

Pam Daly called the meeting to order at 6:00 pm. PRESENT: Pam Daly, Jennifer James-Wilson, Connie Welch, Nathanael O'Hara, and Keith White. Also present were Superintendent David Engle, community members, and staff.

Keith White led the Pledge of Allegiance.

#### Agenda Approval

The agenda was approved as presented.

#### Recognition

Keith White said he enjoyed the joint meeting with the Chimacum school board on Friday, October 23, 2015, before the football game. He also commended the performance of athletes and cheerleaders at that game. Pam Daly said she has received an invitation to the concert the high school orchestra is putting on for the Grant Street students on Thursday, October 29, 2015, and plans to attend; Mr. White said he also plans to attend.

#### Superintendent

Superintendent Engle presented Shining Star awards to Lori Witheridge, Carol Flickinger, Sally Talbert, Toni Walker, and Linda Johnson, and a certificate to Jason Lynch, for their help in moving the Eagle Reading Room at Grant Street Elementary to make room for the new Kindergarten classroom. He also presented a Shining Star award to Joan Gitelman, Grant Street teacher, recognizing her completion of the Board Certified Behavior Analyst program, a graduate-level certification in behavior analysis. Ms. Gitelman recognized Lisa Clark and Lisa Minnihan, para educators who work with her, for their help in the behavior program, and also spoke about the ACE (Adverse Childhood Experience) scores in Jefferson County.

#### Approval of Minutes

The following minutes were brought for approval:

- September 28, 2015, Regular Meeting, approved as presented
- October 12, 2015, Work/Study Meeting, approved as presented

#### Public Comments – None

#### Consent Agenda Approval

Jennifer James-Wilson moved to approve the consent agenda. Nathanael O'Hara seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for September, 2015; 2) Accounts Payable as of October 26, 2015; 3) Recommend the following actions:

Hire:

Recommend Cleome Rowe as 1.0 FTE 6/7 Grade Math Teacher, Blue Heron School, effective the 2015-16 school year

Retirements/Resignations: Recommend Savannah Hensel, 3hr/day Food Service Assistant, effective September 28, 2015, the 2015-16 school year  
Recommend Donna Olin, 2.3 hr./day Bus Driver, effective October 12, 2015, the 2015-16 school year  
Recommend Tom Webster, 7 hr./day Cook Baker, effective October 12, 2015, the 2015-16 school year  
Recommend Ryann McChesney, High School Assistant Girls' Soccer Coach, effective the 2015-16 school year  
Accept resignation of Nathan Sherwood, Para educator, effective immediately  
Accept resignation of Cameron Botkin, Blue Heron Head Track Coach, effective immediately

Donations: Accept Donation from Port Townsend Library Foundation

Surplus: Surplus of Bus 12875

#### Board Correspondence

Superintendent Engle acknowledged the letter he received today from the Daughters of Norway, who put on the Scandia Fest, thanking the kitchen staff for their help at this event on October 17, 2015 at Blue Heron School.

#### Reports

##### Friday Salons

Mr. Pierson explained that Friday Salons is a community lecture series featuring experts in science and culture, presented at the high school auditorium several Fridays throughout this school year. A schedule of future lectures is available at the District Office, or the high school. These lectures are open to the community.

##### Mock Trial Trip

Mr. Pierson explained the Mock Trial Team will be traveling to San Francisco on November 19-23 to take part in a competition. Greta Gamble, high school senior, gave her opening statement for the case she will be arguing at that competition.

##### Capital Projects Update – Brad Taylor

Mr. Taylor reported on the following projects:

- Lighting at Blue Heron
- Improvements in lighting in the auditorium

Mr. Taylor said he is also working on replacing a significant number of locks in the district.

##### Superintendent

Dr. Engle reported on the following:

- Preliminary cost estimates for inclusion in the proposed bond in February, 2016 should be presented at the November 9, 2015 work/study meeting, which will probably be held in the board room instead of the high school library.
- Final decision to go forward with proposed bond at the November 23, 2015 regular board meeting
- City Library Collaboration update
- IMC (Instructional Materials Committee) task force update
- MDS (Maritime Discovery Schools) report in November
- OCEAN report on November 23, 2015
- WSSDA (Washington State School Directors' Association) conference November 19-21, 2015

Publicity for meeting on November 9, 2015 was discussed. Ms. James-Wilson suggested preparing both a resolution for the bond measure, and a resolution supporting the decision to run the bond.

#### Business Manager

Amy Khile reported on the budget status report for 14-15, explaining that the ending fund balance for 2014-15 was approximately \$517,000. Ms. Khile also reported on the budget status for all funds for September, 2015, and enrollment for October, 2015.

#### Unfinished Business – None

#### New Business

Ms. James-Wilson reported on the WSSDA Regional Meeting she and Ms. Welch attended in Port Angeles on October 24, 2015. Topics discussed included:

- WA KIDS (Washington Kindergarten Inventory of Developing Skills) program.
- House bill making Native American studies a requirement.
- Mukilteo School District has a process to track students' post-high school activity.

Port Townsend will be hosting a regional meeting in the spring of 2016.

#### Policy 6220 – Bid Requirements

Ms. Khile explained that this policy was revised to replace the dollar amounts that were removed several years ago.

#### Policy 3141 – Nonresident Students

Dr. Engle reported that the Policy Review Committee will be meeting on Thursday, October 29, 2015 and will be reviewing some of the policies that have been on recent board agendas, including Policy 6700, Nutrition and Fitness.

#### Board Member Announcements

Ms. Daly said Cammy Brown, board member from Chimacum, mentioned she is part of the Small Schools Coalition, which will be making a short presentation at the WSSDA conference in

October 26, 2015  
Regular Board Meeting  
Page 4 of 4

November, and has invited Port Townsend District to participate to explain the MDS initiative. Mr. O'Hara will not present at Nov 23, 2015 board meeting, but plans to participate remotely.

Executive Session

Ms. Daly adjourned the regular meeting at 7:15 pm to an executive session for approximately 45 minutes to discuss performance of a public employee, and union negotiations. The executive session was adjourned at 8:00 pm. The regular meeting was reconvened at 8:00 pm.

Next Meeting: November 9, 2015, work/study meeting, 6:00 pm., 1610 Blaine Street, Room S-11

Adjournment

The meeting was adjourned by consensus at 8:00 pm.

Respectfully submitted,

\_\_\_\_\_  
David Engle, Secretary

ATTEST: \_\_\_\_\_  
Pam Daly, Board Chair