

PORT TOWNSEND SCHOOL DISTRICT NO. 50
6:00 p.m. Regular School Board Meeting
November 23, 2015
“Discover the Power of Learning”

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

- 02.01 Roll Call
- 02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

- 04.01 Board
- 04.02 Superintendent

05. Approval of Minutes

- 05.01 Minutes of the October 26, 2015 Regular Meeting
- 05.02 Minutes of the November 9, 2015 Work/Study Meeting

06. Public Comments

07. Consent Agenda

- 07.01 Consent Agenda Approval
- 07.02 Approval of Personnel Action
 - 07.020 Approve medical leave of absence for Melinda Schroeder, Teacher, Blue Heron School, approximately end of April or early May, 2016
 - 07.021 Recommend Dan Walvatne, 5 Hr./Day Food Service Assistant, effective October 20, 2015, the 2015-16 school year
 - 07.022 Recommend Ahmad Baabahar, High School Assistant Boys' Basketball Coach, effective the 2015-16 school year
- 07.03 Approval of Financial Reports
 - 07.030 Accounts Payable as of November 23, 2015
 - 07.031 Payroll – October, 2015
- 07.04 Donations
 - 07.040 Accept donation from Sequim Wal-Mart of three 50-inch Emerson televisions, valued at \$1200

08. Board Correspondence - None

09. Reports

- 09.01 High School ASB Representative
- 09.02 Blue Heron Assessment/School Improvement Report – Principal Matt Holshouser
- 09.03 OCEAN Annual Report – Liz Quayle
- 09.04 WSSDA (Washington State School Directors' Association) Conference Report

- 09.05 Superintendent
 - 09.050 Calendar of Events
 - 09.051 Long-Range Facilities Report
- 09.06 Business Manager
 - 09.060 Budget Status Report-October 2015
 - 09.061 Enrollment Report

10. Action Items

- 10.01 Approval of Policy 5222 – Job Sharing Staff Members
- 10.02 Approve Resolution 15-12, Bond to Construct and Improve Schools
- 10.03 Approve Resolution 15-14, Resolution in Support of Bond to Construct and Improve Schools
- 10.04 Approve Bond Fact Sheet

11. Unfinished Business

12. New Business

- 12.01 Schedule Board Retreat

13. Policy Review

- 13.01 Policy 5253, Staff/Student Boundaries
- 13.02 Policy 5271, Reporting Improper Governmental Action
- 13.03 Policy 5260, Personnel Records
- 13.04 Policy 5252, Staff Participation in Political Activities

14. Board Member Announcements/Suggestions for Future Meetings

15. Next Meeting

- 15.01 Regular Board Meeting, December 14, 2015, 1610 Blaine Street, Room S-11, 6:00 p.m.

16. Executive Session – (if necessary)

17. Adjournment

Pam Daly called the meeting to order at 6:00 pm. PRESENT: Pam Daly, Jennifer James-Wilson, Connie Welch, Nathanael O'Hara, and Keith White. Also present were Superintendent David Engle, community members, and staff.

Keith White led the Pledge of Allegiance.

Agenda Approval

The agenda was approved as presented.

Recognition

Keith White said he enjoyed the joint meeting with the Chimacum school board on Friday, October 23, 2015, before the football game. He also commended the performance of athletes and cheerleaders at that game. Pam Daly said she has received an invitation to the concert the high school orchestra is putting on for the Grant Street students on Thursday, October 29, 2015, and plans to attend; Mr. White said he also plans to attend.

Superintendent

Superintendent Engle presented Shining Star awards to Lori Witheridge, Carol Flickinger, Sally Talbert, Toni Walker, and Linda Johnson, and a certificate to Jason Lynch, for their help in moving the Eagle Reading Room at Grant Street Elementary to make room for the new Kindergarten classroom. He also presented a Shining Star award to Joan Gitelman, Grant Street teacher, recognizing her completion of the Board Certified Behavior Analyst program, a graduate-level certification in behavior analysis. Ms. Gitelman recognized Lisa Clark and Lisa Minnihan, para educators who work with her, for their help in the behavior program, and also spoke about the ACE (Adverse Childhood Experience) scores in Jefferson County.

Approval of Minutes

The following minutes were brought for approval:

- September 28, 2015, Regular Meeting, approved as presented
- October 12, 2015, Work/Study Meeting, approved as presented

Public Comments – None

Consent Agenda Approval

Jennifer James-Wilson moved to approve the consent agenda. Nathanael O'Hara seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for September, 2015; 2) Accounts Payable as of October 26, 2015; 3) Recommend the following actions:

Hire:

Recommend Cleome Rowe as 1.0 FTE 6/7 Grade Math Teacher, Blue Heron School, effective the 2015-16 school year

Recommend Savannah Hensel, 3hr/day Food Service Assistant, effective September 28, 2015, the 2015-16 school year
Recommend Donna Olin, 2.3 hr./day Bus Driver, effective October 12, 2015, the 2015-16 school year
Recommend Tom Webster, 7 hr./day Cook Baker, effective October 12, 2015, the 2015-16 school year
Recommend Ryann McChesney, High School Assistant Girls' Soccer Coach, effective the 2015-16 school year
Retirements/Resignations: Accept resignation of Nathan Sherwood, Para educator, effective immediately
Accept resignation of Cameron Botkin, Blue Heron Head Track Coach, effective immediately
Donations: Accept Donation from Port Townsend Library Foundation
Surplus: Surplus of Bus 12875

Board Correspondence

Superintendent Engle acknowledged the letter he received today from the Daughters of Norway, who put on the Scandia Fest, thanking the kitchen staff for their help at this event on October 17, 2015 at Blue Heron School.

Reports

Friday Salons

Mr. Pierson explained that Friday Salons is a community lecture series featuring experts in science and culture, presented at the high school auditorium several Fridays throughout this school year. A schedule of future lectures is available at the District Office, or the high school. These lectures are open to the community.

Mock Trial Trip

Mr. Pierson explained the Mock Trial Team will be traveling to San Francisco on November 19-23 to take part in a competition. Greta Gamble, high school senior, gave her opening statement for the case she will be arguing at that competition.

Capital Projects Update – Brad Taylor

Mr. Taylor reported on the following projects:

- Lighting at Blue Heron
- Improvements in lighting in the auditorium

Mr. Taylor said he is also working on replacing a significant number of locks in the district.

Superintendent

Dr. Engle reported on the following:

- Preliminary cost estimates for inclusion in the proposed bond in February, 2016 should be presented at the November 9, 2015 work/study meeting, which will probably be held in the board room instead of the high school library.
- Final decision to go forward with proposed bond at the November 23, 2015 regular board meeting
- City Library Collaboration update
- IMC (Instructional Materials Committee) task force update
- MDS (Maritime Discovery Schools) report in November
- OCEAN report on November 23, 2015
- WSSDA (Washington State School Directors' Association) conference November 19-21, 2015

Publicity for meeting on November 9, 2015 was discussed. Ms. James-Wilson suggested preparing both a resolution for the bond measure, and a resolution supporting the decision to run the bond.

Business Manager

Amy Khile reported on the budget status report for 14-15, explaining that the ending fund balance for 2014-15 was approximately \$517,000. Ms. Khile also reported on the budget status for all funds for September, 2015, and enrollment for October, 2015.

Unfinished Business – None

New Business

Ms. James-Wilson reported on the WSSDA Regional Meeting she and Ms. Welch attended in Port Angeles on October 24, 2015. Topics discussed included:

- WA KIDS (Washington Kindergarten Inventory of Developing Skills) program.
- House bill making Native American studies a requirement.
- Mukilteo School District has a process to track students' post-high school activity.

Port Townsend will be hosting a regional meeting in the spring of 2016.

Policy 6220 – Bid Requirements

Ms. Khile explained that this policy was revised to replace the dollar amounts that were removed several years ago.

Policy 3141 – Nonresident Students

Dr. Engle reported that the Policy Review Committee will be meeting on Thursday, October 29, 2015 and will be reviewing some of the policies that have been on recent board agendas, including Policy 6700, Nutrition and Fitness.

Board Member Announcements

Ms. Daly said Cammy Brown, board member from Chimacum, mentioned she is part of the Small Schools Coalition, which will be making a short presentation at the WSSDA conference in

October 26, 2015
Regular Board Meeting
Page 4 of 4

November, and has invited Port Townsend District to participate to explain the MDS initiative. Mr. O'Hara will not present at Nov 23, 2015 board meeting, but plans to participate remotely.

Executive Session

Ms. Daly adjourned the regular meeting at 7:15 pm to an executive session for approximately 45 minutes to discuss performance of a public employee, and union negotiations. The executive session was adjourned at 8:00 pm. The regular meeting was reconvened at 8:00 pm.

Next Meeting: November 9, 2015, work/study meeting, 6:00 pm., 1610 Blaine Street, Room S-11

Adjournment

The meeting was adjourned by consensus at 8:00 pm.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Pam Daly, Board Chair

Work/Study Meeting

November 9, 2015

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November 9, 2015

Board Chair Pam Daly called the meeting to order at 6:00 p.m. Present: Jennifer James-Wilson, Pam Daly, Connie Welch, Nathanael O'Hara, and Keith White. Also present were Superintendent Engle, staff, and community members.

ASB (Associated Student Body) Representative Chloe Rogers led the Pledge of Allegiance.

Agenda Approval

The agenda was approved as presented.

Recognition

Board

Chloe Rogers reported on the successful season for the High School swim team. Keith White complimented all of the fall sports teams and cheer squads on their performances, and appreciated the community support at games. Mr. White also praised the skit that was presented about how to be a friend before the High School concert at Grant Street on October 29, 2015. Nathanael O'Hara praised the City Parks and Recreation Department for their wrestling program for K-5 students. Pam Daly said she appreciated the skit before High School performance at Grant Street on October 29th as well.

Superintendent

Superintendent Engle praised the Special Education Department and teachers for passing the first phase of a review through the State. A federal review will be conducted later this year.

Public Comments

None

Board Correspondence – None

Reports

ASB Representative

Chloe Rogers reported the Associated Student Body was planning additional fundraising activities.

Maritime Discovery Schools Report

Sarah Rubenstein explained the MDS (Maritime Discovery Schools) curriculum matrix that is being developed, and reported that every teacher has at least one maritime-based project planned for this school year. She also explained that over \$800,000 in grants and donations have been received to support the initiative and its partners. Ms. Rubenstein said some high school seniors are planning senior projects with a maritime theme. She explained what will be the MDS focus for the 2015-16 school year, including integrating maritime and place-based learning into all classes, and recognized community groups who have become MDS partners. Discussion followed.

City Library Collaboration Update

Ann Healy-Raymond reported on the collaboration between Port Townsend Schools and the Port Townsend Public Library. A Public Library staff member came to the summer school at Grant Street

this last summer once a week to read aloud to the children. Ms. Healy-Raymond explained some projects and presentations planned at the schools to inspire students to read. She reported this collaboration received an additional \$15,000 through the Paul Allen Foundation for outreach to other libraries and organizations in the community.

Curriculum Committee Update

Ms. Healy-Raymond explained Superintendent Engle requested a task force be formed to define curriculum, create tools to guide resource decisions, and assist in developing procedures for board policies regarding curriculum.

Bond Update – Integrus Architecture

Brian Carter presented conceptual designs for a new elementary school at Grant Street and improvements at the High School. He also presented the timeline from now until the election in February, 2016, and forward if the bond proposal successfully passes. Plans are for the new school to be significantly larger than the current facility in order to accommodate moving the 4th and 5th graders back from Blue Heron. Discussion followed. Security at the new school was discussed. Mr. O'Hara said there are community meetings scheduled for Saturday, November 14th and Wednesday, November 18th at Grant Street regarding the bond.

Action Items

Approval of Policy 6220 – Bid Requirements

Ms. James-Wilson moved to approve Policy 6220. Mr. White seconded and the motion carried 5-0.

Approval of Policy 3141 – Non-Resident Students

Mr. O'Hara moved to approve Policy 3141. Ms. Welch seconded and the motion carried 5-0.

Approval of Policy 3115 – Homeless Students

Mr. White moved to approve Policy 3115. Mr. O'Hara seconded and the motion carried 5-0.

Approval of Resolution 15-13, Lincoln Building

Superintendent Engle explained this resolution assures Peninsula Housing Authority enough time to conduct further studies regarding repurposing the building. Ms. Daly read Resolution 15-13. Ms. James-Wilson moved to approve Resolution 15-13, Ms. Welch seconded and the motion carried 5-0.

New Business

Draft Resolution 15-12, Bond to Construct and Improve Schools – First Review

The increase to property taxes connected with passage of this bond was discussed.

Policy Review

Policy 5202 – Mandated Drug and Alcohol Testing Program

Dr. Engle explained most of the testing requirements were removed from the policy and are addressed in the procedure. The differences in federal and state law regarding marijuana use were discussed.

Policy 5222 – Job-Sharing Staff Members

Work/Study Meeting

November 9, 2015

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Superintendent Engle clarified that this policy requires employees who want to job share to have a written plan in place.

Board Member Announcements

The upcoming WSSDA (Washington State School Directors' Association) conference was discussed. Nathanael O'Hara will not be in attendance at the November 23, 2015 meeting; Mr. White will review accounts payable.

Executive Session

The work/study meeting was adjourned at 8:07 for fifteen minutes to discuss performance of a public employee. At 8:20 p.m., Board Chair Pam Daly reported the executive session would be extended for approximately ten minutes. The executive session was adjourned at 8:32 p.m. The work/study meeting was reconvened at 8:32 p.m.

Next Meeting: November 23, 2015, regular board meeting, 6:00 pm., 1610 Blaine Street, Room S-11

Adjournment: The meeting was adjourned by consensus at 8:32 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: Pam Daly, Board Chair



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ARCHITECTURE

Pre-Bond Planning
School Board Presentation 11.9.15

 **PORT TOWNSEND**
School District

Pre-Bond Services

- Establish Bond Scope of Work –
Grant Street ES & PTHS
- Provide Concept Design –
Site & Building Scheme, Imagery
- Provide Project Cost –
Hard and Soft Project Costs
- Craft Bond Messaging –
*Establish Vision & Goals,
Frame the Message,
Share the Message*



Current Bond Scope

- Replace Existing Grant Street Elementary School
 - *Students occupy existing school while new school is built*
 - *New school houses all students, removing portables*

- Provide Accessibility Upgrades at Port Townsend High School
 - *Add elevator at both Main & Math/Science Buildings*
 - *Improve site accessibility*

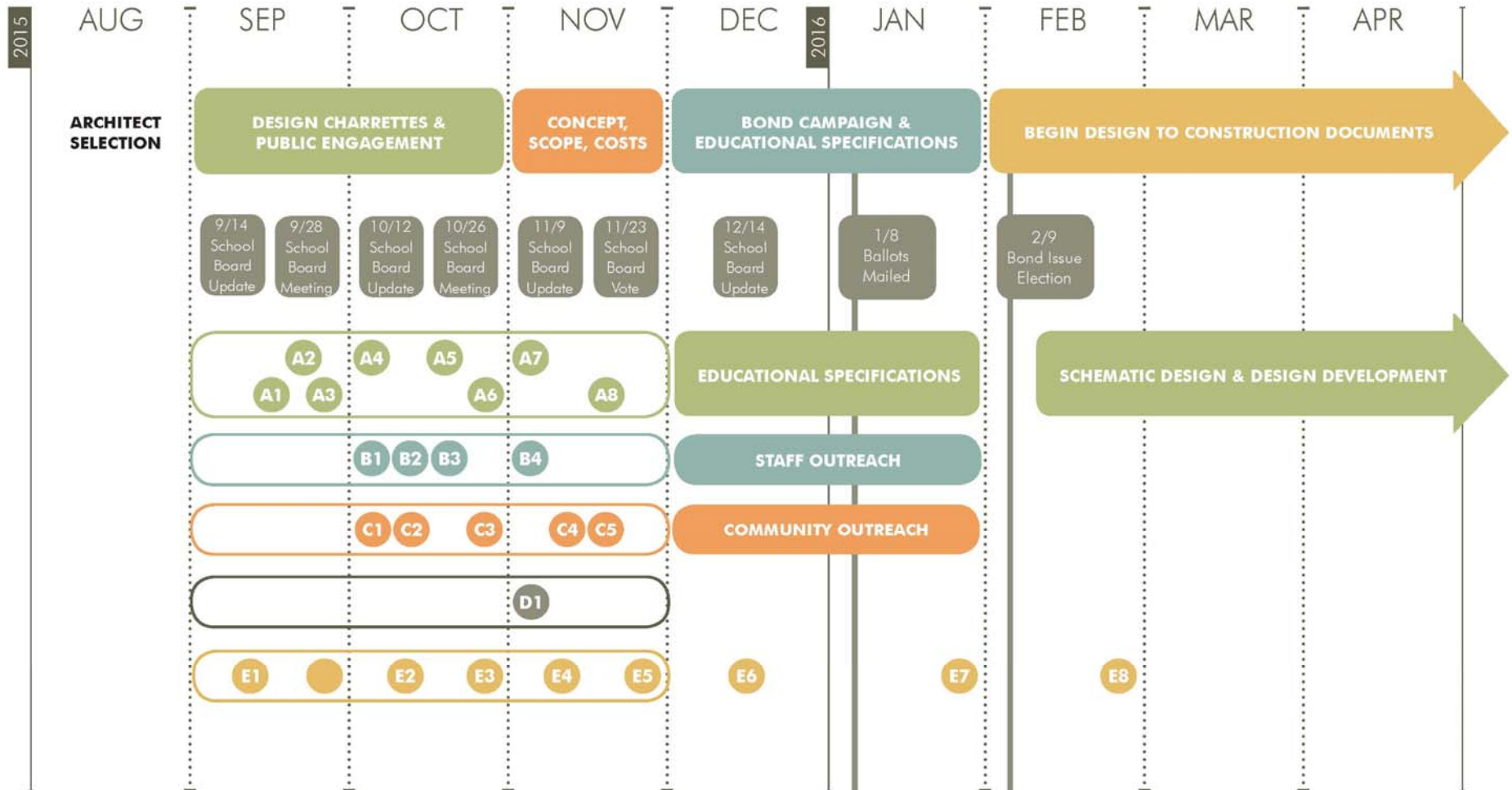


Why Replace Grant Street Elementary?

