

Board Chair Holley Carlson called the meeting to order at 6:00 p.m. Present: Pam Daly, Holley Carlson, Jennifer James-Wilson, Anne Burkart. Excused: Nathanael O'Hara. Also present were Superintendent Engle, staff, and community members.

Anne Burkart led the Pledge of Allegiance

Administration of the Oath of Office for Keith White

Superintendent Engle issued the oath of office to Keith White, newly appointed director for District 5.

Recognitions

Superintendent Engle presented a Shining Star Award to Chris Crubaugh for her help reorganizing and upgrading the high school's library this summer, and recognized Anne Burkart for her years of service on the Port Townsend school board.

Board Chair Carlson called a recess at 6:07 p.m. for a small reception in honor of Ms. Burkart. The meeting was reconvened at 6:20 p.m. Mr. White took his place on the board.

Agenda Approval

Jennifer James-Wilson moved to approve the consent agenda. Pam Daly seconded and the motion carried 4-0.

Public Comments - None

Correspondence - None

Approval of Minutes

The following minutes were brought for approval:

- September 22, 2014, Regular Board Meeting. Ms. James-Wilson moved to approve the minutes. Ms. Daly seconded and the motion carried 3-0. Mr. White did not vote as he was not in attendance at that meeting.
- October 13, 2014, Special Board Meeting. Approval of these minutes was tabled until November 24, 2014.
- October 13, 2014, Work/Study Meeting. Ms. James-Wilson moved to approve the minutes. Ms. Daly seconded and the motion carried 3-0. Mr. White did not vote as he was not in attendance at that meeting.

Consent Agenda

Ms. Daly moved to approve the consent agenda. Ms. James-Wilson seconded. The generous donations from the Jamestown S'Klallam Tribe and the Kiwanis were recognized. The motion carried 4-0.

Included on the Consent Agenda were: 1) Approval of Accounts Payable as of October 27, 2014; 2) Payroll for September, 2014; 3)

Hires:

Melinda Pongrey for the 1.0 FTE 7th/8th Grade Math Teacher position at Blue Heron School, effective October 6, 2014
Amy Wilson for the 1.0 FTE 4th Grade Teacher position, one year only, at Blue Heron School, effective October 6, 2014
Dana Nelson for the 1.0 FTE Leave Replacement Art position at Blue Heron School, first semester, effective October 13, 2014

Margaret Hubbell for the 6 hr./day Paraeducator position at Grant Street Elementary, effective September 29, 2014

Melissa Love, 6 hr./day Grant Street Elementary Paraeducator, to 6.17 hr./day Paraeducator, Blue Heron School, effective October 13, 2014

Madeleine Saenz for the position of 6.5 hr./day Title 1/LAP Paraeducator at Blue Heron School, effective October 20, 2014

Hope Borsato for the position of Director of Kitchen Operations with the Port Townsend School District, effective October 20, 2014

Brian Tracer as Blue Heron Head Boys' Basketball Coach, effective the 2014-15 season

Resignations/Retirements

Accept resignation of Cameron Jones, Blue Heron School Head Track Coach, effective immediately

Accept resignation of Matthew Krynski, High School Assistant Wrestling Coach, effective immediately

Donations

Accept donation from the Jamestown S'Killalam Tribe of \$25,000 to assist with mascot changes at Port Townsend High School

Accept donation from the Kiwanis Club of Port Townsend of \$600 for Kindergarten tuition at Grant Street Elementary

Surplus

Approve surplus of Bus 12875

Reports

Jefferson County Health Department

Karen Obermeyer and Susan O'Brien from the Jefferson County Health Department presented the history of school-based health centers which were implemented in the 2008-09 school year, and are funded by a partnership of Jefferson County Public Health, Jefferson Healthcare, Port Townsend, Chimacum, and Quilcene school districts. Ms. Obermeyer reported on clinic usage by students in the school year 2013-14, for both physical and mental health concerns. At Port Townsend, the clinic had 288 total visits, from 130 clients. Services are available regardless of insurance or the ability to pay. Discussion followed.

Grant Street Assessment Report – Principal Sepler

Principal Sepler presented Grade 3 math and reading MSP (Measure of Student Progress) assessment scores from the spring of 2014. Ms. Sepler noted that the number of students who met standard in math was 20% lower than those meeting standard in reading. Lisa Cartwright, Math Coach at Grant Street, explained some of the strategies and programs Grant Street is using to help students succeed in math. Cheryl Garnett and Bonnie Stenjhem, teachers at Grant Street, described programs used to help increase student writing skills, and Dawn Braeden, Kindergarten teacher, gave details about how the Maritime Discovery School framework and school garden are being integrated into curriculum at Grant Street. Discussion followed.

Superintendent

Superintendent Engle reported on the following:

- His attendance at the WSRMP (Washington Schools Risk Management Program) conference on October 20 and 21, 2014
- Meeting at OESD (Olympic Educational Services District) on October 27, 2014 regarding the principal evaluation process

Business Manager

Business Manager Sara Bonneville reported on the following:

- Fiscal year-end for 13-14. Ending fund balance will decrease by about \$28,000, partially due to increased staffing.
- ASB fund balance
- Enrollment numbers for September and October, 2014
- Resolution 14-16 regarding levy amount reduction for calendar year 2015
- Budget status and financial summary for September 2014

Action Items

Approval of Resolution 14-16, Levy Rollback

Board Chair Carlson read Resolution 14-16. Ms. James-Wilson moved to approve Resolution 14-16. Keith White seconded, and the motion carried 4-0.

Recommend Walker Wilson for the 6.17 hr./day Paraeducator position, one year only, Blue Heron School, effective October 23, 2014

Ms. Daly moved to approve the recommendation of Walker Wilson for the 6.17 hr./day Paraeducator position at Blue Heron. Mr. White seconded and the motion carried 3-0. Ms. James-Wilson recused herself from the vote.

Recommend Walker Wilson as High School Assistant Boys' Basketball Coach, effective the 2014-15 season

Ms. Daly moved to approve the recommendation of Walker Wilson as High School Assistant Boys' Basketball Coach, effective the 2014-15 season. Mr. White seconded and the motion carried 3-0. Ms. James-Wilson recused herself from the vote.

Unfinished Business

Superintendent Engle said the Friday News document he sends to the board weekly will now be posted to the website.

Dr. Engle reported that the District has received a \$25,000 grant sponsored by Boeing to be used in the Maritime Studies class at the high school.

Ms. Carlson spoke of the shooting at Marysville-Pilchuck High School in Marysville October 24, with thoughts of condolence to school staff, students, and families in that area.

Board Member Announcements/Suggestions for Future Meetings

The WSSDA (Washington State School Directors' Association) conference on November 19-22 was discussed.

Next Meeting: November 10, 2014, Work/Study Meeting, 1610 Blaine St., Room S-11, 6:00 p.m.

Adjournment: The meeting was adjourned by consensus at 8:55 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Holley Carlson, Board Chair