

Pam Daly called the meeting to order at 6:00 p.m. PRESENT: Jennifer James-Wilson, Pam Daly, Keith White, Connie Welch. Excused: Nathanael O'Hara. Also present were Superintendent David Engle, staff, and community members.

Connie Welch led the Pledge of Allegiance.

Agenda Approval

Jennifer James-Wilson moved to amend the agenda by adding a short recess after Action Items for a reception honoring Pam Daly, as this will be her last board meeting. Keith White seconded and the motion carried 4-0.

Recognition

Board

Board members praised the open houses that were held at Grant Street Elementary on Saturday, November 14 and Wednesday, November 18, 2015 regarding the proposed bond measure to construct a new elementary school.

Superintendent

Superintendent Engle recognized the following:

- The staff of Grant Street Elementary for their ability to work in crowded conditions
- A Farm-to-School grant the Food Service Department has received from the United States Department of Agriculture in the amount of \$77,000
- Efforts to begin using non-disposable plates and utensils throughout the district, which had to be postponed because Jefferson Healthcare is using the high school kitchen until their hospital remodel is completed.

Approval of Minutes

The following minutes were brought for approval:

- October 26, 2015 Regular Meeting, approved as presented
- November 9, 2015, Work/Study Meeting, approved as presented

Public Comments - None

Consent Agenda

Jennifer James-Wilson moved to approve the consent agenda. Mr. White seconded and the motion carried 4-0. Included on the consent agenda were the following items: 1) Payroll for October, 2015; 2) Accounts Payable as of November 23, 2015; 3) Recommend the following actions:

Hire: Recommend DanWalvatne, 5 hr./day Food Service Assistant, effective October 20, 2015, the 2015-16 school year
Recommend Ahmad Baahahar, High School Assistant Boys' Basketball Coach, effective the 2015-16 school year

Leave: Approve medical leave of absence for Melinda Schroeder, Teacher, Blue Heron School, approximately end of April or early May, 2016

Board Correspondence – none

Reports

ASB Representative

Chloe Rogers reported on the food drive happening at the high school.

Blue Heron Assessment/School Improvement Report – Principal Holshouser

Matt Holshouser reported on Smarter Balanced assessment scores from the spring of 2015. He also explained some programs in place at Blue Heron designed to help improve assessment scores, including more keyboarding practice so students will be comfortable typing their responses.

OCEAN Annual Report – Liz Quayle

Ms. Quayle explained the OCEAN (Opportunity, Community, Experience, Academics, and Navigation) program is a classroom, community, and parent supported K-12 program. Ms. Quayle reported on current enrollment in the program, assessment scores of OCEAN students, and explained some improvement goals. Discussion followed. Ms. Quayle thanked community partners who support the OCEAN Program and then shared some photos of OCEAN activities.

WSSDA (Washington State School Directors' Association) Conference Report

Connie Welch reported on the New Board Member Boot Camp which she attended, and some of the other workshops. Mr. White also reported on the Boot Camp, and presentations regarding the McCleary decision. He said he enjoyed meeting and talking with peers throughout the state. Dr. Engle said Port Townsend School District was featured several times in one of the video presentations on the last day.

Superintendent

Superintendent Engle reported on the following:

- Upcoming Stringfest Concert scheduled on December 12, 2015
- The two open houses at Grant Street regarding construction of the new K-5 school

Business Manager

Amy Khile reported on revenues, expenditures, budget status of all funds, and enrollment for November, 2015.

Action Items

Approval of Policy 5222 – Job Sharing Staff Members

Jennifer James-Wilson moved to approve Policy 5222. Mr. White seconded and the motion carried 4-0.

Approval of Resolution 15-12, Bond to Construct and Improve Schools

Ms. James-Wilson moved to approve Resolution 15-12. Ms. Welch seconded, and the roll call vote was:

Keith White: Aye

Jennifer James-Wilson: Aye

Connie Welch: Aye

Pam Daly: Aye

Approval of Resolution 15-14, Resolution in Support of Bond to Construct and Improve Schools

Ms. James-Wilson read Resolution 15-14. Mr. White moved to adopt Resolution 15-14. Ms. James-Wilson seconded, and the roll call vote was:

Connie Welch: Aye

Jennifer James-Wilson: Aye

Keith White: Aye

Pam Daly: Aye

Approval of Bond Fact Sheet

Ms. James-Wilson moved to approve the Bond Fact Sheet as presented. Mr. White seconded and the motion carried 4-0.

Ms. Daly called a recess at 7:43 p.m. for a reception to celebrate passage of the bond resolution and to allow the board directors and attendees a change to acknowledge her four years of service on the school board. The meeting was reconvened at 7:55 p.m.

New Business

Schedule Board Retreat

Dr. Engle reported that OESD 114 (Olympic Education Service District) has asked if the Port Townsend board could change the date of their work/study meeting on January 11, 2016. A regional meeting of all districts in OESD 114 is planned for that night, and Port Townsend is the only local district with meetings on Monday nights. The board agreed to move that work/study meeting to Tuesday, January 12, 2016.

A board retreat was scheduled for Monday, February 22, 2016, 2-5 p.m.

Policy Review

Policy 5253, Staff/Student Boundaries

Teacher/student boundaries, proper protocol, and staff training regarding boundaries were discussed.

Policy 5271 – Reporting Improper Governmental Action

Policy 5260 – Personnel Records

Dr. Engle explained the changes to this policy were primarily for clarification.

Policy 5252 – Staff Participation in Political Activities

Board Member Announcements/Suggestions for Future Meetings – None

Adjournment: The meeting was adjourned by consensus at 8: 22 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Pam Daly, Board Chair