

Board Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Nathanael O'Hara, Connie Welch, Laura Tucker, and Jennifer James-Wilson. ABSENT: Keith White (Mr. O'Hara indicated Mr. White will be joining the meeting late). Also present were Superintendent Engle, staff, and community members.

Connie Welch led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Connie Welch seconded and the motion carried 4-0.

Recognition

Board

Laura Tucker reported on meetings with the Students for Sustainability group. Ms. James-Wilson welcomed students from Mr. Dow's Contemporary World Problems' class.

Superintendent

Superintendent Engle presented Shining Star awards to the following:

- Daniel Ferland, Orchestra Teacher at the High School for his excellent work with the music program and concerts in the District.
- Darlene Marmol, High School Special Education Teacher, for her inspiring work with students at the High School
- Judy Harwood for her patience and willingness to help with changes in food service at Grant Street Elementary
- Jess Winsheimer and Toni Boutilier for taking on new duties with recess and lunch supervision due to increased enrollment at Grant Street Elementary this school year
- Ruth Williams for her work in reducing the immunization noncompliance rate at Grant Street from 99 to 21.

He also presented certificates of appreciation to Chris Montgomery, custodian, and Joanne Mackey, food service worker at Grant Street, for their assistance with changes in food service at Grant Street Elementary.

School Board Appreciation

Superintendent Engle read Governor Inslee's proclamation in appreciation of school board members and presented certificates of appreciation to all Port Townsend School District Directors. Dr. Engle also presented certificates of completion of training done at the WSSDA (Washington State School Directors' Association) conference in November, 2015 to Keith White, Director District 5.

Board Chair O'Hara called a short recess at 6:11 p.m. for a reception in honor of the school board.

The meeting was reconvened at 6:18 p.m.

Public Comments-None

Board Correspondence

The board reviewed correspondence from Heather Hammett regarding entrance to sporting events.

Reports

ASB Representative – no report

Action Items

Approval of Policy 3211 – Transgender Students

Dr. Engle said the procedures that accompany this policy are still in process. Superintendent Engle explained to the students present how policies and procedures differ, and he read the proposed Policy 3211. Jennifer James-Wilson moved to approve Policy 3211. Connie Welch seconded and the motion carried 4-0.

Approval of Addendum to PTEA (Port Townsend Education Association) Collective Bargaining Agreement

Superintendent Engle explained that the current collective bargaining agreement expires after this year. The agreement did contain an economic re-opening clause, and this year it was agreed to provide teachers with two additional TRI (time, responsibility and incentive) days for the 2015-16 school year, pending approval by the board and the PTEA membership. Ms. James-Wilson moved to approve the addendum. Ms. Tucker seconded and the motion carried 4-0.

Keith White joined the meeting at 6:34 p.m.

Approval of Bond Counsel Engagement Letter

Business Manager Amy Khile explained that this gives counsel approval to provide services, if the proposed bond passes. Fees are contingent upon bond passage, and are taken out of bond proceeds. Bond counsel reviews ballot wording, and works through bond sale, making sure all procedures are followed. Discussion followed. Ms. James-Wilson moved to approve the bond counsel engagement letter. Keith White seconded and the motion carried 5-0.

Approval of Accounts Payable as of December 14, 2015

Ms. James-Wilson moved to approve accounts payable as of December 14, 2015. Ms. Welch seconded and the motion carried 5-0.

New Business

Reorganization of Board Committee Representatives

The Board agreed by consensus to the following assignments:

Instructional Materials Committee:	Connie Welch
Wellness Committee:	Jennifer James-Wilson, Laura Tucker
Finance Committee:	Nathanael O'Hara, Keith White
Technology Committee:	Keith White, Connie Welch
Facilities and Long-Range Planning:	Nathanael O'Hara, Jennifer James-Wilson
Policy Review:	Jennifer James-Wilson
Legislative Representative:	Keith White, Jennifer James-Wilson
Accounts Payable Review:	Keith White
WIAA:	Keith White

Policy Review

Policy 5270 – Resolution of Staff Complaints

Superintendent Engle will research retention of documents and records dealing with any grievance.

Policy 4400 – Election Activities

The board discussed acceptable election activities.

Board Member Announcements/Suggestions for Future Meetings

The board retreat on February 22, 2016, was discussed.

Superintendent Engle reported Port Townsend will be hosting the WSSDA regional meeting on April 23, 2016.

The work/study meeting in March will be held at the High School.

Next Meeting: January 25, 2016, Regular Meeting, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment

The meeting was adjourned by consensus at 7:07 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Nathanael O'Hara, Board Chair