- Overcrowded Facility
 - *Five Kindergarten Classrooms*
 - *Staff Lounge Used as Classroom*
- Bring 4th & 5th grade students back to Grant Street
- Improve site access and site & building accessibility
- Aging facility and finishes
- Better support school curriculum



Overall Pre-Bond Schedule

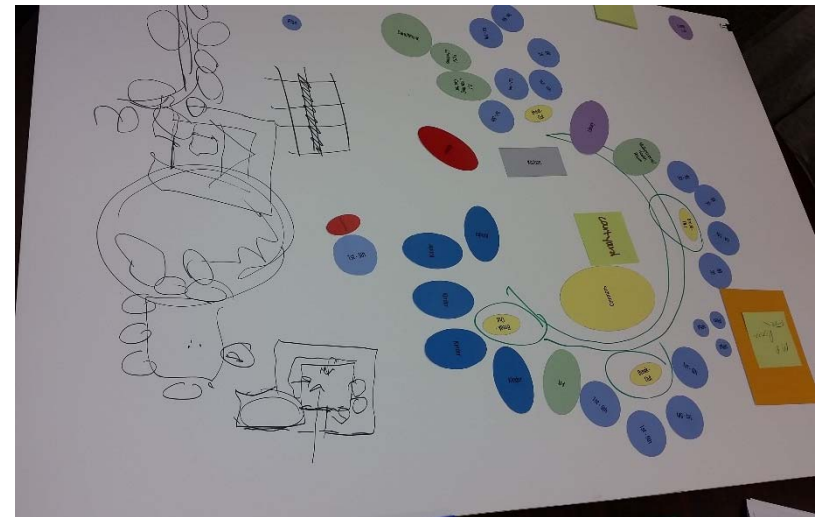


Pre-Bond Meeting Calendar

2015	SEP	OCT	OCT	NOV
	School Board - E1 <ul style="list-style-type: none"> Overview of Pre-bond & Planning Process 14 <i>YMCA Gym 6 - 8 PM</i>	Sustainability Workshop - A4 & C1 <ul style="list-style-type: none"> Sustainable Schools / Sustainable Communities 7 Living Building / LEED / WSSP Facility & Curriculum Sustainability Goals <i>Board Room, 1610 Blaine Street 10 AM - 12 PM</i>	Workshops & Concept Review - A5 <ul style="list-style-type: none"> Review of Community Partners Workshop 21 Review of Sustainability Workshop Group Exercise: Explore First Concepts <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>	Student Listening Sessions - D1 <ul style="list-style-type: none"> Exercises with Grant Street K-2 Students 4 Group Exercise: Imagining New School <i>Grant Street Gym 8:50 AM - 12:30 PM</i>
	Kickoff with Design Committee - A1 <ul style="list-style-type: none"> Review Pre-bond Process & Schedule 16 Educational Specifications Review Current Pre-bond & Project Scope Group Exercise: "Hopes & Fears" <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>	District Listening Sessions - B1 <ul style="list-style-type: none"> Meet with Custodial and Classified Staff 7 <i>Board Room, 1610 Blaine Street 1 PM</i>	Day at Grant Street - B3 <ul style="list-style-type: none"> Shadow school for a day 22 <i>Grant Street Elementary School 7:30 AM - 3 PM</i>	Progress Review with Staff - B4 <ul style="list-style-type: none"> Review of Work so Far 4 Staff Feedback on concepts <i>Grant Street Library 1 PM</i>
	Schedule & Site Analysis - A2 <ul style="list-style-type: none"> Schedule and Process Review 23 Program Overview Site Analysis Overview Discussion: Site Placement Pros & Cons <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>	School Board - E2 <ul style="list-style-type: none"> Progress Update: Process, Program, Cost Model and Site 12 <i>Grant Street Gym 6 - 8 PM</i>	School Board - E3 <ul style="list-style-type: none"> Progress Update 26 <i>Board Room, 1610 Blaine Street 6 - 8 PM</i>	Concept Design Review - A7 <ul style="list-style-type: none"> Review Revised Concept Schemes 4 Review Scheme Costs Select Scheme for Project <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>
	School Board 28 <i>YMCA Gym 6 - 8 PM</i>	District Listening Sessions - B2 <ul style="list-style-type: none"> Review Curriculum and Program Space Needs with Principal & Department Leadership 14 <i>TBD 1 PM</i>	Community Partners Workshop - A6 & C3 <ul style="list-style-type: none"> Community Resources that Support School 28 School Resources that Support Community Group Exercise: Review Updated Concepts <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>	School Board - E4 <ul style="list-style-type: none"> Concepts and Costs 9 Reading of School Board Bond Resolution <i>Board Room, 1610 Blaine Street 6 - 8 PM</i>
	Program Adjacency Workshop - A3 <ul style="list-style-type: none"> Discuss Characteristics of & Relationships Between Educational Program Spaces 30 <i>Board Room, 1610 Blaine Street 3:30 - 5 PM</i>	City of Port Townsend Meeting - C2 <ul style="list-style-type: none"> Meet with Lance Bailey, City Planner 14 <i>City of Port Townsend 3 PM</i>		Community Open House - C4 <ul style="list-style-type: none"> Open House Listening Stations 14 Review of Work so Far <i>Grant Street Gym 11 AM - 1 PM</i>
				Community Open House - A8 & C5 <ul style="list-style-type: none"> Open House Listening Stations 18 Review of Work so Far <i>Grant Street Gym 6 - 8 PM</i>
				School Board - E5 <ul style="list-style-type: none"> Update on Concepts and Costs 23 Approve School Board Bond Resolution <i>Board Room, 1610 Blaine Street 6 - 8 PM</i>

What We Have Done

- Established District, Community & Project Goals & Vision
- Evaluated Site Priorities & Possible Building Placement on the Site
- Explored Preferred Program Relationships & Characteristics
- Engaged the Community regarding Sustainable Approaches & Opportunities
- Exchanged Ideas with District Custodial, Maintenance, Transportation & Food Service Staff



What We Have Done

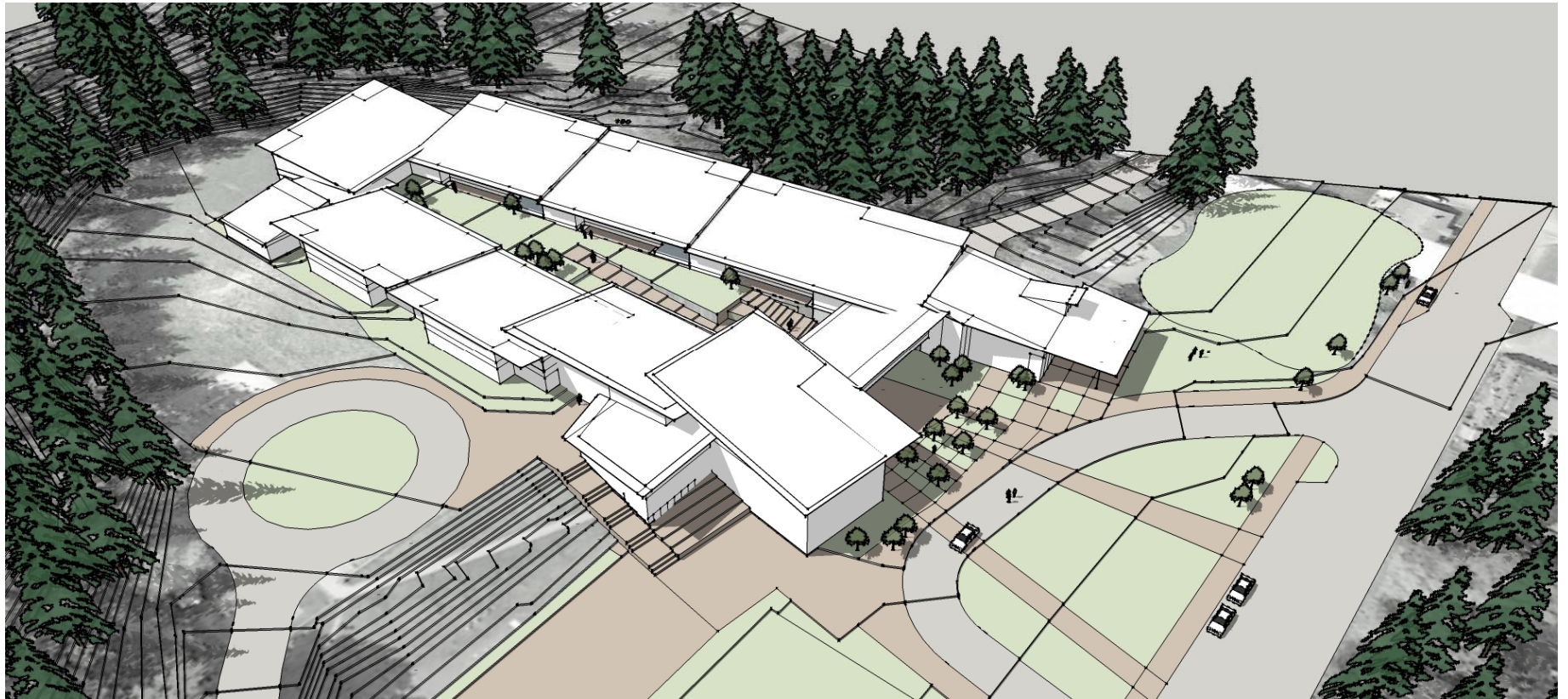
- Examined Existing Conditions through Shadowing a Day at School
- Explored Ideas about Learning Environments & Staff Collaboration with Staff & Curriculum Leadership
- Engaged the Students with a Visioning & Drawing Exercise
- Elicited Feedback from Community Partners for Joint-Use Opportunities
- Evaluated Site & Building Concepts against Curriculum, Culture & Community Goals



