

Board Chair Holley Carlson called the meeting to order at 6:00 p.m. Present: Pam Daly, Anne Burkart, Nathanael O'Hara, Jennifer James-Wilson, Holley Carlson, and ASB (Associated Student Body) representative Shae Shoop. Excused: Superintendent Engle. Also present were staff and community members.

Nathanael O'Hara led the Pledge of Allegiance

Approval of Agenda

Pam Daly moved to approve the agenda, amending it to remove the Superintendent's report as Dr. Engle is absent. Anne Burkart seconded and the motion was carried 5-0.

Public Hearing for a Budget Revision to the Transportation Vehicle Fund

Ms. Carlson opened the public hearing. Director of Finance Sara Bonneville explained the bus expected to be delivered in fiscal year 2013-14 has been delayed and will not be delivered until October, 2014. This delay necessitates a revision to the 2014-15 budget to reflect both the increased fund balance and an increased capacity for expenditure for the 2014-15 fiscal year. Bus depreciation and efficiency of new buses was discussed.

Public Comments for Budget Hearing

Rita Beebe asked for clarification of the purpose of the budget revision. Ms. Bonneville explained.

Approval of Minutes

The following minutes were brought for approval:

- August 11, 2014, Board Retreat. Ms. Burkart moved to approve the minutes. Mr. O'Hara seconded and the motion carried 5-0.
- August 25, 2014, Regular Board Meeting. Ms. Daly moved to approve the minutes. Ms. James-Wilson seconded and the motion carried 4-0. Ms. Burkart recused herself as she was not in attendance at this meeting.
- September 8, 2014, Work/Study Meeting. Mr. O'Hara moved to approve the minutes. Ms. Burkart seconded and the motion carried 5-0.

Approval of Consent Agenda

Ms. Burkart moved to approve the consent agenda. Ms. Daly seconded. Ms. Burkart asked about the \$80,000 payment to KCDA (King County Directors Association). Ms. Bonneville explained this payment was for flooring and carpet at Port Townsend High School. Ms. James-Wilson acknowledged the resignation of Karlana Black, High School Attendance Secretary, and expressed appreciation for Ms. Black's years of service. The motion carried 5-0. Included on the Consent Agenda were: 1) Approval of Accounts Payable as of September 22, 2014; 2) Payroll for August, 2014; 3)

Hires:

Lysa Falge as Assistant Athletic Director, Port Townsend School District, 2014-15 school year
Rita Polk as 4.0 hrs./day Bus Driver and 2.75 hrs./day Food Service Assistant, 2014-15 school year
James Scherer as 2.25 hrs./day Permanent Substitute Bus Driver, 2014-15 school year
David Dickson as 4.0 hrs./day Bus Driver 2014-15 school year

Alice Fraser for 6.5 hr./day Para-educator position at Blue Heron School, effective the 2014-15 school year
Joy Wentzel for additional .5 FTE Kindergarten Teacher Position at Grant Street Elementary, effective the 2014-15 school year

Resignations/Retirements

Accept resignation of Harvey Olson, Bus Driver, effective the end of the 2013-14 school year
Accept resignation of Ted Dunham, Bus Driver, effective the end of the 2013-14 school year
Accept resignation of Karlena Black, High School Attendance Secretary, effective January 26, 2015

Donations

Accept donation from AAUW (American Association of University Women) of \$2,550 for Alek's Internet Math subscriptions at Grant Street Elementary

Correspondence – None

Reports

ReCyclery Update – Kees Kolff

Kees Kolff reported that 30 additional bikes, obtained from a grant, are being used in three PE classes of 7th graders at Blue Heron School for a five-session bike safety class. In the spring of 2015, more classes will be held for 5th and 6th graders.

High School Assessment Report – Principal Ehrhardt

Principal Ehrhardt reported on Port Townsend High School students' assessment scores for 2013-14 in reading, writing, science and math, noting that PTHS scores in all subjects were above the State average. Ms. James-Wilson asked why the science scores went up significantly. Ms. Ehrhardt explained that staff teaching science courses participated in increased training, which helped improve student scores. Discussion followed.

Business Manager

Business Manager Sara Bonneville presented an August, 2014 budget status report, and a financial summary for all funds. She explained that the minimum fund balance likely will be lower than projected this year, in part because of staffing an additional 4th grade class at Blue Heron School. Principal Lashinsky said the goal is to have this class start by October 1, 2014. Ms. Bonneville also reported that student enrollment numbers from September were slightly above projections.

Action Items

Approval of Basic Education Compliance for 2014-15: Ms. Burkart moved to approve the Basic Education Compliance for 2014-15. Ms. Daly seconded and the motion carried 5-0.

Approval of Resolution 14-14 – Budget Revision for Transportation Vehicle Fund

Ms. Daly moved to approve Resolution 14-14. Mr. O'Hara seconded and the motion carried 5-0.

Appoint Facilities and Long-range Planning Steering Committee: This was tabled due the absence of Superintendent Engle.

Unfinished Business

Director District 5 vacancy: Currently no applications have been received for this vacancy. Procedures if no applications are received by the deadline, September 30, 2014 were discussed.

New Business

The bomb threat reported at Blue Heron School today, Monday 22, 2014 was discussed. Principal Lashinsky reported on the process to inform parents of the threat.

Policy Review

Review of Policy 2161 – Special Education and Related Services for Eligible Students

Superintendent Engle had requested this be postponed until further review by administration could be finished.

Board Member Announcements/Suggestions for Future Meetings

- Ms. James-Wilson reminded everyone of students' participation at the Writers in Schools presentation at Benaroy Hall in Seattle on September 23, 2014.
- Ms. Carlson reported that she had talked with Principal Ehrhardt about attending ASB meetings. Principal Ehrhardt suggested that it might be a good idea to wait for a few weeks so the ASB is fully organized for the new school year. The board asked that a report from an ASB representative be placed on the agenda each month at the regular board meeting.
- Topics for the East Jefferson Educational Partnership meeting on October 1, 2014 were discussed.
- Board meeting procedure and protocol were discussed.

Next Meeting: Work/Study Meeting, October 13, 2014, 1610 Blaine St., Room S-11, 6 p.m.

Adjournment: The meeting was adjourned by consensus at 8:53 p.m.

Respectfully submitted,

David Engle, Secretary

ATTEST: _____
Holley Carlson, Board Chair