

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:34 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Nathanael O'Hara, Doug Ross, Jeff Taylor and Connie Welch. Also present were Superintendent John Polm, staff, and community members.

Chair James-Wilson led the Pledge of Allegiance.

Agenda

Director Welch moved to approve the agenda as presented. Director Ross seconded and the motion carried 5-0.

Executive Session

Chair James-Wilson adjourned the regular meeting into an executive session to discuss the performance of a public employee at 5:36 p.m. The executive session is expected to last approximately 30 minutes. The executive session adjourned, and the public meeting opened at 6:09 p.m. No board action was taken during executive session.

Recognition

Hero Awards

Superintendent Polm presented Hero Awards to paraeducators, bus drivers, food service employees, and teachers who provided childcare and child nutrition services during the COVID-19 school closure. The Board and childcare and child nutrition supervisors also thanked the staff.

Public Comments – None

Board Correspondence

The Board reviewed an email from Crystal Eisele regarding OCEAN staffing. The Board also reviewed Superintendent Polm's response email.

Consent Agenda

Director Taylor moved to approve the consent agenda as presented. Director Welch seconded and the motion carried 5-0. Director Welch highlighted Barb Maxwell's retirement. Included on the consent agenda were the following items: 1) Payroll for May 2020; 2) Accounts Payable as of June 18, 2020; 3) Recommend the following actions:

Hires:	Recommend Christie Boyd as .6 FTE Art Teacher, Blue Heron Middle School, effective the 2020-21 school year. Recommend Paula Collet as 1.0 FTE 5 th Grade Teacher, Leave Replacement, effective the 2020-21 school year. Recommend Maureen Dolan as 1.0 FTE School Psychologist, Blue Heron Middle School/Port Townsend High School, effective the 2020-21 school year. Recommend Paige Eldridge as 1.0 FTE Kindergarten Teacher, Leave Replacement, effective the 2020-21 school year.
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Recommend Wayne Shaffer as 1.0 FTE Math Teacher, Blue Heron Middle School, effective the 2020-21 school year.

Recommend employment of classified support personnel for the 2020-21 school year as per attached personnel list.

Transfers: Recommend transfer of Carol Light, .5 FTE OCEAN Teacher to .5 FTE English Language Arts Teacher, Blue Heron Middle School, effective the 2020-21 school year.
Recommend transfer of Brett Navin from 1.0 FTE English Language Arts Teacher to 1.0 FTE Dean of Students/Athletic Director/Certificated Teacher, Blue Heron Middle School, effective the 2020-21 school year.

Resignations/Retirements: Accept resignation of Taylor Mermel, 6.75 Hr/Day Paraeducator, Salish Coast Elementary, effective the end of the 2019-20 school year.
Accept retirement of Barbara Maxwell, Custodian, Blue Heron Middle School, effective August 31, 2020.

Termination: Approve termination of employment Teresa Coupe, .557 FTE Paraeducator, Salish Coast Elementary, effective June 18, 2020.

Minutes: Approve minutes of the May 21, 2020 Regular Business Meeting
Approve minutes of the June 4, 2020 Special Meeting
Approve minutes of the June 4, 2020 Work/Study Meeting

Student Insurance: Approve Use of Myers-Stevens & Toohey & Co., Inc. for Voluntary Student Accident and Sickness Insurance Program 2020-2021

Second Review and Adoption of Policies: Adopt Policy 5240 Evaluation of Staff
Adopt Policy 5404 Family, Medical, and Maternity Leave

Retire Policy: Policy 5402 Maternity Leave

Reports

Athletics Update and Title IX

PTHS Principal Ehrhardt presented the annual expenditures and revenues report for high school athletics. Ms. Ehrhardt also reported the PTHS sports participation numbers for boys and girls compared with the overall student population as required by Title IX. Discussion followed.

Return to School Steering Committee and Subcommittees

Superintendent Polm and Assistant Superintendent Sandy Gessner provided an update of the progress made by district committees and staff in planning for the return to school in the fall, following OSPI and Department of Health guidance. Superintendent Polm explained that more detail will be available in July and that board approval will be required for the Return to School plan that will be submitted to OSPI. Discussion followed.

Superintendent Search Update

Chair James-Wilson reported that the Chimacum School District Board of Directors will review the Board's letter of invitation to combine superintendent searches at their June 24, 2020 meeting.

