

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:30 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Nathanael O'Hara, Doug Ross, Jeff Taylor and Connie Welch. Also present were Superintendent Gessner-Crabtree and staff.

Director Ross led the Pledge of Allegiance.

Agenda

Director Welch moved to approve the agenda as presented. Director Ross seconded and the motion carried 5-0.

Recognition

Blue Heron/OCEAN Principal Theresa Campbell presented PT Schools Hero Awards to Blue Heron Secretary Donna Benson, Blue Heron Counselor Kirsten Bledsoe and OCEAN Teacher Daniel Molotsky. Principal Campbell nominated the recipients on behalf of the Blue Heron and OCEAN staffs, students, and the district community. Principal Campbell thanked Ms. Benson and Ms. Bledsoe for their dedication to Blue Heron students and their extraordinary efforts in keeping the school operating smoothly in spite of the difficulties of this school year. Principal Campbell recognized Mr. Molotsky for the support he provides to OCEAN staff, students, and families and his dedication to the OCEAN Program.

Public Comments – None

Board Correspondence

The Board reviewed an invitation email from League of Women Voters Jefferson County Unit-at-Large to participate in a county-wide virtual meeting on school board elections in early 2021. Chair James-Wilson will notify LWV that the Board will select attendees during a future meeting.

Consent Agenda

Director Welch moved to approve the consent agenda as presented. Director Ross seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for November 2020; 2) Accounts Payable as of December 3, 2020; 3) Recommend the following actions:

Hire: Recommend Janet Lozano as 1.0 FTE Foreign Language Teacher, Leave Replacement, Port Townsend High School, effective February 1, 2021 for the remainder of the 2020-21 school year.

Transfer: Recommend transfer of Tara Clanton from 6.17 Hr/Day Special Education Paraeducator to 6.5 Hr/Day Behavior Intervention Specialist/Paraeducator, Salish Coast Elementary, effective November 30, 2020.

Minutes: Approve Minutes of the November 19, 2020 Special Meeting
Approve Minutes of the November 19, 2020 Regular Business Meeting

Reports

ASB Representative

ASB Representative Cedar Elliott discussed the sessions she attended at the WSSDA Virtual Annual Conference. She expressed gratitude for the opportunity to participate in the conference.

COVID-19 Facility Assessment

Supervisor of Maintenance and Facilities Justin Gray presented the report prepared by University Mechanical Contractors. The report included HVAC, plumbing, and signage inspection results as well as recommendations for systems improvements. Discussion followed.

Annual Assessment Results 2019-2020

Shelby MacMeekin, Director of Special Services and District Assessment Coordinator explained that standardized tests were not taken in Spring 2020 due to the statewide COVID-19 closure. The report included results of building-level assessments and a view of student progress. Discussion followed.

Blue Heron Middle School Annual Report and School Improvement Plan

Principal Theresa Campbell and staff members Mark Tallarico, Jennifer Manning, Roger Mills, Kirsten Bledsoe, and Don Oliveira presented the Blue Heron School Continuous Improvement Plan for 2020-21. The plan included the school mission/vision statement, teacher/student/parent collective agreements, culture of equity statement, needs assessment data and plans for improvement. Discussion followed.

OCEAN Annual Report and School Improvement Plan

Principal Theresa Campbell and Teacher Daniel Molotsky presented the OCEAN School Continuous Improvement Plan for 2020-21. The plan included the school mission/ statement, teacher/student/parent collective agreements, culture of equity statement, needs assessment data and plans for improvement. Discussion followed

Superintendent Search

Chair James-Wilson said that search consultant Hank Harris reported a great response to the superintendent job posting. Mr. Harris will begin introductory interviews next week. The next joint special meeting with Chimacum School District Board of Directors is January 14, 2021.

Chair James-Wilson recessed the regular meeting at 7:01 for a wellness break. The meeting was reconvened at 7:06 p.m.

