

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:30 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Doug Ross, Jeff Taylor and Connie Welch. Nathanael O'Hara joined the meeting at 5:41 p.m. Also present were Superintendent Gessner-Crabtree, staff, and community members.

Director Taylor led the Pledge of Allegiance.

#### Agenda

Director Welch moved to approve the agenda as presented. Director Ross seconded and the motion carried 4-0.

#### Recognition – None

#### Public Comments – None

#### Board Correspondence

The Board reviewed an email thank you from YMCA of Jefferson County regarding the use of the Blue Heron Middle School kitchen during Summer 2020.

#### Consent Agenda

Director Ross moved to approve the consent agenda as presented and Director Welch seconded. Chair James-Wilson said retiring teacher Bonnie Stenehjem touched many lives. The motion carried 4-0. Included on the consent agenda were the following items: 1) Payroll for August 2020; 2) Accounts Payable as of September 17, 2020; 3) Recommend the following actions:

- Hires: Recommend Kathleen Faias as 8 Hr/Day, 260 Day/Year, Custodian, Salish Coast Elementary, effective September 8, 2020.
- Resignations/Retirements: Accept resignation/retirement of Bonnie Stenehjem, 1.0 FTE Teacher, Salish Coast Elementary, effective August 31, 2020.  
Accept resignation of Jamillah DeCianne, 6 Hr/Day, Special Education Paraeducator, Blue Heron Middle School, effective the end of the 2019-20 school year.  
Accept resignation /retirement of Carol Flickinger, 6 Hr/Day Paraeducator, Salish Coast Elementary, effective September 30, 2020.
- Leaves of Absence: Approve leave of absence for Melissa Nagy, .5 FTE Teacher, Blue Heron Middle School, 2020-21 school year first semester.  
Approve .5 FTE leave of absence for Cherry Chenruk-Geelan, 1.0 FTE OPEPO teacher, effective the 2020-21 school year.  
Approve .5 FTE leave of absence for Heather Sanders, 1.0 FTE OPEPO teacher, effective the 2020-21 school year.  
Approve leave of absence for Carol Light, .5 FTE Teacher, Blue Heron Middle School, effective pending hiring of qualified applicant.

Approve leave of absence for Mandy O’Keefe, 6.25 Hr/Day, Special Education Paraeducator, Salish Coast Elementary, effective the 2020-21 school year.

Approve leave of absence for Emma White, 6.17 Hr/Day Special Education Paraeducator, Salish Coast Elementary, effective the 2020-21 school year.

Approve leave of absence for Ashley Quinn, 6.5 Hr/Day, Special Education Paraeducator, effective the 2020-21 school year.

Approve leave of absence for Catherine Grace, 3 Hr/Day Food Service Assistant, effective the 2020-21 school year.

Minutes:

Approve Minutes of the August 20, 2020 Regular Business Meeting

Approve Minutes of the August 25, 2020 Special Joint Meeting with Chimacum School District Board of Directors

Approve Minutes of the August 27, 2020 Special Meeting – Board Retreat

Approve Minutes of the September 3, 2020 Work/Study Meeting

### Reports

#### Olympic Community Action Programs (OlyCAP) Multifamily Housing Project

OlyCAP Executive Director Cherish Cronmiller and Mark Blatter of the Washington Low Income Housing Alliance provided an update on the 7<sup>th</sup> & Hendricks affordable housing project. Applications for federal and state tax credits will be resubmitted and they hope to break ground next year. The Board will provide a letter of continued support for the project. Discussion followed.

#### Ventilation Assessment Update

Maintenance and Facilities Supervisor Justin Gray presented an update on the facilities energy efficiency review being conducted by University Mechanical Contractors and notified the Board that the scope of the review will now include ventilation systems. Discussion followed.

#### First Day of School

Salish Coast Elementary Principal Lisa Condran, Port Townsend High School Principal Carrie Ehrhardt, and Superintendent Gessner-Crabtree on behalf of Blue Heron Middle School/OCEAN Principal Theresa Campbell provided reports of school year start activities and successes. They reported that students and staff are happy to be back in school in all learning models. The Board congratulated all staff on a successful year start.

#### Program of Interscholastic Activities

Blue Heron Athletic Director Brett Navin and PTHS Athletic Director Patrick Gaffney presented the program of Interscholastic Activities for 2020-21, including an explanation of the modified athletics seasons. Discussion followed.

#### Maritime Discovery Schools (MDS) Annual Report

MDS Director Sarah Rubenstein presented the program annual report, projects matrix, parent flyers and draft goals. She explained challenges created by COVID-19 restrictions. Discussion followed.

