

PORT TOWNSEND SCHOOL DISTRICT NO. 50
School Board Work/Study Session
September 14, 2015
“Discover the Power of Learning”

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Mountain View Campus, 1925 Blaine St., Gym, 6:00 p.m.

02. Call to Order

02.01 Roll Call
02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

04.01 Board
04.02 Superintendent
 04.020 Shining Stars

05. Public Comments

06. Board Correspondence

07. Reports

07.01 YMCA Update – Kyle Cronk
07.02 Recommendation for Architects for Pre-Bond Process

08. Action Items

08.01 Approval of Candidate to Fill Director District 1 vacancy
08.02 Approval of Pro-Vision to supply bus cameras
08.03 Approve Facilities Committee Recommendation for Architects for Pre-Bond Process
08.04 Approve Resolution 15-10, Support for YMCA Mountain View Project
08.05 Approve Resolution 15-11, Instructional Materials Task Force

09. New Business

10. Policy Review

10.01 Policy 5010 – Non-Discrimination, 2nd review

11. Board Member Announcements/Suggestions for Future Meetings

12. Executive Session (if needed)

13. Next Meeting

13.01 September 28, 2015, Regular Meeting, Gael Stuart Board Room, S-11, 1610 Blaine Street, 6:00 p.m.

14. Adjournment

To: David Engle, Amy Khile, Port Townsend School Board Members

From: Tracie Twitchell

Date: September 2, 2015

RE: Bus Camera Bids

In June 2015 the Port Townsend School District sought proposals for bus camera security video systems. I requested ESD112's Construction Services Group to help review the received bids that aided in making a recommendation on which system best meets Port Townsend's requirements.

Four firms submitted proposals: SEON, Pro-Vision, REI, and Safety Vision.

Recommendation: I recommend the Pro-Vision solution.

- Pro-Vision was the only vendor to offer High Definition Solid State hardware (sealed cases, no moving parts and no fans).
- The Pro-Vision offered solution uses High Definition cameras and digital video recorders (DVR).
- Pro-Vision will soon have an available upgrade path which will utilize the local WiFi network to offload camera data.
- Based on our research, Pro-Vision appears to us to provide more advanced technology and better customer support than the other bidders. None of the other three vendors offers a high definition solution, or an integrated wireless offload solution.

After meeting with the Chimacum IT department, ESD 114 IT and the Arik Garthwaite with Construction Services Group ESD112, I believe the Pro-Vision solution best fits the current desired model. Pro-Vision offers a scalable migration path to allow for expansion in the future, and repair and maintenance can be done by local vendors.

I am told by Pro-Vision that the added cost to add the wireless offload capability will be negligible in the future and will allow for utilization of the local WiFi network to directly offload to the School District network.

Vehicle	Pro-Vision	# Cameras	Front	Middle	Back	Pro-Vision	Installation	500gb Solid State Drive	35 ft Cable
PORT TOWNSEND									
15173- H84D	64	2	X		X	\$1,183.00	\$354.00		\$35.00
17783- H84D	64	2	X		X	\$1,183.00	\$354.00		\$35.00
21219- H84D	64	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
203585 - D60DL	64	2	X		X	\$1,183.00	\$354.00		\$35.00
204016 - D84D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
204292- D84D	500 + 64 or 128	2	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
204550 - C77D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
205567 - C77D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
206946- D84D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
207442- D84D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
207470 - A34G	500 + 64 or 128	2	X		X	\$1,183.00	\$354.00		\$35.00
207591 - A34G	500 + 64 or 128	2	X		X	\$1,183.00	\$354.00		\$35.00
208556 - C77D	500 + 64 or 128	3	X	X	X	\$1,463.00	\$406.00	\$549.00	\$35.00
						\$17,619.00	\$5,018.00	4,392.00	\$455.00
							\$22,637.00		TOTAL: \$27,484.00

~~\$67,233.00~~ CH/PT Total

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Building 1610 Blaine Street
PORT TOWNSEND, WA 98368

RESOLUTION 15-10

WHEREAS, the Port Townsend School District has an interest to support youth development activities, family-friendly facilities and programs that directly support healthy, active lifestyles in our community;

WHEREAS, the Port Townsend School District Board of Directors has determined that the Mountain View campus be utilized as a community center to support youth and family resilience; and

WHEREAS, the Port Townsend School District Board of Directors has determined that the Jefferson County branch of the Olympic Peninsula YMCA is an important partner in strengthening the foundations of community, through youth development, healthy living, and social responsibility; and

WHEREAS, the Port Townsend School District Board of Directors has given due consideration to the value of future services which may be provided should a YMCA facility be located on the Mountain View campus; and

WHEREAS, the Port Townsend School District Board of Directors has determined that it is in the best interests of the district to support such a proposed facility and the investment it represents on school district property;

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, directs the Superintendent to negotiate a mutually acceptable lease agreement with the Jefferson County branch of the Olympic Peninsula YMCA that will provide for services to include, but not limited to:

- Aquatic wellness classes
- Year-round licensed childcare
- Parenting classes
- After school programs and activities for school-age children
- Financial assistance to access the above programs to anyone who qualifies

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at an open public meeting thereof, held September 14, 2015.

