00	-	90.44	(9.44)	92.0	(11.00)
TOTAL-High	332	317.36	33	27.20	-	-	365	344.56	344.96	(0.40)	398.12	(53.56)	379.0	(34.44)
SUB-TOTAL														
-(w/out Running Start)	1,013.57		77.00	69.49	20.00	21.15	1,130	1,104.21	1,110.11	(5.90)	1,109.94	(5.73)	1,144.0	(39.79)
Running Start -- non-CTE							18	28.06	31.67	(3.61)	24.66	3.40	24.00	4.06
Running Start -- CTE							2.20	2.20	1.54	0.66	1.79	0.41	1.00	1.20
TOTAL FTE including Running Start							1,148	1,134.47	1,143.32	(8.85)	1,136.39	(1.92)	1,169.00	

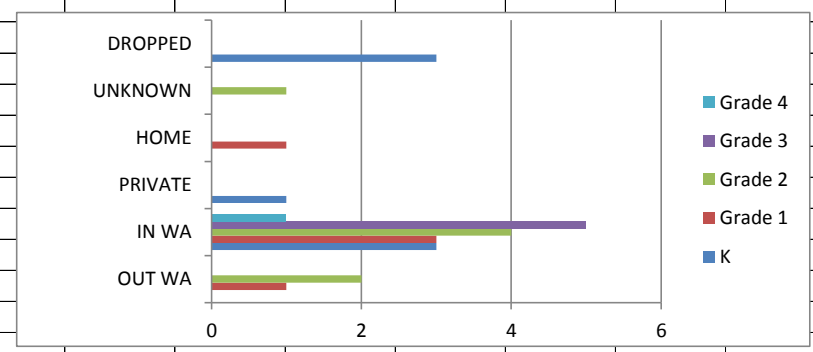
PTHS						
GRADE	OUT WA	IN WA	PRIVATE	HOME	UNKNOWN	GED
9	4	3				
10	2	8		1		
11	0	3	1		1	
12		2			6	2
	6	16	1	1	7	2
TOTAL	33					



BLUE H					
GRADE	OUT WA	IN WA	PRIVATE	HOME	UNKNOWN
4	1	4			
5	2	3			
6	1	2		1	
7	2	5			
8	0	2	1		
	6	16	1	1	0
TOTAL	24				



GRANT						
GRADE	OUT WA	IN WA	PRIVATE	HOME	UNKNOWN	DROPPED
K	0	3	1			3
1	1	3		1		
2	2	4			1	
3		5				
4		1				
	3	16	1	1	1	3
TOTAL	25					



STUDENTS

Restraint, Isolation and Other Uses of Reasonable Force

It is the policy of the Port Townsend Board of Directors that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district, including those who have an individualized education program (IEP) or plan developed under section 504 of the Rehabilitation Act of 1973, will remain free from unreasonable restraint, restraint devices, isolation, and other uses of physical force. Under no circumstances will these techniques be used as a form of discipline or punishment.

This policy is intended to address district students. It is not intended to prevent or limit the use of restraint or other reasonable force as necessary with adults or other youth from outside the district as allowed by law.

Use of restraint, isolation, and other forms of reasonable force may be used on any student when reasonably necessary to control spontaneous behavior that poses an “imminent likelihood of serious harm” as defined by RCW 70.96B.010 and Chapter 392-172A WAC and explained in the procedure accompanying this policy. Serious harm includes physical harm to self, another, or district property. Staff will closely monitor such actions to prevent harm to the student and will use the minimum amount of restraint and isolation appropriate to protect the safety of students and staff. The restraint, isolation, and other forms of reasonable force will be discontinued when the likelihood of serious harm has dissipated.

The superintendent or designee will develop procedures to implement this policy, including review, reporting, and parent/guardian notification of incidents involving restraint or isolation as required by law. Additionally, the superintendent will annually report to the board on incidents involving the use of force.

Cross References:	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 2162	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
Legal References:	RCW 9A.16.020	Use of force- When lawful
	RCW 9A.16.100	Use of force on children – Policy – Actions presumed unreasonable
	RCW 28A.150.300	Corporal Punishment Prohibited – Adoption of policy
	RCW 28A.155.210	Use of restraint or isolation – Requirement for procedures to notify parent or guardian
	RCW 28A.600.485	Restraint of students with individualized education programs or plans developed under section 504 of the Rehabilitation Act of 1973 – Procedures – Definitions. (as amended by SHB 1240)
	RCW 70.96B.010	Definitions
	WAC 392-172A	Rules for the provision of special education
	WAC 392-400-235	Discipline - Conditions and limitations