Superintendent

Superintendent Polm reported on the following:

- Open Public Meetings Act restrictions on in-person meetings were extended until July 1, 2020 by Governor Inslee
- Expressed thanks to the Board for the opportunity of serving as superintendent and has confidence in the ability of the Board and staff to continue to serve students, families and the community well

Director of Finance and Business Operations

Amy Khile presented a budget summary of all funds, a special education funding report, and capital levy and bond analyses for May 2020. Discussion followed.

Old Business

Approve Board Meeting Calendar 2020-21

Director Ross moved to approve the Board Meeting Calendar 2020-21 as presented. Director Taylor seconded and the motion carried 5-0.

One to One Model Recommendation for 2020-21

Superintendent Polm explained that the draft plan presented at the June 4 Work/Study meeting was refined by district staff. Director Welch moved to approve the 2020-21 Baseline eLearning Requirements and Augmentation of the One to One Model Recommendation. Director Ross seconded and the motion carried 5-0.

New Business

Resolution 20-11 Adoption of the Study and Survey for the Port Townsend School District

Superintendent Polm read the resolution aloud. Director Welch moved to approve Resolution 20-11 Adoption of the Study and Survey for the Port Townsend School District as presented. Director Ross seconded and the motion carried 5-0.

Public Comments – None

Board Discussion and Comments

The Board thanked Superintendent Polm for the leadership, guidance, open conversations, education, problem solving, dedication to students, and humility he offered as superintendent. Although they are saddened by his departure, they are proud of his accomplishments and wish him well in his new district. Superintendent Polm thanked the Board for the opportunity and said Port Townsend is a great place.

Future Meeting Topics and Agenda Planning

July 2, 2020 Work/Study Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.

Port Townsend School District No. 50
1610 Blaine Street
Port Townsend, WA 98368
Virtual Meeting via Zoom

Board of Directors
Regular Business Meeting
June 18, 2020
Page 4 of 4

The Board will review an update of the District Strategic Plan.

July 16, 2020 Public Hearing for 2019-20 Budget Hearing, 1610 Blaine St., Room S-11, 5:30 p.m.
The 2019-20 draft budget will be presented for public review.

July 16, 2020 Regular Business Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.
Approval of the budget resolution is on the agenda.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus at 7:46 p.m.

Respectfully submitted,

Sandy Gessner-Crabtree
Secretary

ATTEST:_____
Jennifer James-Wilson
Board Chair

CLASSIFIED STAFF FOR 2020-2021 SCHOOL YEAR

Paraeducators:

Cerise Allen-Williamson
Gabe Apker-Montoya
Nathalie Ballou
Debbie Barnes
Michele Bartl
Carianna Bell
Sophia Breithaupt
Tyler Burnstein
Tara Clanton
Michele Dean
Jamillah DeCianne
James Fenton
Lucero Figueroa (Moreno)
Carol Flickinger
Alice Fraser
Cambra Gilbert
Mara Gillespie
Shannon Grewell
Susan Johnson
Sarah Logue
Michael McKell
Mary McKenna
Alayna Nestor
Mandy O'Keefe
Michelle Peters
Ashley Quinn
Amy Recker
Nicole Rose
Cole Russell
Lainie Saladana Johnson
Hannah Spitzbart
Erin Tuttle
Derec Velez
Lauri Wells
Wendy Wharton
Emma White
Lori Witheridge
Emily Zenz

Secretaries:

LaTrecia Arthur
Donna Benson
Jan Boutilier
Chiarra Klontz
Samantha Massie
Kimberly Montgomery
Deborah Munro
Lisa Pavoni-Anderson
Jessica Winsheimer

LPN/Paraeducator:

Susan Vokurka

Bus Drivers:

Ron Eklund
Colleen Jensen
Roberta Meyer
Joy Modispacher
Bethel Moore
Ken Philips
Mary Pitts
Richard Rowland
Cami Sebastian
Gina Sturm

Food Services:

Bobi Beery
Tiffany Davick
Catherine Grace
Joanne Mackey
Shannon Minnihan
Rochelle Raines
Tom Webster

Custodians:

Toni Boutilier
Mary Durham
Stephen Hiegel
Heidi Johnson
Denise Larson
Trisha Minnihan
Steven Nutter

Maintenance

Andy Kithcart (General Maintenance)
Chris Montgomery (Grounds, Maintenance,
Custodial Floater)
Shane Trammell (Groundskeeper)