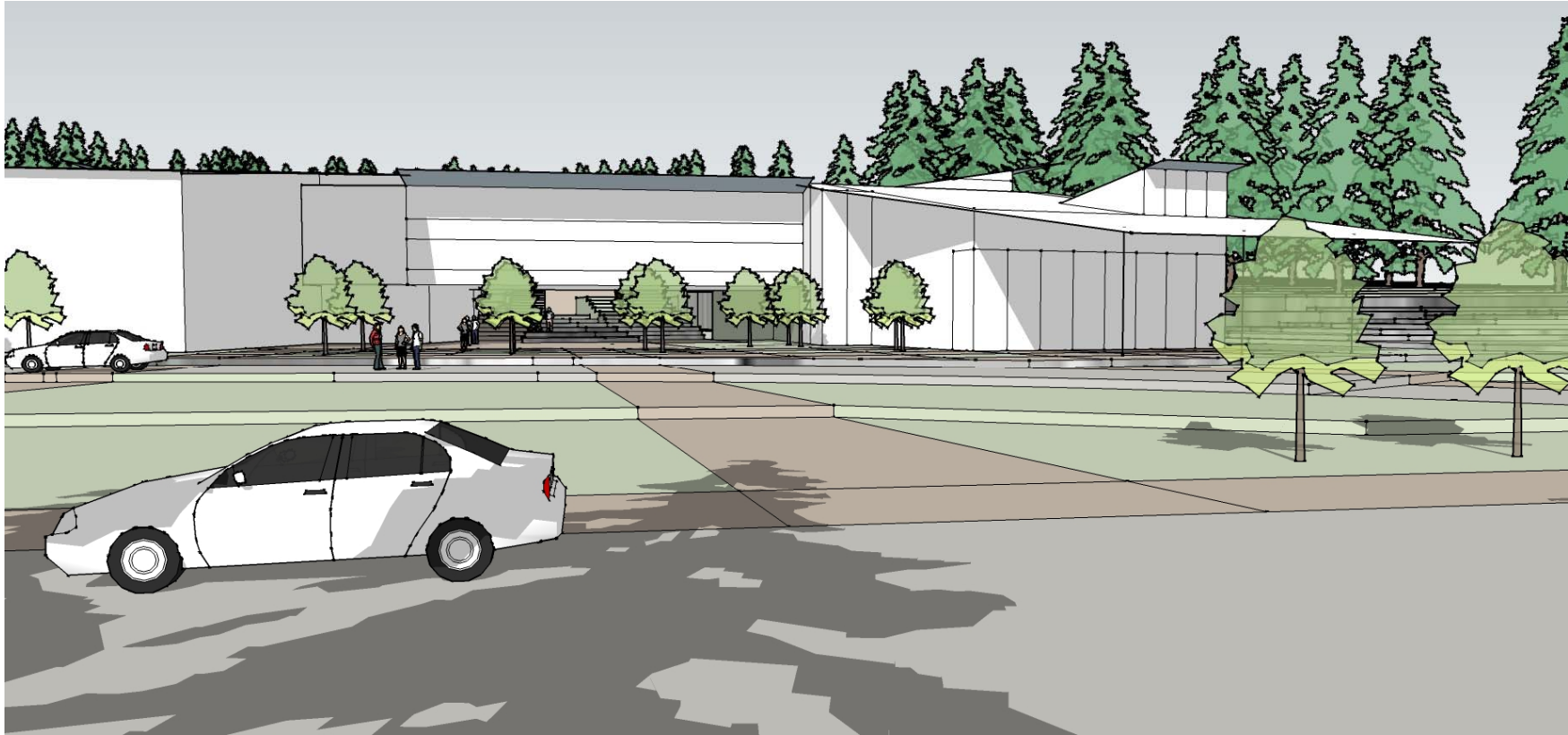
Bridge



Bridge



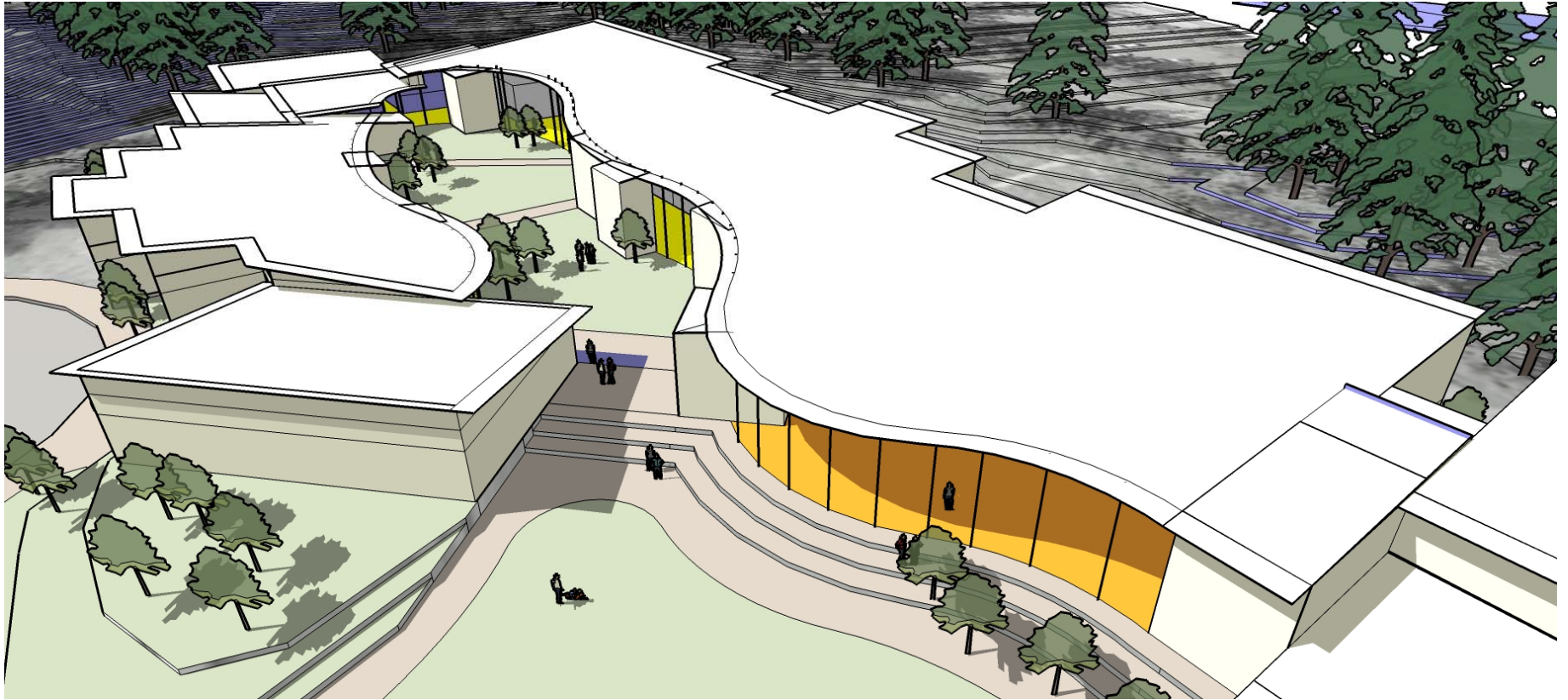
Bridge



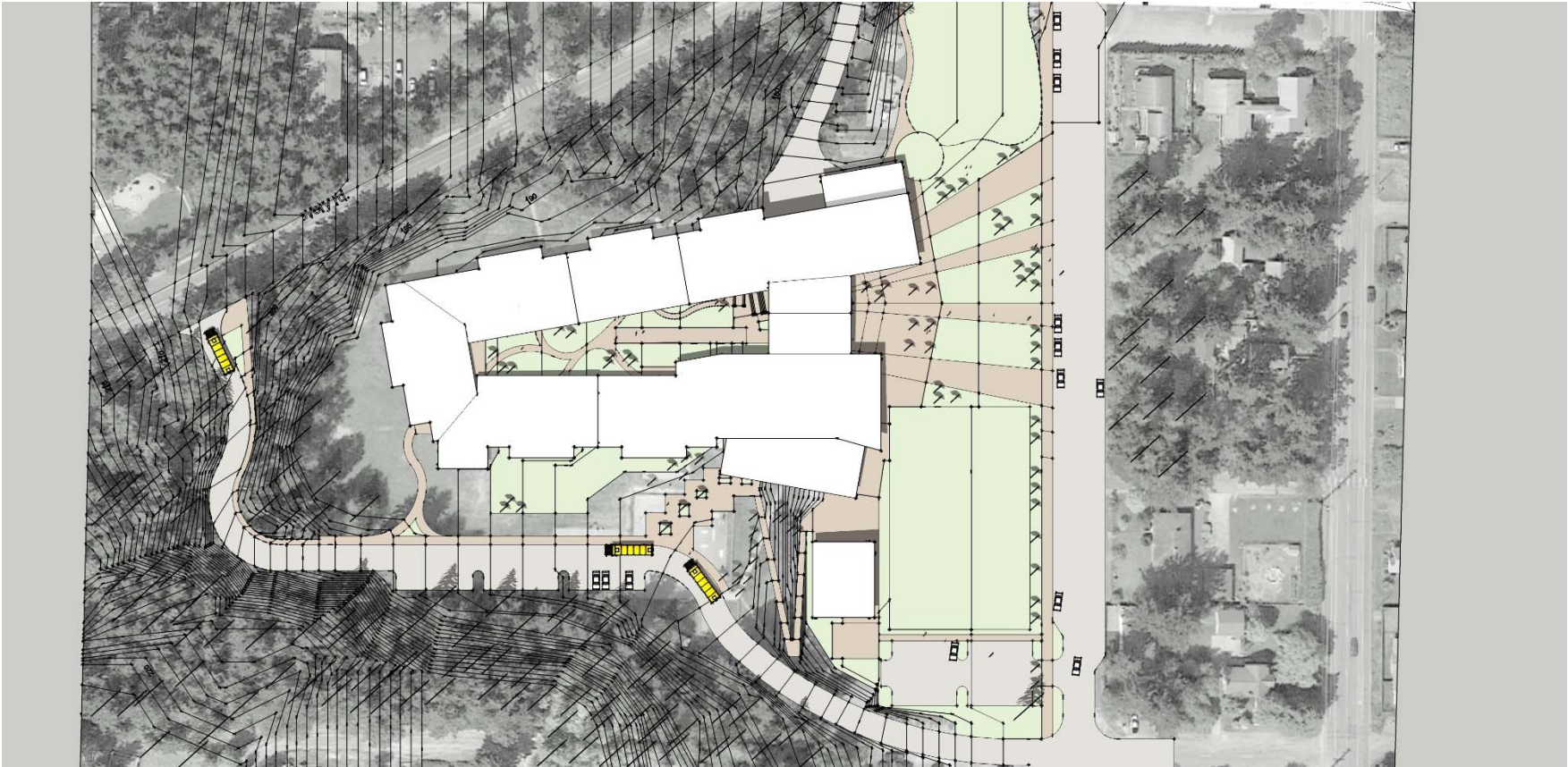
River







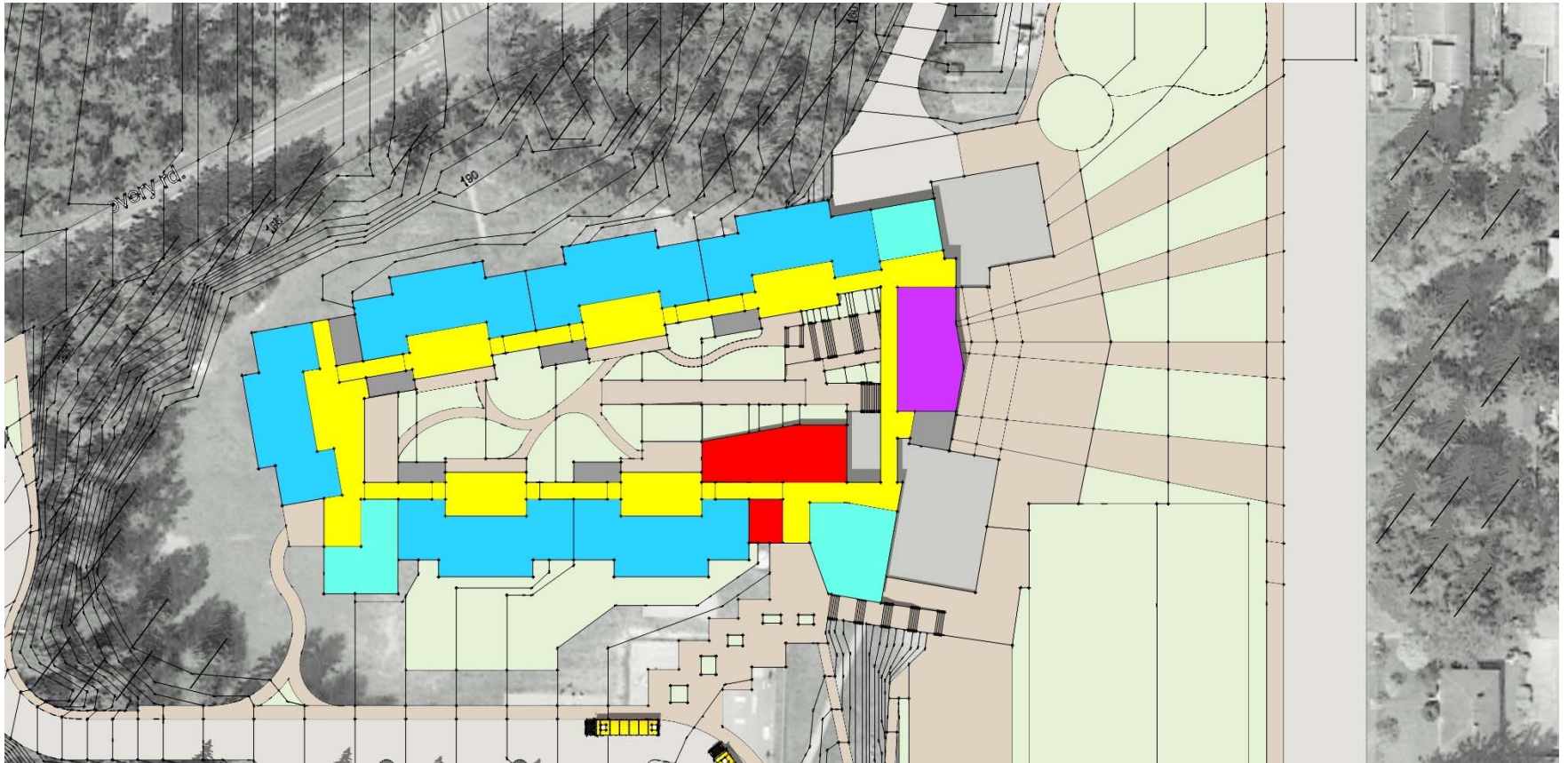
Bond Concept



Bond Concept



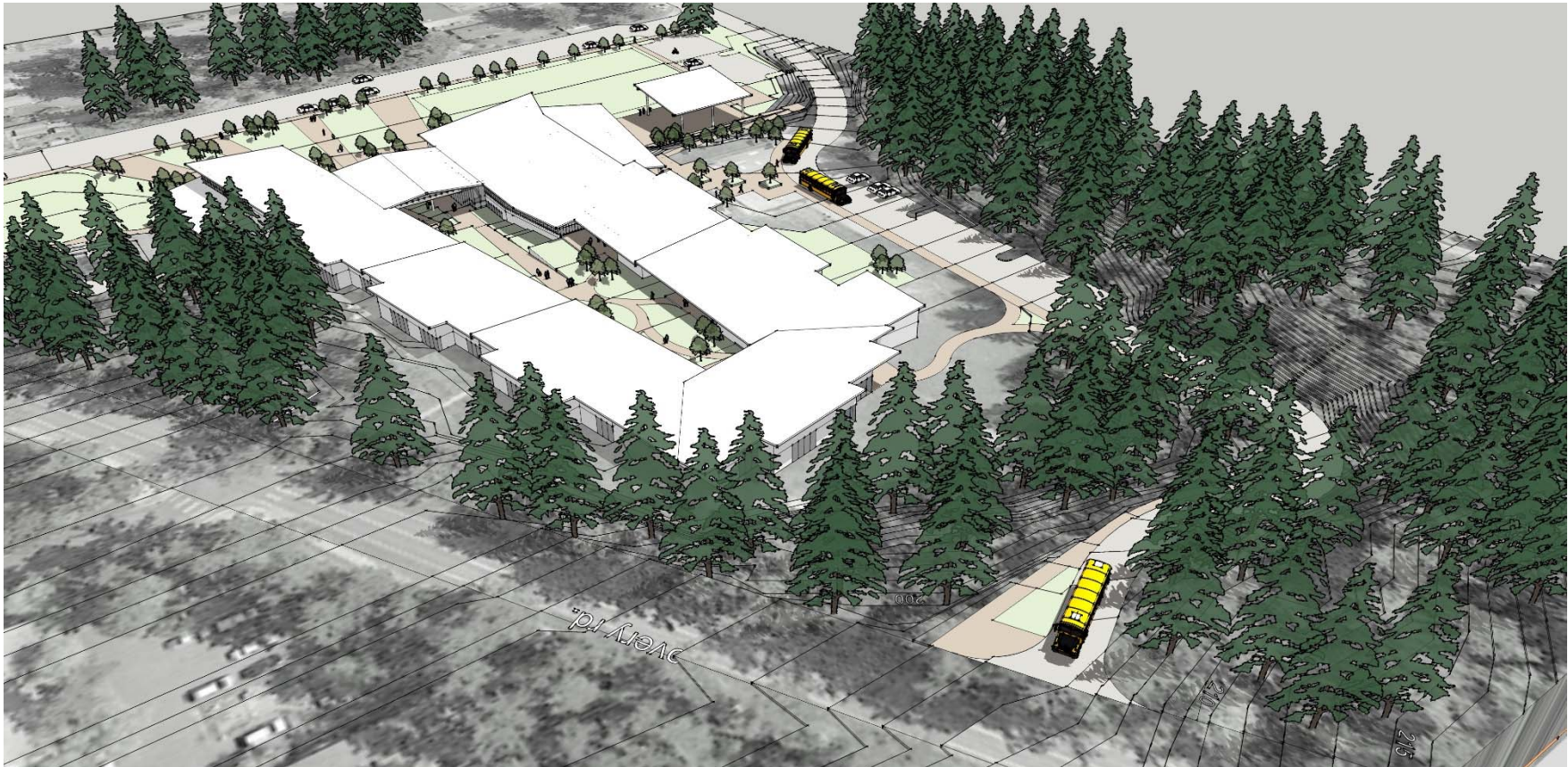
Bond Concept



Bond Concept



Bond Concept



Bond Amount

Total Bond Amount: \$40,977,558

- Construction Costs: \$28,399,600
 - *Building: 65,000 SF x \$285/SF*
 - *Site: \$5,000,000 for 10-13 acres of development*
 - *\$1,000,000 high school ADA*
 - *Demolition*
 - *Off-Site Costs*
- Development Costs: \$9,454,367
 - *Design & Owner Consultants*
 - *Permits, Tests, Inspections, Taxes*
 - *Furniture, Fixtures & Equipment*
- Contingencies: \$3,123,591
 - *Construction & Project*



What We Still Have To Do

Community Outreach:

- First Community Open House at Grant Street Gym this Saturday, Nov. 14 from 11 AM – 1 PM
- Second Community Open House at Grant Street Gym Wednesday, Nov. 18 from 6 – 8 PM
- Complete Educational Specifications
- Apply to PRC for GC/CM Process
- Complete 6080 Grant Process





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ARCHITECTURE

Pre-Bond Planning
School Board Presentation 11.9.15

 **PORT TOWNSEND**
School District

October 22, 2015

Dear Laurie McGinnis,

I recommend Dan Walvatne for the 5 hour position of Kitchen Assistant. His experience as a breakfast cook as well as many jobs as a prep cook make him the perfect person for the job. He is also very excited to be working with local foods and prepared to make exciting food for the kids to eat. He also has many local connections with farmers that will be beneficial to the Port Townsend School District.

Stacey Larsen
Director of Food Service
Port Townsend School District #50



1500 Van Ness, Port Townsend, WA 98368

Phone: 360.379.4520 Fax: 360.379.4505

Carrie Ehrhardt, Principal

Scott Wilson, Assistant Principal
Athletic Director

To:

Port Townsend District 50
1500 Van Ness
Port Townsend, WA 98368

From:

Scott Wilson
Athletic Director
Port Townsend School District 50
1500 Van Ness
Port Townsend, WA 98368

RE: Ahmad Baabahar; Assistant Boys Basketball

Date: November 3, 2015

Dr. Engle and Members of the School Board,

After interviewing the candidate and discussing his qualifications with the head coach, I am officially recommending Ahmad Baabahar for the position of Assistant Boys' Basketball coach for the 2015/16 school year.

Ahmad is currently our soccer coach for both boys and girls. He does an outstanding job as a coach, role model, and mentor. I look forward to what he can provide our boys basketball program. He truly works in the best interest of kids.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Wilson", with a long, sweeping underline.

Scott Wilson

Cc: Lysa Falge



ATHLETICS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$126,338.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 59733 through 59805, totaling \$126,338.52

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
59733	ARROW LUMBER & HARDWARE	10/30/2015	333.63
59734	ASCD	10/30/2015	59.00
59735	B & H PHOTO VIDEO	10/30/2015	1,526.43
59736	BANK OF AMERICA VISA	10/30/2015	14,165.98
59737	BAY CITY SUPPLY	10/30/2015	355.77
59738	BLICK ART MATERIALS	10/30/2015	449.54
59739	Briones, Maria R	10/30/2015	125.00
59740	BRYSON SALES & SERVICE OF WA	10/30/2015	447.03
59741	Burke, John J	10/30/2015	87.50
59742	CANON FINANCIAL SERVICES INC	10/30/2015	207.07
59743	CENEX FLEETCARD	10/30/2015	1,455.12
59744	CENTURYLINK	10/30/2015	619.25
59745	CHIMACUM SCH DIST#49-CO-OP TRA	10/30/2015	11,935.95
59746	COSTCO MEMBERSHIP	10/30/2015	165.00
59747	Ehrhardt, Carrie L	10/30/2015	229.64
59748	EMPRINT/MORAN PRINTING INC	10/30/2015	421.61
59749	Engle, David S	10/30/2015	237.14
59750	FOOD CO-OP	10/30/2015	138.39
59751	Gambill, Tom George	10/30/2015	381.04
59752	GLOBAL INNOVATIONS LLC	10/30/2015	939.03
59753	GOOD MAN SANITATION	10/30/2015	153.30
59754	GRAINGER	10/30/2015	3,055.28
59755	Gronwall, Gail R	10/30/2015	63.21
59756	H20 GRAPHICS	10/30/2015	322.91
59757	HANKINSON, JANELLE	10/30/2015	3,327.50
59758	HEALTH CARE AUTHORITY	10/30/2015	450.22
59759	IXL LEARNING INC	10/30/2015	116.00
59760	Janssen, Lukas H	10/30/2015	100.00
59761	JEFF CO DEPT OF PUBLIC WORKS	10/30/2015	47.23
59762	JEFFERSON MENTAL HEALTH	10/30/2015	9,484.73
59763	Kane, Patrick J	10/30/2015	35.65
59764	KARSCHNEY CONSULTING	10/30/2015	9,100.00
59765	KING COUNTY DIRECTORS	10/30/2015	3,363.96

Check Nbr	Vendor Name	Check Date	Check Amount
59766	KROGER - QFC CUSTOMER CHARGES	10/30/2015	157.38
59767	Kruse, Jennifer Kathleen	10/30/2015	108.69
59768	Lawson, Elizabeth Ann	10/30/2015	127.32
59769	Lynch, Jason Edward	10/30/2015	113.85
59770	MAKERBOT INDUSTRIES LLC	10/30/2015	709.88
59771	Manning, Jennifer Dawn	10/30/2015	322.00
59772	McGinnis, Laurie Kathleen	10/30/2015	230.00
59773	MILLER, KATE	10/30/2015	750.00
59774	Mills, Roger Lees	10/30/2015	145.76
59775	Molotsky, Daniel Robert	10/30/2015	62.32
59776	MOUNTAIN PROPANE	10/30/2015	97.01
59777	Olsen, Lisa M	10/30/2015	87.50
59778	Parker, Jeanette M	10/30/2015	110.40
59779	PART WORKS INC	10/30/2015	326.56
59780	PITNEY BOWES	10/30/2015	453.00
59781	PORTER FOSTER RORICK LLP	10/30/2015	6,250.00
59782	POSTAGE BY PHONE RESERVE ACCOU	10/30/2015	1,025.00
59783	PRINTERY INC	10/30/2015	3,719.03
59784	PUBLIC UTILITY DISTRICT	10/30/2015	14,279.51
59785	PUGET SOUND JNT PURCHASING COO	10/30/2015	300.00
59786	RED DOG FARM	10/30/2015	3,000.00
59787	REVOLVING FUND	10/30/2015	913.75
59788	RIDDER, ANDY	10/30/2015	463.45
59789	Sanders, Heather Lyn	10/30/2015	24.85
59790	SCHOLASTIC INC	10/30/2015	3,804.82
59791	Shaw-Dankert, Sally Anne	10/30/2015	193.73
59792	SOS PRINTING	10/30/2015	144.10
59793	SUPPLYWORKS	10/30/2015	567.66
59794	Sweeney, Richard D	10/30/2015	28.00
59795	Taylor, Brad James	10/30/2015	104.64
59796	TIGER DIRECT INC	10/30/2015	11,125.88
59797	Turay, Lisa	10/30/2015	2,500.00
59798	Tuttle, Erin	10/30/2015	135.28
59799	WA-ACTE	10/30/2015	730.00
59800	Wentzel, Joy Gribko	10/30/2015	152.85
59801	WESTBAY AUTO PARTS	10/30/2015	13.83
59802	WSIPC	10/30/2015	5,728.81
59803	WSPA	10/30/2015	50.00
59804	WSSDA ANNUAL CONFERENCE 2015	10/30/2015	3,140.00
59805	Zamberlin, Nancy J	10/30/2015	242.55

