

Board Chair Jennifer James-Wilson called the virtual meeting to order at 5:34 p.m. PRESENT BY ZOOM: Jennifer James-Wilson, Nathanael O'Hara, Doug Ross, Jeff Taylor and Connie Welch. Also present were Superintendent John Polm, staff, students and community members.

#### Board Thought

Director Taylor presented thoughts about the COVID-19 educational crisis. He recognized teachers and administration for their efforts in adapting to the challenges created by the situation.

#### Agenda

Director O'Hara moved to approve the agenda as presented. Director Taylor seconded and the motion carried 5-0.

#### Recognition

##### Employees with 25 Years Longevity

Superintendent Polm and Director of Human Resources Laurie McGinnis recognized paraeducators Shannon Grewell and Michele Pierce Bartl for their 25 years of service to the district. Ms. McGinnis provided a summary of their careers and comments from coworkers. Ms. Grewell and Ms. Bartl said they were honored and lucky to work with the students and staff of the district. Certificates and 25-year pins were mailed to the honorees.

##### Teacher and Staff Member Appreciation Week

Chair James-Wilson read aloud Resolution 20-07 Proclamation of Teacher and Staff Member Appreciation Week May 4-8, 2020. She thanked staff and shared some parent comments from the Continuous Learning Family Survey.

#### Public Comments

Rowen Matkins, Zhaleh Almaee, Ethan Walat, Heather McRae-Woolf, Kim Jacoban, Gary Perless, Debbie Sonandre, Anna Hansen, Zinnia Hansen, Geoff Briggs, Randelle Hamm, Alexis Nye, Marc Weinblatt, Bridgette Ramsey, Bly Windstorm, Eric Kuzma, Melissa Love, Robert Komishane, Nico Kladis, Leif Hansen, Tanner Matthew, Gabi Ashford, Alexa Shelley Rose, Orion Weinblatt Dey, Shae Weinblatt Dey, Maraiah Lynn Nadeau, Lisa Doray, Kristina Whipple, Aminah Stier, Tanya Brakeman, Allison Dey, Kelly Grace, Marcus Farley, Judith-Kate Friedman, Hannah Bahls, Amber Jones, Scott Clifton presented comments about OCEAN staffing and programming. Technical difficulties prevented Kristin Smith from presenting her comments, so she will email them to the Board at Chair James-Wilson's request.

Chair James-Wilson recessed the meeting at 7:30 p.m. for a break. The meeting was reconvened at 7:37 p.m.

#### Board Correspondence

The Board reviewed an email from Tom Thiersch regarding the Lincoln Building. The Board reviewed emails from Jessica Tartaro, Tahlia Harrington, Rachael Vollmer, Chrissy McLean, Rowen Matkins, Zhaleh Almaee, Gene Eisele, Gabriel Johnston, and Crystal Eisele regarding OCEAN staffing and

programming. The Board also reviewed an email and letter from Scott Clifton regarding OCEAN staffing and programming.

### Reports

#### Human Growth and Development Curriculum

Assistant Superintendent Sandy Gessner presented the Human Growth and Development Curriculum report, which included an implementation timeline, an explanation of new state legislation, challenges and considerations for moving forward. Discussion followed.

#### Social and Emotional Learning (SEL)

Assistant Superintendent Gessner introduced Cynthia Osterman, founder of The Benji Project, who provided an update of Benji Project activities at the middle school and high school. Assistant Superintendent Gessner presented the Social Emotional Learning report. The report included a review of the District's support of a culture of wellness, an explanation of SEL including OSPI standards, the current status of SEL at each school, and future and fiscal considerations. Discussion followed.

#### High School Grading and Commencement

Port Townsend High School Principal Carrie Ehrhardt presented the Grading Guidelines for School Closure and Virtual Education and the Grading Guidelines for School Closure and Virtual Education Parent and Student Frequently Asked Questions for the 2019-20 second semester. The guidelines are based on WAC 392-901-030 and Office of Superintendent of Public Instruction (OSPI) guidance. Principal Ehrhardt also explained possibilities for June 12 high school commencement activities, including a driving serpentine, an in-car ceremony at The Wheel-In drive in theater, physically-distanced diploma presentation, and video speeches. Discussion followed.

