

Chair Jennifer James-Wilson called the meeting to order at 5:30 p.m. and read the district vision. PRESENT: Jennifer James-Wilson, Doug Ross, Jeff Taylor and Connie Welch. EXCUSED: Nathanael O'Hara. Also present were Superintendent John Polm, ASB Representative Cedar Elliott, staff, and community members.

Board Thought

Chair James-Wilson expressed appreciation of serving on the Board and praised the dedication of district staff. She thanked her fellow directors for joining her in carrying out the important work of the Board.

Agenda Approval

Director Ross moved to approve the agenda as presented. Director Welch seconded and the motion carried 4-0.

Recognition

Blue Heron Galaxy Girls

Blue Heron Principal Theresa Campbell introduced Advisor Jef Waibel and Galaxy Girls representatives Tallulah Sebastian and Dilery Salcedo. Mr. Waibel reported that NASA sponsors an annual robotics challenge and teams of Blue Heron STEAM class students prepare for the challenge. The Galaxy Girls team was selected to participate in last year's regional competition held at the University of Washington. Tallulah and Dilery explained this year's challenge and the tasks assigned to each team member. Dilery demonstrated the drone operation by orbiting Chair James-Wilson.

Blue Heron College Bound Gold Star Award

Superintendent Polm presented Blue Heron Counselor Kirsten Bledsoe the College Bound Gold Star Award in recognition of the school achieving a program sign up rate higher than the state average. Ms. Bledsoe explained the requirements and benefits of the program, which provides an opportunity for students to obtain financial aid for post high school education. In recognition of National School Counseling Week, Superintendent Polm acknowledged and thanked Ms. Bledsoe, PTHS Counselors Kiley Gard and Julianne Dow, and Salish Coast Elementary Counselor Ellen Thomas.

Public Comments

Retired Director Laura Tucker expressed her appreciation for her fellow board members and said it was an honor to serve with them. She also thanked Superintendent Polm for his time in the district.

Board Correspondence – None

Reports

ASB Representative Report

ASB Representative Cedar Elliott reported on the following:

- Executive Treasurer reviewed expenditures from last five years
- Planning fundraisers
- Five minute earlier start time to extend lunch five minutes is going well

Career and Technical Education (CTE)

CTE Director and Port Townsend High School Principal Carrie Ehrhardt and CTE teachers Kelley Watson and Jennifer Kruse presented the CTE Report of PTHS courses, programs and pathways for students. They explained the processes of designing courses, working with community advisory members and work based learning. They also reported on the West Sound Tech Skills Center partnership, Carl Perkins funds and student successes.

Chair James-Wilson recessed the meeting at 6:53 p.m. for a five-minute break. The meeting was reconvened at 6:58 p.m.

Highly Capable Program per Policy 2190

Highly Capable Program Director Sarah Rubenstein presented an annual report of program goals and services, the identification and referral process, and the English Language Arts and Math services plans. The report included information about the equity of access, budget, priorities, successes, and next steps for the program. Discussion followed.

Since Time Immemorial Curriculum

Sarah Rubenstein presented a report of the Since Time Immemorial: Tribal Sovereignty curriculum, which is state-mandated and approved by all federally recognized Tribes in Washington State. The report included the three approaches used in the curriculum: inquiry based, place based, and integrated approach. The report also provided an overview of the curriculum units and their utilization throughout the district. Ms. Rubenstein described the progress of the program and offered suggestions for continued utilization. Discussion followed.

Beginning Educator Support Team (BEST) Program

Program Coordinator Sarah Rubenstein explained the goals, number of teachers participating, funding, and activities of the program, which supports first and second year teachers. Discussion followed.

Superintendent Report

Superintendent Polm reported on the following:

- Procedure 1400P Meeting Conduct, Order of Business and Quorum. Policy was recently updated. Edits to procedure align with WSSDA model procedure.
- Met with high school student advisory group and visited Mr. Behrenfeld's classroom February 5 with Director Ross
- Attended Rotary noon event February 4. PTHS exchange student Nicolas Allegro was a presenter.
- PTHS elevators dedication took place today
- High school campus master plan draft review will be presented at the March 5, 2020 Work/Study Meeting

Old Business

Policy and Procedure 2410 and 2410P Graduation Requirements – Second Review

Superintendent Polm said no additional edits have been applied to the policy or procedure since first review. The policy will be presented for approval at the February 20, 2020 Regular Business Meeting.

