

Board Chair Connie Welch called the meeting to order at 5:33 p.m. PRESENT: Connie Welch, Jennifer James-Wilson and Nathanael O'Hara. Keith White joined the meeting by phone. EXCUSED: Laura Tucker. Also present were Superintendent Polm, staff, and community members.

Board Thought

Director James-Wilson presented thoughts about her summer boating experience on the Salish Sea and the appropriateness of Salish Coast as the name of the new elementary school. She also presented the poem "Leaves of Grass" by Walt Whitman, which she dedicated to the district pupils and their personality.

Agenda Approval

Director James-Wilson moved to approve the agenda as presented. Director O'Hara seconded and the motion carried 4-0.

Recognition

Superintendent

Hero Awards

Superintendent Polm introduced Salish Coast Elementary Principal Lisa Condran who presented Hero Awards to Salish Coast Elementary Secretaries Teri Freitas and LaTrecia Arthur. Principal Condran commended Ms. Freitas and Ms. Arthur for the professional and calm manner in which they have interacted with staff, students, family, and the community during the new school construction process.

Public Comments

Michael McKell

Paraeducator at Port Townsend High School Michael McKell presented thoughts and concerns related to scheduling and wages of the paraeducators employed by the district.

Board Correspondence-None

Reports

Board Members

Director O'Hara noted that back to school is an exciting time for families. Director James-Wilson added that the community is also excited about back to school and the community open house at Salish Coast Elementary School that will be scheduled in the near future. Chair Welch recently toured the Salish Coast building and appreciated the work and comradery of the teachers preparing their spaces. Director White looks forward to his return to the district and the opening of Salish Coast Elementary.

ALICE Training

Port Townsend High School Principal Carrie Ehrhardt explained that ALICE stands for Alert-Lockdown-Inform-Counter-Evacuate. The training has been adopted by the Port Townsend Schools as part of emergency preparedness. All staff and students will be trained throughout the course of the 2018-19 school year. Resources and training content are age-appropriate and focus on empowerment.

First Day of School

Blue Heron Middle School

Principal Theresa Campbell presented pictures and video of the first day of school. She reported that staff was excited to welcome students. Students are adjusting to the newly instituted block schedule and the school year is going smoothly.

Salish Coast Elementary

Principal Lisa Condran reported on the first days of school for staff that have included meeting and preparing classrooms. She stated that inspections continue in anticipation of the September 11 first day for students. Assistant Principal Shelby MacMeekin added that progress is made each day in completing classroom spaces.

Port Townsend High School

Principal Ehrhardt stated that Skillmation and Port Townsend Education Foundation (PTEF) members welcomed students the first day of school. Redhawk Mentors assisted fellow students in finding their classrooms. Some scheduling changes for students and staff are taking place, and overall the process is going smoothly.

Salish Coast Elementary Traffic Management Plan

Principal Condran presented a map detailing the Salish Coast Traffic Management Plan traffic flow and parking areas. She also provided directors with an informational brochure that has been given to families. She stated the plan intention is to minimize private vehicle traffic and be good neighbors. She noted an increase in supervision at crosswalks and outlined parking options around the school. Superintendent Polm added that a traffic study will take place and data will be used to modify plans as needed. Discussion followed.

Superintendent

Superintendent Polm reported on the following:

- Visited all schools during the week of September 3-7, 2018
- Salish Coast inspections continue toward obtaining temporary occupancy permit
- Attended Skillmation new-volunteer orientation September 5, 2018
- A formal mentor training for Skillmation members will be held September 15, 2018
- The redistricting process will begin with a November 6, 2018 ballot measure
- Mentioned the future ballot consideration of a replacement levy on the February 12, 2019 ballot
- Board retreat reschedule date will be selected
- Extra cleaning hired at Salish Coast
- Press release will be sent when temporary occupancy is obtained
- Public meeting regarding ALICE training and emergency preparedness will be held at Blue Heron Middle School Monday, September 17, 2018 at 5:30 p.m.

Action Items

Approve Board Calendar for 2018-19

Superintendent Polm presented the 2018-19 Board Meeting Calendar, which includes annual reports, required reports and board priorities. Director O'Hara moved to approve the Board Calendar for 2018-19. Director White seconded and the motion carried 4-0.

Approve Out-of-Endorsement Teachers for 2018-19

Superintendent Polm explained that due to updated teaching assignments, two teachers will be teaching out of endorsement for the 2018-19 school year. Director James-Wilson moved to approve Out-of-Endorsement Teachers for 2018-19. Director O'Hara seconded and the motion carried 4-0.

Approve Amended Meal Prices for 2018-19

Superintendent Polm explained that meal prices previously approved by building level require amending to grade level prices due to federal funding guidelines. Director James-Wilson moved to approve the amended Meal Prices for 2018-19. Director White seconded and the motion carried 4-0.

Approve Resolution 18-11, 180-Day Waiver

Superintendent Polm stated the 180-Day Waiver Resolution is a required element for the District's application to the State Board of Education to request a shortened school year for Salish Coast Elementary. Director O'Hara moved to approve Resolution 18-11, 180-Day Waiver. Director White seconded and the motion carried 4-0.

Approve Change Order 09 Absher Construction

Superintendent Polm explained the line items of the change order. Director James-Wilson moved to approve Change Order 09 Absher Construction. Director White seconded and the motion carried 4-0.

