

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:31 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Nathanael O'Hara, Doug Ross, Jeff Taylor and Connie Welch. Also present were Superintendent Gessner-Crabtree, staff, and community members.

Director Ross led the Pledge of Allegiance.

Agenda

Chair James-Wilson notified the Board that the Memorandum of Agreement (MOA) 2020-2021 with Port Townsend Education Association (PTEA) will be removed from Old Business Item 11.1 Approve Collective Bargaining Agreement 2020-2021 through 2021-2022 and Memorandum of Agreement 2020-2021 with Port Townsend Education Association. Director Ross moved to approve the agenda with the removal of the MOA 2020-2021 with PTEA from Old Business Item 11.1. Director O'Hara seconded and the motion carried 5-0.

Recognition

Chair James-Wilson recognized everyone involved in the schools reopening planning.

Public Comments – None

Board Correspondence

The Board reviewed an email from Karen Meyering regarding reopening of schools and Superintendent Gessner-Crabtree's response email. The Board also reviewed the letter from the US Department of Commerce of Inspector General regarding the acceptable audit reporting package. The Board also reviewed an email from Jane Albee regarding the district reopening plan.

Consent Agenda

Director Welch moved to approve the consent agenda as presented. Director Ross seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for July 2020; 2) Accounts Payable as of August 20, 2020; 3) Recommend the following actions:

Hires: Recommend employment of supplemental contract personnel for the 2020-21 school year as per attached personnel action list.

Resignations/Retirements: Accept resignation of Ann McMahon, .5 FTE Speech Language Pathologist, Salish Coast Elementary, effective August 31, 2020.
Accept resignation of Tyler Burnstein, 6.75 Hr/Day Behavior Paraeducator, Salish Coast Elementary, effective the end of the 2019-20 school year.
Accept resignation of Toni Boutilier, 5.5 Hr/Day, 190 Day Year, Custodian, Salish Coast Elementary, effective the end of the 2019-20 school year.
Accept resignation/retirement of Susan Johnson, 6.2 Hr/Day Paraeducator, Port Townsend High School, effective August 31, 2020.

Accept resignation of Ron Eklund, 4.0 Hr/Day Bus Driver, effective the end of the 2019-20 school year.

Accept resignation of Sarah Logue, 6.5 Hr/Day Special Education Paraeducator, Port Townsend High School, effective the end of the 2019-20 school year.

Accept resignation of Rochelle Raines, 4.5 Hr/Day Bus Driver, effective the end of the 2019-20 school year.

Leaves of Absence: Approve leave of absence for Carianna Bell, 6.17 Hr/Day Special Education Paraeducator, Blue Heron Middle School, effective the 2020-21 school year.

Minutes: Approve minutes of the July 16, 2020 Special Meeting-Public Budget Hearing
Approve minutes of the July 16, 2020 Regular Business Meeting
Approve minutes of the August 13, 2020 Special Meeting

Surplus: Approve surplus of One 1996 Ford Contour from Gael Stuart Building and One 2000 Thomas Bus from Bus Barn

Donation: Accept anonymous donation of \$2,500.00 to purchase student Chromebooks

Out-of-Endorsement: Approve the following out of endorsement teaching assignments for the 2020-21 school year:
Danielle Moyer, Salish Coast Elementary, Physical Education and Music
Brett Navin, Blue Heron Middle School, One Section of Grade 6 Physical Education
Mark Tallarico, Blue Heron Middle School, Grades 6 – 8 Physical Education

Reports

Curriculum Adoption Plan

Superintendent Gessner-Crabtree presented the Instructional Materials Committee's (IMC) Curriculum Adoption Plan. The plan included a review of progress made in the 2019-20 school year, goals for the 2020-21 school year, and recommended goals for the 2021-22 school year. Superintendent Gessner-Crabtree also provided an update on the IMC's elementary English/Language Arts curriculum review process. Discussion followed.

Professional Development Including BEST

Director of Professional Development Sarah Rubenstein presented the topics and dates of the district directed professional learning events for the 2020-21 school year. Discussion followed.

Superintendent Search

Chair James-Wilson reported that the Board will participate in a collaborative meeting with the Chimacum School District Board of Directors August 25, 2020 at 6:00 p.m. to create the combined superintendent search Request for Proposals. Chimacum Board Chair Dr. Kristina Mayer and she will meet with meeting facilitator Dr. David Engle August 21 to draft the meeting agenda.

