

Pam Daly called the meeting to order at 6:00 pm. PRESENT: Jennifer James-Wilson, Pam Daly, Keith White, Nathanael O'Hara, and Connie Welch. Also present were Superintendent David Engle, community members, ASB representative Chloé Rogers, and staff.

Nathanael O'Hara led the Pledge of Allegiance.

Administration of the Oath of Office:

Superintendent Engle administered the oath of office to new board member, Constance Welch. Pam Daly called a recess at 6:05 pm for a reception recognizing Ms. Welch's appointment. The meeting was reconvened at 6:11 pm.

Agenda Approval

Jennifer James-Wilson moved to approve the agenda. Mr. O'Hara seconded and the motion carried 5-0.

Recognition

Chloe Rogers reported that ASB (Associated Student Body) was working on homecoming, budgets, and expectations for ASB members.

Board

Ms. James-Wilson appreciated that up-to-date information appears on the school website, applauded the receipt of a grant from the Marine Science Center for Maritime Discovery Schools (MDS), and welcomed Ms. Welch to the board.

Mr. White reported on the WSSDA (Washington State School Directors' Association) Legislative Conference held on September 18-19, 2015. He also commended everyone involved with the College Fair held at the high school on September 24, 2015, and reported that each of the college representatives he talked with were grateful for the support they felt.

Ms. Welch commended the high school students who worked at the Port Townsend Film Festival September 25-27, 2015.

Mr. O'Hara praised the Grant Street Elementary Open House held on September 24, 2015.

Superintendent

Dr. Engle reported on the following:

- \$10,000 from First Federal for MDS and the \$148,000 grant received by the Marine Science Center to support teacher training for MDS.
- Betsy Hart, Grant Street teacher and Brandi Hageman, High School teacher have suggested exploring an outdoor education program for Port Townsend students at the Fort Worden campus.
- The great work done by the Maintenance Department and Grant Street staff placing the new Kindergarten classroom at Grant Street.
-

Approval of Minutes

The following minutes were brought for approval:

- August 17, 2015 Board Retreat, approved as presented
- August 24, 2015 Regular Meeting, approved as presented
- September 14, 2015 Special Meeting, approved as presented
- September 14, 2015 Work/Study Meeting, approved as presented

Public Comments: - none

Consent Agenda

Mr. O'Hara moved to approve the consent agenda. Mr. White seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for August, 2015; 2) Accounts Payable as of September 28, 2015; 3) Recommend the following actions:

Hire:	Recommend Dana Nelson as 1.0 FTE 4 th Grade Teacher, one year only, effective the 2015-16 school year
	Recommend transfer of Kaleen Steinke from 1.0 FTE Blue Heron Math Teacher to 1.0 FTE Grant Street Elementary Kindergarten teacher effective immediately.
	Recommend Joanne Mackey for additional Food Service position, 2.75 hrs./day, effective the 2015-16 school year
	Recommend Denise Larson as 8 hr./day, 260-day year custodial position at Port Townsend High School, effective the 2015-16 school year
	Recommend Linda May as 6 hr./day Special Education Para educator, Grant Street Elementary, effective the 2015-16 school year
	Recommend Lindsae Barlow as Assistant Volleyball Coach, Port Townsend High School, effective the 2015-16 school year
	Reinstate Rochelle Raines, Bus Driver, effective the 2015-16 school year
Retirements/Resignations	Accept resignation of James Scherer, Bus Driver, effective immediately
Transfers:	Recommend transfer of Shannon Minnihan from Cook/Baker High School to Cook/Baker Blue Heron, effective the 2015-16 school year

Board Correspondence

The Board reviewed the following correspondence:

- Email from A. Frank regarding use of plastic cutlery at Grant Street
- Letter from Peninsula Housing Authority regarding the Lincoln Building
- Email from H. Carlson regarding the new board member appointment

Reports

Highly Capable Program – Principal Lisa Condran

Lisa Condran, Grant Street Elementary Principal, and Kirsten Bledsoe, Counselor at Blue Heron, explained the state requirements for this program and how those are being met. Notification and appeal procedures were discussed. Carrie Ehrhardt, High School Principal, explained that several years ago, students were not served in the highly capable program past 8th grade, but new state requirements say those opportunities must be offered to students in grades K-12.

High School Assessment and School Improvement Report

Carrie Ehrhardt, Port Townsend High School Principal, and Scott R. Wilson, Assistant High School Principal, explained how the score data was collected and reviewed, and how that data is used to form goals. Dr. Engle reminded the board that new assessment tests were taken in the spring of 2014-15, including SBAC (Smarter Balanced Assessment Consortium), and these tests were taken solely online. The SBAC ELA (English, Language Arts) test was given to 10th graders. No comparative data was available as 2014-15 was the first year it was given. 92% of those students tested met the College Ready

level, with 11 students achieving the top score of 2795. Mr. O'Hara asked what contributed to the rise in scores for this test. Ms. Ehrhardt said she felt the improvement could be attributed in part to the hard work of staff to teach Common Core Standards and in part to the the Maritime Discovery Schools placed-based learning model, which makes students work at solving problems. Thirty-five 11th graders opted out of taking this test, as many had already passed the HSPE tests in this subject. Chloe Roberts said perhaps those 11th graders who opted out felt there were other tests to spend time studying for which could affect their college entrance, and since those students had already met standard through the HSPE (High School Proficiency Exam) they chose not to take the SBAC. Next Generation Science Standards were discussed.

WSSDA Leg Conference

Mr. O'Hara reported that the McCleary decision was a topic discussed at the conference, as well as compensation reform, assessments, simple majority for passage of bonds, open records rules, and public records requests.

Superintendent

Superintendent Engle said the next board work/study meeting will be held in the Grant Street gym and will feature a presentation by Integrus, the firm hired for pre-bond planning.

Use of Text Messaging and Email on Personal Devices

Dr. Engle reported that a recent court case upheld that personal text messages on personal devices are recoverable in a public records request, so it is not advisable to use personal devices for any school-related issues.

Business Manager

Amy Khile, Business Manager, gave a draft budget status report for the 2014-15 fiscal year and reported that the ending fund balance at present is at \$535,000, which should stay at the \$500,000 mark, even with expenditures still coming in. She also gave status report for all other funds.

Enrollment

Ms. Khile reported that enrollment in September, 2015 was slightly below what was budgeted.

Ms. Daly called a recess called at 8:12 pm for 5 minutes. The meeting was reconvened at 8:30 pm.

Action Items

Approval of Policy 5010 – Non Discrimination

Ms. James-Wilson moved to approve Policy 5010. Mr. White seconded and the motion carried 5-0.

Approval of Mock Trial Trip to San Francisco, California

Mr. White moved to approve the Mock Trial trip to San Francisco. Mr. O'Hara seconded and the motion carried 5-0.

Review and Approval of the Highly Capable Program, per Policy 2190

Ms. James-Wilson moved to approve the Highly Capable Program for 2015-16. Mr. White seconded and the motion carried 5-0.

Approval of Policy 6210 – Purchasing: Authorization and Control

Ms. James-Wilson moved to approve Policy 6210. Mr. O'Hara seconded and the motion carried 5-0.

September 28, 2015
Regular Board Meeting
Page 4 of 4

Unfinished Business

Superintendent Engle said he will be out of the office October 6-9, 2015 to attend the Future in Review Conference. Mr. White will be out of the district September 29 – October 7.

New Business – None

Policy Review

Policy 6220 – Bid Requirements

Superintendent Engle explained this update to the policy, recommended by WSSDA.

Board Member Announcements

Ms. James-Wilson discussed Policy 6700 and Policy 3300 that were reviewed at the August 24, 2015 board meeting. Ms. James-Wilson reported that the high school has already begun to offer healthy choices at concessions.

Next Meeting: October 12, 2015 work/study meeting, 6:00 pm., Grant Street Elementary Gym

Adjournment

The meeting was adjourned by consensus at 8:30 pm.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Pam Daly, Board Chair