Unfinished Business-None

New Business

Legislative Assembly Positions and Priorities

Superintendent Polm presented the 2018 Washington State School Director's Association (WSSDA) Legislative Assembly List of Positions and Proposals for review by the Board. Board members will review and provide feedback at the September 20, 2018 Regular Business Meeting to Directors James-Wilson and White for use during their attendance at the WSSDA Legislative Assembly September 21-22, 2018.

Application for WSSDA Boards of Distinction

Superintendent Polm presented the WSSDA Board of Distinction Application for review by the Board. The Board directed Superintendent Polm and Assistant Superintendent Sandy Gessner to investigate the process after which the Board will determine if they will proceed.

Policy Review-None

Public Comments – None

Future Meeting Topics and Agenda Planning

Summer School, September Enrollment/Class Sizes, District Art, and Maritime Discovery Schools (MDS) Evaluation will be report topics for the September 20, 2018 Regular Business Meeting. Directors James-Wilson and White will join the meeting by phone from the WSSDA Legislative Assembly. The October 4, 2018 Work/Study Meeting will be held at Port Townsend High School and

will include reports on High School and School Improvement Plan, Internal Controls, and District Assessment Results.

Executive Session-Not Needed

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Board Reflections-None

Adjournment

The meeting was adjourned by consensus at 6:50 p.m.

Respectfully submitted,

John A. Polm, Jr., Secretary

ATTEST: _____
Connie Welch, Board Chair

Guidelines for Dropping off and Picking up Students

1. Use the designated student loading areas for drop-off and pick-up of students by vehicle.
2. Follow instructions given by supervising school staff
3. Drop off and pick up 4th and 5th grade students on Sheridan
4. Use the Grant Street family vehicle loading area only for student load/unload during morning drop-off or afternoon pick-up periods.
5. If parking more than 5 minutes during morning drop-off or afternoon pick-up periods, **park** in a legal on-street space outside of the Grant Street vehicle loading area at closest spaces with curb and sidewalk that will not interfere with pick-up/drop-off circulation.
6. Do not use Grant Street south of 16th St. to exit the school vicinity.
7. Do not block sidewalks, crosswalks, or vehicle lanes when waiting to enter the line for the student loading area. If there is no space available, please circle around the block and enter a legal space when one is available.
8. Do not park or stop in the Staff Parking lot under any circumstances, including for drop-off or pick-up of students. These lots are designated only for school-day parking for staff. The only exception for those needing ADA (disabled parking permit) parking spaces.

Please visit our website for more detailed information complete with maps showing locations referenced in this brochure. <http://salishcoast.ptschools.org/>

PLACE
STAMP
HERE

Salish Coast Elementary School

1637 Grant Street Port Townsend, WA 98368



SALISH COAST ELEMENTARY SCHOOL

Transportation Management Plan
2018-2019 School Year



The Salish Coast Elementary School Community is committed to reducing car traffic and encouraging walking, biking, carpooling, and bus ridership.

Avoid using private cars to travel to/from school

Alternatives include:

School Bus: Call transportation at 360.302.5811 to determine if your student qualifies to ride the bus.

Walk or Bike with your student:: Fun and Fitness

Carpool and Walking School Bus Options: Please ask in the office about how to sign up.

Public Transit: A bus stop is on Discovery Road at Sherman Street. More information can be found online at jeffersontransit.com

Crossing Guards

Before school from 7:35—8:00 AM and after school from 2:30—2:45 staff are present to manage pedestrian and vehicle traffic at four locations:

1. On Discovery Road at the bus pullout area and crosswalk
2. At Discovery Road and Grant Street crosswalk
3. On Grant Street in front of the school at the crosswalk
4. On Sheridan Street at the 17th street crosswalk that connects to a

path that leads to the front of the school on Grant Street

Driving and Parking

Please follow these guidelines:

1. Follow speed limits, including 20 mph in the designated School Zone when the lights are flashing or children are present.
2. Follow City and State parking laws when parking on-street, including maintaining the following clearances:
 - 5 feet from driveways
 - 15 feet from fire hydrants
 - 20 feet from crosswalks or unsigned intersections
 - 30 feet from stop signs or yield signs
3. **Park** in legal on-street parking spaces when visiting or attending events at the school.
4. **Park** at on-street spaces with curb and sidewalk that will not interfere with pick-up/drop-off circulation. If you need to park for more than 5 minutes during the morning drop-off or afternoon pick-up periods, park in a legal on-street space outside of the Grant Street vehicle loading area.
5. If you are visiting the school during off-peak periods (8:30 a.m. to 2:00 p.m. on

weekdays, 8:30 a.m. to noon on early-release days), park in the Grant Street angle spaces or the school-bus load zone on Discovery Road.

Help our Salish Coast Neighborhood

1. **Do not** block our neighbors' mailboxes when parking on street or waiting to pick up students.
2. **Do not** use Grant Street south of 16th Street to park or to exit the school vicinity.
3. **Do not** park or stop in the Staff Parking lot under any circumstances, including for drop-off or pick-up of students. These lots are designated only for school-day parking for staff and those needing ADA (disabled parking permit) parking.

Contact Us

Suggestions for reducing car traffic are always welcome from neighbors, parents, and others. The school can be contacted at 360.379.4535 or by email to LaTrecia Arthur at larthur@ptschools.org The school is also looking for volunteers for its Transportation Management Plan Steering Committee. Please email or call if interested in joining.