73 Computer Check(s) For a Total of 126,338.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$5,883.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3237 through 3238, totaling \$5,883.84

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3237	CHIMACUM SCH DIST#49-CO-OP TRA	10/30/2015	97.44
3238	ERICKSON MCGOVERN ARCHITECTS	10/30/2015	5,786.40
2	Computer	Check(s) For a Total of	5,883.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$16,606.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10201 through 10219, totaling \$16,606.11

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10201	ANDERSON'S	10/30/2015	551.75
10202	ASB IMPREST FUND	10/30/2015	570.00
10203	AWSP	10/30/2015	1,215.51
10204	BANK OF AMERICA VISA	10/30/2015	5,736.17
10205	DL LOGOS	10/30/2015	2,128.72
10206	H2O GRAPHICS	10/30/2015	478.40
10207	HOLLY'S FLOWERS	10/30/2015	158.05
10208	KATE, GAMBLE	10/30/2015	1,157.70
10209	Khile, Amy Jo	10/30/2015	386.36
10210	KING COUNTY DIRECTORS	10/30/2015	312.32
10211	OLYMPIC LEAGUE	10/30/2015	300.00
10212	Russell, Julie Ann	10/30/2015	24.58
10213	SAFEWAY	10/30/2015	269.74
10214	SEQUIM AQUATIC REC CENTER	10/30/2015	454.71
10215	SOS PRINTING	10/30/2015	68.67
10216	THE SPORT HAUS	10/30/2015	260.88
10217	THE STATION SIGNS & PRINTING	10/30/2015	98.10
10218	WEST CENTRAL DISTRICT III	10/30/2015	300.00
10219	WIAA	10/30/2015	2,134.45

19 Computer Check(s) For a Total of 16,606.11

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$8,819.88. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10220 through 10239, totaling \$8,819.88

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10220	CARL'S BUILDING SUPPLIES	11/16/2015	168.07
10221	CENTRAL KITSAP SCHOOL DISTRICT	11/16/2015	420.00
10222	COSTCO	11/16/2015	244.48
10223	FORKS MIDDLE SCHOOL	11/16/2015	150.00
10224	Gambill, Tom George	11/16/2015	151.50
10225	GOOD SPORTS	11/16/2015	87.74
10226	Grimm, Stephen F	11/16/2015	63.09
10227	Hammer, Kirsten	11/16/2015	1,000.00
10228	HUDL	11/16/2015	592.59
10229	KING COUNTY DIRECTORS	11/16/2015	500.14
10230	Kingsley, Amanda	11/16/2015	175.00
10231	KLAHOWYA SECONDARY	11/16/2015	200.00
10232	Nebel, Pamela	11/16/2015	143.52
10233	NORTH MASON HIGH SCHOOL	11/16/2015	200.00
10234	NORTH OLYMPIC FOOTBALL OFFICIA	11/16/2015	2,172.70
10235	OLYMPIC LEAGUE	11/16/2015	1,890.00
10236	SAFEWAY	11/16/2015	98.04
10237	Sherwood, Lois C	11/16/2015	124.86
10238	STEPP, ARI A	11/16/2015	400.00
10239	THE STATION SIGNS & PRINTING	11/16/2015	38.15

20 Computer Check(s) For a Total of 8,819.88

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$164,324.41. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 59806 through 59881, totaling \$164,324.41

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
59806	A+ EQUIPMENT RENTALS	11/16/2015	151.15
59807	ADVANCE EDUCATION INC	11/16/2015	750.00
59808	BACKGROUND INVESTIGATION BUREA	11/16/2015	10.00
59809	Behrenfeld, Kirsten Mary	11/16/2015	48.86
59810	Boutilier, Janet Klockers	11/16/2015	129.71
59811	Brady, Cheryl J	11/16/2015	334.08
59812	CAROLINA BIOLOGICAL SPLY	11/16/2015	88.27
59813	CITY OF PT TOWNSEND	11/16/2015	5,811.99
59814	CLARK SECURITY PRODUCTS INC	11/16/2015	221.27
59815	Colton, Mary K	11/16/2015	44.62
59816	COOPER FUEL & AUTO REPAIR	11/16/2015	1,173.64
59817	DAIRY FRESH FARMS INC	11/16/2015	2,016.34
59818	DIGITAL INSURANCE INC	11/16/2015	500.00
59819	DM DISPOSAL CO INC	11/16/2015	5,318.59
59820	ECOLAB	11/16/2015	838.00
59821	EMPRINT/MORAN PRINTING INC	11/16/2015	588.82
59822	ESD 112	11/16/2015	7,000.00
59823	ESD 114	11/16/2015	42,772.32
59824	FOOD CO-OP	11/16/2015	15.08
59825	FOOD SERVICES OF AMERICA	11/16/2015	11,033.66
59826	Gitelman, Joan H	11/16/2015	53.26
59827	GREENTREE COMMUNICATIONS	11/16/2015	94.57
59828	Hageman, Brandi R	11/16/2015	362.50
59829	HAHN, JULIAN	11/16/2015	144.42
59830	HANKINSON, JANELLE	11/16/2015	3,327.50
59831	HENERY HARDWARE	11/16/2015	864.63
59832	HI-TECH SECURITY INC	11/16/2015	130.80
59833	JAMESTOWN NETWORKS	11/16/2015	2,256.30
59834	JEFF COUNTY PUBLIC HEALTH	11/16/2015	5,224.99
59835	JIVE COMMUNICATIONS, INC.	11/16/2015	5,524.87
59836	JW PEPPER & SON INC	11/16/2015	64.32
59837	Kasperson, Cara Marie	11/16/2015	339.00
59838	Kienle, Michelle Joan	11/16/2015	32.70

Check Nbr	Vendor Name	Check Date	Check Amount
59839	KING COUNTY DIRECTORS	11/16/2015	2,547.44
59840	KROGER - QFC CUSTOMER CHARGES	11/16/2015	167.13
59841	Kruse, Jennifer Kathleen	11/16/2015	472.42
59842	LANCE, PHILIPPA	11/16/2015	6,960.00
59843	Larsen, Stacey C	11/16/2015	99.20
59844	LEADER	11/16/2015	221.00
59845	Manning, Jennifer Dawn	11/16/2015	95.68
59846	MASCO PETROLEUM	11/16/2015	3,841.61
59847	McMahon, Ann	11/16/2015	3,560.00
59848	Miller, James Keith	11/16/2015	21.97
59849	MILLER, KATE	11/16/2015	680.80
59850	NORTHWEST MARITIME CENTER	11/16/2015	665.00
59851	NORTHWEST ASBESTOS CONSULT	11/16/2015	535.00
59852	OLYMPIC SPRINGS	11/16/2015	132.02
59853	OSPI	11/16/2015	5,981.33
59854	PACIFIC OFFICE EQUIPMENT	11/16/2015	2,392.93
59855	PANE D/AMORE	11/16/2015	196.00
59856	PENINSULA PEST CONTROL	11/16/2015	621.30
59857	PHONAK	11/16/2015	100.00
59858	Pongrey, Melinda May	11/16/2015	87.50
59859	PRO-VISION INC	11/16/2015	26,208.59
59860	PUBLIC CONSULTING GROUP INC	11/16/2015	3,209.16
59861	Quayle, Darlene E	11/16/2015	87.50
59862	RICE, ANNELIESE	11/16/2015	127.32
59863	Sanders, Heather Lyn	11/16/2015	27.18
59864	SCHOLASTIC INC	11/16/2015	443.54
59865	SCHOOL DISTRICT #50	11/16/2015	100.00
59866	SKOOKUM CONTRACT SERVICES	11/16/2015	302.38
59867	SOS PRINTING	11/16/2015	62.51
59868	STAPLES	11/16/2015	57.26
59869	SUPPLYWORKS	11/16/2015	140.15
59870	Taylor, Brad James	11/16/2015	180.55
59871	Taylor, Che Michael	11/16/2015	116.40
59872	Turay, Lisa	11/16/2015	2,420.00
59873	UPS STORE	11/16/2015	8.73
59874	WARDS	11/16/2015	1,792.32
59875	WASH STATE FERRIES	11/16/2015	392.70
59876	WASHINGTON LIBRARY ASSOC	11/16/2015	175.00
59877	WASWUG ANNUAL CONFERENCE	11/16/2015	250.00
59878	WESTSOUND ORTHOPAEDICS PS	11/16/2015	560.00
59879	Wilson, Scott Randall	11/16/2015	118.45
59880	YMCA CAMP SEYMOUR	11/16/2015	778.80
59881	Young, Dawn Leslie	11/16/2015	121.28

76 Computer Check(s) For a Total of 164,324.41

Oct Comp Jay

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling \$2,277.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:
Wire Transfer Payments 201500011 through 201500012, totaling \$2,277.66

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201500011	DEPARTMENT OF REVENUE	11/02/2015	2,184.81
201500012	DEPARTMENT OF REVENUE	11/02/2015	92.85

2 Wire Transfer Check(s) For a Total of 2,277.66

Comm. -.01
2,277.65

Comp Joy Correction

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 23, 2015, the board, by a _____ vote, approves payments, totaling ??????????????. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201500013	DEPARTMENT OF REVENUE	11/02/2015	-0.01
1	Wire Transfer Check(s) For a Total of		-0.01

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Payroll for the month of October, 2015

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid,

Clerk of District

Approved gross in the sum of	\$ <u>690,404.53</u>	Employee Gross
	<u>273,693.17</u>	Employer Contribution
	_____	Payroll Adjustment*
	<u>964,097.70</u>	Total Distribution

DIRECTORS:

_____	_____
_____	_____
_____	_____

*Provision is made for the adjusting of employee and employer benefits as necessary.

Donation of Gift(s) Report

To the Board of the Port Townsend School District:

Date of donation: 11-18-2015

Name of donor: Wal-Mart Sequim

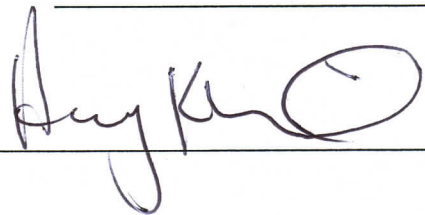
Mailing address of donor: 1110 W. Washington St.
Sequim, WA 98382

Item(s) donated:

Approximate Value:

3-50" Emerson T.V.'s

\$1200

Received by: 

Administrator (Building Principal and/or Superintendent)

Blue Heron School

Smarter Balance Assessment Consortium

&

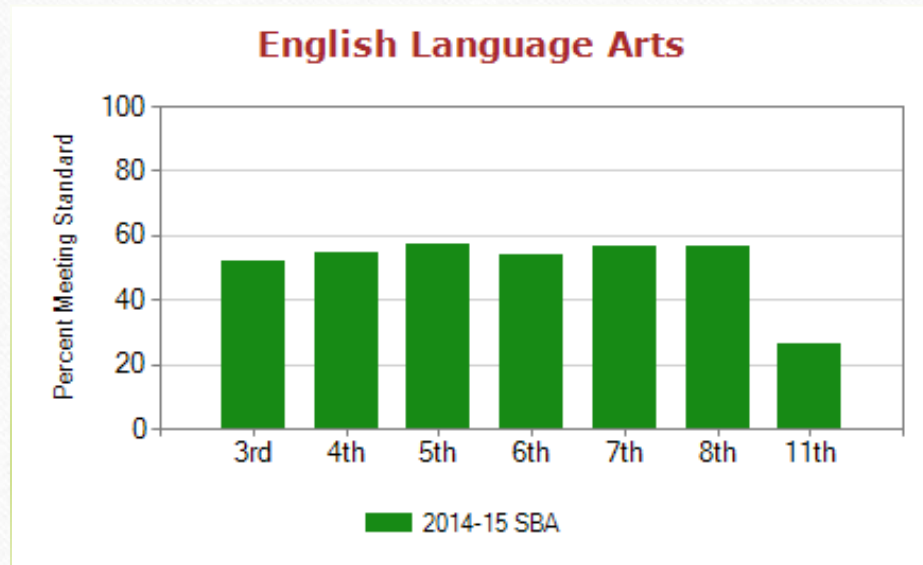
2014-2015 – Student Achievement Data

SBAC Testing @ Blue Heron School 2014-2015 school year

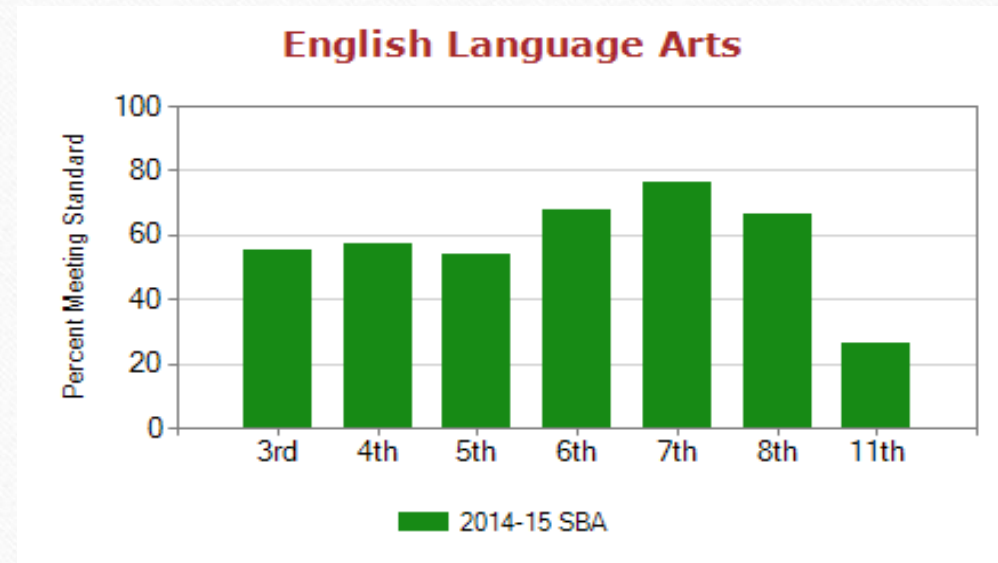
- Assessments administered March/April of 2015
- First year of Smarter Balance Assessment Consortium Spring 2014 – i.e. movement from MSP – English Language Arts and Mathematics
- Writing and Keyboarding via ELA component
- Limited practice, set-up, and comfort with computer based assessment

Smarter Balance Assessment 2014-2015 School Year English Language Arts

Washington State Data - ELA



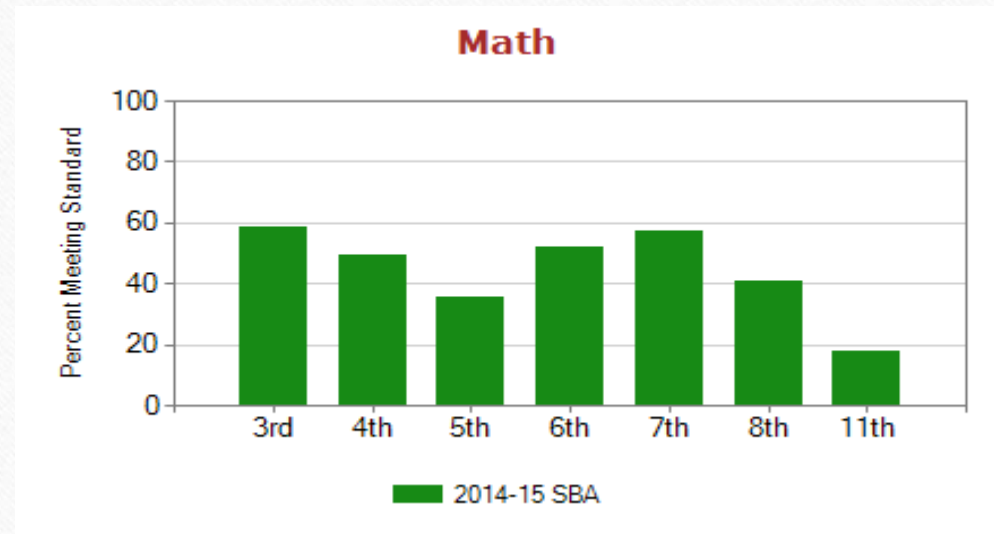
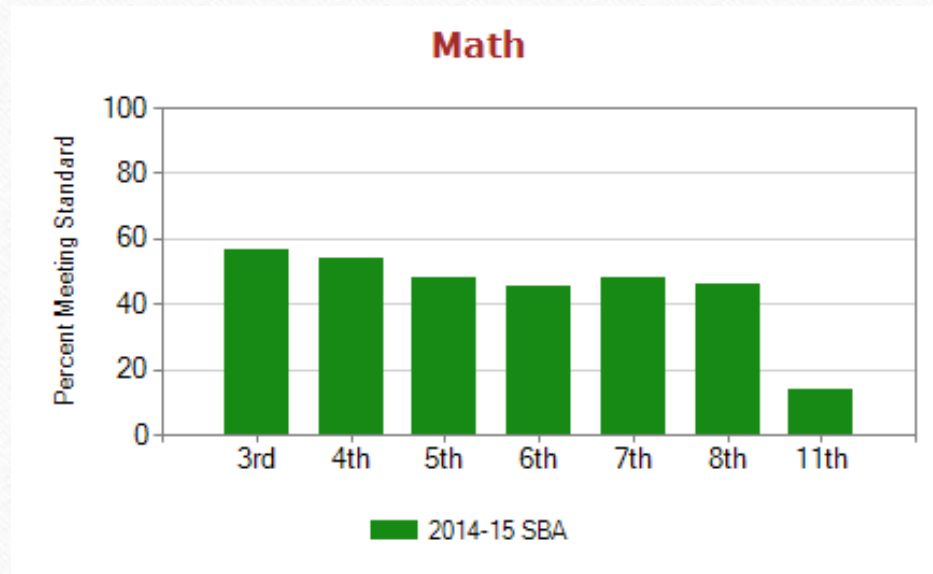
Blue Heron Data – ELA