Superintendent

Superintendent Gessner-Crabtree reported on the following:

- Provided an article regarding culturally responsive education
- 3120P Enrollment update to align with state legislation
- Awarded an Inclusionary Practices Grant in the amount of \$23,000. Thanked Ann Renker, PhD, for her assistance in obtaining the grant.
- Will receive student technology devices through CARES Act funding
- Listening session with Blue Heron ASB Cabinet to discuss successes, challenges and ways the district can help students succeed this school year

- Listening sessions with PTHS Redhawk Mentors and Salish students in the coming weeks
- Response letter to Community Wellness Project's November 5 letter to the Board ready to send tomorrow
- Wooden ornaments created by Blue Heron art students will be displayed on the Port Townsend community tree
- Commended all staff for the continual professional growth required to navigate this most difficult year of their careers

Director of Finance and Business Operations

Director of Finance and Business Operations Amy Khile presented the December 2020 enrollment report. She also gave preliminary budget summaries for all funds, special education funding reports, and capital levy and bond analyses for November 2020. Discussion followed. The Board requested a Capital Projects Report in February or March.

Old Business

Approve School Improvement Plans

The Board reviewed the PTHS plan during their October 1 meeting and reviewed the Salish Coast Elementary plan during their October 15 meeting. The Blue Heron Middle School and OCEAN plans were reviewed at tonight's meeting. Director Welch moved to approve the 2020-21 School Improvement Plans as presented. Director Taylor seconded and the motion carried 5-0.

Approve SEIU Local 925 Collective Bargaining Agreement 2020-2021

Superintendent Gessner-Crabtree noted major updates from the previous contract. Director O'Hara moved to approve the SEIU Local 925 Collective Bargaining Agreement 2020-2021 as presented. Director Ross seconded and the motion carried 5-0.

Recommend Measures of Success for Strategic Plan

The Board reviewed the Strategic Plan Draft Update for 2020-21 presented by Superintendent Gessner-Crabtree. They selected alternate measures of success for this school year for each of the six plan goals. The Board may consider a review of the district mission and vision in the future.

New Business

Current Board Responsibilities and Applicable Policies

The Board reviewed the current elected and appointed board responsibilities and Policies 1210 Annual Organizational Meeting, 1220 Board Officers and Duties of Board Members, and 1240 Committees. The Board will reorganize roles during their January 7, 2021 Work/Study Meeting.

Public Comments – None

Board Discussion and Comments

WSSDA Annual Conference

The Board discussed the content of the sessions they attended during the WSSDA Virtual Annual Conference. The Board directed Superintendent Gessner-Crabtree to discuss the possibility of student board representatives with high school and middle school administrators and staff.

Board Self-Assessment

Each director will complete the WSSDA board self-assessment online tool when it becomes available. WSSDA will provide a report following the assessment.

Future Meeting Topics and Agenda Planning

December 11, 2020 – OESD 114 Annual Legislative Engagement Meeting, Virtual Meeting via Zoom, 9:30 a.m. – 12:30 p.m.

The Board reviewed the invitation from OESD 114. Chair James-Wilson and Director Ross will attend.

January 7, 2021 – Work/Study Meeting, 1610 Blaine St., Room S-11 or Virtual Meeting via Zoom, 5:30 p.m.

The annual Review of Affirmative Action Plan Report will be presented and board member roles will be reorganized.

January 14, 2021 – Special Joint Meeting with Chimacum School District Board of Directors, Virtual Meeting via Zoom, 6:00 p.m.

The Boards will meet in executive session to review the slate of superintendent applicants and select candidates for interviews.

January 21, 2021 – Regular Business Meeting, 1610 Blaine St., Room S-11 or Virtual Meeting via Zoom, 5:30 p.m.

School Board Appreciation Month and New and Re-Certified National Board Certified Staff will be recognized.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus 8:29 p.m.

Respectfully submitted,

Sandra Gessner-Crabtree
Secretary

ATTEST: _____
Jennifer James-Wilson
Board Chair