

Jennifer James-Wilson called the meeting to order at 6:00 p.m. PRESENT: Jennifer James-Wilson, Nathanael O'Hara, and Keith White. Excused: Pam Daly. Also present were Superintendent David Engle, community members, and staff.

Nathanael O'Hara led the Pledge of Allegiance.

Recognition Board

Nathanael O'Hara and Keith White hoped the start of the new school year would be successful. Ms. James-Wilson spoke about the board retreat held on August 17, 2015.

Approval of Minutes

The following minutes were brought for approval:

- July 13, 2015 Board Retreat. Mr. White moved to approve the minutes. Mr. O'Hara seconded and the motion carried 3-0.
- July 13, 2015 Budget Hearing. Mr. White moved to approve the minutes. Mr. O'Hara seconded and the motion carried 3-0.
- July 13, 2015 Regular Board Meeting. Mr. O'Hara moved to approve the minutes. Mr. White seconded and the motion carried 3-0.

Consent Agenda

Mr. White moved to approve the consent agenda. Mr. O'Hara seconded and the motion carried 3-0. Included on the consent agenda were the following items: 1) Payroll for July, 2015; 2) Accounts Payable as of August 24, 2015; 3) Recommend the following actions:

Hire:

- Recommend Heather Sanders as 1.0 FTE Kindergarten Teacher, Grant Street Elementary, effective the 2015-16 school year
- Recommend Lori Watson as 1.0 FTE Third Grade Leave Replacement Teacher, Grant Street Elementary, effective the 2015-16 school year
- Recommend Kelly Bodkin as 1.0 FTE Special Education Teacher, Grant Street Elementary, pending approval of Washington State teacher certification, effective the 2015-16 school year
- Recommend Tanna Pittman as 1.0 FTE Special Education Teacher, Blue Heron School, effective the 2015-16 school year
- Recommend Debbie Barnes as 6.5 hr./day Special Education Para-Educator, Blue Heron School, effective the 2015-16 school year
- Recommend Reynelda McDonald as Blue Heron School Secretary, effective the 2015-16 school year
- Recommend Kimberly Montgomery as High School Registrar, effective the 2015-16 school year
- Recommend Michelle Peters as 6.0 hr./day Special Education Para Educator, Grant Street Elementary, effective the 2015-16 school year
- Recommend Nathan Sherwood as 6.0 hr./day Special Education Para Educator, Grant Street Elementary, effective the 2015-16 school year
- Recommend Stacey Parker as 6.0 hr./day Special Education Para Educator, Grant Street Elementary, effective the 2015-16 school year

Recommend Maria Germano as 6.17 hr./day Para Educator, Blue Heron School, effective the 2015-16 school year
Recommend Molly Beeman as 6.17 hr./day Para Educator, Blue Heron School, effective the 2015-16 school year
Recommend Wendy Wharton as 6.5 hr./day Para Educator, Blue Heron School, effective the 2015-16 school year
Recommend Cameron Botkin as Head Volleyball Coach, Port Townsend High School, effective the 2015-16 school year
Recommend employment of supplemental staff for the 2015-16 school year as per attached personnel list
Retirements/Resignations: Accept resignation of Regina Seward, Custodian, effective the end of the 2014-15 school year

The Board reviewed the following correspondence:

- Letter from C. Grace regarding Frontier House
- Letter from H. Carlson regarding resignation

Reports

Food Service Update – Brad Taylor

Mr. Taylor said there have been some position changes in Food Service, including Stacey Larson as the new Food Service Director. Mr. Taylor will be transitioning those duties to Ms. Larson over the next year. He also said there will be no increase to meal prices for the 2015-16 school year. Mr. Taylor reported that Jefferson Healthcare has been using the kitchen at Blue Heron this summer during the remodel to the hospital kitchen.

Frontier House – Patrick Kane

Mr. Kane said the plan for students previously attending Frontier House but will be transitioning back to Blue Heron includes services provided by two mental health workers from Jefferson Mental Health Services. Students will meet in a separate classroom to begin their day, where those health workers and/or a district teacher will assist them with any issues before they go to their regular classroom. If any issues arise during the day, the students will be able to return to the special classroom for assistance. Grant Street and High School will have support plans in place also, but with no personnel from Jefferson Mental Health, as each of those buildings only have one student returning from Frontier House. Ms. James-Wilson asked if the guardians of these students have been informed of the plans. Mr. Kane said he and Matt Holshouser, principal at Blue Heron, have met with those guardians and will continue to be available to answer any questions they may have.