### Board Retreat Synthesis

Superintendent Gessner-Crabtree provided a synthesis of the Board's Strategic Plan review at the August 27 board retreat. The synthesis included reflective questions, which the Board will answer and discuss at the October 1 Work/Study Meeting.

### Student Equity and Staff Professional Development

Superintendent Gessner-Crabtree presented the Student Equity and Staff Professional Development report. She will add English Learner data and the Board will discuss the report at the October 1 Work/Study Meeting.

### Superintendent Search

Chair James-Wilson reported that Hank Harris of Human Capital Enterprises was offered and accepted the position of superintendent search consultant following the September 15 Board Special Joint Meeting with Chimacum School District Board of Directors. Mr. Harris will attend the next joint board meeting October 6, 2020.

### WSSDA Legislative Assembly Update

Chair James-Wilson, who serves as the Board's Legislative Representative, notified the Board of the September 25 WSSDA General Assembly meeting. All directors may attend and board legislative representatives may vote on proposed changes to WSSDA's legislative positions. The Board will review the General Assembly Handbook and 2020 WSSDA Legislative Positions and Priority Ranking documents and discuss priorities at the October 1 Work/Study Meeting.

### Superintendent

Superintendent Gessner-Crabtree reported on the following:

- Census lawn signs are available
- 114 student meals are being delivered according to Stacey Larsen, Director of Food Services
- Explained employee leave options
- ALE/OCEAN study has launched. Next parent meeting is next week.
- Principal Campbell is recovering from surgery
- Expressed condolences for the family of student Travis Seebergoss who died unexpectedly last week. Thanked Blue Heron and other district staff involved in the emergency response.

### Director of Finance and Business Operations

Director of Finance and Business Operations Amy Khile was unable to attend the meeting. Superintendent Gessner-Crabtree presented the September 2020 Enrollment Report. Discussion followed.

### Old Business

#### Policy 2004 Accountability Goals – Second Review

The Board completed a second review of the policy. Superintendent Gessner-Crabtree said the updates align with ESSA and Washington School Improvement framework. Chair James-Wilson requested the removal of the parenthetical portion of Section 2c. The policy will be presented for adoption at the October 1 Work/Study Meeting.

Approve Policy 3205 Sexual Harassment of Students Prohibited

No changes were made to the policy following first review at the September 3 Work/Study Meeting. Superintendent Gessner-Crabtree explained the WSSDA-recommended updates made to the procedure following first review. Director Welch moved to approve Policy 3205 Sexual Harassment of Students Prohibited. Director Taylor seconded and the motion carried 5-0.

Approve Policy 6112 Rental or Lease of District Real Property

Director O'Hara moved to approve Policy 6112 Rental or Lease of District Real Property. Director Ross seconded and the motion carried 5-0.

New Business

Policy and Procedure 3120 and 3120P Enrollment – First Review

PTHS Principal Ehrhardt explained the policy edits, which align with WSSDA model policy and Policy and Procedure 3143 and 3143P. The policy will be presented for adoption at the October 1 Work/Study Meeting.

Policy and Procedure 3143 and 3143P Notification of Juvenile Offenders – First Review

Principal Ehrhardt explained that WSSDA recommends merging Policy, Procedure, and Form 3144, 3144P, and 3144F Release of Information Concerning Student Sexual and Kidnapping Offenders and Policy and Procedure 4314 and 4314P Notification of Threats of Violence or Harm into Policy and Procedure 3143 and 3143P. She said this creates one policy that provides straightforward guidance. The policy will be presented for adoption at the October 1 Work/Study Meeting.

Policy, Procedure, and Form 3144, 3144P, and 3144F Release of Information Concerning Student Sexual and Kidnapping Offenders – Recommend Retire – First Review

Principal Ehrhardt said that WSSDA recommends retiring the policy, procedure and form. The policy will be presented for retirement at the October 1 Work/Study Meeting.

Policy and Procedure 4314 and 4314P Notification of Threats of Violence or Harm – Recommend Retire – First Review

Principal Ehrhardt said that WSSDA recommends retiring the policy and procedure. The policy will be presented for retirement at the October 1 Work/Study Meeting.

Policy and Procedure 4300 and 4300P Limiting Immigration Enforcement in Schools – New – First Review

Director of Communications Sarah Rubenstein explained the new policy and procedure, which are recommended by WSSDA. The policy will be presented for adoption at the October 1 Work/Study Meeting.

Approve Resolution 20-14 District Reopening – Suspension of Policy

Superintendent Gessner-Crabtree explained that the resolution updates Resolution 20-04 Suspension of Policy in Emergencies, which the Board adopted March 19. Chair James-Wilson read the resolution



into record. Director Taylor moved to approve Resolution 20-14 District Reopening – Suspension of Policy as presented. Director Welch seconded and the motion carried 5-0.

Public Comments – None

Board Discussion and Comments

Chair James-Wilson asked if the Board would like wellness breaks during long meetings.

Future Meeting Topics and Agenda Planning

September 15, 2020 WSSDA General Assembly, Virtual Meeting, 8:00 a.m.

Chair James-Wilson will attend.

September 29, 2020 Jefferson County Educational Partnership (JCEP) Meeting, Virtual Meeting via Zoom, 6:00 p.m.

Directors Ross and Welch will attend.

October 1, 2020 Work/Study Meeting, Virtual Meeting via Zoom, 5:30 p.m.

Reports include High School Annual Report and School Improvement Plan, District Assessment Results, Community Partners and Outreach, and District Fine Arts Program. The Board will review the Board Retreat Synthesis, Student Equity Report, and Board Legislative Priorities.

October 6, 2020 Special Meeting, Joint Meeting with Chimacum School District Board of Directors, Virtual Meeting via Zoom, 6:00 p.m.

Superintendent Search Consultant Hank Harris will attend. The Boards will create a timeline for the search process.

October 15, 2020 Regular Business Meeting, 1610 Blaine St., Room S-11; 5:30 p.m.

Reports include Salish Coast Elementary Annual Report and School Improvement Plan, Annual Title I/LAP (Policy 4130), Maintenance and Facilities, August and September Fund Summaries, and Internal Controls.

Executive Session – not needed

Adjournment

The meeting was adjourned by consensus 7:47 p.m.

Respectfully submitted,

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Sandra Gessner-Crabtree  
Secretary

ATTEST: \_\_\_\_\_  
Jennifer James-Wilson  
Board Chair

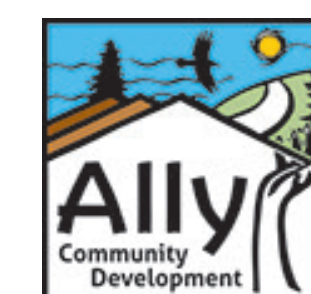




# 7TH & HENDRICKS SCHEMATIC RENDERING



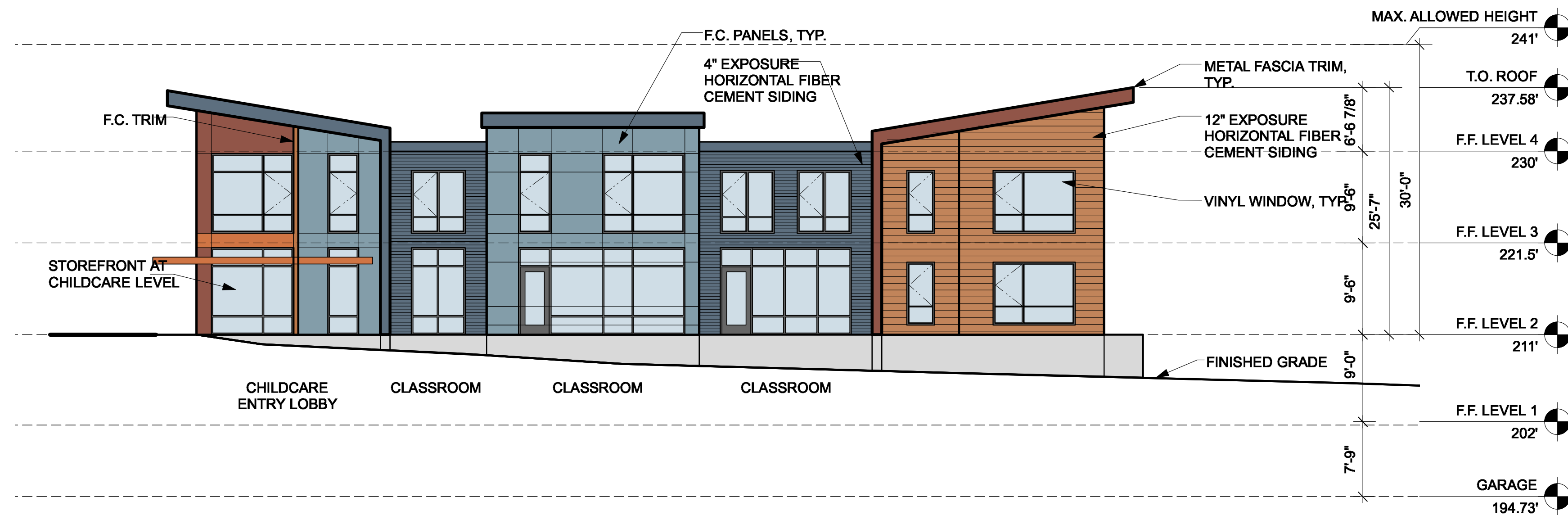
VIEW FROM 7TH & HENDRICKS







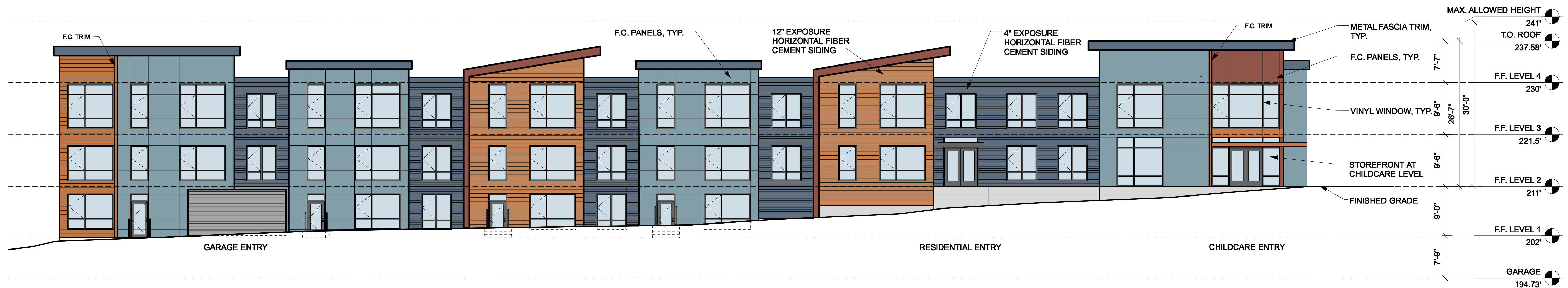
# 7TH & HENDRICKS ELEVATION



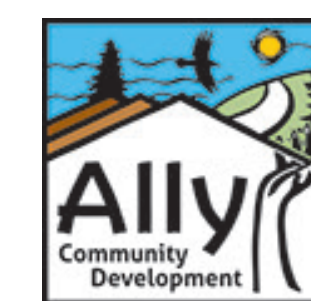
## COMMUNITY FEEDBACK IMPLEMENTED INTO OPTION 1:

- Shed Roofs
- Saturated Colors
- Large windows for natural daylight
- Operable windows for natural ventilation
- Durable/sustainable siding materials
- Walk up residential entries set back from sidewalk
- Childcare entry set back from street

## OPTION 1 - VIEW FROM HENDRICKS



## OPTION 1 - VIEW FROM 7TH





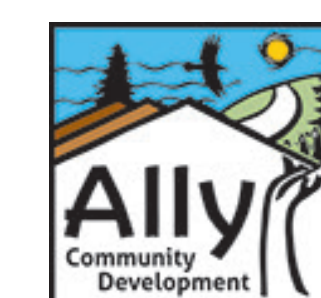
# 7TH & HENDRICKS SITE PLAN



- LEGEND**
- ① SIDEWALK
  - ② RESIDENTIAL ENTRY
  - ③ MAIN BUILDING ENTRANCE
  - ④ GARAGE ENTRY
  - ⑤ PLANTER STRIP
  - ⑥ DAYCARE ENTRY
  - ⑦ PLAY AREA (1,500 S.F. FOR 20 CHILDREN)
  - ⑧ RESIDENTIAL PATIO
  - ⑨ RESIDENT P-PATCHES
  - ⑩ PASSENGER LOAD/UNLOAD ZONE

