

Board Chair Connie Welch called the meeting to order at 5:30 p.m. PRESENT: Connie Welch, Jennifer James-Wilson, Nathanael O'Hara, Laura Tucker and Keith White. Also present were Superintendent Polm, ASB Representative Cedar Elliott, staff and community members.

Director James-Wilson led the Pledge of Allegiance.

Agenda Approval

Director White moved to approve the agenda as presented. Director James-Wilson seconded and the motion carried 5-0.

Recognition

Superintendent Polm recognized Music in Our Schools Month. He presented certificates of appreciation to the district music educators. Teachers Larry Pepper and Kim Clarke were present at the meeting. Daniel Ferland was unable to attend due to a student performance. Superintendent Polm and Ms. Clarke presented recognition certificates to middle and high school students selected by Ms. Clarke and Mr. Ferland for leadership, achieving state solo finalist status, and NW Honor Band participation. Mr. Pepper provided an update on the YEA! Music program at Salish Coast Elementary.

Public Comments

Salish Coast Elementary Teacher Peter Braden presented comments regarding the 2019-20 school day start time. Discussion followed.

Consent Agenda

Director James-Wilson moved to approve the consent agenda as presented. Director White seconded and the motion carried 5-0. Included on the consent agenda were the following items: 1) Payroll for February, 2019; 2) Accounts Payable as of March 21, 2019; 3) Recommend the following actions:

- Hires:
- Approve Emily Gustafson's request to return from leave of absence as a .5 FTE School Psychologist for the 2019-20 school year.
 - Recommend James Cook as 6.17 Hr/Day, Special Education Paraeducator, Blue Heron School, effective March 5, 2019 for the remainder of the 2018-19 school year only.
 - Recommend Chad Woodley as High School Boys' Assistant Baseball Coach, effective the 2018-19 season.
 - Recommend Alice Fraser and Cameron Botkin as High School Co-Assistant Track Coaches, effective the 2018-19 season.
 - Recommend Jeremy Botkin as High School Assistant Boys' Soccer Coach, effective the 2018-19 season.
- Resignations/Retirements:
- Accept retirement/resignation of Terri Schweizer, 6.5 Hr/Day Special Education Paraeducator, Blue Heron School, effective the end of the 2018-19 school year.
 - Accept resignation of Ashley Merrell, 4.25 Hr/Day Bus Driver, effective the end of the 2018-19 school year.
 - Accept resignation of Sean Smith, High School Boys' Assistant Basketball Coach, effective the end of the 2018-19 season.
 - Accept resignation of James Fenton Blue Heron School Assistant Track Coach, effective immediately.

- Transfers: Recommend Megan Addison transfer from .3 FTE Reading and Math Interventionist to 1.0 5th Grade Teacher, Leave Replacement, for the remainder of the 2018-19 school year.
- Leaves: Approve Sara Mitchell, 1.0 FTE Speech, Language Pathologist, Salish Coast Elementary, for medical leave of absence from approximately May 3, 2019 through the remainder of the 2018-19 school year and a leave of absence for the 2019-20 school year.
- Overnight Travel: Approve Overnight Travel PTHS Jazz Band to Performance Adjudication at Jazz Band Festival March 12-13, 2019 at Columbia Basin College in Pasco, WA
Approve Overnight Travel PTHS Knowledge Bowl to State Competition March 22-23, 2019 at West Valley High School in Yakima, WA
Approve Overnight Travel PTHS Mock Trial to State Competition March 22-24, 2019 at Thurston County Courthouse in Olympia, WA
- Out-of-State Travel: Approve Out-of-State Travel PTHS Drama Club to Oregon Shakespeare Festival June 17-23, 2019 in Ashland, OR
- Minutes: Approve Minutes of the February 21, 2019 Public Hearing
Approve Minutes of the February 21, 2019 Regular Business Meeting
Approve Minutes of the March 7, 2019 Work/Study Meeting
- Donations: Accept Donation of \$1000.00 Cash from Jonete Rehmke to the PTHS Underwater Robotics Team for Materials and Competition Expenses.

Board Correspondence – None

Reports

Board Members

Director Welch attended the March 11 Cultivating Kids and School Based Edible Garden event.
Director James-Wilson attended the staff professional development workshop about the Chetzemoka Trail March 21.

