

Regular Board Meeting

January 25, 2016

Page 1 of 3

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Keith White, Jennifer James-Wilson, Laura Tucker and Connie Welch. Also present were Superintendent David Engle, staff, and community members.

Jennifer James-Wilson led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Keith White seconded and the motion carried 5-0.

Recognition

Board

Connie Welch said she had visited the orchard at Blue Heron School, and was impressed with its success. Laura Tucker reported that staff, students, and community members worked in the orchard at Blue Heron as a work party on January 18, 2016. Ms. James-Wilson complimented the District Annual Report that was mailed out to district families last week.

Superintendent

Superintendent Engle presented a Shining Star award to Lisa Condran, Principal at Grant Street Elementary, for her success as replacement for Mary Sepler. He explained this is Ms. Condran's first principal position, and she has done a wonderful job this school year.

Approval of Minutes

The following minutes were brought for approval:

- December 14, 2015, Regular Board Meeting.
- January 12, 2016, Work/Study Meeting. Ms. Welch noted that the WSSDA (Washington State School Directors' Association) regional meeting is scheduled for April 23, not March 23, 2016. Mr. White moved to approve the minutes of December 14, 2015 and January 12, 2016 with the correction noted. Ms. Tucker seconded and the motion carried 5-0.

Ms. Tucker recognized students present from the high school Contemporary World Problems class.

Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Ms. Welch seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for December, 2015; 2) Accounts Payable as of January 25, 2016; 3) Recommend the following actions:

Hire:

- Recommend Melanie Hundley as 1.0 FTE High School Science Teacher, leave replacement, as of February 1, 2016, for the 2015-16 second semester
- Recommend Shannon Holshouser as Support Services Secretary, effective January 28, 2016
- Recommend Melody Ginther as 6 hr./day Special Education Para educator at Grant Street Elementary, pending successful pre-employment testing

Recommend Cameron Botkin as Blue Heron Girls' Head Basketball Coach, effective the 2015-16 season

Leave: Approve Amy Tidball, Blue Heron Teacher, request for medical leave of absence as of March 28, 2016, through the remainder of the 2015-16 school year
Approve Tim Behrenfeld, High School Teacher, request for medical leave of absence, end of first semester through the remainder of the 2015-16 school year

Retirements/Resignation: Accept resignation of Pam Rondeau, Support Services Secretary, as of March 18, 2016
Accept resignation of Stacey Parker, Special Education Para educator, Grant Street elementary, effective January 15, 2016
Accept resignation of Gordon Wanner, Blue Heron Custodian, effective January 15, 2016
Accept resignation of Ron Aguirre as High School Fastpitch Coach, effective immediately
Accept resignation of Brett Navin as Blue Heron Assistant Track Coach, effective immediately

Reports

High School ASB Representative - None

Superintendent

Superintendent Engle reported on the following:

- Retirement of Pam Rondeau, Support Services Secretary and hiring of Shannon Holshouser as her replacement
- He is scheduled for jury duty from February 1-15, 2016
- Completion of the District Annual Report, with the help of Ann Healy-Raymond
- WSSDA regional meeting on April 23, 2016, being held at Port Townsend High School
- His visit to the Blue Heron orchard and kitchen
- Judge William Downing's presentation at Friday Salon at the high school on Friday, January 22, 2016. Judge Downing also presided at a Mock Trial event at the county courthouse on Saturday, January 23, 2016. Students in the audience discussed Mock Trial.

Business Manager

Business Manager Amy Khile reported on revenues, expenditures, budget status of all funds, and enrollment for January, 2016. Ms. Khile also gave a staffing update for the current school year, and reported that the state auditors will be in the district beginning February 8, 2016.

Action Items

Approve Suspension of Policy 5215 – Assignment and Transfer of Administrative Staff

WSSDA recommends deletion of the policy as it is an unnecessary reiteration of procedure and process for transfer of certificated administrative staff (RCW 28A.405.230). Dr. Engle explained the process of

Regular Board Meeting

January 25, 2016

Page 3 of 3

WSSDA recommendation, and per board policy 1320, suspension or deletion of a policy requires board approval. Ms. James-Wilson moved to suspend Policy 5215. Mr. White seconded and the motion carried 5-0.

Approve Suspension of Policy 5221 – Part-Time Staff

WSSDA recommends deletion of this policy because it is not necessary to authorize hiring of part-time staff. Also, part-time staff are employed in such varied and assorted positions that each situation cannot be covered by a single policy or procedure. Ms. James-Wilson moved to approve suspension of Policy 5221. Mr. White seconded and the motion carried 5-0.

Approve Suspension of Policy 5230 – Job Descriptions/Responsibilities

WSSDA recommends deletion of this policy because Human Resource Departments regularly modify job descriptions, so listing them in policy is inappropriate. Ms. James-Wilson moved to suspend Policy 5230. Mr. White seconded and the motion carried 5-0.

Unfinished Business - None

New Business - None

Policy Review

Policy 2107, Comprehensive Early Literacy Plan – First Review

Superintendent Engle explained how state law has changed regarding students who are likely to score below basic level on reading assessments in the spring, and notification of those guardians. Discussion followed.

Policy 5270, Resolution of Staff Complaints – Second Review

The State Records Retention Schedule was discussed.

Policy 4400, Election Activities – Second Review

This policy will be placed on the February 8, 2016 agenda for approval.

Board Member Announcements/Suggestions for Future Meetings

Mr. O'Hara suggested recognition of members of the Facilities and Long-Range Planning Committee at the February 8, 2016 work/study meeting.

Next Meeting: Work/Study Meeting, February 8, 2016, 1610 Blaine Street, Room S-11, 6:00 p.m.

Executive Session

The regular meeting was adjourned to executive session at 7:00 for about 30 minutes to discuss collective bargaining contracts. The executive session was adjourned at 7:31 p.m. The regular meeting was reconvened at 7:31 p.m.

Adjournment

The meeting was adjourned by consensus at 7:31 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair