

Port Townsend School District Director Jennifer James-Wilson called the meeting to order at 7:24 a.m. and roll call was taken. PRESENT BY ZOOM: Port Townsend Directors – Nathanael O’Hara, Jennifer James-Wilson, Doug Ross, Jeff Taylor and Connie Welch. Chimacum Directors – Dr. Kristina Mayer, Tami Robocker, Sarah Martin, Mickey Nagy and Kathryn Lamka.

The Pledge of Allegiance was led by Chimacum School District Chair Dr. Kristina Mayer.

Agenda

Kristina Mayer provided an overview of the agenda. Connie Welch made a motion to approve the agenda as presented; Mickey Nagy seconded; motion carried. (10-0)

Executive Session Interview Process

Each of the seven superintendent finalists will join the executive session at their appointed interview time.

Recess to Executive Session

The Boards recessed to executive session at 7:30 AM to conduct superintendent semi-finalist interviews – RCW 42.30.110(1)(g). The executive session is estimated to last 10 hours and 50 minutes with action to follow in open session.

Executive Session

The meeting reconvened from executive session at 6:20 PM.

Selection of Finalist Superintendent Candidates

Superintendent candidates were referred to by letters Q-W. Kristina Mayer and Nathanael O’Hara addressed each candidate by letter and asked for motions to move candidates forward to the finalist round of interviews. Voting took place as follows:

Kristina Mayer asked for a motion to move candidate Q forward. Sarah Martin made a motion to move candidate Q forward; Kathryn Lamka seconded. Kristina Mayer said this candidate has experience with improving practices and student outcomes in a positive and inclusive manner. Motion carried. (5-0) Candidate Q will interview as a finalist for Chimacum.

Nathanael O’Hara asked for a motion to move candidate Q forward. Connie Welch made a motion to move candidate Q forward; Jennifer James-Wilson seconded. Connie Welch appreciates the candidate’s positivity and instructional knowledge. Motion carried. (5-0) Candidate Q will interview as a finalist for Port Townsend.

Kristina Mayer asked for a motion to move candidate R forward. Tami Robocker made a motion to move candidate R forward; Kathryn Lamka seconded. Kristina Mayer said the candidate’s experience includes growing parent and community engagement, budgeting, and brings a fresh perspective for

Chimacum School District's future. Motion carried. (3-2) Candidate R will interview as a finalist for Chimacum.

Nathanael O'Hara asked for a motion to move candidate R forward. Jeff Taylor made a motion to move candidate Q forward; Doug Ross seconded. Jennifer James-Wilson said she looks forward to hearing more from this candidate. Motion carried. (5-0) Candidate R will interview as a finalist for Port Townsend.

Port Townsend did not have a candidate S.

Kristina Mayer asked for a motion to move candidate S forward. Kathryn Lamka made a motion to move candidate S forward; Mickey Nagy seconded; motion failed. (2-3) Candidate S will not move forward for Chimacum.

Chimacum did not have a candidate T or U.

Nathanael O'Hara asked for a motion to move candidate T forward. Jennifer James-Wilson made a motion to move candidate T forward; Doug Ross seconded. Jennifer James-Wilson feels the candidate fulfills the first two items on the District's Ideal Superintendent Candidate Profile. Motion carried. (4-1) Candidate T will interview as a finalist for Port Townsend.

Nathanael O'Hara asked for a motion to move candidate U forward. No motion was made. Candidate U will not move forward for Port Townsend.

Kristina Mayer asked for a motion to move candidate V forward. No motion was made. Candidate V will not move forward for Chimacum.

Nathanael O'Hara asked for a motion to move candidate V forward. No motion was made. Candidate V will not move forward for Port Townsend.

Kristina Mayer asked for a motion to move candidate W forward. Kathryn Lamka made a motion to move candidate W forward; Mickey Nagy seconded; motion carried. (5-0) Candidate W will interview as a finalist for Chimacum.

Nathanael O'Hara asked for a motion to move candidate W forward. Connie Welch made a motion to move candidate W forward; Jeff Taylor seconded; motion carried. (5-0) Candidate W will interview as a finalist for Port Townsend.

Chimacum School District voted in favor of interviewing candidates Q, R, and W as finalists.
Port Townsend School District voted in favor of interviewing candidates Q, R, T, and W as finalists.

Jeff Taylor made a motion to limit the number of finalists to three and not move candidate T forward; no second; motion failed.

Determination of Finalist Schedule

Consultant Hank Harris, Human Capital Enterprises, proposed the following schedule for shared finalists. All events will take place virtually via Zoom.

1. Prior to the day of the interview, with current Superintendents Dr. Engle and Sandra Gessner-Crabtree for a reverse-interview
2. Day of Interview
 - a. 30-minute Coffee with Sarah Rubenstein, Director of Communications and Katy Gaffney, Administrative Assistant of Port Townsend
 - b. 70-minute Community Stakeholders Interview with Port Townsend facilitated by Hank Harris, directors discouraged from attending
 - c. Break
 - d. 70-minute Community Stakeholders Interview with Chimacum facilitated by Hank Harris
 - e. Break
 - f. 30-minute High Tea with Stephanie McCleary, Human Resources Director and Traci Meacham, Administrative Assistant of Chimacum
 - g. 30-minute Q & A with Chimacum and Port Townsend communities, directors encouraged to attend
 - h. Break
 - i. 1.75-hour interview in executive session with first board
 - j. 1.75-hour interview in executive session with second board

First board will meet from 4:00 – 7:00 pm and second board will meet from 6:00 – 9:00 p.m.

Confirmation of Finalist Process

The Boards discussed the option of the current superintendent providing feedback from their reverse interviews with the finalists. Considerations for and against included:

- May jeopardize the process
- Way to report compatibility with district
- Feedback would be valuable
- How the feedback is given and weighted are important

Hank Harris will create a feedback format responsive to the considerations.

The Boards discussed the possibility of shared finalists having separate interview days with each district. Hank Harris said an additional fee of \$1,000.00 per day per district would be incurred. The Boards agreed to maintain the shared process.

The Chimacum Board is available February 1-4 for finalist interviews and the Port Townsend Board is available February 1-5. Harris will create the schedule and provide it to the Boards January 26.

Port Townsend School District No. 50
1610 Blaine Street
Port Townsend, WA 98368
Virtual Meeting via Zoom

Board of Directors
Special Joint Board Meeting
with Chimacum School District Board of Directors
January 23, 2021
Page 4 of 4

Harris said he enjoyed working with the Boards. The Boards thanked Harris for a great day of interviews and for providing quality candidates.

Adjournment

Nathanael O'Hara entertained a motion to adjourn; Kristina Mayer so moved.

The meeting was adjourned at 6:53 PM.

Respectfully submitted,

Nathanael O'Hara
Board Chair