

Board Chair Holley Carlson called the meeting to order at 6:00 p.m. Present: Holley Carlson, Pam Daly, Nathanael O'Hara, Jennifer James-Wilson, and Keith White. Also present were Superintendent Engle, staff, and community members.

Nathanael O'Hara led the Pledge of Allegiance

#### Agenda Approval

Pam Daly moved to approve the agenda. Nathanael O'Hara seconded and the motion carried 5-0.

#### Awards and Recognitions

Superintendent Engle presented a Shining Star Award to Chris Hanson, Hanson Electric, for his assistance with the installation of the new phone system this summer. Dr. Engle presented a certificate of appreciation to Kris Mayer for her help with the high school library comprehensive upgrade, and a certificate of recognition to Ryan Clarke for placing first in the State 1A Cross Country meet.

Public Comments – None

Correspondence – None

#### Approval of Minutes

The following minutes were brought for approval:

- October 13, 2014, Special Board Meeting. Pam Daly moved to approve the minutes. Jennifer James-Wilson seconded and the motion carried 5-0.
- October 27, 2014, Regular Board Meeting. Mr. O'Hara moved to approve the minutes. Keith White seconded and the motion carried 5-0.
- November 10, Work/Study Meeting. Mr. O'Hara moved to approve the minutes. Mr. White seconded and the motion carried 5-0.

#### Consent Agenda

Ms. James-Wilson moved to approve the consent agenda. Mr. O'Hara seconded and the motion carried 5-0. Included on the Consent Agenda were: 1) Approval of Accounts Payable as of November 24, 2014; 2) Payroll for October, 2014; 3)

Hires:

Lisa Minnihan for the 5 Hr/Day Paraeducator position, one year only, at Grant Street Elementary, effective November 3, 2014

Tara Clanton for the 6.17 Hr/Day Paraeducator position, one year only, at Grant Street Elementary, effective November 3, 2014

Henry Fly for the 2 Hr/Day Technology Assistant position, effective the 2014-15 school year

Nicholas Favicchio for the 6.0 Hr/Day Paraeducator position, leave replacement, at Grant Street Elementary, effective November 10, 2014

Douglas Breithaupt for the Blue Heron Boys' Basketball Coach position, effective the 2014-15 school year

Nick Snyder as High School Assistant Wrestling Coach, effective the 2014-15 school year

Transfers:	Lisa Anderson, 6 Hr/Day Grant Street Elementary Secretary transfer to 8 Hr/Day High School Attendance Secretary, effective January 7, 2015
Leaves:	Approve medical leave of absence for Sara Halton, Speech/Language Pathologist, April 2015 (specific date to be determined) through the end of the 2014- 15 school year Approve extension of medical leave of absence for Susan Doyle for the remainder of the 2014-15 school year
Resignations/Retirements	Accept resignation of Scott Ricardo, .8 FTE High School PE Teacher, effective August 31, 2015 Accept resignation of Dustin Johnson, High School Head Track Coach, effective immediately
Donations	Accept donation of \$1,667.00 from Port Townsend Publishing Company to Port Townsend High School Football Accept donation of \$690.00 from Jeanie Glaspell for Kindergarten scholarships at Grant Street Elementary

### Reports

#### School/City Library Collaboration – Ann Healy-Raymond and Kris Mayer

Kris Mayer explained that the District received a grant from the Paul Allen Foundation in 2012, which has been used to form a collaboration with the Port Townsend City Library. To date, this grant has been used to remodel the High School library space, conduct collection weeding, improve materials and technology, and in general encourage the libraries to be centers of learning. Ms. Healy-Raymond reported on some of the classes she has been conducting at each of the schools to help students learn how to take advantage of the resources at the libraries. Discussion followed.

#### OCEAN (Opportunity, Community, Experience, Academics, Navigation) Assessment Report

Liz Quayle, OCEAN teacher, explained that OCEAN is an independent study, contract-based program for students in grades K-12. Ms. Quayle presented assessment scores from last spring for OCEAN students, explained this year the goal is to improve math scores, and the strategies that will be used to meet that goal.

#### Superintendent

Superintendent Engle shared some articles from the publication Education Week, including:

- Use of Chromebooks in schools
- Smarter Balanced assessment tests will require students to have increased keyboarding skills
- Communicate to the community how the state assessment tests are changing
- Challenges in finding quality administrators and teachers when vacancies occur, especially in rural schools

Dr. Engle also explained the changes to Policy and Procedure 2161-Special Education and Related Services for Eligible Students.

#### Business Manager

Business Manager Sara Bonneville presented an October, 2014 budget status report, and a financial summary for all funds. Cameras on buses were discussed.

Action Items

Approval of Resolution 14-17 – Levy

Board Chair Carlson read Page 1 of the resolution and summarized the other pages. Ms. James-Wilson moved to approve Resolution 14-17. Mr. O’Hara seconded. It was decided to delete the words “long range” on Page 3 under Section 5 – Form of Ballot Title, and insert the word “enrichment.” Ms. James-Wilson amended her motion to approve Resolution 14-17 with that correction. Mr. O’Hara seconded and the motion carried 5-0. Ms. Bonneville presented a fact sheet about the levy. Discussion followed.

Approval of Resolution 14-18 – Blue Heron Bike Shelter Project

Board Chair Carlson read Resolution 14-18. Ms. Daly moved to approve Resolution 14-18. Ms. James-Wilson seconded and the motion carried 5-0.

Curriculum Adoption

Ms. James-Wilson moved to adopt the books Longitude, by Dava Sobel, Walker Publishing, 1995, and The Boys in the Boat, by Daniel James Brown, Penguin Group, 2013, for English 11 and 12. Mr. O’Hara seconded and the motion carried 5-0.

Approval of Policy 2161 – Special Education and Related Services for Eligible Students

Ms. James-Wilson moved to approve Policy 2161. Mr. White seconded and the motion carried 5-0.

Unfinished Business

A Board retreat was planned for Monday, January 12, 2014 from 4-6 p.m., 1610 Blaine St., Room S-11.

New Business

Reorganization of Board Committee Representatives

The Board agreed by consensus to the following assignments:

Instructional Materials Committee:	Holley Carlson, Keith White
Wellness Committee:	Jennifer James-Wilson, Pam Daly
Finance Committee:	Nathanael O’Hara, Keith White
Technology Committee:	None
Facilities and Long-Range Planning:	Nathanael O’Hara, Jennifer James-Wilson
Policy Review:	Jennifer James-Wilson, Pam Daly
Legislative Representative:	Keith White, Pam Daly
Accounts Payable Review:	Nathanael O’Hara

Board Member Announcements/Suggestions for Future Meetings

Ms. James-Wilson suggested the levy fact sheet show what percentage of the District’s budget the levy constitutes. Discussion followed. The presentation from the WSSDA (Washington State School Directors’ Association) conference about running a school election will be put on the December 8, 2014 agenda for discussion. The Board discussed the WSSDA conference held on November 19-22, 2014 and their presentation at that conference.

Next Meeting: Regular Meeting, December 8, 2014, 1610 Blaine St., Room S-11, 6 pm.

Adjournment: The meeting was adjourned by consensus at 9:02 p.m.

Respectfully submitted,

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David Engle, Secretary

ATTEST: \_\_\_\_\_  
Holley Carlson, Board Chair