

Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, and Laura Tucker. EXCUSED: Nathanael O'Hara and Keith White. Also present were Superintendent Polm, staff, and community members.

#### Board Thought

In honor of National Poetry Month, Director James-Wilson shared the letters of Eve Ensler and Tom De Blasis from the book A Velocity of Being: Letters to a Young Reader edited by Maria Popova and Claudia Bedrick.

#### Agenda Approval

Chair Welch stated that the Unfinished Business item Board Self-Assessment Survey Results Discussion would be removed from the agenda because all directors were not in attendance. Director Tucker moved to approve the agenda as amended. Director James-Wilson seconded and the motion carried 3-0.

#### Recognition - None

#### Public Comments

Salish Coast Elementary Teacher Katie Pangelinan presented comments about school start times.

#### Board Correspondence

Superintendent Polm reported that he and the Board received an email from a staff member after the meeting packet was posted regarding school start times. He informed the staff member via email that start times would be discussed by the Board at this meeting, and additional staff and community input may be requested.

#### Reports

##### Board Members

Director Tucker met with teachers Lisa Olsen and Heather Sanders regarding their post-lunch waste audit projects. Director James-Wilson recently attended the North Olympic Salmon Coalition (NOSC) fundraiser event. She praised the partnership between NOSC and the District.

##### Community Arts and Recreation Alliance (CARA)/ReCyclery Lease Agreement

CARA board member Kees Kolff introduced CARA President Dave Thielk to the Board. Mr. Kolff stated that CARA has subleased part of the Mountain View property from the City of Port Townsend to operate the ReCyclery and the Port Townsend Cycle School. He mentioned that the ReCyclery currently partners with the District in the Blue Heron Middle School cycling education program. Moving forward, the group would like to lease directly from the District and construct permanent facilities. Mr. Kolff and Mr. Thielk presented a draft lease agreement, a topographic map of the Mountain View Campus, a mountain bike skills park conceptual design, a proposed site plan, and possible increased partnerships with the District. The high school robotics class will create a 3-D model of the proposed structures to be presented at a future board meeting. Discussion followed.

### Technology Annual Report

Director of Technology Services Richard Durr II presented the department annual report regarding staffing, expenditures and equipment. The report also included completed and in-process upgrades to district systems as well as areas for improvement. Discussion followed.

### Transportation of Students Who Live Within One Mile of School Annual Report

Director of Transportation Monica Mulligan prepared the report. Superintendent Polm presented the report stating that some areas lack sidewalks, which creates unsafe walking routes for some students. He stated that the report is required annually according to Policy 6600.

### Superintendent

Superintendent Polm reported on the following:

- Audit exit interview was held April 1
- Weekly high school elevator construction meetings
- Met with Jefferson County Historical Society Director Shelly Leavins April 4 regarding the Lincoln School
- Legislative session levy related and School Employees Benefit Board (SEBB) updates
- Hopes to have update at next meeting on Transportation Co-op with Chimacum School District
- High school elevator construction update
- Elevator finishes meeting will be held April 9. Directors James-Wilson and O'Hara are scheduled to attend.
- Washington State House of Representatives and Senate budgets include increased funding for Special Education

### Action Items

#### Approve 2017-18 District Annual Report

Superintendent Polm stated that the report is required by Policy 4000. Director James-Wilson moved to approve the 2017-18 District Annual Report. Director Tucker seconded and the motion carried 3-0.

#### Approve Resolution 19-01 Jefferson County Education Partnership

Superintendent Polm explained that the resolution would encourage cooperative agreements between the JCEP member districts of Brinnon, Chimacum, Quilcene and Port Townsend in the areas of programming and operating efficiencies. Director James-Wilson moved to approve Resolution 19-01 Jefferson County Education Partnership. Director Tucker seconded and the motion carried 3-0. The Board will consider assigning specific directors the role of attending future JCEP meetings.

#### Approve Olympic Educational Service District 114 2019-2020 Cooperative Services Agreement

Superintendent Polm stated that the OESD 114 offers various services to the District. He explained that all costs have increased compared to the 2018-2019 agreement mainly due to employee costs. Director Tucker moved to approve the Olympic Educational Service District 114 2019-2020 Cooperative Services Agreement. Director James-Wilson seconded and the motion carried 3-0.

### New Business

#### School Day Start Times

Superintendent Polm presented concerns with the current start/end times and reported the start/end times of area elementary schools. He offered three (3) school start/end times options for discussion. Option A would include a later elementary start time and two (2) bus runs. Option B would include moving all start/end times 15 minutes later and maintaining one (1) bus run. Option C would be to make no changes to the times. The directors discussed the pros and cons of each option. The Board requested information from teachers Peter Braden and Katie Pangelinan about the current Salish Coast Elementary intervention offerings. The Board instructed Superintendent Polm to research the ramifications of Option B at the secondary level and decided to further study Option A for school years beyond 2019-2020.

#### Policy Review

##### Policy 3141 Nonresident Students – First Review

Superintendent Polm stated the changes to the policy and procedure align with current requirements for processing nonresident student requests. The policy will be presented for second review and approval at the April 18, 2019 Regular Business Meeting.

##### Policy, Procedure and Form 3144, 3144P and 3144F Release of Information Concerning Student Sexual and Kidnapping Offenders – First Review

Superintendent Polm explained the edits to the policy follow WSSDA recommendations. The Board asked that Superintendent Polm review Policy 4315 in the community series for redundancy. Policy 3144 will be presented for second review and approval at the April 18, 2019 Regular Business Meeting.

#### Public Comments – None

#### Future Meeting Topics and Agenda Planning

April 18, 2019 Regular Business Meeting agenda items include recognition of a PT Schools Hero and the PTHS State Champion Knowledge Bowl Team, Wellness Policy Annual Review, Approve Meal Prices for 2019-20, Approve School Calendars for 2019-20 and 2020-21, Approve Staff/Student Bell Schedules for 2019-20, and Resolution to Delegate Authority to WIAA. Topics for the May 2, 2019 Work/Study Meeting will be Human Growth and Development Curriculum Report, recognition of employees with 25 years longevity, and filing deadline for school board positions reminder. Chair Welch announced that Director White will not seek reelection.

#### Executive Session – Not Needed

#### Board Reflections – None

#### Adjournment

The meeting was adjourned by consensus at 7:45 p.m.

Respectfully submitted,

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John Polm, Secretary

ATTEST: \_\_\_\_\_  
Connie Welch,  
Board Chair