Approve Policy 1210 Annual Organizational Meeting

Director Welch moved to approve Policy 1210 Annual Organizational Meeting as presented. Director Taylor seconded and the motion carried 4-0.

Approve Policy 1220 Board Officers and Duties of Board Members

Director Ross moved to approve Policy 1220 Board Officers and Duties of Board Members as presented. Director Taylor seconded and the motion carried 4-0.

Approve Policy 1225 School Director Legislative Program

Director Welch moved to approve Policy 1225 School Director Legislative Program as presented. Director Taylor seconded and the motion carried 4-0.

Approve Policy 1230 Secretary

Chair James-Wilson requested that “to” be added after “business” in Item B. Director Welch moved to approve Policy 1230 Secretary with the addition of “to” after “business” in Item B. Director Taylor seconded and the motion carried 4-0.

Approve Policy 1240 Committees

Superintendent Polm explained the additional edits that were applied to the policy since first review. Director Welch moved to approve Policy 1240 Committees. Director Taylor seconded and the motion carried 4-0.

Board Retreat Notes

The Board reviewed the notes taken by Superintendent Polm at the January 30, 2020 Board Retreat. Chair James-Wilson requested fiscal considerations of program and building requests to assist the Board in formulating budget priorities. The Board tabled the discussion until financial impact information is provided by Superintendent Polm.

New Business

Approve Resolution 20-02 Capital Levy Fund Transfer

Superintendent Polm explained that the resolution would authorize the designation of \$18,000.00 in capital projects levy funds to be moved from Blue Heron Asset Preservation to Technology to support the update of student technology devices at Blue Heron. He then read the resolution aloud. Director Welch moved to approve Resolution 20-02 Capital Levy Fund Transfer. Director Taylor seconded and the motion carried 4-0.

Approve 2019-20 Out-of-Endorsement Teaching Assignment Mark Tallarico

Legislation effective January 1, 2020 requires all physical education teachers to be endorsed in the subject. A plan is in place for Mr. Tallarico to obtain the endorsement. Director Ross moved to approve the 2019-20 Out-of-Endorsement Teaching Assignment for Mark Tallarico. Director Taylor seconded and the motion carried 4-0.

Superintendent Succession

Superintendent Polm recently accepted the position of Puyallup School District Superintendent, effective July 1, 2020. Chair James-Wilson explained previous superintendent search scenarios

experienced by the district during her tenure on the Board. She presented the following options for filling the current vacancy: select a search consultant to assist in hiring a new superintendent by the end of June, hire a search consultant to locate a retired superintendent for an interim position, or consider current employees for an interim position. The Board discussed the options and the process of working with a search consultant. The Board chose to discuss possible internal candidates in executive session later this evening.

Public Comments – None

Board Discussion and Comments – None

Future Meeting Topics and Agenda Planning

February 8, 2020 Special Meeting

The Board will participate in orientation activities led by OESD 114 Superintendent Greg Lynch.

February 20, 2020 Regular Business Meeting

Reports will include Restraint/Isolation Incidents per Policy 3246, Special Education, Public Records Requests and WSSDA Legislative Conference. Student Fees and ALE Ratio for 2020-21 will be presented for approval.

March 5, 2020 Work/Study Meeting

Classified Employees and Winter Athletes will be recognized. Maritime Discovery Schools, Mathematics Curriculum K-5 and 6-12 and PTHS Health Clinic reports will be presented.

Executive Session

Chair James-Wilson adjourned the work/study meeting at 8:10 p.m. for an executive session to discuss the performance of a public employee. The executive session is expected to last approximately 20 minutes. Chair James-Wilson announced at 8:30 p.m. that the executive session would be extended by approximately 10 minutes. The executive session adjourned and the public meeting opened at 8:40 p.m. The Board directed Superintendent Polm to contact the district's attorney to review the process and options for superintendent succession.

Adjournment

The meeting was adjourned by consensus at 8:40 p.m.

Respectfully submitted,

John A. Polm, Jr.
Secretary

ATTEST: _____
Jennifer James-Wilson
Board Chair