### Superintendent

Superintendent Polm reported on the following:

- Governor Inslee extended the proclamation regarding open public meetings and public records requests
- Washington School Districts April 28, 2020 Special Election results
- Continuous Learning Family Survey Summary. In response to survey results, the district will standardize the interface between schools and families.
- Continuous Learning Plan. Approval required by May 29.
- Food Service update
- Childcare update

### Old Business

#### Policy and Procedure 3424 and 3424P Opioid Related Overdose Reversal – Third Review – Approval

Superintendent Polm explained the changes made to the policy and the addition of the procedure following second review and Policy Committee review. Director Welch moved to approve Policy 3424 Opioid Related Overdose Reversal. Director Ross seconded and the motion carried 5-0.

### New Business

#### Student/Parent Handbook Drafts

Blue Heron Principal Theresa Campbell and PTHS Principal Ehrhardt presented drafts of the 2020-21 student/parent handbooks for their schools. Salish Coast Elementary Principal Lisa Condran experienced technical difficulties in joining the meeting. Discussion followed. The handbooks will be presented for approval at the May 21, 2020 Regular Business Meeting.

Policy and Procedure 5005 and 5005P Employment: Disclosures, Certification Requirements, Assurances and Approval – First Review

Director of Payroll and Human Resources Laurie McGinnis presented the recommended edits to the policy and procedure, which align with WSSDA model policy and OSPI continuing certification requirements. The policy will be presented for second review and adoption at the May 21, 2020 Regular Business Meeting.

Policy and Procedure 2420 and 2420P Grading and Progress Reports – First Review

Superintendent Polm said that the Building Leadership Teams, administrators, and Policy Review Committee reviewed the policy and procedure. He explained the recommended updates and mentioned that Paragraph B Academic dishonesty of Section III Grading was not agreed upon by all reviewers and should be removed from the procedure. At the Board's direction, Superintendent Polm will replace Paragraph B with an academic dishonesty statement for review at the May 21, 2020 Regular Business Meeting.

Policy and Procedure 3122 and 3122P Excused and Unexcused Absences – First Review

Superintendent Polm stated that the policy and procedure updates are related to those in Policy and Procedure 2420 and 2420P. The updates also reflect changes in state law and Washington Administrative Code (WAC). The policy will be presented for second review and approval at the May 21, 2020 Regular Business Meeting.

Policy and Procedure 3510 and 3510P Associated Student Bodies – First Review

Superintendent Polm explained the recommended edits to the policy and procedure. The policy will be presented for second review and approval at the May 21, 2020 Regular Business Meeting.

Resolution 20-08 Emergency Waiver of School Days and Instructional Hours – Emergency Approval

Superintendent Polm read the resolution aloud. Director Welch moved to approve Resolution 20-08 Emergency Waiver of School Days and Instructional Hours as presented. Director Ross seconded and the motion carried 5-0

Policy and Procedure 2410 and 2410P Graduation Requirements – Emergency Approval

Superintendent Polm said that recommended revisions to the policy and procedure reflect graduation requirements for the Class of 2020 and beyond. PTHS Principal Ehrhardt explained the updates, which are based on OSPI guidance. Director Taylor moved to approve Policy 2410 Graduation Requirements as presented. Director Welch seconded and the motion carried 5-0.

Public Comments – None

Board Discussion and Comments

The Board discussed the public comment process and the possibility of setting a comment period time limit and holding special meetings to hear overflow when needed. The Board directed Superintendent Polm to provide an OCEAN program history and current status report at the May 21, 2020 Regular Business Meeting. The Board will determine next steps following the report.

Future Meeting Topics and Agenda Planning

May 21, 2020 Regular Business Meeting, Virtual Meeting via Zoom, 5:30 p.m.

Reports include Public Records Requests, Technology, Wellness and Physical Education, Blue Heron Playfield Weed Treatment Plan, and OCEAN Program. Action items include approval of Summer Student and Athletic Camps, Student/Parent Handbooks, and Meal Prices for 2020-21 as well as verification of the 2020-21 School Calendar and approval of the 2021-22 School Calendar.

June 4, 2020 Special Meeting, 1610 Blaine St., Room S-11, 4:00 p.m.

The purpose of the special meeting is an executive session to discuss the performance of a public employee. The Board may change the purpose of this meeting.

June 4, 2020 Work/Study Meeting, 1610 Blaine St., Room S-11, 5:30 p.m.

Agenda items include Safe Routes to School, Summer Maintenance Projects, and Community Partners and Outreach Reports, and recognition of retiring employees.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus at 9:15 p.m.

Respectfully submitted,

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John A. Polm, Jr.  
Secretary

ATTEST: \_\_\_\_\_  
Jennifer James-Wilson  
Board Chair