

Chair Connie Welch called the meeting to order at 5:32 p.m. PRESENT: Jennifer James-Wilson, Nathanael O'Hara, Laura Tucker and Keith White. Also present were Superintendent Polm, staff, and community members.

Board Thought

Chair Welch offered a Theodore Sizer quote regarding change. She related this thought to the changes required by staff and students of the new Salish Coast Elementary School and changes in kids' choices.

Agenda Approval

Director James-Wilson moved to approve the agenda as presented. Director White seconded and the motion carried 5-0.

Recognition

Superintendent

Superintendent Polm introduced Janette Force of Port Townsend Film Festival who presented a donation of 100 Foldscope microscopes to Port Townsend High School Science Department Chair Brandi Hageman. Superintendent Polm presented Salish Coast Elementary Principal Lisa Condran with a PT Schools Hero Award in recognition of her hard work and dedication during the school construction process.

Public Comments-None

Board Correspondence

The Board reviewed an email from PT Artscape to Peninsula Daily News Reporter Jeannie McMacken thanking her for the article regarding PTHS students' wearable art projects.

Reports

Board Members

Director Tucker attended the Yakima Solid Waste Youth Environmental Summit at which six (6) PTHS students gave a successful presentation. Chair Welch attended the Washington State School Directors' Association (WSSDA) District 4 Regional Meeting October 27, 2018.

Superintendent

Superintendent Polm reported on the following:

- Received approval letter from the State Board of Education for the Salish Coast 180-day waiver request
- Attended OESD 114 Superintendent Advisory Council Meeting October 26, 2018
- Attended WSSDA Regional Meeting October 27, 2018
- Met with Jefferson County Emergency Management Department members and building principals today to discuss the County's emergency plan for the district
- Met with Salish Coast 4th and 5th grade ASB members today

Transportation Services

Superintendent Polm presented the 2017-18 annual department report prepared by Director of Transportation Monica Mulligan detailing ridership, staffing, allocations and state reporting, goals attained, and priority areas for improvement. Discussion followed.

Human Resources

Director of Human Resources Laurie McGinnis presented the 2017-18 annual department report which summarized district-wide staffing, grievances, collective bargaining contracts status, progress toward goals, and upcoming concerns to be considered by the Board. Discussion followed.

Salish Coast Elementary Annual Report and School Improvement Plan

Principal Condran presented the Grant Street Elementary 2017-18 annual report, which included student achievement, student demographic, and contextual data. She explained that the information was used to create key strategies to improve student academic outcomes for the 2018-19 school year at Salish Coast Elementary. Assistant Principal Shelby MacMeekin outlined the primary goals of the school improvement plan. Building leadership team members Katie Pangelinan, Molly O'Brien, Dorothy Stengel, Karmen Meier, Daniel Saksa and Melissa Love, Principal Condran, and Assistant Principal MacMeekin presented school improvement goals in the areas of early childhood, thinking strategies, literacy, numeracy, social and emotional growth and well-being, and family engagement. Discussion followed.

Port Townsend Maritime Academy Satellite Skills Center Program Proposal

Superintendent Polm stated the proposal includes next steps for Maritime capstone programming. PTHS Maritime Instructor Kelley Watson presented a short film created by Arc Media Studios about the Adventures at Sea summer maritime program. The film can be accessed at <https://arcmedia.app.box.com/s/ltqd3erscqj31431199sisj5kd3urot2>.

Ms. Watson said that the summer program has been successful and the goal is to increase student access to on-water experiences. She explained the concept of a satellite skills center, the expected benefits of the program, and the next steps in the process. Executive Director of the Northwest Maritime Center Jake Beattie affirmed his organization is a committed partner to the project. Discussion followed including supportive comments from Maritime Discovery Schools (MDS) Director Sarah Rubenstein and PTHS Principal Carrie Ehrhardt.

Action Items

Approve Policy 1400 Meeting Conduct, Order of Business and Quorum

Superintendent Polm stated the changes requested by the Board at the October 18, 2018 regular business meeting have been applied to the policy. Director James-Wilson moved to approve Policy 1400 Meeting Conduct, Order of Business and Quorum. Director Tucker seconded and the motion carried 5-0.