**COMMUNITY FEEDBACK IMPLEMENTED INTO SITE PLAN:**

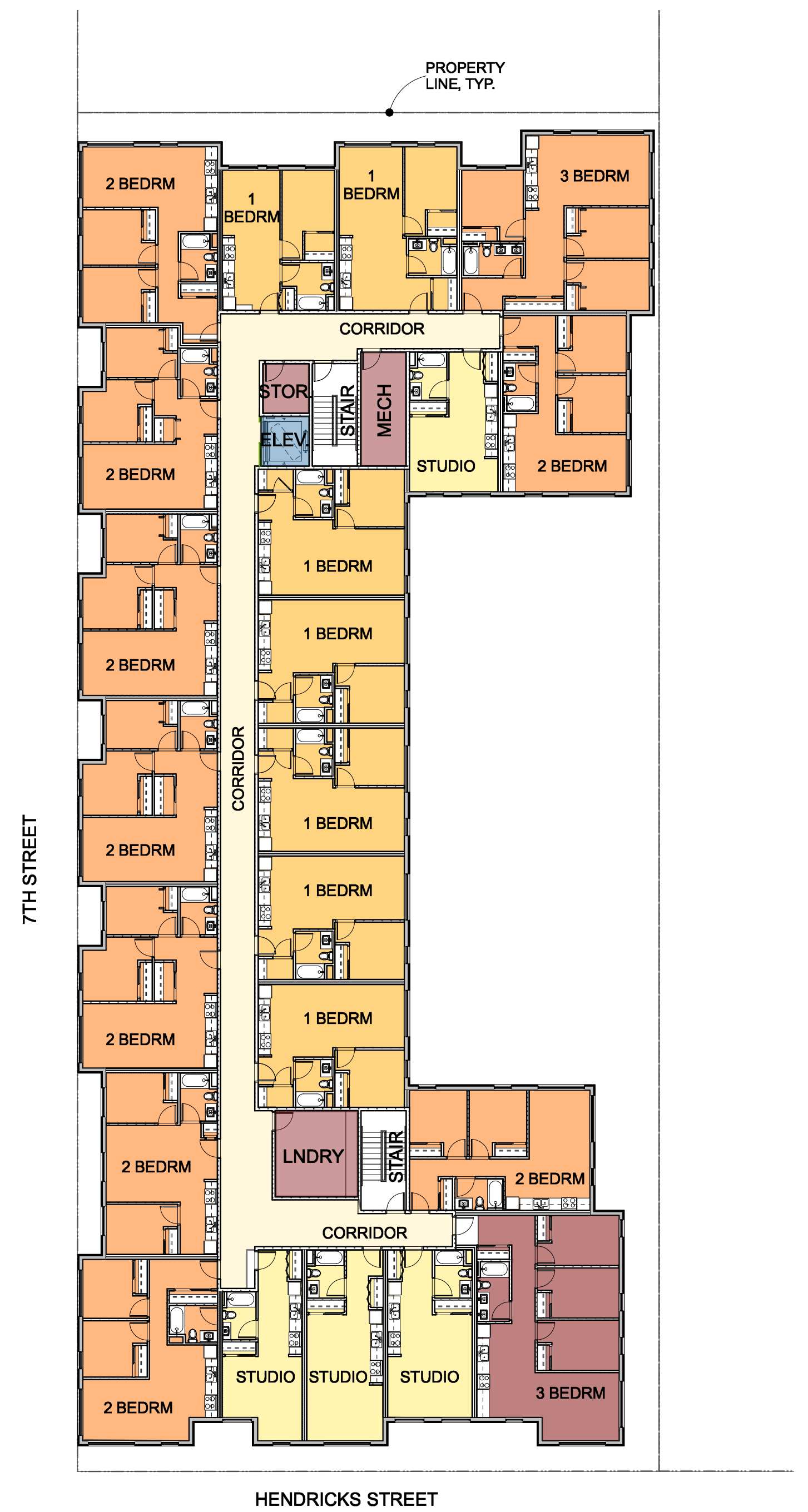
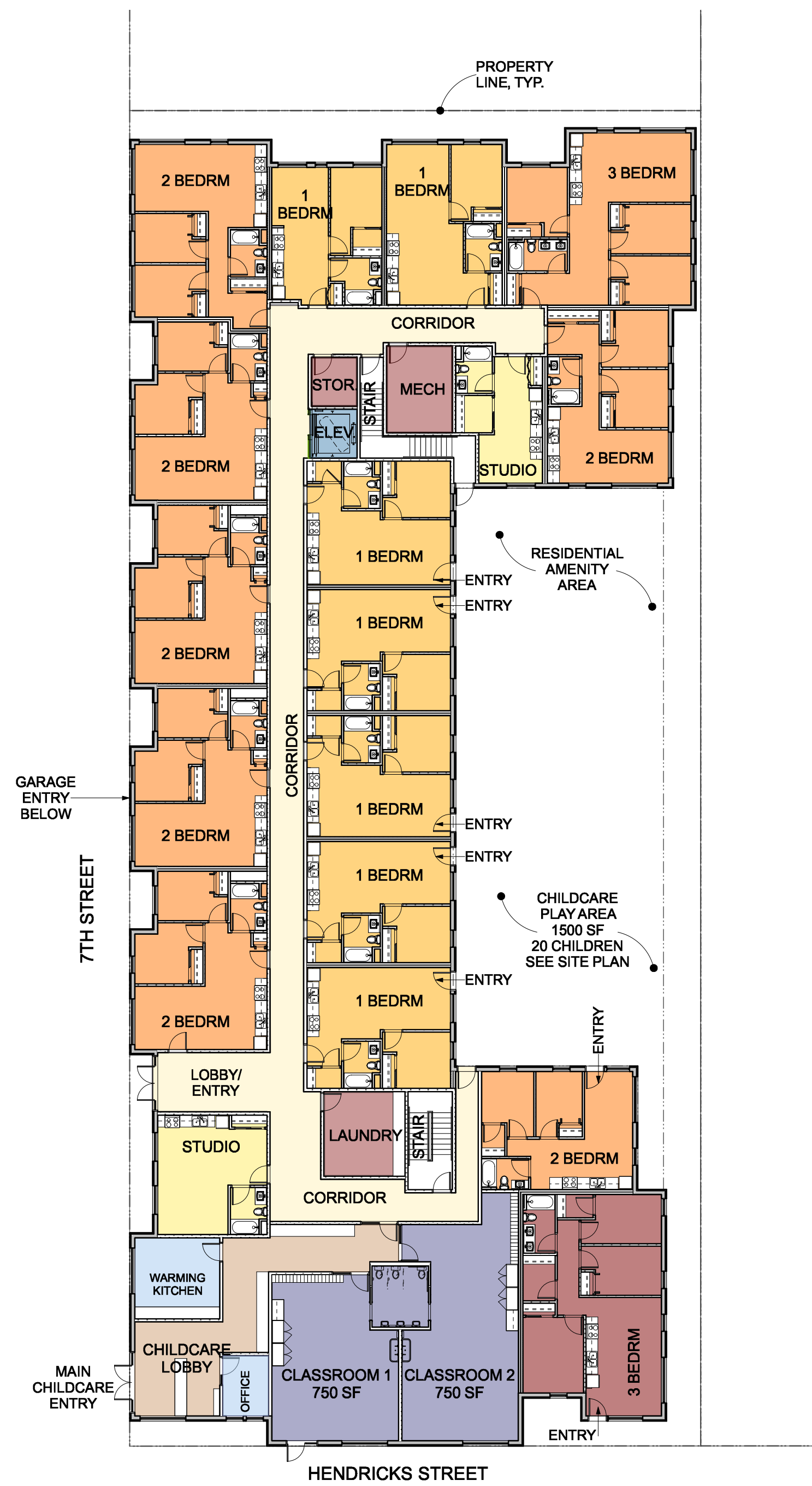