High School and Blue Heron ASB

Class of 2021 Secretary Cedar Elliott and High School ASB Advisor Patrick Gaffney presented the annual ASB report. Celebrations included a \$1617 donation to the food bank and a successful Veterans' Day Assembly. The main challenge reported was trying to increase student participation. The group is planning a Springfest dance, prom and spring fling activities, and hopes to organize a blood drive. Discussion followed.

Blue Heron ASB Advisor Julie Russell prepared the annual ASB report, but was unable to attend the meeting. Superintendent Polm presented report, and stated that a Leadership class is available at the school, which focuses on making a difference in school and reaching out to the community. The report included celebrations, challenges, and future events. Discussion followed.

Asset Preservation Annual Review

Superintendent Polm explained the Office of Superintendent of Public Instruction (OSPI) Asset Preservation Program. The program requires an annual Building Condition Assessment for school buildings built with state funding assistance, which includes Blue Heron School. A certified assessment is required every sixth (6th) year. Supervisor of Facilities Justin Gray completed the Information and

Condition of Schools (ICOS) report with OSPI. Director James-Wilson suggested creating an asset preservation program for all district school buildings. Discussion followed.

Superintendent

Superintendent Polm reported on the following:

- Calendar of Events
- Policy Review Committee will meet March 26
- WSSDA Regional Meeting will be hosted by our district May 11. Encouraged all directors to attend.
- Update on high school elevator construction project
- Updated cell phone policy will be in effect at the high school after Spring Break
- Legislature update regarding Special Education and School Employee Benefits Board (SEBB) funding and levy legislations amendments
- Finance Committee Meeting scheduled for March 27 has been rescheduled to April 10
- 2019-20 draft calendar still being reviewed

Director of Finance and Business Operations

Amy Khile was unable to attend the meeting. Superintendent Polm presented the report on enrollment for March 2019 and gave a budget summary for all funds for February 2019, a special education funding report, and capital levy and bond analyses. Discussion followed.

Action Items

Approve Policy 4040 Public Access to District Records

Superintendent Polm stated that the edits to the policy follow WSSDA recommendations and state law updates. No additional edits have been made to the policy since first review at the March 7, 2019 Work/Study Meeting. Director White moved to approve Policy 4040 Public Access to District Records. Director Tucker seconded and the motion carried 5-0.

Approve Policy 4314 Notification of Threats of Violence or Harm

Superintendent Polm said that no additional edits have been applied to the policy since second review at the March 7, 2019 Work/Study Meeting. Other districts reviewed included the policy in the 4000 series. Director James-Wilson noted that the 4000 series policy index does not include Policy 6513, which is included in the cross-reference section of Policy 4314. Director James-Wilson moved to approve Policy 4314 Notification of Threats of Violence or Harm contingent upon review of the existence of Policy 6513. Director O'Hara seconded and the motion carried 5-0.

Unfinished Business

Transportation Co-Op with Chimacum School District

Superintendent Polm has requested financial data from Chimacum School District and hopes to provide an update at the April 4, 2019 Work/Study Meeting.

New Business – None

Policy Review – None

Public Comments – None

Future Meeting Topics and Agenda Planning

The April 4, 2019 Work/Study Meeting will include reports on Transportation of Students Who Live Within One Mile of School, Technology, and the ReCyclery Lease Agreement. Directors will indicate if they will attend the Senior Symposium, Scholarship Awards and Commencement. Director White will be excused from the meeting. Meal Prices for 2019-20, Staff/Student Bell Schedules for 2019-20 and School Calendars for 2019-20 and 2020-21 will be action items on the April 18, 2019 Regular Business Meeting agenda. The meeting will also include the Wellness Policy Annual Review Report and the Resolution to Delegate Authority to WIAA. The Board will consider Salish Coast Elementary Principal Lisa Condran's request to hold the May 16, 2019 Regular Business Meeting at the school.

Executive Session – Not needed

Board Reflections

Director James-Wilson said that she was excited about Mock Trial attending the state competition. Director Welch mentioned Knowledge Bowl's state trip, also. She will attend the Jamestown S'Klallam Tribal Event with Jefferson County Leadership March 22 and Senior Symposium. Director Tucker will attend Senior Symposium.

Adjournment

The meeting was adjourned by consensus at 7:14 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: _____
Connie Welch, Board Chair