Management

Resources:

Policy News, Dec 2008 Use of Reasonable Force Policy
Policy News, July 2013
Policy News, Dec 2013
Policy Alert, July 2015
Policy News, Mar 2016

Date: 2/10/2014; 4/25/16

PORT TOWNSEND SCHOOL DISTRICT NO. 50

MEMORANDUM

DATE: April 14, 2016

TO: Dr. David Engle, Superintendent
Port Townsend School Board

FROM: Stacey Larsen
Director of Food Service

SUBJECT: Meal Prices for the 2016-2017 School Year

I recommend that meal prices for the 2016-17 school be as follows:

	Breakfast	Lunch
Grant Street	\$1.50	\$2.75
Blue Heron	\$1.75	\$3.00
High School	\$1.75	\$3.00
Adult Meal	\$2.25	\$4.00
Milk Only*	\$.50	\$.50

*Applies to all students even if they receive Free or Reduced breakfast and lunch

Breakfast and Lunch prices were increased for all schools based on running the School Year 2016-2017 Paid Lunch Equity Tool from the Office of Superintendent of Public Instruction (OSPI). I recommend that we raise the prices because the cost we were charging does not cover our expenses. Milk prices have not changed.

Stacey Larsen

Port Townsend School District NO. 50
1610 Blaine Street
Port Townsend, WA 98368

Student Day 2016-2017

School	Classes Begin	Classes End
Grant Street	8:00 a.m.	2:30 p.m.
Grant Street Preschool (M,T, Th, F)	AM class 8:30 a.m. PM class 12:00 p.m.	11:00 a.m. 2:30 p.m.
Blue Heron	8:10 a.m.	2:50 p.m.
PTHS	8:15 a.m.	2:50 p.m.

STUDENT FEES 2016-2017 SCHOOL YEAR

All Grades:				
Instrument Rental Fee (For school instruments)	All Grades	\$50.00 per year		
Lost Library books	All Grades	Replacement cost		
Lost Textbooks	All Grades	Replacement cost		
Port Townsend High School:				
Art	Grades 9-12	\$25.00 per semester		
ASB Activity Fee	Grades 9-12	\$25.00 per activity		
ASB card	Grades 9-12	\$30.00 per year *		
Culinary Arts	Grades 9-12	\$25.00 per semester		
Robotics	Grades 9-12	\$20.00 per year		
Maritime Class Supply Fee	Grades 9-12	\$20 per year		
Workbooks for Classes		varies		
Yearbook (optional)	Grades 9-12	\$50.00 preorder in fall \$54.00 preorder w/name imprinted \$62.00 in June, if extras available		
Sport Fee (No individual or family maximum)	Grades 9-12	Athletic fee \$75.00 (charged at time of first sport) 1 st sport \$65.00 2 nd sport \$60.00 3 rd sport \$55.00		
Blue Heron Middle School:				
ASB card*	Grades 6-8	\$20.00 per year		
ASB Activity Fee	Grades 4-8	\$25.00 per activity		
Field Experiences**	Grades 6-8	\$50.00 per year		
Tech/STEAM class(PLTW-GTT adv)	Grades 6-8	\$20.00 per semester		
Yearbook (optional)	All Grades	\$25.00 (\$30 with no ASB card)		
Athletic Participation	Grades 7-8	\$45.00 per sport \$100/yr. individual max \$200/yr. family max		
Grant Street Elementary:				
Preschool Tuition	<i>Sliding fee scale based on family income</i>	Low	Middle	Full
		\$60/mo	\$120/mo	\$180/mo

*Required of all extracurricular participants; provides reduced admission to extracurricular activities.

FREE OR REDUCED MEAL STATUS IS CONSIDERED FOR ALL CHARGES EXCEPT ASB CARDS AND YEARBOOKS

**6th-Tales, Text, Theater; 7th-Maritime Academy; 8th-Salish Sea to Olympics

Approved _____



WASHINGTON INTERSCHOLASTIC
ACTIVITIES ASSOCIATION

SCHOOL BOARD RESOLUTION

Electronic form available at: wiaa.com/resolution.aspx
Return by the **second Friday in June** annually.

Public/Private School District Name: Port Townsend School District No. 50

Resolution # (optional): 16-03 **Date:** April 25, 2016

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: David Engle Signature: _____

School Board President (if applicable): Nathanael O'Hara Signature: _____

School Board Members (list WIAA Contact as first school board member):

1. Keith White Signature: _____

2. Connie Welch Signature: _____

3. Jennifer James-Wilson Signature: _____

4. Laura Tucker Signature: _____

5. Type name here Signature: _____