Pam Daly, Board Chair

Jennifer James-Wilson

Nathanael O'Hara, Board Vice-Chair

Keith White

ATTEST: _____
David Engle, Secretary

PORT TOWNSEND SCHOOL DISTRICT NO. 50
Gael Stuart Building 1610 Blaine Street
PORT TOWNSEND, WA 98368

RESOLUTION 15-11

WHEREAS, the Port Townsend School District has a desire to provide the highest quality material provision for its instructional program in its schools; and

WHEREAS, the Port Townsend School District Board of Directors has determined that there is a need to make substantive improvements to the instructional materials selection process; and

WHEREAS, the Port Townsend School District Board of Directors has constituted an Instructional Materials Committee to address the future instructional materials provisioning needs of the District; and

WHEREAS, the Port Townsend School District Board of Directors has charged this committee to outline a process that will lead to a more diverse and technology rich provisioning of instruction that will prepare our students for their futures;

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, charges the Superintendent to constitute an Instructional Materials Task Force to review the instructional materials adoption process and make recommendations to the Board of Directors by the end of the 2015-16 school year.

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at an open public meeting thereof, held September 14, 2015.

Pam Daly, Board Chair

Jennifer James-Wilson

Nathanael O'Hara, Board Vice-Chair

Keith White

ATTEST: _____
David Engle, Secretary

PERSONNEL

Nondiscrimination and Affirmative Action

1. Nondiscrimination

The district ~~shall~~ **will** provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity ~~shall~~ **will** be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression of identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. ~~Further, the district will provide equal access and opportunity to meet to the Boy Scouts of America and other designated youth groups.~~

The ~~superintendent board, upon recommendation from the superintendent, shall~~ **will** designate a staff member to serve as ~~affirmative action/ Title IX~~ the compliance officer.

2. Affirmative Action

The district, as a recipient of public funds, is committed to undertake affirmative action which shall make effective equal employment opportunities for staff and applicants for employment. Such affirmative action ~~shall~~ **will** include a review of programs, the setting of goals, and the implementation of corrective employment procedures to increase the ratio of aged, ~~handicapped~~ **persons with disabilities**, ethnic minorities, women, and Vietnam and more recent military action veterans who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action shall also include recruitment, selection, training, education and other programs.

The superintendent ~~shall~~ **will** develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and ~~shall~~ **will** ensure that no such procedures discriminate against any individual. Reasonable steps shall be taken to promote employment opportunities of those classes that are recognized as protected groups--aged, ~~handicapped~~ **persons with disabilities**, ethnic minorities and women and Vietnam veterans, although under state law racial minorities and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, ~~shall~~ **will** be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy shall be reported annually to the board.

3. Employment of Persons with Disabilities

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions ~~shall~~ **will** prevail:

- A. No qualified person with disabilities ~~shall~~ **will** solely by reason of a disability, be subjected to discrimination, and the district shall not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her

opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.

B. The district ~~shall~~ **will** make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:

1. Making facilities used by staff readily accessible and usable by persons with disabilities; and
2. Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions.

In determining whether or not accommodation would impose an undue hardship on the district, factors to be considered include the nature and cost of the accommodation.

C. The district ~~shall~~ **will** not make use of any employment test or criteria that screens out persons with disabilities unless:

1. The test or criteria is clearly and specifically job-related; and
2. Alternative tests or criteria that do not screen out persons with disabilities are available.

D. While the district may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.

E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.

4. Nondiscrimination for Military Service

The district will not discriminate against any person who is a member of, applies to be a member of, performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of that participation in ~~a~~ a uniformed service. This includes initial employment, retention in employment, promotion, or any benefit of employment. The district will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

Cross References:	Policy 2030	Service Animals in Schools
	Policy 5270	Resolution of Staff Complaints
	Policy 5407	Military Leave
Legal References:	RCW 28A.400.310	Law against discrimination applicable to district's employment practices
	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination – Scope – Sexual harassment

	policies
RCW 28A.642	Discrimination prohibition
RCW 49.60	Discrimination – Human rights commission
RCW 49.60.030	Freedom from discrimination – Declaration of civil rights
RCW 49.60.180	Unfair practices of employer defined
RCW 49.60.400	Affirmative action – Discrimination, preferential treatment prohibited.
RCW 73.16	Veterans and veterans’ affairs – Employment and Reemployment
WAC 392-190	School personnel– Employment Discrimination –Equal Education Opportunity- Unlawful Discrimination Prohibited
WAC 392-190-0592	Public school employment – Affirmative action program
42 USC 2000e1 – 2000e10	Title VII of the Civil Rights Act of 1964
20 USC § 1681 - 1688	Title IX Educational Amendments of 1972
42 USC 12101 - 12213	Americans with Disabilities Act
8 USC 1324	(IRCA) Immigration Reform and Control Act of 1986
38 USC §§ 4301-4333	Uniformed Services Employment and Reemployment Rights Act
29 USC 794	Vocational Rehabilitation Act of 1973
34 CFR § 104	Nondiscrimination on the basis of handicap in programs or activities receiving federal financial assistance
38 USC 4212	<i>Vietnam Era Veterans Readjustment Act of 1974 (VEVRAA)</i>

Management Resources: *Policy News, Dec 2014*
Policy News, June 2013
Policy News June 2011
Policy News, February 2011 Nondiscrimination
Policy News, August 2007 Washington’s Law Against Discrimination
Policy News, June 2001 State Updates Military Leave Rights
~~*OSPI Memo 035-11M*~~ ~~Equity and Civil Rights~~

Date: 12/12/85; 9/20/90; 1/8/96; 3/27/00; 6/4/01; 4/28/03; 10/22/07; 12/8/08; 8/8/11; 12/10/12_____.

PORT TOWNSEND SCHOOL DISTRICT NO. 50