Superintendent

Superintendent Gessner-Crabtree reported on the following:

- Highly Capable meeting requested by Director Ross scheduled for August 24
- District bargaining team is working with PTEA to draft a 2020-21 Memorandum of Understanding
- District and SEIU bargaining teams will meet August 21
- Hosted the OCEAN parent information meeting August 17
- Provided learning model survey data
- Recognized Joy Wentzel, Richard Durr II, Alex Hankel, Sarah Rubenstein and the school Technology Committee members for their efforts in carrying out the one-to-one student device initiative

Director of Finance and Business Operations

Director of Finance and Business Operations Amy Khile presented a budget summary of all funds, a special education funding report, and capital levy and bond analyses for July 2020. Ms. Khile also presented the Staffing Report and the Quarterly Public Records Requests Report. Discussion followed.

Old Business

Approve Collective Bargaining Agreement 2020-2021 through 2021-2022

Amy Khile explained the updates to the bargaining agreement. Director O'Hara moved to approve the Collective Bargaining Agreement 2020-2021 through 2021-2022 as presented. Director Welch seconded and the motion carried 4-0. Director Taylor recused himself due to conflict of interest. The Memorandum of Agreement 2020-2021 will be presented for approval at the September 3, 2020 Work/Study Meeting.

Approve Revised 2020-21 School Year Calendar

Superintendent Gessner-Crabtree explained that the proposed number of built in snow days at the end of June was updated from eight to five following the Board's previous review of the calendar at the August 13, 2020 Special Meeting. Director Welch moved to approve the Revised 2020-21 School Year Calendar as presented. Director Ross seconded and the motion carried 5-0.

Approve Resolution 20-13 District Reopening Plan

Director Welch read the resolution into record. Director Welch moved to approve Resolution 20-13 District Reopening Plan as presented. Director Ross seconded and the motion carried 5-0. Director Ross moved to approve the Washington Schools 2020 Reopening Plan Submission Template. Director Welch seconded and the motion carried 5-0. The Board expressed appreciation for the work of students, parents, community members, and staff in creating the plan, and acknowledged the continued hard work that will be required to implement the plan.

New Business

Superintendent Annual Goals

Superintendent Gessner-Crabtree presented the Superintendent Evaluation Process Memo, Draft Superintendent Primary Goals 2020-21, and Superintendent Performance Evaluation Form for board review. Chair James-Wilson explained that the discussion of these items will take place during the September 3, 2020 Work/Study Meeting.

Public Comments – None

Board Discussion and Comments – None

Future Meeting Topics and Agenda Planning

August 25, 2020 Special Meeting, Joint Meeting with Chimacum School District Board of Directors, Virtual Meeting via Zoom, 6:00 p.m.

The Boards will discuss the upcoming combined superintendent search.

August 27, 2020 Board Retreat, Virtual Meeting via Zoom, 5:30 p.m.

The Board will review an update of the District Strategic Plan and discuss the Superintendent Search.

September 3, 2020 Work/Study Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.

The Summer School Report will be presented. Minimum Basic Ed Compliance for 2020-21 and MOU with PTEA 2020-2021 will be presented for approval. Annual goals for the superintendent will be discussed.

September 17, 2020 Regular Business Meeting, 1610 Blaine St., Room S-11; 5:30 p.m.

Reports will include First Day of School, September Enrollment/Class Sizes, District Arts Coordinator, Maritime Discovery Schools Annual Report, Community Partners and Outreach, and Program of Interscholastic Activities per Policy 2151.

Director Taylor left the meeting at 7:06 p.m.

Executive Session

Chair James-Wilson adjourned the regular meeting for a five-minute break followed by an executive session to discuss collective bargaining contracts at 7:06 p.m. The executive session is expected to last approximately 20 minutes. Following technical difficulties in accessing the regular meeting, Chair James-Wilson announced a 10-minute extension of the executive session at 7:37 p.m. The executive session adjourned, and the public meeting opened at 7:47 p.m.

Adjournment

The meeting was adjourned by consensus at 7:47 p.m.

Port Townsend School District No. 50
1610 Blaine Street
Port Townsend, WA 98368
Virtual Meeting via Zoom

Board of Directors
Regular Business Meeting
August 20, 2020
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Respectfully submitted,

Sandy Gessner-Crabtree
Secretary

ATTEST: _____
Jennifer James-Wilson
Board Chair