Smarter Balance Assessment 2014-2015 School Year Mathematics

Washington State – Mathematics

Blue Heron School Mathematics

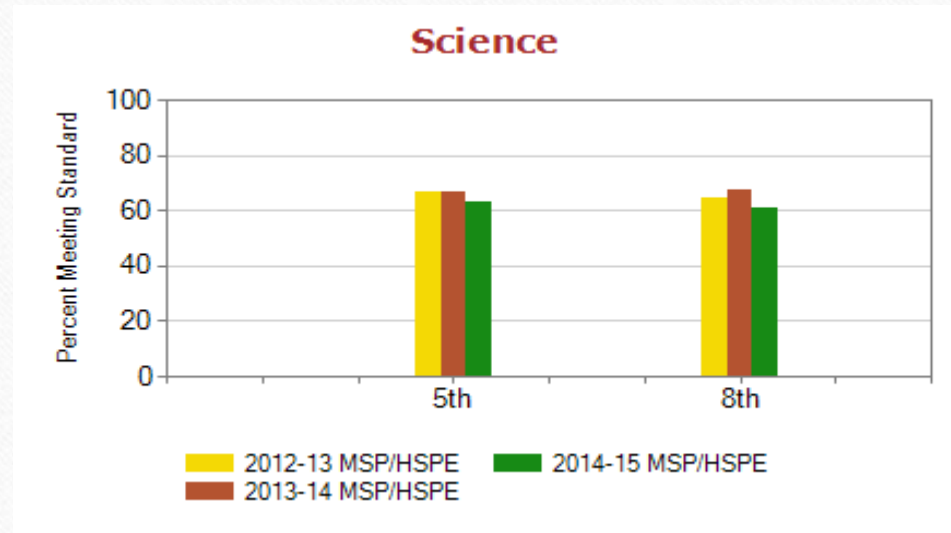


MSP/HSPE

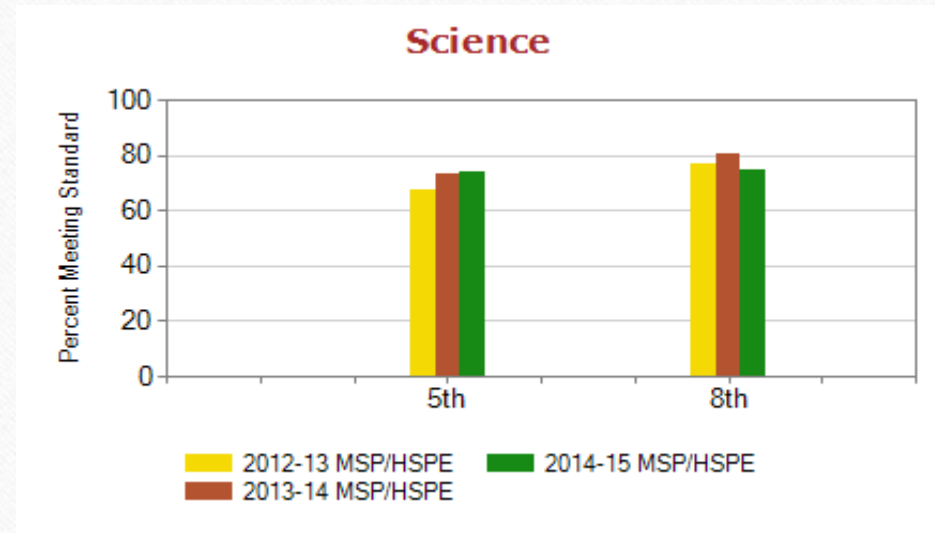
2014-2015 School Year

Science

Washington State – Science



Blue Heron School – Science



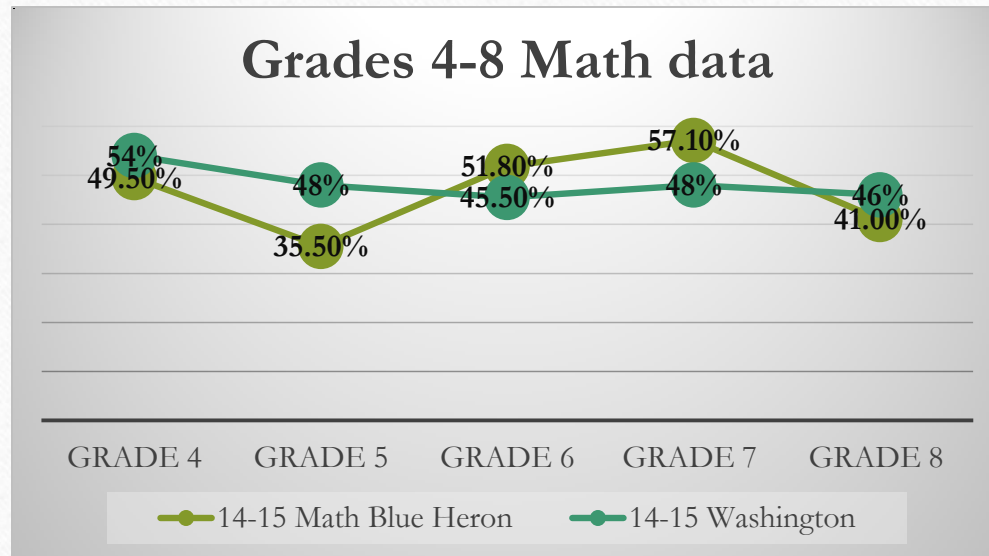
Smarter Balance Assessment

2014-2015

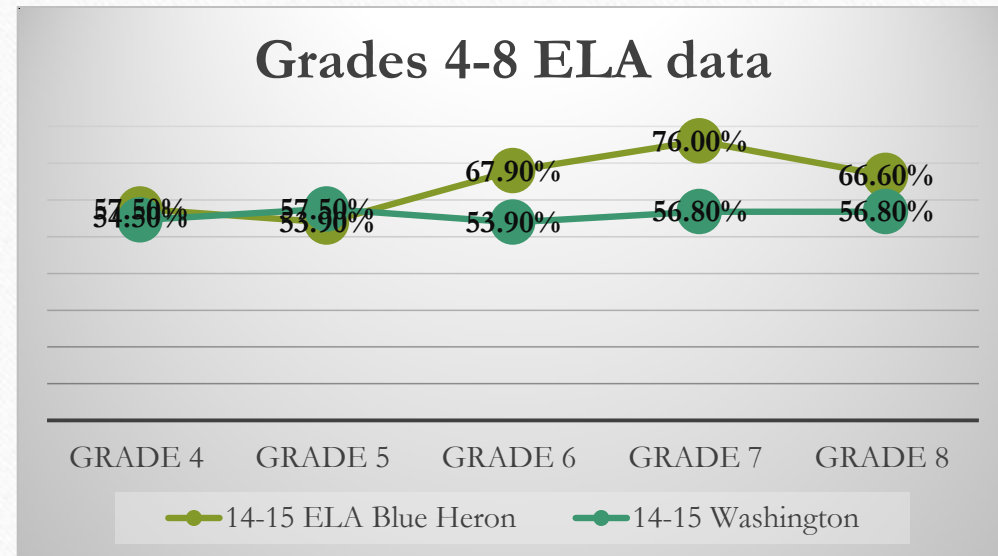
Mathematics & ELA

Grade 4 to 8

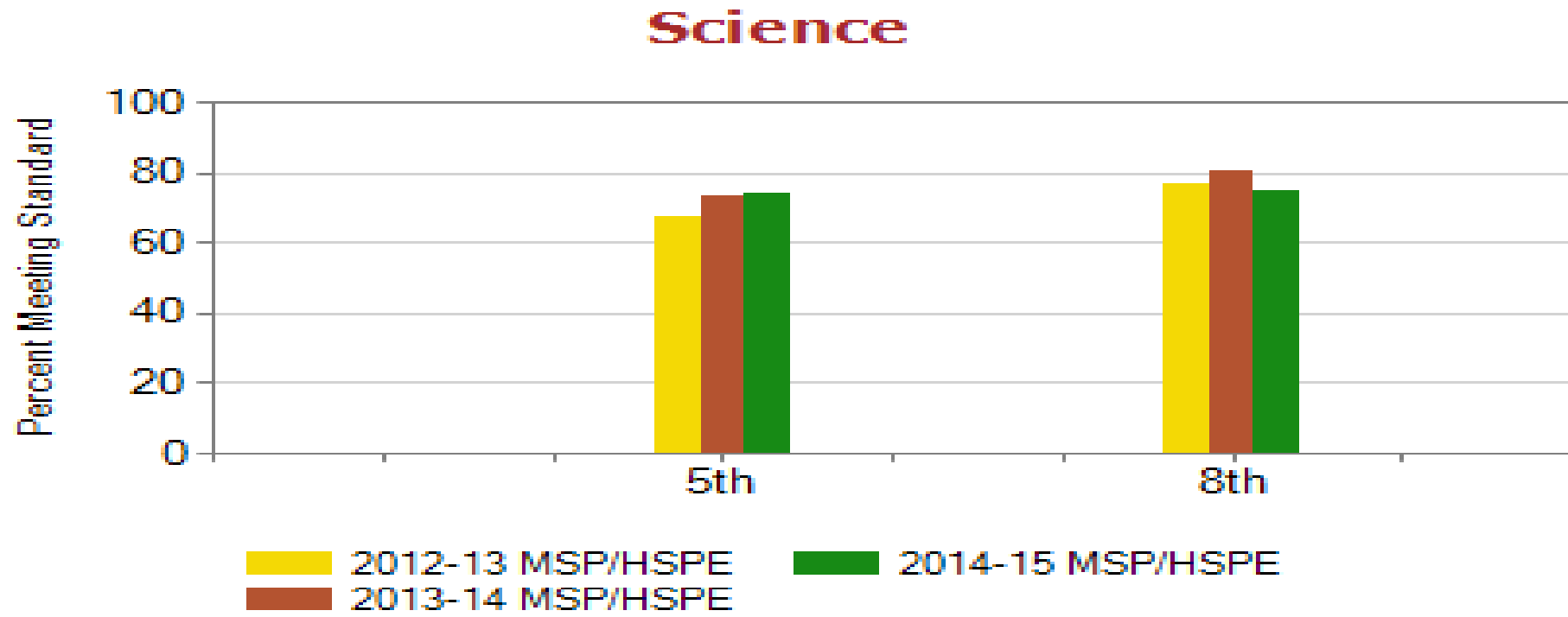
Grade 4-8 – Mathematics



Grade 4-8 – ELA

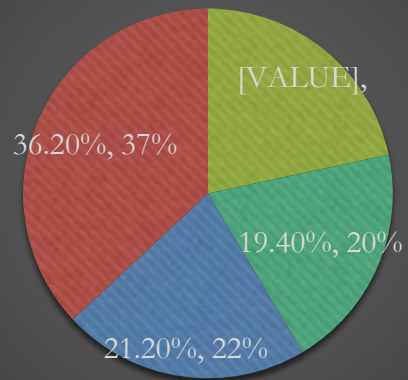


MSP/HSPE Science 2014-2015



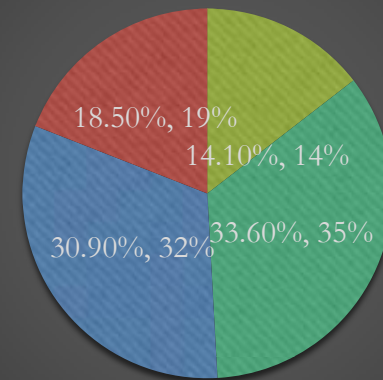
Grade 4 – Student Achievement data 2014-2015

ELA – Meeting standard – 57.5%



■ Level 1 - Well below standard ■ Level 2 - Below Standards
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

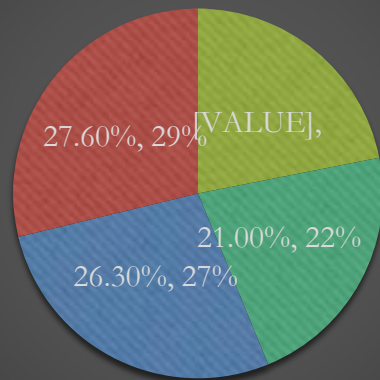
Math – Meeting standard – 49.5%



■ Level 1 - Well below standard ■ Level 2 - Below standard
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

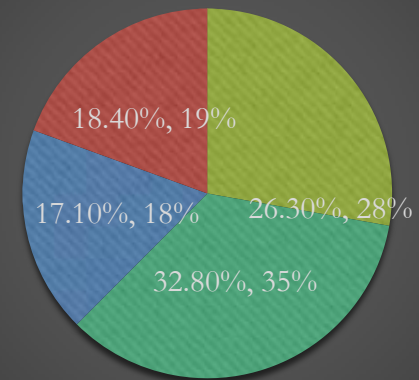
Grade 5 – Student Achievement data 2014-2015

ELA – Meeting Standard – 53.9%



■ Level 1 - Well below standard ■ Level 2 - Below Standards
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

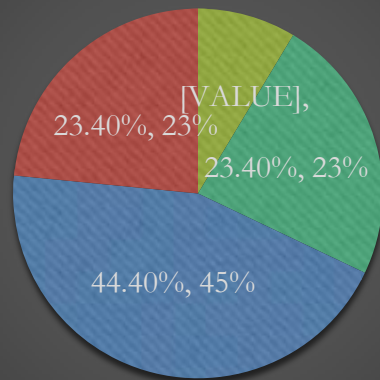
Math – Meeting Standard – 35.5%



■ Level 1 - Well below standard ■ Level 2 - Below standard
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

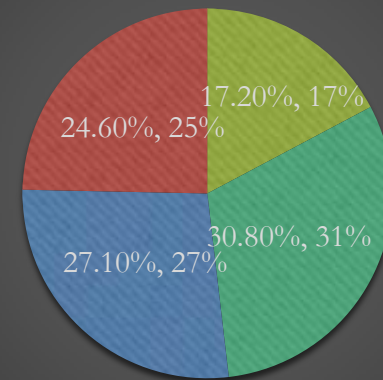
Grade 6 – Student Achievement data 2014-2015

ELA – Meeting Standard – 67.9%



■ Level 1 - Well below standard ■ Level 2 - Below Standards
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

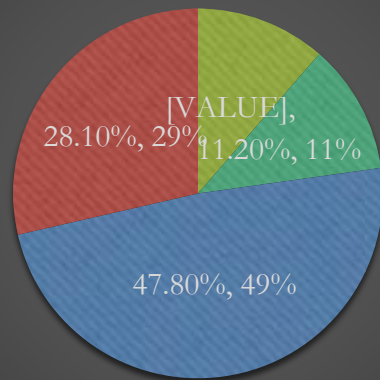
Math – Meeting Standard – 51.8%



■ Level 1 - Well below standard ■ Level 2 - Below standard
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

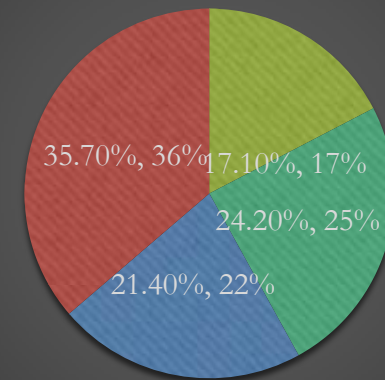
Grade 7 – Student Achievement data 2014-2015

ELA – Meeting Standard – 76%



■ Level 1 - Well below standard ■ Level 2 - Below Standards
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

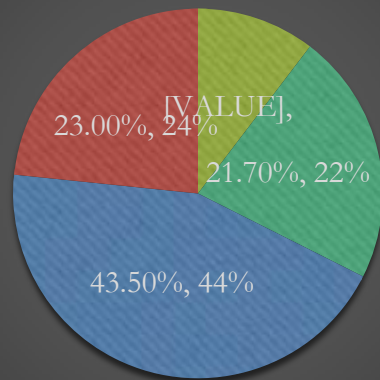
Math – Meeting Standard – 57.1%



■ Level 1 - Well below standard ■ Level 2 - Below standard
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

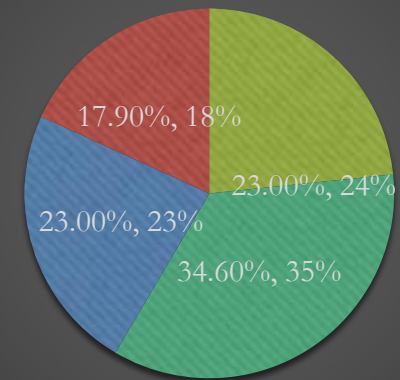
Grade 8 – Student Achievement data 2014-2015

ELA – Meeting Standard – 66%



■ Level 1 - Well below standard ■ Level 2 - Below Standards
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

Math – Meeting Standard – 41%



■ Level 1 - Well below standard ■ Level 2 - Below standard
■ Level 3 - Met Standard ■ Level 4 - Exceeds standard

Plans for Continuous Improvement – Literacy

- Tier 2 Intervention - Full implementation of READ 180
- Tier 3 Intervention – Full implementation of System 44 – Special Education
- CCSS literacy standards
- STAR testing and Lexile scoring
- Collaboration with the Blue Heron School Library/Media Center
- Reading Running Records – Literacy progress monitoring
- Reading and Writing Workshop model implementation

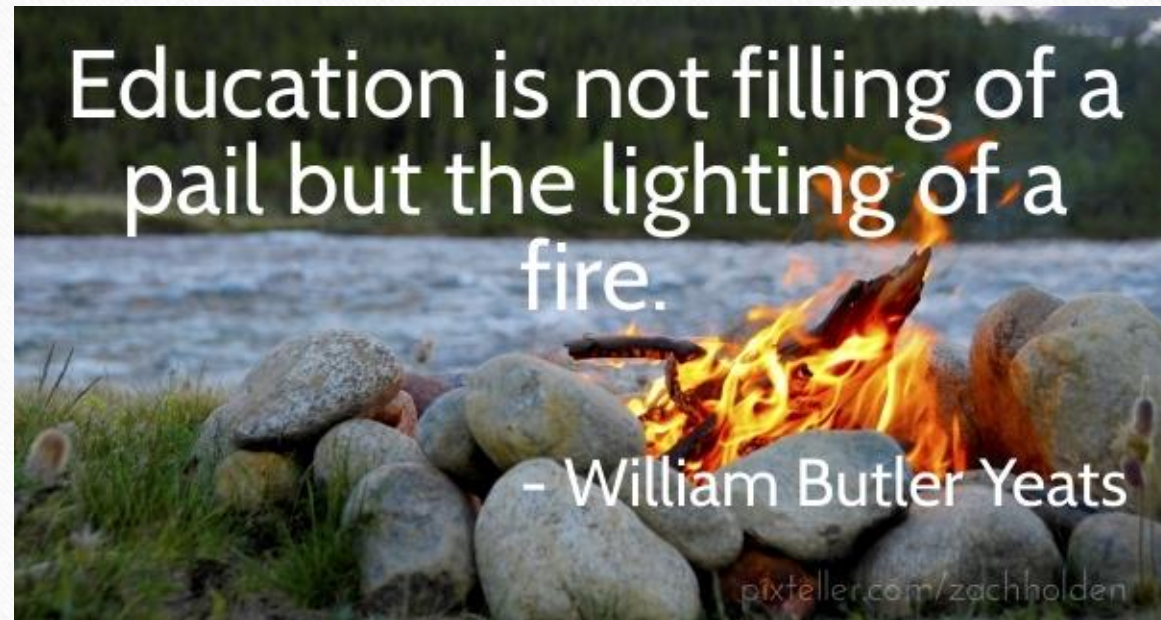
Plans for Continuous Improvement – Mathematics

- Math coach – Lisa Cartwright
- Steps in implementation of Math workshop instructional model
- Performance task & problem solving – Teacher focused PLC and student learning targets
- Hi-Cap math instruction – CoGat testing and other screening tools & criterion
- Review of instructional materials/curriculum – Currently JUMP Math review
- Linking Math and Science lessons & content focus

Plan for Continuous Improvement - Science

- Integration and implementation of NGSS – Next Generation Science Standards
- Maritime Discovery Schools – Place-based and Project Based Learning
- STEAM courses
- Lab based instruction
- Field experiences

Thank you!
Educationally Yours, Matthew Holshouser
Blue Heron School Principal



K-12 OCEAN Program

A classroom-supported, parent-supported,
community-involved
Alternative Learning Experience Program*
in the Port Townsend School District

Port Townsend School Board Report
November 23, 2015

* WAC 392-121-182

Our Vision

Port Townsend School District's OCEAN (Opportunity, Community, Experience, Academics, and Navigation) Program works in partnership with families and community to provide an alternative learning environment where each student develops the knowledge, skills and self-confidence to become creative, successful and engaged citizens.

