

Board Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, Nathanael O'Hara and Laura Tucker. Keith White joined the meeting remotely. Also present were Superintendent Polm, Assistant Superintendent Gessner and staff.

Agenda Approval

Chair Welch stated that an executive session to discuss the performance of a public employee would be required on the agenda. Director James-Wilson moved to approve the agenda with the addition of an executive session. Director Tucker seconded and the motion carried 5-0.

Introduction: Purpose of the August Board Retreat

Superintendent Polm stated that the retreat provides the opportunity to review the following items: Board goals and planning calendar, superintendent goals and evaluation, the district strategic plan, and policies regarding board and superintendent operations.

Board Key Functions

The Board reviewed Policy 1005 Key Functions of the Board. They discussed the importance of reviewing student achievement data regularly and providing information about student achievement and accomplishments to the community. Superintendent Polm presented the Organizational Chart for 2019-2020, WSSDA School Board Standards and WSSDA Educational Acronyms and Terminology. The Board requested a description of cabinet member be added to the organizational chart. The Board discussed 2019-2020 goals and commitments. The Board 2019-2020 planning calendar and presentation protocols were reviewed. Director James-Wilson suggested tracking what students do after graduation as a means of measuring the district's success in preparing students for life after high school.

Director White left the meeting at 6:00 p.m.

Strategic Plan Activity

Assistant Superintendent Gessner explained that the leadership team completed a strategic plan exercise at their retreat August 15, which resulted in questions and comments about the plan. The Board completed a review of the responses for each goal area of the plan. A written summary of the Board's work will be presented for discussion at the September 5, 2019 Work/Study Meeting.

Chair Welch recessed the retreat at 7:44 p.m. The retreat reconvened at 7:48 p.m.

Superintendent/Board Operating Procedures and Commitments

The Board discussed the superintendent evaluation process. Chair Welch explained the new WSSDA superintendent evaluation instrument that contains eight (8) standards. Superintendent Polm's 2019-2020 goals were discussed. The Board reviewed Procedure 1620P Operating Principles, Port Townsend School Board and Superintendent.

Public Comments – None

Executive Session

Chair Welch recessed the retreat at 8:05 p.m. for a 5-minute executive session to discuss the performance of a public employee. The regular meeting resumed at 8:13 p.m.

Next Meeting

Work/Study Meeting, Thursday, September 5, 2019, 1610 Blaine St., Room S-11, 5:30 p.m.

Adjournment

The meeting was adjourned by consensus at 8:13 pm.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: Connie Welch, Board Chair