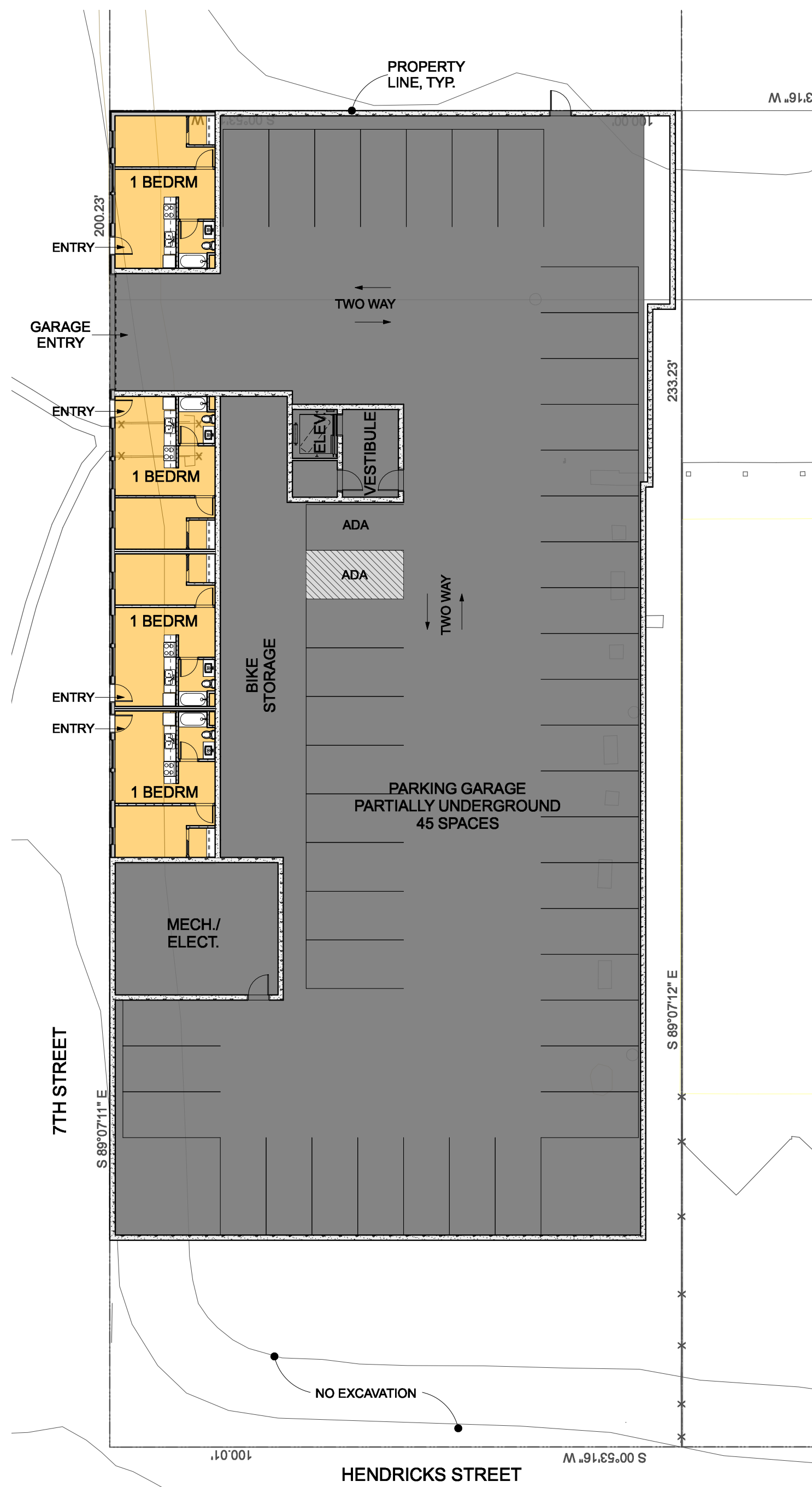
- Walk up residential entries set back from sidewalk with large planters
- Childcare entry set back from street
- Play area for childcare and residents
- Variety of seating options on residential roof deck
- Raised garden planter beds