Superintendent

Superintendent Engle reported on the following:

- New staff orientation on Monday, August 31 from 2-4 p.m., then a community reception at the Port Townsend Chamber of Commerce office at 5:00 p.m.
- The District back-to-school day on September 3
 - 8:00 a.m. -Screening of film “Most Likely to Succeed” at the Rose Theater
 - After film back to High School for discussion
 - 12:00 p.m. – Luncheon at Blue Heron
 - After lunch – walk around track

- Afternoon – keynote speaker Marc Prensky at Blue Heron
- August 26, 2015 – architect presentations at Facilities Committee meeting, 8:30 - 3:30 p.m. in Board Room
- Minimum Basic Ed Compliance – annual report to OSPI verifying number of instructional hours for 2015-16 school year

Business Manager

Amy Khile presented a budget status for July, 2015 for all funds. She also reported that the ending fund balance for 2014-15 should be approximately \$400,000.

Mr. White volunteered to be the board representative to the Tech Committee.

Action Items

Approval of Resolution 15-05 – Health Benefits for Certificated Administrators

Ms. James-Wilson read Resolution 15-05, Mr. White moved to approve, Mr. O’Hara seconded and the motion carried 3-0.

Approval of Resolution 15-06 – Health Benefits for Classified Staff

Mr. White read Resolution 15-06, Mr. O’Hara moved to approve, Mr. White seconded and the motion carried 3-0.

Approval of Resolution 15-07 – Health Benefits for Classified Administrators and Unrepresented Classified Employees

Mr. O’Hara read Resolution 15-07, Mr. White moved to approve, Mr. O’Hara seconded and the motion carried 3-0.

Approval of Resolution 15-08 – Health Benefits for Certificated Employees

Mr. White read Resolution 15-08, Mr. O’Hara moved to approve, Mr. White seconded and the motion carried 3-0.

Approval of Resolution 15-09 – Cancellation of Warrants

Mr. O’Hara read Resolution 15-09, Mr. White moved to approve, Mr. O’Hara seconded and the motion carried 3-0.

Approval of Policy 2022 – Electronic Resources

This policy was reviewed at the August 17, 2015 Board Retreat. Mr. White moved to approve Policy 2022, Mr. O’Hara seconded, and the motion carried 3-0.

Approve Intergovernmental Cooperative Purchasing Agreement with South Kitsap School District, Food Service

Mr. O’Hara moved to approve the Intergovernmental Cooperative Purchasing Agreement with South Kitsap School District for Food Service, Mr. White seconded, and the motion carried 3-0.

Board Officer Reorganization

Mr. O’Hara moved to nominate Pam Daly to act as Board Chair. Mr. White seconded and the motion carried 3-0.

Mr. White moved to nominate Nathanael O'Hara as Board Vice-Chair. Ms. James-Wilson seconded and the motion carried 3-0.

Unfinished Business – Director District 1 Vacancy

Superintendent Engle said a potential applicant came into his office today, and he is expecting an application from that person in the next few days. Interviews will be arranged and hopefully a candidate chosen at the board meeting on September 14, 2015.

Policy Review

Policy 6700 – Nutrition

Ms. James-Wilson said the strike-throughs in the physical fitness should be ignored; only the nutrition section is being reviewed. She also suggested that the Wellness Committee be invited to the September 14, 2015 board work/study meeting where this policy will be reviewed again. Increasing recycling in the District was discussed. Dr. Engle said there could be an agreement with Skookum to have personnel help with recycling, and possible dishwashing once plates and silverware begin to be used.

Policy 3300 – District Nutrition Standards – Competitive Foods

Mr. O'Hara asked how the guidelines in this policy will be enforced, since they are very specific. Superintendent Engle said perhaps some of the guidelines could be moved to procedure instead of policy. Discussion followed.

Policy 5010 – Non-Discrimination

This policy will be reviewed again at the September 14, 2015 work/study meeting.

Board Member Announcements/Suggestions for Future Meetings

WSSDA (Washington State School Directors' Association) regional meetings were discussed, including one scheduled in Port Angeles on October 24, 2015.

Next Meeting: Regular Board Meeting, September 14, 2015, 1610 Blaine St., Room S-11, 6:00

Adjournment: The meeting was adjourned by consensus at 8:09 pm.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Pam Daly, Board Chair