The OCEAN Program recognizes the rich cultural heritage of our Port Townsend community which includes music, arts and maritime trades. We seek to tap into this tremendous wealth of knowledge and experience within our population to create mentorships and experiential learning opportunities for our students.

The OCEAN Program believes that multi-age learning environments and family involvement in students' education help create high student learning outcomes and inspire lifelong learning. We strive to help students make continuous academic improvement and build deep community connections. At OCEAN we embrace educational excellence.

Meeting our Vision

Academic Focus:

State, District and School Academic Goals, Multi-Age Classes, Family Involvement, Project-based Learning

Local Skills Focus:

Arts Programs, Music, Bicycles, Computers, Marine Sciences, Sailing, Annual Play performance

The Greater Community:

Specialists visit to share their expertise
Field Experiences

The Family's Commitment

- Student attendance
- Attending conferences
- Volunteering in events and activities
- Dedicated time to support the student's independent study, including documentation

→ What if they don't follow through?

Intervention Plans, revised Written Student Learning Plan,
Letter of Non-Compliance, Care Team, transfer out

Communication with Families

Parent-Teacher-Student Conferences

- 1-4 times per month, including monthly progress review

Online Resources

- Website: www.ptschools.org/schools/ocean
- Chrome Accounts
- Group Emails from Teachers

Family Nights

- Display/demonstration of student work



Where do our students come from?

Application process

- Home-based: Parents want more access to district instruction and curriculum
- On-Campus: Students need a smaller, more personalized learning environment
- Other alternative programs

→ We currently have 22 students on our waiting list.

Our Current Enrollment

November 2015


	Count	FTE
K-2	11	9.00
3-5	15	15.00
6-8	16	15.94
9-12	33	25.80
TOTALS	74	65.74

Our Enrollment

2013 to 2015

Grades	Oct 2013 HC	Oct 2013 FTE	Oct 2014 HC	Oct 2014 FTE	Oct 2015 HC	Oct 2015 FTE
K-2	8	7.00	14	11.50	11	9.00
3-5	17	17.00	18	17.94	15	15.00
6-8	17	16.85	18	17.40	16	16.00
9-12	31	27.80	34	28.00	33	27.00
Totals	73	68.65	84	74.84	75	67.00

School Improvement Goals

- Writing goal 2013-2014: To become an effective writer in all content areas (K-8)
 - Provide rich writing experiences in gr K-8
 - Focus instruction on the writing steps, grammar, punctuation, and spelling
 - Integrate writing in all core subjects
 - Results:
 - 100% of all 7th and 10th graders met standard on the Writing MSP and HSPE Exams.
- 

School Improvement Goal

2014-2015 & 2015-2016

Math: To improve mastery of grade level skills

- o Coordinate math skills with independent studies gr K-6 through cross-curricular lessons and curriculum materials
- o Increased math contact and on-campus instructional time for all students in grades 7-10
- o Focus on Math Common Core goals for all grades:
 - MP1: *Make sense of problems and persevere in solving them*
 - MP3: *Construct viable arguments and critique the reasoning of others*
 - MP4: *Model with Mathematics*
 - MP7: *Look for and make use of structure*

How are we addressing the math goal?

Instructional Time

- In addition to Math instruction classes, 6th-12th students have a math tutoring session on Friday.
- Algebra meets three times per week.

Math Teams

- Working with fellow math teachers in Port Townsend Schools.

Cross-Curricular

- Students use math data in Social Studies and Science, and use history, science, reading, and writing strategies in Math.

How are we addressing the math goal?

Classroom Instruction


- Identifying and solidifying missing basic skills through classroom-based formative assessment and instruction.
- Maintaining communication about course timelines to facilitate the transition for transfer students.

Independent and Online Text Materials

- Research-based text materials
- Online homework links (text resources + Khan Academy)
- Website assignment listings

Math Successes

Math Placement

- One 7th grader is in Algebra 1
 - One 7th grader is in Geometry
 - One 9th grader is in Algebra 2 at PTHS
 - Four of six 8th graders are in Algebra 1
 - All other 6th & 7th graders are studying Math Course 2
- 

Looking at Data: High School

Subject	District Average Level / EOC passing score	Met Standard	Did Not Meet Standard
HS SB ELA	4 / 2686	8*	0
HS SB Math (11th only)	3 / 2666	0*	2
EOC Algebra	400	6	4
EOC Geometry	400	1	1
EOC Biology	400	3	4

(combined 9th-12th scores)

*(several 11th grade students chose not to test)

Looking at Data: Middle School

Subject	District Average Level/Score	Met Standard/ Average Score	Did Not Meet Standard
SB 6th ELA	3 / 2564	2 / 2595	1
SB 7th ELA	3 / 2601	6 / 2683	1
SB 8th ELA	3 / 2601	5 / 2651	1
SB 6th Math	2 / 2548	3 / 2612	0
SB 7th Math	4 / 2702	4 / 2709	2
SB 8th Math	2 / 2567	1	5 / 2552
MSP Science - 8th only	400 is passing	7	0

Looking at Data: Elementary

Subject	District Average Level/Score	Met Standard/ Average Score	Did Not Meet Standard
SB 3rd ELA	3 / 2550	1	2 / 2394
SB 4th ELA	3 / 2485	5 / 2518	3
SB 5th ELA	3 / 2523	4 / 2577	2
SB 3rd Math	3 / 2463	2 / 2478	1
SB 4th Math	3 / 2487	1	7 / 2398
SB 5th Math	2 / 2502	1	4 / 2478
MSP Science - 5th only	400 is passing	4	0

Thank You to our Community Partners

**Turtle Bluff Orchestra Board
Marine Science Center
Maritime Center
PT Recyclery
Port Townsend YMCA
PT Arts Commission
NW Watershed Institute
VOICE**

and many, many individuals

Contact Us:

on Grant Street Campus

Liz Quayle (1.0 FTE)

Daniel Molotsky (1.0 FTE)

Robert (Bob) Kirk (0.5 FTE)

Administrator: Lisa Condran

(360) 379-4251

dquayle@ptschools.org

www.ptschools.org/schools/ocean

PORT TOWNSEND SCHOOL DISTRICT NO 50
CALENDAR OF EVENTS
November 23, 2015 – December 14, 2015

November 23	Regular Board Meeting, 6:00 pm
November 24	Grant Street Picture Re-takes
November 25	2-hr. Early Release, staff and students
November 26-27	Thanksgiving Break, no school
December 1	High School 6-week grading period ends
December 2	2-hr. Early Release, GS, BH only
December 3	Tech Committee, 3:30 p.m.
December 8	High School Parent Financial Aid Night, 5:00 p.m. Grant Street PTA Meeting, 6:30 p.m. Policy Review Committee, 3:30 p.m. (Jennifer)
December 9	2-hr. Early Release, GS, BH only
December 10	High School Band Concert, 7:00 p.m., Auditorium
December 11	Friday Salon, High School, 2:50 p.m., Auditorium
December 12	Winter Stringfest Concert, 3:00 p.m., High School Gym
December 14	Regular Board Meeting, 6:00 pm

05.15.10.00.00-010006

2015-2016 Budget Status Report

PAGE:

1

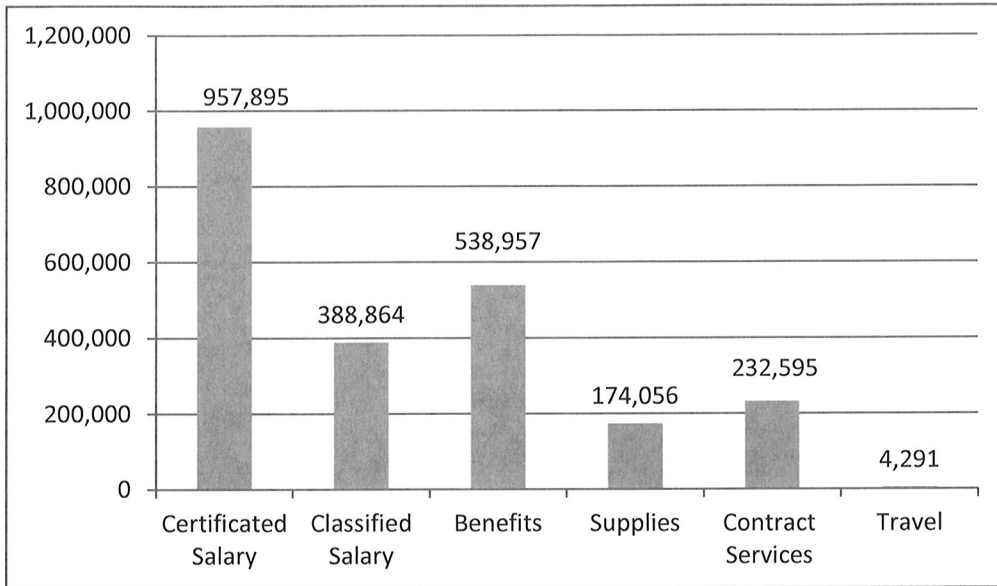
10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of October, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,380,073	1,066,136.34	1,129,400.48		2,250,672.52	33.41
2000 LOCAL SUPPORT NONTAX	395,800	51,235.72	56,948.11		338,852.11	14.39
3000 STATE, GENERAL PURPOSE	7,471,488	672,178.71	1,344,357.39		6,127,130.61	17.99
4000 STATE, SPECIAL PURPOSE	2,113,801	174,851.48	346,511.99		1,767,288.79	16.39
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,226,938	74,609.72	74,609.72		1,152,328.28	6.08
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	187.42	187.42		187.42-	0.00
9000 OTHER FINANCING SOURCES	279,016	.00	.00		279,016.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	14,867,116	2,039,199.39	2,952,015.11		11,915,100.89	19.86
B. EXPENDITURES						
00 Regular Instruction	6,947,901	570,088.11	1,131,527.98	5,182,837.30	633,535.27	90.88
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	2,489,793	215,839.46	429,132.05	2,057,295.55	3,364.99	99.86
30 Voc. Ed Instruction	338,495	29,952.97	55,267.17	255,248.84	27,978.74	91.73
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	790,260	65,344.86	117,746.74	448,501.44	224,011.45	71.65
70 Other Instructional Pgms	864,118	20,397.69	33,898.26	107,659.13	722,560.60	16.38
80 Community Services	10,702	369.83	740.97	3,750.35	6,211.11	41.97
90 Support Services	3,274,172	330,748.04	528,343.90	2,435,931.57	309,896.18	90.54
<u>Total EXPENDITURES</u>	14,715,440	1,232,740.96	2,296,657.07	10,491,224.18	1,927,558.34	86.90
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00	.00		
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00	.00		
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	151,676	806,458.43	655,358.04		503,681.63	332.08
F. <u>TOTAL BEGINNING FUND BALANCE</u>	400,782		517,948.78			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	552,458		1,173,306.82			
<u>(E+F + OR - G)</u>						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 821 Restrictd for Carryover	7,000		21,869.58			
G/L 828 Restricted for C/O of FS Rev	2,000		.00			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	2,975		2,050.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committd to Econmc Stabilizatr	0		.00			
G/L 875 Assigned Contingencies	50,000		50,000.00			
G/L 884 Assigned to Other Cap Projects	0		.00			
G/L 888 Assigned to Other Purposes	58,440		.00			
G/L 890 Unassigned Fund Balance	134,676		752,019.80			
G/L 891 Unassigned Min Fnd Bal Policy	297,367		347,367.44			
<u>TOTAL</u>	552,458		1,173,306.82			

Port Townsend School District
Year to Date Expenditures by Object
October 31, 2015
\$2,296,657



20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of October, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	1,185,031	375,492.42	397,779.02		787,251.98	33.57
2000 Local Support Nontax	360,500	5,167.63	10,314.07		350,185.93	2.86
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>1,545,531</u>	<u>380,660.05</u>	<u>408,093.09</u>		<u>1,137,437.91</u>	<u>26.40</u>
<u>B. EXPENDITURES</u>						
10 Sites	900,000	97.44	97.44	74,902.56	825,000.00	8.33
20 Buildings	300,000	5,786.40	5,786.40	4,541.36	289,672.24	3.44
30 Equipment	0	.00	.00	582.40	582.40-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>1,200,000</u>	<u>5,883.84</u>	<u>5,883.84</u>	<u>80,026.32</u>	<u>1,114,089.84</u>	<u>7.16</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	338,710	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	6,821	374,776.21	402,209.25		395,388.25	> 1000
F. <u>TOTAL BEGINNING FUND BALANCE</u>	1,218,198		1,203,191.36			
G. <u>G/L 098 PRIOR YEAR ADJUSTMENTS (OR)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	1,225,019		1,605,400.61			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 862 Committed from Levy Proceeds	1,271,015		1,350,594.58			
G/L 864 Restricted from Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	0		.00			
G/L 866 Restrictd from Impact Proceeds	0		.00			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Restricted fr Undistr Proceeds	0		.00			
G/L 870 Committed to Other Purposes	37,800		.00			
G/L 889 Assigned to Fund Purposes	83,796-		254,806.03			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>1,225,019</u>		<u>1,605,400.61</u>			

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of October, 2015

	ANNUAL	ACTUAL	ACTUAL		BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES		
1000 Local Taxes	0	17.43	17.43		17.43-	0.00
2000 Local Support Nontax	0	16.97	32.47		32.47-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	59,694	.00	.00		59,694.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,694	34.40	49.90		59,644.10	0.08
B. EXPENDITURES						
Matured Bond Expenditures	48,900	.00	.00	0.00	48,900.00	0.00
Interest On Bonds	10,793	.00	.00	0.00	10,793.48	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	1,000	.00	30.00	0.00	970.00	3.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	60,693	.00	30.00	0.00	60,663.48	0.05
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	999-	34.40	19.90		1,019.38	101.99-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	123,000		123,097.26			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	122,001		123,117.16			
<u>(E+F + OR - G)</u>						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	122,001		123,117.16			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	122,001		123,117.16			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of October, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	211,832	9,098.05	20,197.40		191,634.60	9.53
2000 Athletics	46,500	2,092.00	7,326.66		39,173.34	15.76
3000 Classes	7,900	2,226.50	7,721.50		178.50	97.74
4000 Clubs	121,800	11,920.82	20,733.99		101,066.01	17.02
6000 Private Moneys	6,600	2,089.98	4,902.62		1,697.38	74.28
<u>Total REVENUES</u>	394,632	27,427.35	60,882.17		333,749.83	15.43
B. EXPENDITURES						
1000 General Student Body	174,800	1,124.55	2,542.69	3,533.89	168,723.42	3.48
2000 Athletics	81,200	6,558.76	11,256.07	13,398.47	56,545.46	30.36
3000 Classes	13,200	1,902.57	1,902.57	0.00	11,297.43	14.41
4000 Clubs	129,150	14,101.08	19,089.82	27,266.70	82,793.48	35.89
6000 Private Moneys	6,700	200.00	200.00	0.00	6,500.00	2.99
<u>Total EXPENDITURES</u>	405,050	23,886.96	34,991.15	44,199.06	325,859.79	19.55
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	10,418-	3,540.39	25,891.02		36,309.02	348.52-
D. TOTAL BEGINNING FUND BALANCE						
	300,000		320,496.30			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	289,582		346,387.32			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	290,582		346,387.32			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	290,582		346,387.32			
Differences	1,000-		.00			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PORT TOWNSEND SCHOOL DISTRICT School District for the Month of October, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	25.32	37.10		62.90	37.10
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	93,023	.00	.00		93,023.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>93,123</u>	<u>25.32</u>	<u>37.10</u>		<u>93,085.90</u>	<u>0.04</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>93,123</u>	<u>25.32</u>	<u>37.10</u>		<u>93,085.90</u>	<u>0.04</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	250,000	.00	.00	127,059.46	122,940.54	50.82
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>250,000</u>	<u>.00</u>	<u>.00</u>	<u>127,059.46</u>	<u>122,940.54</u>	<u>50.82</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)</u>	<u>156,877-</u>	<u>25.32</u>	<u>37.10</u>		<u>156,914.10</u>	<u>100.02-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>180,000</u>		<u>183,715.92</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>23,123</u>		<u>183,753.02</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	23,123		183,753.02			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>23,123</u>		<u>183,753.02</u>			