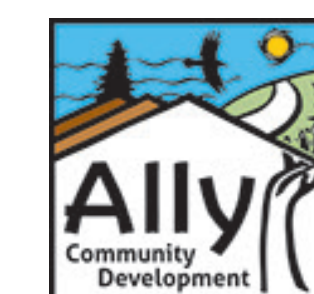


# 7TH & HENDRICKS FLOOR PLANS



**RESIDENTIAL UNITS:**

- STUDIO
- 1 BEDROOM
- 2 BEDROOM
- 3 BEDROOM







# 7TH & HENDRICKS COMMUNITY VOTING RESULTS

## BUILDING EXTERIORS



**22 VOTES**

SHED ROOF



**15 VOTES**

BRIGHT COLORS



**15 VOTES**

ANGLED BAYS



**12 VOTES**

GABLED ROOFS



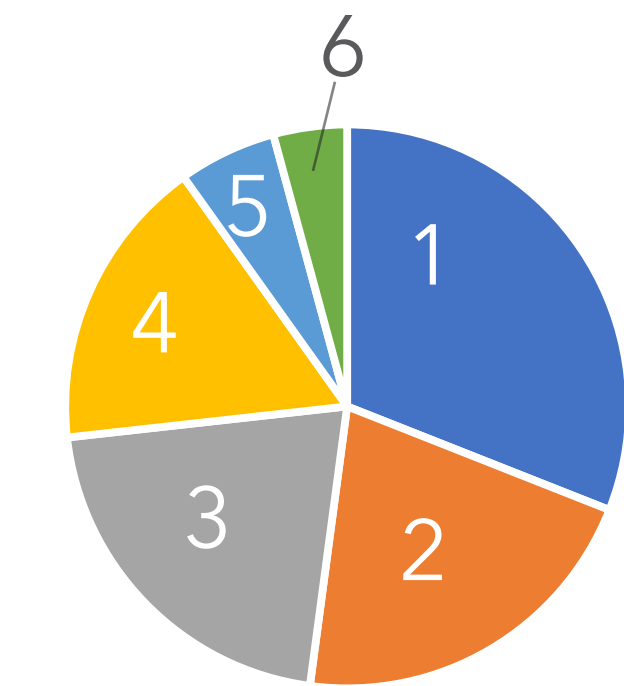
**4 VOTES**

NEUTRAL COLORS



**3 VOTES**

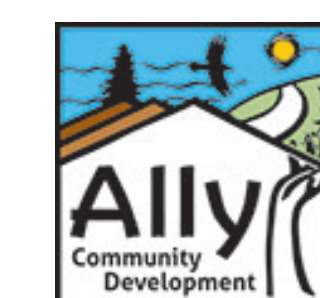
FLAT ROOF



31% 21%

21% 17%

6% 4%







# 7TH & HENDRICKS COMMUNITY VOTING RESULTS

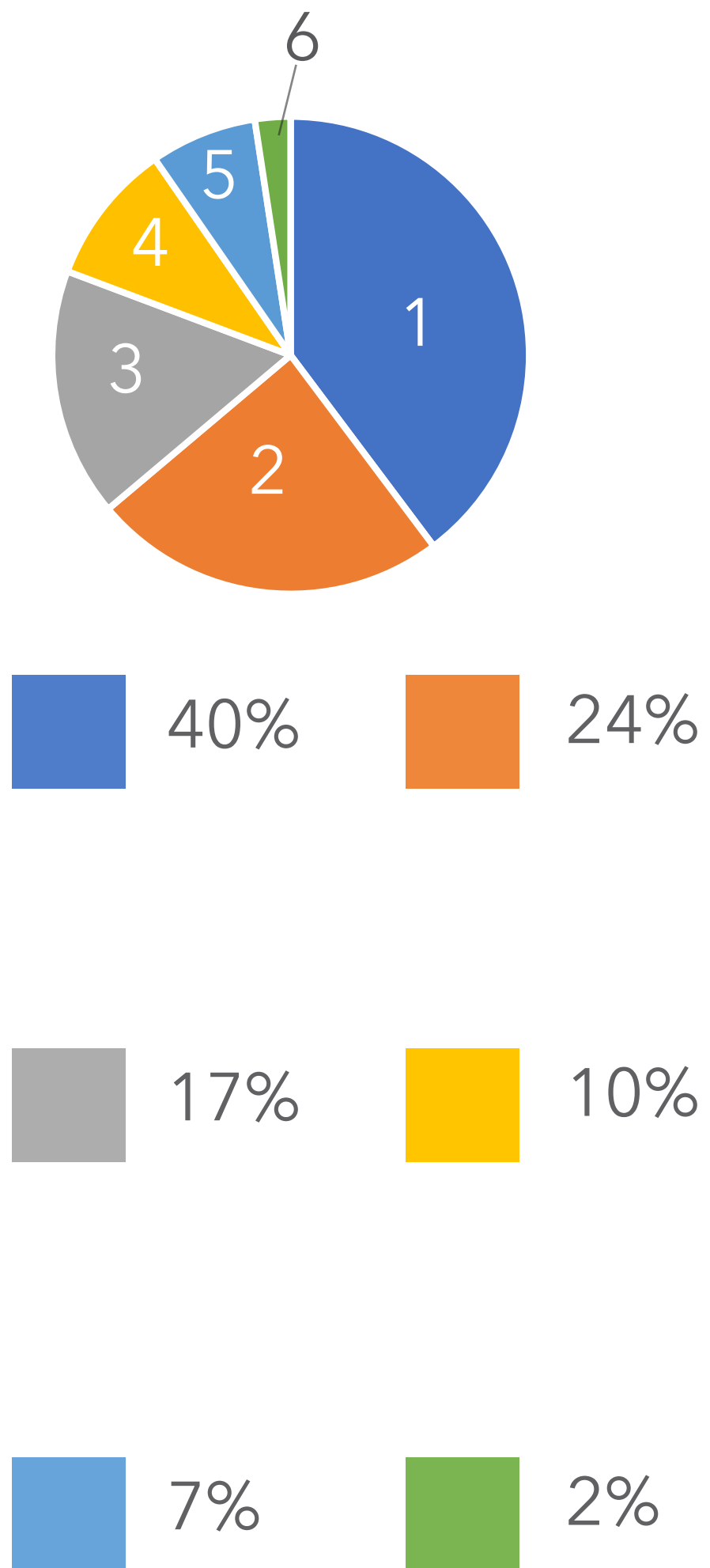
SEMI PRIVATE



**33 VOTES**  
PLAY AREA



**20 VOTES**  
RAISED GARDEN PLANTER BEDS



**14 VOTES**  
VARIETY OF SEATING AND  
PLANTER BEDS



**8 VOTES**  
VARIETY OF PATIO MATERIALS AND  
RAISED PLANTER BEDS



**6 VOTES**  
OPEN GREEN SPACE



**2 VOTES**  
SCREENED SEATING AREA

