

Retirements/Resignations: Accept resignation of Wesley Wheeler, Blue Heron Middle School Assistant Football Coach, effective immediately.

Leaves: Approve medical leave for Daniel Molotsky, 1.0 FTE OCEAN Teacher, effective September 4, 2018 through January 4, 2019.

Board Correspondence

The Board reviewed an email from Alexa Rose and Superintendent Polm's response email regarding off-gassing concerns at Salish Coast Elementary. The Board also reviewed emails from Nicole Fox, Amy Tichgelaar, and Maraiiah Nadeau and Superintendent Polm's response emails regarding air quality concerns at Salish Coast Elementary. Superintendent Polm presented documents verifying indoor air quality testing and carpet tile safety certification.

Reports

Board Members

Chair Welch visited Salish Coast Elementary today. She enjoyed the activity of students and classrooms. Director O'Hara visited Salish Coast Elementary for the first time the first day of school. He acknowledged and thanked the staff and administrative team for overcoming challenges created by the transition into the new school. Director Tucker also visited Salish Coast Elementary today and spoke with students regarding the new school. She acknowledged the Salish Coast staff for successfully moving into and continuing to learn about the new building. She offered community involvement for large projects that may arise.

Superintendent

- Calendar of Events
- The Board selected October 10, 2018 as the Board Retreat date
- Draft Redistricting Communication Plan
- ALICE presentation was held September 17, 2018 at Blue Heron Middle School
- Continues membership in Rotary, has joined the Programming committee
- Attended Fort Worden Advisory Committee Meeting today
- Attended Chimacum/Port Townsend transportation co-op meeting September 17, 2018
- Will not apply for board of distinction, recommends applying next year
- Salish Coast increased second grade enrollment, will add a section
- Schedule for Salish Coast exterior construction items
- Salish Coast Elementary traffic management plan update
- 46 Skillmation members attended the mentor training held September 15, 2018
- Will start vacation Saturday, September 22, Assistant Superintendent Sandy Gessner will serve as acting superintendent

Summer School 2018

Assistant Superintendent Sandy Gessner reported on Extended School Year (ESY), which took place July 9-20, 2018 at Blue Heron Middle School. The program goal is preventing skills from regressing. Salish Coast Elementary Assistant Principal Shelby MacMeekin explained Title I/LAP 3rd grade literacy summer school program, which was offered August 13-24, 2018 at Blue Heron Middle School. Principal Carrie Ehrhardt explained the 8-week credit recovery program that was offered at Port Townsend High School. Maritime Instructor Kelley Watson reported on the Adventures at Sea Career

and Technical Education course offered in June 2018 and August 2018. The course was offered to students from Port Townsend and other school districts. Ms. Watson presented graphs representing student responses to a course evaluation survey.

District Arts Coordinator

Fine Arts Coordinator Daniel Ferland presented program highlights from each of the fine arts instructors in the district. He also explained the new afterschool program YEA Music!, which will be piloted for 6 weeks this fall.

Maritime Discovery Schools (MDS) Evaluation

MDS Director Sarah Rubenstein presented a 2017-18 program evaluation report, including survey data comparing student and teacher responses from 2014-15 and 2017-18. She mentioned the program celebrations of providing a wide range of opportunities for students and teacher collaboration. She stated teacher and funding support are ongoing challenges for the district. Discussion followed.

Director of Finance and Business Operations

Amy Khile presented an enrollment report for September 2018.

Action Items

Approve Collective Bargaining Agreement 2018-2020 with Port Townsend Education Association

Chair Welch noted an error in the title of the agreement on the agenda, which states the agreement is with the Port Townsend Education Foundation instead of the Port Townsend Education Association. Superintendent Polm stated the agreement was ratified by the Port Townsend Education Association August 28, 2018. Director Tucker moved to approve the Collective Bargaining Agreement 2018-2020 with Port Townsend Education Association. Director O'Hara seconded and the motion carried 4-0.

Unfinished Business

Legislative Assembly Positions and Priorities

Director White stated that he and Director James-Wilson will attend the Washington State School Directors' Association (WSSDA) Legislative Assembly September 21-22, 2018. The Board and Superintendent Polm provided input regarding the district's priority issues for consideration during the Legislative Assembly.

New Business

Reschedule Board Retreat

The Board Retreat date of October 10, 2018 was agreed upon during the Superintendent Report. The meeting will be held at 5:30 p.m. at 1610 Blaine Street, Room S-11. Director Tucker will attempt to join the meeting by phone or will be excused.

Policy Review

Policy 1400 Meeting Conduct, Order of Business, and Quorum – First Review

Superintendent Polm described the changes to the policy that include both WSSDA recommended and district specific changes.

Policy and Procedure 3232 and 3232P Parent and Student Rights in Administration of Surveys, Analysis or Evaluations – First Review

Superintendent Polm explained the suggested changes to the policy and procedure, including updating parent to parent/guardian throughout the documents.

Public Comments-None

Future Meeting Topics and Agenda Planning

Chair Welch will be excused from the October 4, 2018 Work/Study Meeting and Vice-Chair James-Wilson will serve as acting chair. Superintendent Polm will be excused and Assistant Superintendent Sandy Gessner will serve as board secretary. High School and School Improvement Plan, Internal Controls, and District Assessment Results will be report topics. Blue Heron and School Improvement Plan, OCEAN Program, Annual Title I/LAP (Policy 4130), Maintenance and Facilities, and July and August Budget Status will be reported on at the October 18, 2018 Regular Business Meeting. The meeting will be held at Blue Heron Middle School.

Next Meeting

October 4, 2018 Work/Study Meeting, 1500 Van Ness St., Port Townsend High School Library, 5:30 p.m.

Executive Session

The regular meeting was adjourned at 7:20 for a 3-minute executive session to discuss current or potential litigation. The meeting was reconvened at 7:23 p.m.

Board Reflections-None

Adjournment

The meeting was adjourned by consensus at 7:24 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: _____
Connie Welch, Board Chair