

Board Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, Nathanael O'Hara, and Keith White. EXCUSED: Laura Tucker and Superintendent Polm. Also present were Acting Superintendent Carrie Ehrhardt, ASB Representative Cedar Elliott, and staff.

Acting Superintendent Ehrhardt led the Pledge of Allegiance.

#### Agenda

Director White moved to approve the agenda as presented. Director James-Wilson seconded and the motion carried 4-0.

#### Recognition - None

#### Public Comments - None

#### Consent Agenda

Director James-Wilson moved to approve the consent agenda as presented. Director White seconded and the motion carried 4-0. Included on the consent agenda were the following items: 1) Payroll for September 2019; 2) Accounts Payable as of October 17, 2019; 3) Recommend the following actions:

Hires:	Recommend Niall Twomey as 1.0 FTE Science Teacher, Blue Heron Middle School, effective September 3, 2019. Recommend Crystal Quillen as 6.0 Hr/Day Special Education Paraeducator, Port Townsend High School, effective September 23, 2019. Recommend Alayna Nestor as 6.0 Hr/Day Special Education Paraeducator, Salish Coast Elementary, effective September 23, 2019. Recommend Carianna Bell as 6.17 Hr/Day Special Education Paraeducator, Blue Heron Middle School, effective September 26, 2019. Recommend Mara Gillespie as 2.0 Hr/Day Paraeducator, Blue Heron Middle School, effective October 14, 2019. Recommend Chad Woodley as Blue Heron Middle School Assistant Football Coach, effective the 2019-20 season. Recommend Sean Smith as Blue Heron Middle School Boys' Head Basketball Coach, effective the 2019-20 season. Recommend employment of supplemental contract personnel for the 2019-20 school year as per attached personnel action list.
Retirements/Resignations:	Accept resignation of Beth Johnson, 6.17 Hr/Day Special Education Paraeducator, Port Townsend High School, effective September 30, 2019. Accept resignation of Lamont Thornton, Blue Heron Middle School Boys' Head Basketball Coach, effective immediately. Accept resignation of Michael Johnson, Blue Heron Middle School Boys' Assistant Basketball Coach, effective immediately.
Leaves:	Approve Rochelle Raines, Bus Driver, medical leave of absence until approximately December 2, 2019, effective immediately.

Minutes: Minutes of the September 19, 2019 Regular Business Meeting  
Minutes of the October 3, 2019 Work/Study Meeting

Donations: \$2,322.50 from PT Music Boosters to the PTHS Band/Orchestra trip to Los Angeles in 2020  
\$405.00 from Dog Townsend Inc. to the PTHS Band/Orchestra trip to Los Angeles in 2020

#### Board Correspondence

The Board reviewed an email from Silas DeWyse regarding his senior project and Chair Welch's response email.

#### ASB Representative

ASB Representative Cedar Elliott reported on the following:

- Homecoming events included spirit week dress up days, assembly, football game and dance
- Veterans Day assembly is planned for November
- Two blood drives scheduled

#### Superintendent

Acting Superintendent Ehrhardt presented Calendar of Events highlights.

#### Director of Finance and Business Operations

Amy Khile presented the October 2019 enrollment report. She also gave budget summaries for all funds, special education funding reports, and capital levy and bond analyses for August and September 2019. Discussion followed.

#### Old Business – None

#### New Business

##### Salish Coast Elementary Annual Report and School Improvement Plan

Teacher Glenna Nelson introduced the presenters of the School Improvement Plan goals and strategies. Teacher Wanda Leclerc and Principal Lisa Condran presented the Salish Coast Art Committee tasks and goals. Assistant Principal Shelby MacMeekin and Secretary LaTrecia Arthur explained attendance and family engagement goals and strategies. Teachers Sally Shaw Dankert and Melissa Love reported the social/emotional growth and Positive Behavior Interventions and Supports (PBIS) goals and strategies. Ms. Condran and Ms. MacMeekin presented the Multi-Tiered System of Supports (MTSS) 2019-20 plan overview. Ms. Nelson and Teacher Tina Giulvezan invited the Board to participate in an assessment data learning walk. Reading Interventionist Janet McKee and Speech Language Pathologist Laura Cook explained the interventions that will be implemented based on the data. Ms. Condran addressed SBAC state testing. Discussion followed.

#### Title I/LAP Annual Report

Title I/LAP Director Shelby MacMeekin reported the revenues and expenditures for the programs and presented curriculum, staffing and services information. She stated that the primary goals of the programs are to strengthen literacy, math and social/emotional learning, with a focus on equity. An annual review of the District's Title I Program is required by Policy 4130. Discussion followed.

Maintenance and Facilities Annual Report

Maintenance and Facilities Supervisor Justin Gray presented the department's 2018-19 annual report of completed projects and expenditures. Discussion followed.

Approve PTHS CTE Courses for 2019-20 School Year

PTHS Principal Carrie Ehrhardt presented the proposed program of CTE courses for 2019-20 and explained that annual board approval of the program is required. Director James-Wilson moved to approve PTHS CTE Courses for the 2019-20 School Year. Director O'Hara seconded and the motion carried 4-0.

Policy and Procedure 3210 and 3210P Nondiscrimination – First Review

Acting Superintendent Ehrhardt explained that the first review policies and procedures at tonight's meeting are being reviewed in preparation for the District's participation in the upcoming OSPI Consolidated Program Review. The suggested edits follow WSSDA model policy guidance. Director James-Wilson recommended additional edits that align with recently-approved Policy 3207 Prohibition of Harassment, Intimidation, or Bullying that will be applied to the policy prior to second review and adoption.

Policy and Procedure 3211 and 3211P – Transgender Students/Gender-Inclusive Schools – First Review

Suggested edits to the policy and procedure follow WSSDA guidance. Director James-Wilson recommended additional edits to the policy, which will be applied prior to second review and adoption. She also requested that Director Laura Tucker review the policy and procedure.

Policy 5010 Nondiscrimination and Affirmative Action – First Review

Suggested edits to the policy follow WSSDA guidance. No additional edits were recommended by the Board.

Public Comments-None

Board Discussion and Comments

Director James-Wilson mentioned the opportunity to take the City of Port Townsend's Parks, Recreation and Open Space plan update survey. Director O'Hara wondered if the district could distribute information about the survey. Director James-Wilson requested that a link to the survey be added to the district website. Acting Superintendent Ehrhardt confirmed that Superintendent Polm was aware of the survey and felt the website link would be appropriate. Director White thanked the Salish staff for the data display and Chair Welch congratulated them on their report.

Future Meeting Topics and Agenda Planning

November 7, 2019 Work/Study Meeting, Blue Heron Middle School Library, 5:30 p.m.

Agenda items include Blue Heron and School Improvement Plan, OCEAN Program, Transportation Services, and Human Resources Reports.

November 18, 2019 Executive Session, 4:30 p.m.; Regular Business Meeting 5:30 p.m., 1610 Blaine St., Room S-11

Reports of Public Records Requests, District Strategic Plan Update, and Internal Controls will be presented. The District Annual Report will be presented for approval. Director O'Hara will be excused.

Executive Session – Not Needed

Adjournment

The meeting was adjourned by consensus at 8:16 p.m.

Respectfully submitted,

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Carrie Ehrhardt, Secretary

ATTEST:\_\_\_\_\_  
Connie Welch, Board Chair