PTSD ENROLLMENT FY 2015-2016
November-2015

Prelim

11/2/15

	Bldg - Grant St				ICE/OCEAN				OPEPO/Other				Comparison to Prior Month (October)				COMPARE TO BUDGET	
	Headcnt		FTE		Headcnt		FTE		Headcnt		FTE		Headcount		FTE *		FY16 AAFTE * BUDGET	VARIANCE from Nov Target Over<Under>
	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE	Headcnt	FTE	Prior Mo	Diff	Prior Mo	Diff	Prior Mo	Diff				
K - @ .5 FTE	90	90.00	4	2.00	-	-	-	-	94	92.00	93.00	1.00	91.00	1.00	77.00	15.00		
Grade 1	76	76.00	3	3.00	-	-	-	79	79.00	77.00	2.00	75.04	3.96	77.00	2.00			
Grade 2	90	90.00	4	4.00	-	-	-	94	94.00	92.00	2.00	92.00	2.00	86.00	8.00			
Grade 3	75	75.00	4	4.00	-	-	-	79	79.00	78.00	1.00	78.00	1.00	75.00	4.00			
TOTAL-Elem	331	331.00	15	13.00	-	-	-	346	344.00	340.00	6.00	336.04	7.96	315.00	29.00			
	Bldg - Blue Heron				ICE/OCEAN - ALE				OPEPO/Other									
Grade 4	69	69.00	3	3.00	11	11.00		83	83.00	81.00	2.00	81.00	2.00	93.00	(10.00)			
Grade 5	92	92.00	8	8.00	10	10.00		110	110.00	111.00	(1.00)	111.00	(1.00)	111.00	(1.00)			
Grade 6	74	73.61	5	4.94				79	78.55	80.00	(1.00)	79.55	(1.00)	84.00	(5.45)			
Grade 7	75	72.59	5	5.00				80	77.59	81.00	(1.00)	78.74	(1.15)	85.50	(7.91)			
Grade 8	66	64.34	6	6.00		1.38		72	71.72	72.00	0.00	71.72	0.00	76.50	(4.78)			
TOTAL-Middle	376	371.54	27	26.94	21	22.38	-	424	420.86	425.00	(1.00)	422.01	(1.15)	450.00	(29.14)			
	Bldg - PTHS				ICE/OCEAN - ALE				OTHER									
Grade 9	77	77.80	5	4.00				82	81.80	82.00	0.00	81.60	0.20	83.50	(1.70)			
Grade 10	88	88.00	8	7.20				96	95.20	94.00	2.00	93.20	2.00	97.50	(2.30)			
Grade 11	95	90.16	11	9.80				106	99.96	106.00	0.00	99.96	0.00	106.00	(6.04)			
Grade 12	92	83.60	8	4.80				100	88.40	99.00	1.00	88.60	(0.20)	92.00	(3.60)			
TOTAL-High	352	339.56	32	25.80	-	-	-	384	365.36	381.00	3.00	363.36	2.00	379.00	(13.64)			
SUB-TOTAL																		
-(w/out Running Start)		1,042.10		65.74		22.38		1,154	1,130.22	1,146.00	8.00	1,121.41	8.81	1,144.00	(13.78)			
Running Start -- non-CTE									28.73	53.00	1.00	27.40	1.33	24.00	4.73			
Running Start -- CTE									2.40			2.40	0.00	1.00	1.40			
TOTAL FTE including Running Start								1,208	1,161.35	1,199.00	9.00	1,151.21	10.14	1,169.00	(7.65)			

PERSONNEL

Job-Sharing Staff Members

A job-sharing assignment is the shared performance of the duties of one full-time, regular position by two (2) employees.

The superintendent/designee is responsible for recommending to the board when the best interests of students and the district would be served by creating a job-sharing assignment for a particular position.

The district reserves the authority to:

- A. Determine the number of job-sharing positions, if any, within the district;
- B. Require the employees to develop a written plan for sharing the performance of the position and to secure the written approval of their supervisor;
- C. Dissolve any job-sharing assignment, or change a job-sharing position to a full time position held by one employee, at the sole discretion of the district in accordance with applicable provisions of collective bargaining agreements;
- D. Consider any request to create a job-sharing position in a position currently held by one employee, or vice versa;
- E. Require job-sharing staff members to work full-time in the event of the termination or resignation of one of the job-sharing staff members, at the sole discretion of the district.

Employees sharing a position will sign a job-sharing agreement annually, subject to the approval of the superintendent/designee. The agreement will identify contingencies which may arise during the course of employment including, but not limited to, responsibility for participation in staff meetings and committees of the position to be shared.

Cross References:	Policy 5000 Policy 5005	Recruitment and Selection of Staff Employment, Disclosures-Certification Requirements, Assurances and Approval
Legal References:	RCW 28A.400.300 RCW 28A.405.070	Hiring and discharging of employees - Written leave policies- Seniority and leave benefits of employees transferring between school districts and other educational employers Job Sharing
Managmnt. Resources	<i>Policy News</i> Oct 2015	

Date: 3/27/00; 4/28/03; 12/8/08; _____

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

BONDS TO CONSTRUCT AND IMPROVE SCHOOLS

RESOLUTION NO. 15-12

A RESOLUTION of the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, providing for the submission to the voters of the District at a special election to be held on February 9, 2016, of a proposition authorizing the District to issue general obligation bonds in the principal amount of no more than \$40,977,588, for the purpose of paying costs of constructing a new elementary school (Grades PK-5) to replace the current Grant Elementary School, making safety, security and ADA improvements at Port Townsend High School, and developing designs/plans for future high school improvements, the principal of and interest on such bonds to be payable from annual excess property tax levies; designating the District's Director of Finance and Business Operations and bond counsel to receive notice of the ballot title from the Auditor of Jefferson County, Washington; authorizing a request for a Certificate of Eligibility from the State Treasurer pursuant to chapter 39.98 RCW; designating the Secretary to the Board and/or the District's Director of Finance and Business Operations as the District officials authorized to file with the State Treasurer, on behalf of the District, the request for a Certificate of Eligibility; and providing for other matters properly related thereto, all as more particularly set forth herein.

ADOPTED: NOVEMBER 23, 2015

This document prepared by:

*FOSTER PEPPER PLLC
1111 Third Avenue, Suite 3400
Seattle, Washington 98101
(206) 447-5339*

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

RESOLUTION NO. 15-12

A RESOLUTION of the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, providing for the submission to the voters of the District at a special election to be held on February 9, 2016, of a proposition authorizing the District to issue general obligation bonds in the principal amount of no more than \$40,977,588, for the purpose of paying costs of constructing a new elementary school (Grades PK-5) to replace the current Grant Elementary School, making safety, security and ADA improvements at Port Townsend High School, and developing designs/plans for future high school improvements, the principal of and interest on such bonds to be payable from annual excess property tax levies; designating the District's Director of Finance and Business Operations and bond counsel to receive notice of the ballot title from the Auditor of Jefferson County, Washington; authorizing a request for a Certificate of Eligibility from the State Treasurer pursuant to chapter 39.98 RCW; designating the Secretary to the Board and/or the District's Director of Finance and Business Operations as the District officials authorized to file with the State Treasurer, on behalf of the District, the request for a Certificate of Eligibility; and providing for other matters properly related thereto, all as more particularly set forth herein.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PORT TOWNSEND SCHOOL DISTRICT NO. 50, JEFFERSON COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Port Townsend School District No. 50, Jefferson County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Deteriorating and outdated schools and educational infrastructure, student safety and security concerns, State of Washington class size reduction requirements, and the institution of new educational programs require that the District construct a new elementary school (Grades PK-5) to replace the current Grant Elementary School, make safety, security and ADA improvements at Port Townsend High School, and develop designs/plans for future high school improvements, all as more particularly defined and described in Section 2 herein (collectively, the "Projects"). The Projects are urgently required to correct the existing conditions.

(b) The District lacks sufficient money with which to pay costs of the Projects.

(c) To pay costs of the Projects, it is necessary and advisable that the District issue and sell unlimited tax general obligation bonds in the principal amount of no more than \$40,977,588 (the "Bonds"), or such lesser maximum amount as may be legally issued under the laws governing the limitation of indebtedness or required to carry out and accomplish the Projects.

(d) The District is authorized pursuant to Article VII, Section 2(b) of the Washington Constitution and laws of the State of Washington, including Revised Code of Washington ("RCW") 28A.530.010, RCW 28A.530.020, RCW 39.36.050 and RCW 84.52.056, to submit to

the District's voters at a special election, for their approval or rejection, the proposition of whether the District shall issue the Bonds to pay costs of the Projects and levy annual excess property taxes to pay and retire the Bonds.

(e) The best interests of the District's students and other inhabitants require the District to carry out and accomplish the Projects as hereinafter provided.

Section 2. Description of Projects. The Projects to be paid for with proceeds of the Bonds, including interest earnings thereon ("Bond Proceeds"), are more particularly defined and described as follows:

(a) Construct a new elementary school (Grades PK-5) on the Grant Street site to replace the current Grant Elementary School, all as deemed necessary and advisable by the Board.

(b) Make safety, security and ADA improvements at Port Townsend High School, including but not limited to: (1) acquiring, constructing, installing and equipping building security improvements and/or upgrades (including, but not limited to, electronic lock systems, security cameras and lighting systems); (2) acquiring, constructing, installing and equipping elevators for the Main and Annex buildings; and (3) making other safety, security and ADA improvements, all as deemed necessary and advisable by the Board.

(c) Develop designs/plans for future improvements of Port Townsend High School, all as deemed necessary and advisable by the Board.

(d) Acquire, construct and install all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in the foregoing, all as deemed necessary and advisable by the Board.

(e) Pay incidental costs incurred in connection with carrying out and accomplishing the Projects described above pursuant to RCW 39.46.070. Such incidental costs shall be deemed part of the Projects and shall include, but not be limited to: (1) costs related to the issuance, sale and delivery of the Bonds; (2) payments for fiscal and legal costs; (3) costs of obtaining ratings and bond insurance; (4) costs of printing, advertising, establishing and funding accounts; (5) payment of interest due on the Bonds for up to six months after completion of construction; (6) necessary and related engineering, architectural, planning, consulting, inspection, permitting and testing costs; (7) administrative and relocation costs; (8) site acquisition and improvement costs; (9) demolition costs; (10) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose such school facilities and/or building materials; (11) costs of on-site and off-site utilities and road improvements; and (12) costs of other similar activities or purposes, all as deemed necessary and advisable by the Board. The Projects, or any portion or portions thereof, shall be acquired or made insofar as is practicable with available Bond Proceeds, together with any other money of the District legally available therefor, and in such order of time as shall be deemed necessary and advisable by the Board. Subject to Section 6 of this resolution, the Board shall allocate the Bond Proceeds, together with any other money of the District legally available therefor, between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be filed with the District.

Section 3. Calling of Election. The Auditor of Jefferson County, Washington, as *ex officio* Supervisor of Elections (the “Auditor”), is requested to call and conduct a special election in the District, in the manner provided by law, to be held therein on February 9, 2016, for the purpose of submitting to the District’s voters, for their approval or rejection, the proposition of whether the District shall issue the Bonds to pay costs of the Projects and levy annual excess property taxes to pay and retire the Bonds.

If the proposition is approved by the requisite number of voters, the District will be authorized to issue, sell and deliver the Bonds in the manner described in this resolution, spend the Bond Proceeds to pay costs of the Projects, and levy annual excess property taxes to pay and retire the Bonds. The Bond Proceeds shall be used, either with or without additional money now available or hereafter available to the District, for capital purposes only, as permitted by law, which shall not include the replacement of equipment.

Section 4. Authorization to Issue the Bonds. The Bonds authorized may be issued as a single issue, as a part of a combined issue with other authorized bonds, or in more than one series, all as deemed necessary and advisable by the Board and as permitted by law. Further, the Bonds may be issued, as deemed necessary and advisable by the Board, as taxable bonds, tax-exempt bonds and/or any other type of tax credit bonds that are now or in the future may be authorized under applicable state and federal law, including, but not limited to, “build America bonds” or “qualified tax credit bonds” within the meaning of Section 54A(d)(1) of the Internal Revenue Code of 1986, as amended (the “Code”) (generically, “Tax Credit Bonds”).

Each series of the Bonds shall be issued as fully registered bonds; shall bear interest payable as permitted by law; shall mature within 20 years from the date of issuance of such series of the Bonds (but may mature at an earlier date or dates as fixed by the Board); shall be paid by annual property tax levies sufficient in amount to pay both principal and interest when due, which annual property tax levies shall be made in excess of regular property tax levies without limitation as to rate or amount but only in amounts sufficient to meet such payments of principal and interest as they come due; and shall be issued and sold in such manner, at such times and in such amounts as shall be required for the purpose for which each series of the Bonds are to be issued, all as deemed necessary and advisable by the Board and as permitted by law. The life of the Projects to be financed with the Bond Proceeds shall exceed the term of the respective series of Bonds that finance such Projects. The Board hereby authorizes and directs the Secretary to the Board (the “Secretary”) to determine for each series of Bonds whether such series should be sold by negotiated or competitive sale, and with respect to such series of Bonds that are to be sold by competitive sale, to: (a) specify a date and time of sale of such Bonds; (b) give notice of that sale; (c) determine any bid requirements and criteria for determining the award of the bid; (d) provide for the use of an electronic bidding mechanism if the Secretary deems electronic bidding to be beneficial to the District; and (e) specify other matters in his or her determination necessary, appropriate or desirable to carry out the sale of the Bonds. Notwithstanding the foregoing, the amount, date, denominations, interest rates, payment dates, final maturity, redemption rights, price, and other terms and conditions of the Bonds (or parameters with respect thereto) shall be hereafter fixed by one or more resolutions of the Board authorizing the issuance, sale and delivery of such series of Bonds, which resolutions may delegate to a District officer or employee the authority to fix any of the foregoing, all as deemed necessary and advisable by the Board and as permitted by law.

Pending the issuance of any series of the Bonds, the District may issue short-term obligations pursuant to chapter 39.50 RCW (which may be issued as Tax Credit Bonds, if permitted under applicable law) to pay for any portion of the costs of the Projects. Such obligations may be paid or refunded with the Bond Proceeds.

If the District receives voter approval to issue the Bonds in the manner described in this resolution, the Board authorizes and directs the Secretary and/or the District's Director of Finance and Business Operations (the "Finance Director") to: (a) review and "deem final" (within the meaning of Rule 15c2-12 of the Securities and Exchange Commission), if necessary and upon such official's satisfaction, any preliminary official statement prepared in connection with the sale of each series of the Bonds by the District; (b) authorize the "deemed final" preliminary official statement to be distributed prior to the date any underwriter or purchaser bids for, purchases, offers or sells each series of the Bonds; and (c) acknowledge in writing any action taken pursuant to clauses (a) and (b) of this paragraph.

Section 5. Intent to Reimburse. The Board declares that to the extent, prior to the date the Bonds, or other bonds or obligations (which includes the Bonds, or other bonds or obligations issued as tax-exempt bonds and/or Tax Credit Bonds) are issued to pay costs of the Projects, the District shall make capital expenditures for the Projects from money that is not (and is not reasonably expected to be) reserved, allocated on a long-term basis or otherwise set aside by the District under its existing and reasonably foreseeable budgetary and financial circumstances to pay costs of the Projects, those capital expenditures are intended to be reimbursed out of the Bond Proceeds, or proceeds of other bonds or obligations, issued in an amount not to exceed the principal amount of the Bonds provided by this resolution.

Section 6. Sufficiency of Bond Proceeds. If Bond Proceeds are more than sufficient to carry out and accomplish the Projects (the "Excess Bond Proceeds"), and state or local circumstances require, the District may use the Excess Bond Proceeds to: (a) acquire, construct, install, equip and make other capital improvements to the District's facilities; or (b) retire and/or defease a portion of the Bonds or other outstanding bonds of the District, all as the Board may determine by resolution, after holding a public hearing thereon pursuant to RCW 28A.530.020. In the event that the Bond Proceeds, together with any other money of the District legally available therefor, are insufficient to carry out and accomplish all of the Projects, the District shall use the Bond Proceeds and other available money for paying the cost of that portion of the Projects that is deemed by the Board most necessary and in the best interest of the District.

Section 7. Use of State Financing Assistance. It is anticipated that the District may receive some money from the State of Washington as state financing assistance under chapter 28A.525 RCW with respect to the Projects (the "State Financing Assistance"). The State Financing Assistance shall be used, when and in such amounts as it may become available, to carry out and accomplish the Projects. If the State Financing Assistance is more than sufficient to carry out and accomplish the Projects (the "Excess State Financing Assistance"), and state or local circumstances require, the District may use the Excess State Financing Assistance to: (a) acquire, construct, install, equip and make other capital improvements to the District's facilities; (b) retire and/or defease a portion of the Bonds or other outstanding bonds of the District; or (c) provide for other purposes, all as the Board may determine by resolution, after holding a public hearing thereon pursuant to RCW 28A.530.020.

Section 8. Alteration of Expenditures. If the Board shall subsequently determine that state or local circumstances, including, but not limited to, changed conditions or needs, regulatory considerations or incompatible development, should cause any alteration to the Projects, the District shall not be required to accomplish the Projects and may apply the Bond Proceeds or State Financing Assistance (or any portion thereof) to: (a) other portions of the Projects; (b) acquire, construct, install, equip and make other capital improvements to the District's facilities; or (c) retire and/or defease a portion of the Bonds or other outstanding bonds of the District, all as the Board may determine by resolution after holding a public hearing thereon pursuant to RCW 28A.530.020.