Approve Policy 5050 Contracts

Superintendent Polm stated this new policy recommended by WSSDA is unchanged from first review at the October 18, 2018 regular business meeting. Director Tucker moved to approve Policy 5050 Contracts. Director O'Hara seconded and the motion carried 5-0.

Approve Policy 5406 Leave Sharing

Superintendent Polm explained that the updates based on new legislation and WSSDA recommendations that were presented at the October 18, 2108 regular business meeting during first reading of the policy have been applied. Director James-Wilson moved to approve Policy 5406 Leave Sharing. Director White seconded and the motion carried 5-0.

Approve Resolution 18-13 Propose Satellite Skills Center

Superintendent Polm explained the resolution directs him to build relationships necessary to pursue the creation of a satellite skills center. Director James-Wilson moved to approve Resolution 18-13 Propose Satellite Skills Center. Director Tucker seconded and the motion carried 5-0.

Approve Wage Opener Agreement with SEIU 2018-19 through 2019-20

Superintendent Polm presented the proposed wage schedules, which resulted from the recent wage opener negotiations with SEIU Local 925. Director O'Hara moved to approve the Wage Opener Agreement with SEIU 2018-19 through 2019-20. Director White seconded and the motion carried 5-0.

Approve Interdistrict Cooperative Agreement West Sound Technical Skills Center 2018-19

Superintendent Polm explained this is the annual agreement that includes no changes from the previous year (2017-18) other than dates. Director White moved to approve the Interdistrict Cooperative Agreement West Sound Technical Skills Center 2018-19. Director Tucker seconded and the motion carried 5-0.

Approve Overnight Travel for Sarah Rubenstein and Lisa Condran to Public Education and Business Coalition (PEBC) Facilitation Institute

The conference will be held December 11-12, 2018 in Denver, CO. Director James-Wilson moved to approve Overnight Travel for Sarah Rubenstein and Lisa Condran to PEBC Facilitation Institute December 11-12, 2018 in Denver, CO. Director O'Hara seconded and the motion carried 5-0.

Unfinished Business

WSSDA Annual Conference Presentation

Superintendent Polm explained the modifications that have been applied to the initial version of the PowerPoint, which was discussed at the October 18, 2018 regular business meeting. The Board reviewed the slides and each member's responsibilities for the presentation.

New Business

Discuss Policy and Procedure 1620 and 1620P Board-Superintendent Relationship

Superintendent Polm explained the policy and procedure serve as an annual reminder to the Board of their role and the role of the superintendent. A signature page was completed indicating commitment by the Board and the superintendent to carry out their roles.

Discuss Upcoming Levy Proposals

Superintendent Polm and Director of Finance and Business Operations Amy Khile presented financial calculations for possible School Support Renewal and Capital Levies for consideration by voters on the February 2019 ballot. They also offered a draft PowerPoint presentation that could be used to provide

information to the community. The Board agreed to proceed with the process and stressed the need to focus on providing extensive community education.

Policy Review

Policy and Procedure 2190 and 2190P Highly Capable Programs – First Review

Superintendent Polm explained the proposed changes to the policy and procedure follow recent legislative changes and WSSDA-recommended language updates. The policy will be presented for approval at the November 15, 2018 regular business meeting.

Public Comments – None

Future Meeting Topics and Agenda Planning

A special meeting will be held November 8, 2018 to discuss upcoming levy proposals including potential resolution approval, and the transportation co-op with Chimacum School District. Director Tucker will be excused. The November 15, 2018 regular business meeting will be held during the WSSDA Annual Conference in Spokane, WA at Centennial Hotel Spokane. Public records requests and WSSDA Conference will be report topics. CEE Survey and MDS Program will be reported on at the December 6, 2018 Regular Business Meeting. Superintendent Polm invited up to two board members to attend a levy discussion meeting November 5, 2018 at 1:00 p.m. in his office. Director James-Wilson expressed interest in attending.

Executive Session-Not needed

Board Reflections

Director James-Wilson was impressed with Salish Coast Elementary's 98.9% student attendance rate for 2017-18 and their 99% attendance rate at parent-teacher conferences in 2017-18. Director Tucker commended the high school for the increase in high school graduation rate. Chair Welch expressed thankfulness for increased district enrollment.

Adjournment

The meeting was adjourned by consensus at 8:30 p.m.

Respectfully submitted,

John Polm, Secretary

ATTEST: _____
Connie Welch,
Board Chair