

Vice-Chair Nathanael O'Hara called the meeting to order at 6:00 p.m. PRESENT: Jennifer James-Wilson, Nathanael O'Hara, Keith White, and Connie Welch. Also present were Superintendent David Engle, staff, and community members.

Keith White led the Pledge of Allegiance.

#### Administration of the Oath of Office

Superintendent Engle certified the election of the newly elected members of the Port Townsend School District Board of Directors. Superintendent Engle administered the oath of office to board members Nathanael O'Hara (elected to Director District 3), Keith White (elected to Director District 5), and Laura Tucker (newly elected to Director District 4). Ms. Tucker took her place on the board.

#### Recognition

##### Board

Keith White praised the performance at the Winter Stringfest held on December 12, 2015 and the District music program in general. Jennifer James-Wilson praised the content of the news reel on the district website, and was particularly pleased with the article about the murals painted at Blue Heron and the High School. Laura Tucker said she took cards with messages of hope from students in grades 5, 7, 8 and Lois Sherwood's 10<sup>th</sup> grade science class to the climate change conference in Paris this month.

#### Superintendent

Superintendent Engle recognized the following:

- Appreciation for those board members sworn in tonight, both newly elected and returning to their position.
- An award from the College Bound Scholarship Program for the District's high level of participation in the program. The award was presented to Principal Holshouser to display at Blue Heron School.
- Daniel Ferland for the success of the advanced music class implemented this school year at the high school.

#### Agenda Approval

The agenda was approved as presented.

#### Reorganization of the Board

##### Call for Nomination for Board Chair – Board Secretary David Engle

Ms. James-Wilson nominated Nathanael O'Hara as Board Chair. Keith White seconded. The vote was by roll call:

Jennifer James-Wilson: aye

Laura Tucker: aye

Connie Welch: aye

Keith White: aye

#### Election of Other Officers

##### Vice-Chair

Ms. James-Wilson nominated Keith White as vice-chair. Laura Tucker seconded, and the motion carried 5-0.

Public Comments – None

Correspondence

The board reviewed correspondence from Tom Thiersch regarding the Lincoln Building.

Approval of Minutes

The following minutes were brought for approval

- November 23, 2015, Regular Board Meeting. Mr. White moved to approve minutes. Ms. James-Wilson seconded and the motion carried 5-0.

Consent Agenda

Accounts Payable was not reviewed and was removed from consent agenda. Ms. James-Wilson moved to approve the consent agenda, removing accounts payable. Keith White seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for November, 2015; 2) ~~Accounts Payable as of December 14, 2015~~; 3) Recommend the following actions:

Transfer: Shannon Minnihan transfer from Cook/Baker to Lead Cook/Baker, effective immediately

Hire: Tami O'Brien as 6.25 hr./day Special Education Para Educator, Grant Street Elementary, pending successful pre-employment testing, effective the 2015-16 school year  
Anneliese Rice as 6.0 hr/day Special Education Para Educator, Grant Street Elementary, effective November 30, 2015

Donation: Accept donation of \$3,000 from Kite & Nail, Inc., for use in the Writers in the Schools Program at Blue Heron School

Reports

ASB Representative

Chloe Rogers said the ASB had been reviewing protocol and procedures.

Grant Street Assessment Report – Principal Condran

Lisa Condran, Grant Street Principal, and Lisa Cartwright, K-5 math coach, reported on the following:

- SBAC (Smarter Balanced Assessment Consortium) assessment scores from the spring of 2015.
- Programs in place at Grant Street to help improve assessment scores, including the Eagle Reading Room, regional literacy team, Read to Rover, community partners, tutoring, and the Summer Learning Program in conjunction with the YMCA.
- Some background on previous state assessment tests.
- Third grade students are tested, and 4<sup>th</sup> and 5<sup>th</sup> Grade OPEPO students
- Low income and special education student test scores and how they compared to the state average.
- Superintendent Engle pointed out that state assessment models have changed three times in the last 10 years, which makes comparison difficult.

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Superintendent

Calendar of Events

Superintendent Engle included the District holiday gathering on Wednesday, December 16, from 5-7 p.m. at the Northwest Maritime Center in upcoming events.

Writers in the Schools

Superintendent Engle recognized submissions from two Port Townsend high school students that were included in the 2014-15 Writers in the Schools publication.

Business Manager

Business Manager Amy Khile reported on revenues, expenditures, budget status of all funds, and enrollment for December, 2015. Policy 6022, Minimum Fund Balance was reviewed as required by policy.

Action Items

Approval of Policy 5253, Staff/Student Boundaries

Ms. James-Wilson moved to approve Policy 5253, with the addition of the Port Townsend School District Acceptable Use Contract as a cross reference. Mr. White seconded and the motion carried 5-0.

Approval of Policy 5271, Reporting Improper Governmental Action

Laura Tucker moved to approve Policy 5271. Connie Welch seconded and the motion was carried 5-0.

Approval of Policy 5260, Personnel Records

Ms. James-Wilson moved to approve Policy 5260. Ms. Tucker seconded and the motion carried 5-0

Approval of Policy 5252, Staff Participation in Political Activities

Mr. White moved to approve Policy 5252. Ms. James-Wilson seconded and motion carried 5-0.

New Business

Committee assignments will be reviewed at the January 12, 2016 meeting.

Executive Session

The regular meeting was adjourned at 7:55 p.m. for approximately one hour to discuss lease or purchase of real estate and collective bargaining contracts. The executive session was adjourned at 8:49 p.m.

Adjournment

The regular meeting was reconvened at 8:49 p.m., and adjourned by consensus at 8:49 p.m.

Respectfully submitted,

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David Engle, Secretary

ATTEST: \_\_\_\_\_  
Nathanael O'Hara, Board Chair