

Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Nathanael O'Hara, Keith White and Laura Tucker. EXCUSED: Jennifer James-Wilson. Also present were Superintendent Polm, staff, and community members.

Board Thought

Director O'Hara offered a reminder that life is short and encouraged everyone to hug those they love and love what they do. He also thanked district staff for their hard work this school year.

Agenda Approval

Director White moved to approve the agenda as presented. Director Tucker seconded and the motion carried 4-0.

Recognition

Superintendent

Retiring Employees

Superintendent Polm recognized the following retiring staff members: Luci Chambers, Karmen Meier, Terri Schweizer, Sally Talbert, Brad Taylor and Mark Welch. Each retiree selected a book to be donated in their name to the school library of their choice.

Sports Recognition

Superintendent Polm and Athletic Coordinator Lysa Falge recognized high school spring sports athletes who earned All-League, District Participant, State Participant and State Placer honors. Ms. Falge also introduced the coaches in attendance.

Chair Welch recessed the meeting at 5:45 p.m. for a reception honoring the award recipients. The meeting was reconvened at 5:57 p.m.

Public Comments – None

Board Correspondence

The Board reviewed an email from Shilah Gould regarding Port Townsend High School course offerings and PTHS Principal Ehrhardt's response email.

Reports

Board Members

Chair Welch attended the Climate Summit June 4 at PTHS. She was impressed by the 10th Grade presentations. She also appreciated the depth of projects presented at the Senior Symposium May 21. Ms. Welch affirmed her belief in the value of the culminating project process. She also attended the Senior Scholarship Night June 3. Director O'Hara attended the Senior Symposium and said that it is always an inspiring event. He also enjoyed recent music concerts at Salish Coast Elementary. He congratulated music teachers Larry Pepper and Kim Clarke for the program they are building. Director White was recently out of the country. Director Tucker also attended the Senior Symposium. She expressed appreciation of the student presentations and gratitude for district staff in continuing the program. Ms. Tucker also took part in the debriefing of the Climate Summit with students. She credited

PTHS science teacher Brandi Hageman for the depth of the investigations. She said that she enjoyed students' presence and the meeting and all opportunities to see students shine.

Salish Coast Food Waste Audit

Salish Coast Elementary OPEPO teacher Cherry Chenruk-Geelan introduced the OPEPO Grades 3-5 students and thanked Director Tucker and fellow OPEPO teacher Heather Sanders for organizing the project. Ms. Sanders appreciated the real-life math opportunities the project offered and enjoyed seeing the students use the results to initiate change in their school. The students described the process and findings of the food waste audit. Based on their findings, they proposed a milk machine, longer lunches, metal utensils and compost bins. They reported that so far they have re-instituted the use of metal utensils and the school has two (2) compost bins. Discussion followed.

Community Partners and Outreach

Maritime Discovery Schools Director Sarah Rubenstein presented successes and challenges in creating community partnerships as well as suggestions for future partnership development. The report included the names of the current community partners. She stressed the importance of communication with partners in efforts to coordinate funding opportunities. Ms. Rubenstein invited the Board to assign a director to join the MDS Advisory Board. Discussion followed.

Summer Maintenance Projects

Facilities and Maintenance Supervisor Justin Gray presented a timeline of planned district-wide and building-specific maintenance projects for summer 2019.

Secondary Math Curriculum Recommendation

Assistant Superintendent Sandy Gessner presented the secondary math adoption team's process and curriculum recommendation of Carnegie Math. The curriculum recommendation was approved by the Instructional Materials Committee and will be presented for approval at the June 20, 2019 Regular Business Meeting. Discussion followed.

