

Paraeducator, Salish Coast Elementary, effective November 30, 2020.

Leaves: Approve Melissa Nagy, .5 FTE English Language Arts Teacher, Blue Heron Middle School, extension of leave of absence for the remainder of the 2020-21 school year.
Approve medical leave of absence for Laura Cook, 1.0 FTE Speech Language Pathologist, Salish Coast Elementary, approximately April 2, 2021 through the remainder of the 2020-21 school year. Additionally, approve move from 1.0 FTE to .8 FTE for the 2021-22 school year only.

Minutes: Minutes of the December 3, 2020 Regular Business Meeting
Minutes of the January 7, 2021 Work/Study Meeting
Minutes of the January 14, 2021, 4:15 p.m. Special Meeting
Minutes of the January 14, 2021, 5:00 p.m. Special Joint Meeting with Chimacum School District Board of Directors

Surplus: Three Flat Benches, One Smith Machine, One Pull-Up/Dip Assist, One Leg Curl, One Shoulder Press, Two Squat Racks, One Leg Press and One Incline Bench from the PTHS Weight Room.

Donations: Donation from The Community Wellness Project's Fall Fundraiser to Food Service in the amount of \$6,000.00.
Donation of Milling Machine Bits and Measuring Devices valued at \$5,000.00 from Max Zimmerman to the PTHS Career and Technical Education Program.

High School Athletics with Combine Agreements: Boys and Girls Cross Country Regional Concept Combine Agreement Chimacum School District
Girls Soccer Regional Concept Combine Agreement with Chimacum School District
Girls Swimming and Diving Regional Concept Combine Agreement with Chimacum School District
Girls Volleyball Regional Concept Combine Agreement with Chimacum School District
Boys and Girls Tennis Regional Concept Combine Agreement with Chimacum School District

Reports

Capital Projects

Supervisor of Maintenance and Facilities Justin Gray presented the report of possible capital projects for each school building including cost estimates and possible funding sources. Discussion followed.

Athletics Update

PTHS Athletic Director Patrick Gaffney explained the opportunities to offer athletics by season and sport. He also discussed the sports in which Chimacum and Port Townsend would like to combine. The report included COVID-19 guidance from Washington Interscholastic Activities Association (WIAA), Washington State Department of Health and Governor Inslee. Discussion followed.

Superintendent Search

Director James-Wilson reminded the Board that the semi-finalist interviews will take place this Saturday, January 23 starting at 7:20 a.m. in a virtual special joint meeting with Chimacum School District Board of Directors. The Board discussed the meeting schedule.

Superintendent

Superintendent Gessner-Crabtree reported on the following:

- Salish Coast Elementary returned to original re-opening plan January 19
- Blue Heron Middle School and PTHS will return to original re-opening plans February 1
- Dr. Locke approved student activity pods at PTHS
- Activities and athletics will offer opportunities for students to connect with their peers
- Washington State vaccine rollout update
- Dr. Locke thinks current vaccines may be effective at lower dosages for children, but is unaware of any trials in the US
- Legislators are in session. Will monitor for school finance legislation.
- Additional federal funding for schools approved by Congress
- Instructional Materials Committee will meet January 27. Currently piloting two K-5 ELA curricula
- PTHS Principal Carrie Ehrhardt is on medical leave. Dean of Students Patrick Gaffney is acting principal.
- Thanked the Board for their support and service and said they are sunshine on a cloudy COVID day

Director of Finance and Business Operations

Director of Finance and Business Operations Amy Khile presented the January 2021 enrollment report. She also gave budget summaries for all funds, special education funding reports, and capital levy and bond analyses for December 2020. Discussion followed.

Old Business

Culminating Project Graduation Requirement Recommendation for Class of 2021

Superintendent Gessner-Crabtree presented PTHS Principal Carrie Ehrhardt's recommendation to waive the Culminating Project graduation requirement for the Class of 2021 and said this was an example of an effective local government process. Director Taylor moved to waive the Culminating Project graduation requirement for the Class of 2021 and Director James-Wilson seconded. Directors Welch and James-Wilson complimented students Sorina Johnston and Finn O'Donnell for presenting the request on behalf of the Class of 2021 and Principal Ehrhardt for thoughtfully considering the request and meeting with the students. Director Ross asked how the decision will be communicated with students and would like the students to know the Board hears them and cares for them. Director Taylor would like the students

to know that their self-advocacy lead to this decision and this is an important learning opportunity for students and the community. The motion carried 5-0.

Settlement Agreement Regarding E. Hood Litigation

Superintendent Gessner-Crabtree explained that Eric Hood and the District reached a settlement regarding Mr. Hood's public records request lawsuit against the District. Director James-Wilson moved to approve the Settlement Agreement regarding Eric Hood litigation and Director Welch seconded. Director Taylor said he would like Mr. Hood and the community to be aware that this settlement takes money from students. He also encouraged the Board to advocate for changes to public records law. The motion carried 5-0.

New Business

Combining Athletics with Chimacum School District for 2020-21 School Year

Superintendent Gessner-Crabtree explained that additional athletics combines may be requested throughout the school year. Director James-Wilson said she is eager to see what implications the team sport combines will have for future cooperative efforts to increase opportunities for students. Director Welch said the success of the combined teams will depend on presentation by coaches and communications with parents. Director O'Hara commended PTHS Athletic Director Patrick Gaffney and the other schools in the region for their work in organizing athletic opportunities. The Board expressed support of possible future combine requests.

Policy 6220 Bid or Request for Proposal Requirements – First Review

Director of Finance and Business Operations Amy Khile presented the WSSDA-recommended edits to the policy. Director James-Wilson asked how a district becomes qualified as a low-risk auditee. The policy will be presented for second review and adoption at the February 18, 2021 Regular Business Meeting.

Policy 6230 Relations with Vendors

Director of Finance and Business Operations Amy Khile explained that this is a new policy regarding conflict of interest and third-party receipting. The policy will be presented for second review and adoption at the February 18, 2021 Regular Business Meeting.

Public Comments – None

Board Discussion and Comments

Board Self-Assessment

Chair O'Hara said the online self-assessment window will be February 22-28. Each director will receive the survey link by email. Director Ross mentioned the success of the Skillmation high school subject coaching program and that the group is available to provide tutoring and help to students falling behind.

Future Meeting Topics and Agenda Planning

Directors James-Wilson and Welch will attend the January 28 Jefferson County Educational Partnership (JCEP). Brinnon School District will host and meeting topics will include athletics, efficiencies between districts, update from OESD 114 Superintendent Greg Lynch, and planning for next year.

Port Townsend School District No. 50
1610 Blaine Street
Port Townsend, WA 98368
Virtual Meeting via Zoom

Board of Directors
Regular Business Meeting
January 21, 2021
Page 5 of 5

The February 4 Special and Work/Study Meetings were cancelled by the Board during their January 7, 2021 Work/Study Meeting. Chair O'Hara, Vice Chair Ross and Superintendent Gessner-Crabtree will reschedule the special meeting and the work/study meeting reports.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus 7:57 p.m.

Respectfully submitted,

Sandra Gessner-Crabtree
Secretary

ATTEST: _____
Nathanael O'Hara
Board Chair