

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:30 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Doug Ross, Jeff Taylor and Connie Welch. EXCUSED: Nathanael O'Hara. Also present were Superintendent Gessner-Crabtree, staff, and community members.

Board Thought

Director Ross presented thoughts about the need for our creative community to continue to work together to problem solve during these difficult times.

Agenda

Director Taylor moved to approve the agenda as presented. Director Ross seconded and the motion carried 4-0.

Recognition

Retiring Employee

Superintendent Gessner-Crabtree and Supervisor of Maintenance and Facilities Justin Gray recognized retiring employee Barb Maxwell, Blue Heron Custodian. Ms. Maxwell selected a book to donate in her name to the Blue Heron school library.

Public Comments

Career and Technical Education Teacher Jennifer Kruse and Skillmation member David Scherer presented comments about the Skillmation mentor program.

Board Correspondence

The Board reviewed an email from Crystal Eisele regarding OCEAN staffing. The Board also reviewed an email from PT Music Boosters regarding music education in 2020-21 and Superintendent Gessner-Crabtree's response email.

Reports

Superintendent Search Update

Chair James-Wilson said the Chimacum School District Board of Directors reviewed her letter of invitation to combine superintendent searches. The Chimacum Board Chair Dr. Kristina Mayer will send a letter of acceptance.

Superintendent

Superintendent Gessner-Crabtree reported on the following:

- Described the K-5 summer program Eagle Academy
- Presented ALE Study consultant options and a summary of the OCEAN Parent Group's request for a task force. The Board prefers the Ann Renker and Donald Loyd Team Approach. At the Board's request, Superintendent Gessner-Crabtree will present a process timeline at the July 16, 2020 Regular Business Meeting.
- Update of School Reopening Plan
- AT&T will install a generator on the roof of the Lincoln Building within their lease area
- Northwest Maritime Center received grant funding to provide career launching programming in conjunction with the District through the Port Townsend Maritime Academy

- Wished Katy Gaffney a happy birthday

Old Business – None

New Business

Policy 2004 Accountability Goals – First Review

Superintendent Gessner-Crabtree presented the policy with WSSDA-recommended edits that reflect the transition from No Child Left Behind (NCLB) to Every Student Succeeds Act (ESSA) accountability requirements for schools. Due to the extent of the changes, Superintendent Gessner-Crabtree requested the opportunity to review the policy with administrators prior to Board second review. Chair James-Wilson said the policy is tabled until after the administrative review occurs.

Policy and Procedure 3413 and 3413P Student Immunization and Life-Threatening Health Conditions – First Review

Superintendent Gessner-Crabtree presented the policy and procedure edits, which align with updated WAC 246-105 and WSSDA model policy. District leadership and nursing staff reviewed the recommended changes prior to presentation to the Board. Chair James-Wilson requested that the last sentence of the policy be deleted and the word “not” be added before “been met” at the end sentence two of paragraph one of the procedure. The policy will be presented for second review and adoption at the July 16, 2020 Regular Business Meeting.

Policy and Procedure 6106 and 6106P – First Review

Director of Finance and Business Operations Amy Khile explained the recommended policy updates, which address emergency circumstances and follow WSSDA model policy. No changes are recommended to the procedure. The policy will be presented for second review and adoption at the July 16, 2020 Regular Business Meeting.

Review Update of District Strategic Plan

Superintendent Gessner-Crabtree presented 2019-20 data for some strategic plan measures. The Board will review the plan again at their August 27, 2020 Board Retreat.

Public Comments – None

Board Discussion and Comments

Director Welch complimented the amount of communication from the district and successful committee work in drafting a reopening plan, and appreciated students and parents being involved in the process. Director Taylor mentioned a WSSDA request to the Department of Health to decrease the physical distancing requirement from six feet to three feet. He feels school staff would not be in favor of this. Director Ross thanked Superintendent Gessner-Crabtree for her guidance during this time. He also acknowledged the public comments about Skillmation and encouraged the district to continue to maintain community connections. Chair James-Wilson was pleased that a draft reopening plan was created prior to July 1 in order to allow staff an opportunity to enjoy some time off during the summer.

Port Townsend School District No. 50
1610 Blaine Street
Port Townsend, WA 98368
Virtual Meeting via Zoom

Board of Directors
Work/Study Meeting
July 2, 2020
Page 3 of 3

Future Meeting Topics and Agenda Planning

July 16, 2020 Public Budget Hearing, 1610 Blaine St., Room S-11, 4:30 p.m.

The draft 2020-21 budget will be presented for public review.

July 16, 2020 Regular Business Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.

Action items include approval of the Budget Resolution and the Middle School Science Curriculum. Summer Maintenance Projects and Skillmation Mentor Program Updates will be presented.

August 20, 2020 Regular Business Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.

Reports include Staffing, Curriculum Adoption Plan, Professional Development Including BEST, and Public Records Requests. Action Items include Employee Health Benefits Resolutions, Cancel Warrants Resolution (if needed), Minimum Basic Ed Compliance for 2020-21 and School Reopening Plan for 2020-21. Annual goals for the superintendent will also be discussed.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus at 7:23 p.m.

Respectfully submitted,

Sandy Gessner-Crabtree
Secretary

ATTEST: _____
Jennifer James-Wilson
Board Chair