

**Board Report
Highly Capable Services 2017-18
February 1, 2018**

Goals for the District Highly Capable Services:

- ❖ To maintain a high level of engagement in education programming K-12.
- ❖ To develop personal competence leading to exceptional academic achievement.
- ❖ To develop social competence manifested in positive peer relationships and leadership skills.
- ❖ To demonstrate advanced and complex learning in their area(s) of strength

Identifying Highly Capable Students

Port Townsend School District uses Washington State Definition of Highly Capable from WAC 392-170-036

Highly Capable includes students who--

- ❖ Learn with unusual depth of understanding
- ❖ Have capacity for increasing levels of abstraction
- ❖ Have creative ability to make unusual conceptual connections
- ❖ Learn quickly in their area of strength
- ❖ Have capacity for intense concentration and/or focus

Nomination Process

Any member of the community can refer a student

HCP Referral window- January through March 31st.

- Packets of referral forms and test results are compiled for referred students.
- These includes assessment data such as STAR, SBAC, parent surveys, and teacher surveys and letters of support.
- Parent permission for CoGat testing is solicited.
- CoGat7 Testing April- mid May
- CoGat is an aptitude test measuring verbal, numerical, and spatial reasoning

Grade 2 Screening- Port Townsend School District screens all second graders using an abbreviated CoGat test to identify potential students for the program, thereby promoting equity of access.

- HCP Placement Committee meets in late May-early June to review referred students referral packets and CoGat test results.
- Families are notified regarding the eligibility of students for HCP services.

Enrollment by Grade of 2017-18 HCP Students

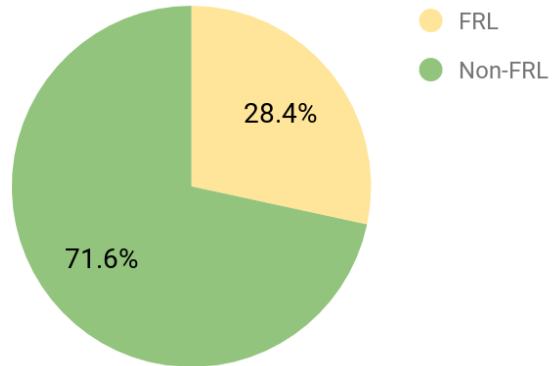
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Identified HCP Students	-	2	1	5	4	7	13	11	9	8	4	6	5
Percent of Total Enrollment	-	2.6	1.1	6.1	4.3	8.4	13	9.0	11	8.2	4.9	7.8	5.4

During the 2017-18 school year 74 enrolled students were identified as Highly Capable.

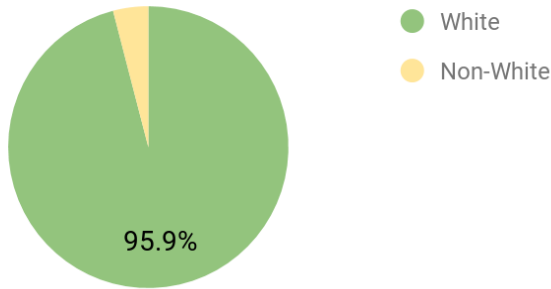
Equity of Access to HCP Services

Of the 74 students identified for services, 21 are qualified for free and reduced meals. We want to continue to ensure poverty is not a factor limiting HCP identification for students. The percentage of race/ethnicity diverse students identified as highly capable may be underrepresented in our district.

Free and Reduced Lunch Eligible Highly



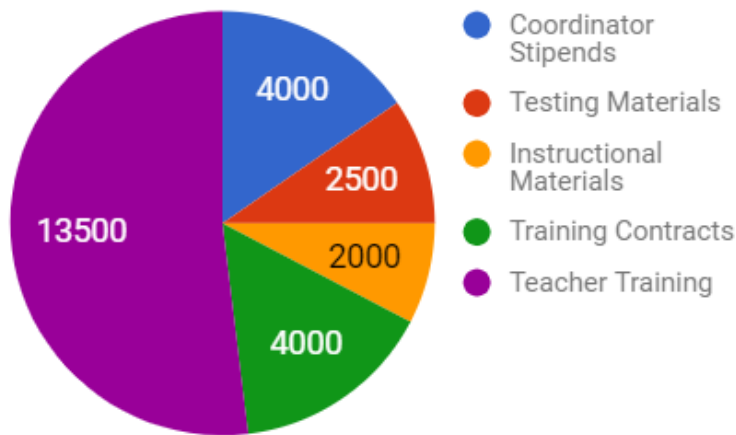
Highly Capable Students by Race



Additional measures should be taken to identify students with diverse backgrounds for HCP services. This would include additional communication to all families, training for staff in recognizing giftedness in diverse populations and strategies for assisting families with referral

paperwork.

Highly Capable Budget 2017-18



The district received \$26,693 in 2017-18 for Highly Capable Services. Actual expenditures will vary depending, for example, upon the number of staff who attend training and the actual costs of instructional materials purchased.

Highly Capable Services Priorities

Services for HCP students in Port Townsend Schools are delivered in the general education classroom. Priorities for the district include ongoing professional development for teachers to increase their expertise in serving HCP identified students. This year professional development was offered for K-8 teachers in January. Additional professional development is being planned in conjunction with the University of Washington Robinson Center that may include a site visit to their Saturday school program, training in March in Port Townsend, and an additional session in June. The focus this year is increasing teacher capacity for differentiation in the classroom for highly capable students.

Other priorities for 2017-18 included:

- Updating data forms for HCP students
- Digitize forms and records into online database
- Quarterly meetings with HCP Coordinators
- Improving data on High School HCP students (e.g., determine AP courses HS students are taking and success rate.)

Successes this year:

- Updating website with information on program and referral process/window
- ALPs completed through a round robin process that provided substitutes so that teachers could participate in meetings with parents.
- Updating the Advanced Learning Plan (ALP) to include a differentiation menu
- 1-8 grade students were clustered, as possible, in class and course assignments for the 2017-18 year
- Board policy and procedure reviewed and updated
- Parent referral information night
- Developing a pilot Saturday School in collaboration with UW Robinson Center, Centrum, and Fort Worden PDA