Superintendent

Superintendent Polm reported on the following:

- High school elevator project update
- Library pilot summer program with the City of Port Townsend Public Library will be offered Tuesdays 10:00 a.m. to 1:00 pm at Salish Coast Elementary
- Attended Salish Coast Elementary concert May 29
- Attended PTHS band and orchestra concert May 30
- Our district hosted the Jefferson County Educational Partnership (JCEP) meeting May 23
- Attended Senior Symposium May 21
- Attended high school scholarship awards June 3
- Attended the PTA year-end event June 5
- Attended the Climate Summit June 4
- Will attend the Washington Association of School Administrators/Association of Washington School Principals (WASA/AWSP Summer Conference June 30-July 2 in Spokane

Policy Review

Policy and Procedure 3205 and 3205P Sexual Harassment of Students Prohibited – First Review

Superintendent Polm stated that the WSSDA-recommended updates to the policy include addition of language prohibiting the district from providing an employment recommendation for current or former staff known to have engaged in sexual misconduct with a student or minor, which aligns with recommended updates for Policy 5281. No procedure updates are needed. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Policy and Procedure 5253 and 5235P Maintaining Professional Staff/Student Boundaries – First Review

Director of Human Resources Laurie McGinnis explained that the suggested edits to the policy and procedure follow WSSDA recommendations. She noted an increase in the types of communications addressed in the Use of Technology section of the policy. The policy and procedure were previously reviewed by the Policy Review Committee and building administrators. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Policy 5281 Disciplinary Action and Discharge – First Review

Laurie McGinnis referred to the addition of language that prohibits the district from providing an employment recommendation for current or former staff known to have engaged in sexual misconduct with a student or minor, which aligns with recommended updates for Policy 3205. She stated that the suggested edits to the policy and procedure are based on WSSDA recommendations and have been reviewed by the Policy Review Committee. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Policy and Procedure 6020 and 6020P System of Funds and Accounts – First Review

Director of Finance and Business Operations Amy Khile explained that the policy edits align with state-mandated updates to district accounting processes. No edits were recommended for the procedure. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Policy and Procedure 6100 and 6100P Revenues from Local, State and Federal Sources – First Review

Ms. Khile noted the addition of language regarding local revenue resources. No edits were recommended for the procedure. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Policy and Procedure 6220 and 6220P Bid Requirements – First Review

Ms. Khile stated that the adjustments to purchase amounts that require quotes or bids align with state and federal levels. Director Tucker noted typographical and gender reference errors on Page 2, Paragraph E, Line 4. The policy will be presented for second review and adoption at the June 20, 2019 regular business meeting.

Action Items

Approve Modification of 2018-19 Board Meeting Calendar with Cancellation of July 8, 2019 Work/Study Meeting and Change of Meeting Time for July 18, 2019 Budget Hearing from 4:30 to 5:00 p.m.

Superintendent Polm recommended the July 8, 2019 Work/Study meeting be cancelled due to director absences and lack of time to finalize budget proposals. The time of the July 18, 2019 Budget Hearing

will not be changed. Director Tucker moved to Approve Modification of 2018-19 Board Meeting Calendar with Cancellation of July 8, 2019 Work/Study Meeting. Director O'Hara seconded and the motion carried 4-0.

Unfinished Business

Policy 2151 Interscholastic Athletics and Activities – Gender Identity Language Added

Superintendent Polm explained that gender identity language consistent with Washington Interscholastic Activities Association (WIAA) handbook guidelines has been added to the policy. The policy will be presented for adoption at the June 20, 2019 regular business meeting.

New Business

Set 2019-20 Board Meeting Calendar

The Board reviewed the proposed dates for 2019-20 board meetings. They selected Monday, November 18 as the date of the November regular business meeting. The calendar will be presented for approval at the June 20, 2019 regular business meeting

Public Comments – None

Future Meeting Topics and Agenda Planning

June 20, 2019 Regular Business Meeting agenda items include reports on annual district goals, athletics update and Title IX equity in sports; an executive session to review the performance of a public employee; and setting of the 2019-20 Board Meeting Calendar. Directors James-Wilson and White will be excused. July 18, 2019 will include a Budget Hearing at 4:30 p.m. and a Regular Business Meeting at 5:30 p.m. Director James-Wilson will be excused.

Executive Session

Chair Welch recessed the regular meeting at 7:09 p.m. for a 30-minute executive session to review the performance of a public employee. The regular meeting was reconvened at 7:41 p.m.

Board Reflections – None

Adjournment

The meeting was adjourned by consensus at 7:41 p.m.

Respectfully submitted,

John Polm, Secretary

ATTEST: _____

Connie Welch,
Board Chair