Section 9. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Jefferson County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION 1

PORT TOWNSEND SCHOOL DISTRICT NO. 50

BONDS TO CONSTRUCT AND IMPROVE SCHOOLS

The Board of Directors of Port Townsend School District No. 50 adopted Resolution No. 15-12, concerning a proposition to replace a deteriorating school and improve safety. This proposition would authorize the District to: construct a new elementary school (Grades PK-5) to replace the current Grant Elementary School, make safety, security and ADA improvements at Port Townsend High School, and develop designs/plans for future high school improvements; issue no more than \$40,977,588 of general obligation bonds maturing within 20 years; and levy annual excess property taxes to repay the bonds, all as provided in Resolution No. 15-12. Should this proposition be:

Approved

Rejected

Section 10. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary or his designee is directed to: (a) present a certified copy of this resolution to the Auditor no later than December 11, 2015; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition of whether the District shall issue the Bonds to pay costs of the Projects and levy annual excess property taxes to pay and retire the Bonds.

Section 11. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the Finance Director (Amy Khile), telephone: 360.379.4603; fax: 360.385.3617; email: akhile@ptschools.org; and (b) bond counsel, Foster Pepper PLLC (Jim McNeill), telephone: 206.447.5339; fax 800.533.2284; email: mcnej@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, deemed necessary by the Auditor or the Jefferson County Prosecuting Attorney.

Section 12. Authorization to Request Participation in Washington State School District Credit Enhancement Program Authorized. The Board hereby finds and determines that, if the District receives voter approval to issue the Bonds in the manner described in this resolution, it will be in the best interests of the District's taxpayers to request the State of Washington's guaranty for payment of the Bonds under chapter 39.98 RCW, the Washington State School District Credit Enhancement Program. Accordingly, the Board hereby requests the State Treasurer to issue a Certificate of Eligibility to the District pledging the full faith, credit, and taxing power of the State of Washington to guarantee the payment, when due, of the principal of and interest on the Bonds pursuant to chapter 39.98 RCW and the rules promulgated thereunder by the State Finance Committee. The Board designates the Secretary and/or the Finance Director as the District officials authorized to file with the State Treasurer, on behalf of the District, the request for a Certificate of Eligibility.

Section 13. Authorization to Request Authority to Issue Tax Credit Bonds. To the extent the Board deems it necessary and advisable to issue all or a portion of the Bonds as Tax Credit Bonds, the Board hereby (a) authorizes the District to request authorization from Office of the Superintendent of Public Instruction ("OSPI"), if applicable, to issue such Bonds as Tax Credit Bonds for the purpose of paying costs of the Projects, and (b) designates the Secretary and/or the Finance Director as the District officials authorized to prepare, sign and submit to OSPI the appropriate applications (or other required forms or documents) to issue the Tax Credit Bonds.

Section 14. General Authorization and Ratification. The Secretary, the Finance Director, the Chair of the Board, other appropriate officers of the District and bond counsel, Foster Pepper PLLC, are severally authorized and directed to take such actions and to execute such documents as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

Section 15. Severability. If any provision of this resolution shall be declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, of the Bonds or of the levy or collection of the taxes pledged to pay and retire the Bonds.

Section 16. Effective Date. This resolution shall become effective immediately upon its adoption.

[Remainder of page intentionally left blank; signature page follows]

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at a regular open public meeting thereof, held this 23rd day of November, 2015, the following Directors being present and voting in favor of the resolution.

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

Chair and Director

Vice Chair and Director

Director

Director

Director

ATTEST:

DAVID S. ENGLE
Secretary to the Board of Directors

CERTIFICATE

I, DAVID S. ENGLE, Secretary to the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 15-12 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at the regular meeting place thereof on November 23, 2015, as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect; and

2. A quorum of the members of the Board was present throughout the meeting and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of November, 2015.

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

DAVID S. ENGLE
Secretary to the Board of Directors

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

RESOLUTION NO. 15-14

A RESOLUTION of the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, expressing its support for the District's February 9, 2016 ballot proposition (Proposition 1 - Bonds to Construct and Improve Schools), and providing for other matters properly relating thereto, all as more particularly set forth herein.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PORT TOWNSEND SCHOOL DISTRICT NO. 50, JEFFERSON COUNTY, WASHINGTON, as follows:

Section 1. The Board of Directors (the "Board") of Port Townsend School District No. 50, Jefferson County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) On November 23, 2015, the Board adopted Resolution No. 15-12, which submits to the District's voters, at the February 9, 2016 special election a ballot proposition authorizing the District to: (1) issue \$40,977,588 of general obligation bonds to pay costs to construct a new elementary school (Grades PK-5) to replace the current Grant Street Elementary School, make safety, security, and ADA improvements at Port Townsend High School, and develop designs/plans for future high school improvements; and (2) levy annual excess property taxes to repay the bonds (the "Bond Ballot Proposition").

(c) Resolution No. 15-12 found and determined that the Bond Ballot Proposition is necessary because of deteriorating and outdated schools and educational infrastructure, student safety and security concerns, State of Washington class size reduction requirements, and the institution of new educational programs. Accordingly, the Board desires to express its support of the Bond Ballot Proposition at an open public meeting on November 23, 2015 (the "Open Public Meeting") pursuant to RCW 42.17A.555.

(d) Any required notice of the Open Public Meeting included the title (Bonds to Construct and Improve Schools) and number of the Bond Ballot Proposition (Proposition 1), and members of the Board and members of the public were given equal opportunity to express an opposing view at the Open Public Meeting, and all who wished to speak were heard.

Section 2. Pursuant to RCW 42.17A.555, the Board, after due consideration, and being fully informed and advised, hereby expresses its support for the Bond Ballot Proposition.

Remainder of page intentionally left blank

Section 3. This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of Directors of the Port Townsend School District No. 50, Jefferson County, Washington, at a regular open public meeting thereof this 23rd day of November, 2015, the following Directors being present and voting in favor of the resolution.

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

Pam Daly
Chair and Director

Nathanael O'Hara
Vice Chair and Director

Jennifer James-Wilson
Director

Connie Welch
Director

Keith White
Director

ATTEST:

DAVID S. ENGLE
Secretary to the Board of Directors

CERTIFICATE

I, DAVID S. ENGLE, Secretary to the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 15-14 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at the regular meeting place thereof on November 23, 2015, as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect; and

2. A quorum of the members of the Board was present throughout the meeting and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of November, 2015.

PORT TOWNSEND SCHOOL DISTRICT NO. 50
JEFFERSON COUNTY, WASHINGTON

DAVID S. ENGLE
Secretary to the Board of Directors

Port Townsend School District
Capital Bond Fact Sheet

23 November 2015

1. What does this proposition authorize?

When approved by voters, the School District will be authorized to issue up to \$40.9M in bonds to cover the cost of a new school at the Grant Street location and required ADA and security improvements at the High School.

2. What will this cost a property owner?

Current estimates indicate that a levy rate of \$1.24/\$1000 of assessed value (AV) for 20 years will be required to finance this bond. Property owners are currently paying \$0.54/\$1000 AV for a capital improvements levy that will be retired in 2016. Payment for the proposed bond measure will begin in 2017 resulting in a net increase of \$0.70/\$1000 AV for school capital improvements. Thus, the annual property tax for a \$150,000 property will increase by \$105.00.

3. How does this compare to previous levies?

Property owners began repaying the bond issued to construct Blue Heron Middle School in 1993, while additional payments were still required for bonds issued earlier. In total, the levy rate property owners were paying for school capital improvements in 1993 was \$2.95/\$1000 AV.

5. What does this provide?

It provides a new elementary school that promotes education and community by:

- getting all Pre-K – 5th grade students out of portables – across the district
- returning 4th and 5th graders from Blue Heron Middle School to a more age-appropriate elementary school setting
- providing a teaching kitchen and cafeteria for elementary students
- facilitating outdoor access and associated learning activities
- supporting community outreach and engagement activities
- providing elevators and other ADA requirements at PTHS

6. Why not re-furbish the existing Grant Street School?

Grant Street School has served the community well over the past 59 years. However the school is now well beyond its useful lifespan and is seriously undersized for the school district's elementary school population. Estimates provided by architectural professionals indicate little cost difference between a

major remodel and expansion of the existing Grant Street School and building an entirely new school. Also, the logistics involved in removing students from the site in order to remodel and modernize the existing facility would dramatically disrupt students and their families for several years, in addition to greatly increasing the expense of such a project.

7. How will this improve education?

- Better age distribution and program alignment across district campuses (4th and 5th back to Grant Street) with a true elementary continuum Pre-K-5 at Grant Street.
- Proposed school design enhances hands-on learning activities (especially outdoor learning experiences)
- Promotes healthier diet and food understanding (working teaching kitchen) with students and families
- Dovetails with the Maritime Discovery Schools initiative - “No child left indoors!”- by designing a facility that promotes and enables the use of the outdoors for learning activities

8. How is the student population changing?

With state funded full-day kindergarten, we’ve added an additional kindergarten classroom to the existing elementary program. We expect to see steady growth at the elementary level over the medium term and beyond as the new building and programs come on line.

9. Is there room for growth? Will it meet future needs?

The proposed facility provides for this steady growth over time. Based on current demographic projections, we believe this facility will meet the future needs of our community. Relocating the 4th and 5th grade classes from Blue Heron Middle School to Grant Street Elementary restores Blue Heron to its intended purpose (6th – 8th grades) and provides some capacity for future growth of student population at that campus also.

10. How long will this facility last?

This building is intended to have a 50 year useable lifespan, minimum.

11. What will happen if voters do not approve this ballot measure?

The district and its students, staff and families will be in a very serious situation with an inadequate, overcrowded facility to manage. There will need to be a rapid reconsideration process and quick return to the voters with any subsequent proposal that seems more viable. This ballot measure represents urgent, carefully considered needs, not wants.

PERSONNEL

Maintaining Professional Staff/Student Boundaries

Purpose

The purpose of this policy is to provide all staff, students, volunteers and community members with information about ~~to increase their awareness of~~ their role in protecting children from inappropriate conduct by adults. ***This policy applies to all district staff and volunteers.*** For purposes of this policy and its procedure, the terms ***“district staff,” “staff member(s),” and “staff” also include volunteers.***

General Standards

The school board expects all ***district staff members*** to maintain the highest professional, ~~moral and ethical~~ standards ~~when in their~~ ***they*** interaction with students. ***District staff*** ~~Staff members~~ are required to maintain an atmosphere conducive to learning, ~~by through~~ consistently and fairly applied discipline and established and maintained professional boundaries.

Professional staff/student boundaries are consistent with the legal and ethical duty of care that district employees have for students.

The interactions and relationships between ***district staff members*** and students should be based upon mutual respect and trust, an understanding of the appropriate boundaries between adults and students in and outside of the educational setting, and consistency with the educational mission of the ~~schools~~ ***district.***

District staff ~~Staff members~~ will not intrude on a student’s physical and emotional boundaries unless the intrusion is necessary to serve an ***demonstrated*** educational ~~or physical, mental and/or emotional health~~ purpose. An educational purpose is one that relates to the staff member’s duties in the district. Additionally, staff members are expected to be ~~sensitive to~~ ***aware of*** the appearance of impropriety in their own conduct and the conduct of other staff when interacting with students. Staff members will ***notify and*** discuss issues with their building administrator or supervisor whenever they suspect or ~~are unsure~~ ***question*** whether ***their own or another staff member’s*** conduct is inappropriate or constitutes a violation of this policy.

The school board recognizes that staff may have familial and pre-existing social relationships with parents or guardians and students. Staff members should use appropriate professional judgement when they have a dual relationship to students to avoid violating this policy, the appearance of impropriety, and the appearance of favoritism. Staff members will pro-actively discuss these circumstances with their building administrator or supervisor.

Use of Technology

The school board supports the use of technology to communicate for educational purposes. However, district ~~employees~~ ***staff*** are prohibited from inappropriately ***communicating with students*** online or from engaging in any conduct on social networking ~~Web~~ ***websites*** that violates the law, district policies or ***procedures, or*** other generally recognized professional standards. ~~Employees~~ ***Staff*** whose conduct violates this policy may face discipline and/or termination,

consistent with the district’s policies *and procedures*, acceptable use agreement and collective bargaining agreements, as applicable.

The superintendent/*designee will* ~~shall~~ develop staff protocols for reporting and investigating allegations and develop procedures and training to accompany this policy.

Legal References:	<i>Title IX</i>	<i>Education Amendments of 1972</i>
	<i>RCW 9A.44</i>	<i>Sex Offenses</i>
	<i>RCW 9A.88</i>	<i>Indecent exposure – Prostitution</i>
	RCW 28A.400.320	Crimes against children – <i>Mandatory termination of classified employees – Appeal – Recovery of salary or compensation by district</i>
	RCW 28A.405.470	Crimes against children – Mandatory termination of certificated employees – Appeal – Recovery of salary or compensation by district
	RCW 28A.405.475	Termination of certificated employee based on guilty plea or conviction of certain felonies – Notice to superintendent of public instruction – Record of notices
	RCW 28A.410.090	Revocation or suspension of certificate or permit to teach – Criminal basis – Complaints – Investigation – Process
	RCW 28A.410.095	Violation or noncompliance – Investigatory powers of superintendent of public instruction – Requirements for investigation of alleged sexual misconduct towards a child – Court orders – Contempt – Written findings required
	RCW 28A.410.100	Revocation of authority to teach – Hearings
	<i>RCW 28A.640</i>	<i>Sexual Equality</i>
	<i>RCW 28A.642</i>	<i>Discrimination Prohibition</i>
	<i>RCW 49.60</i>	<i>Washington State Law Against Discrimination</i>
	WAC 181-87	Professional Certification – Acts of unprofessional Conduct
	WAC 181-88	<i>Definitions of</i> sexual misconduct, verbal and physical abuse – Mandatory disclosure – Prohibited agreements

<i>Cross References:</i>	<i>Policy 3205</i>	<i>Sexual Harassment of Students Prohibited</i>
	<i>Policy 3207</i>	<i>Prohibition of Harassment, Intimidation and Bullying</i>
	<i>Policy 3210</i>	<i>Nondiscrimination</i>

Mgmt.Resources: ***Policy News, Oct 2015***

12/13/10;_____

PORT TOWNSEND SCHOOL DISTRICT NO. 50

PERSONNEL

Reporting Improper Governmental Action
(Whistleblower Protection)

The district encourages the reporting, consistent with the superintendent's *district's* procedures, of improper governmental actions by any district officers or employees and will protect employees against retaliatory employment actions for reporting improper governmental actions when the reports are made in compliance with this policy and related procedure.

District officers and employees are prohibited from taking retaliatory action against an employee because the employee has in good faith reported alleged improper governmental action in accordance with this policy and related procedure.

The superintendent/*designee* will establish procedures for receiving and acting on employee reports of improper governmental actions and responding to allegations of retaliation.

Legal References: RCW 42.41.010-060 Local Government Whistleblowers Protection

Management Resources: 2015-October Issue

Date: 1/21/93; 3/27/00; 4/28/03; 12/08/08; _____.

PERSONNEL

Personnel Records

The district will organize, compile and maintain personnel records and files for each staff member of the district which will be kept secure under the authority of the superintendent/*designee*. The contents of the *personnel* files will be available to the superintendent/*designee* and to those staff authorized by the superintendent/*designee* to organize, compile and maintain the *personnel* files. ~~Staff members who have access to the files shall be required to maintain the confidentiality of the files and their contents.~~ Any confidential college or university credentials or other confidential pre-employment materials received by the district will be ~~kept on file for two years~~ **returned to the sender or maintained in personnel records, such as an application file.**

A certificated or classified staff member will be permitted, during normal district business hours, to review the contents of his/her personnel file in the presence of an authorized staff member. ***Personnel files may be maintained by the district in hard copy or in an electronic format.***

A staff member annually may ~~petition~~ **request** that the superintendent/*designee* review all information in the staff member's personnel file(s) ~~that is regularly maintained by the district as a part of his/her business records or is subject to reference for information given to persons outside of the district. The superintendent shall~~ **to** determine if there is any irrelevant or erroneous information in the file(s), and will remove all such information from the file(s). If a staff member does not agree with the superintendent's determination, the staff member may at his or her request have placed in the ~~staff member's~~ personnel file a statement containing a rebuttal or correction.

Cross Reference:	Policy 4340	Public Access to District Records
Legal References:	RCW 28A.405.250	Certificated employees, applicants for certificated positions, not to be discriminated against - Right to inspect personnel file
	RCW 42.56.230(2)	Certain personal and other records exempt (from public inspection)
	RCW 49.12.240-260	Employee inspection of personnel file

Management Resources: 2015-October Issue

Date: 3/27/00; 4/28/03; 12/08/08;_____.

PERSONNEL

Staff Participation in Political Activities

The board recognizes the right of its employees, as citizens, to engage in political activities. A staff member may seek an elective office provided that the staff member does not campaign on school ~~school~~ *district* property during working hours. ***District property and work time, supported by public funds, may not be used for political purposes.***

In the event the staff member is elected to office, the employee may request a leave of absence in accordance with the leave policies of the district or the provisions of ~~the~~ ***any*** applicable ~~labor~~ ***collective bargaining*** agreement. ~~for the employee.~~ ***District employees who hold elective or appointive public office in an organization are not entitled to time off from their district duties for reasons incident to such offices unless the circumstances surrounding the leave request qualify under leave policies of the district.***

~~No individual shall solicit on the school district property for any contribution to be used for partisan political purpose.~~

~~The superintendent is directed to establish procedures which specify the condition under which a staff member can participate in political activities.~~

Cross Reference:

Policy 4400

Election Activities

Legal Reference:

RCW 41.06.250

RCW 42.17A.555

RCW42.17A.635

Political Activities

Use of public office or agency facilities in campaigns-

Prohibition-Exceptions

Legislative activities of state

agencies, other units of

government, elective officials,

employees

Date: 4/28/03; 12/08/08; _____